

PENTWATER TOWNSHIP ROAD COMMITTEE

500 N. Hancock Street, PO Box 512, Pentwater MI 49449

Minutes of Meeting of November 19, 2024

- I. Chairman Hooyman called the meeting to order at 3:00 p.m.
- II. Members Present: Pat Hooyman, John Faas, Tim Cole, Tom Hicks, Dean Holub

Members Absent: None

Others Present: None
- III. **Meeting Agenda:** A motion was made by Member Faas and duly seconded by Member Hicks to approve the meeting agenda as presented.
Voice vote: Aye: All Nay: None
- IV. **Minutes of Meeting of October 15, 2024:** A motion was made by Member Hicks and duly seconded by Member Cole to approve the meeting minutes of October 15, 2024. Voice vote: Aye: All Nay: None
- V. **Old Business: None**
- VI. **New Business:**
 - a. **Review & Action: Recommendation for Township Road Improvements for 2025:** Member Hooyman referred members to several tables as a result of a windshield survey of Township roads conducted by a subcommittee including members Hooyman, Cole and Faas. The two tables were labeled "Roads that DO need work" and "Roads that do not need work." He explained the roads that were listed on each of the tables, but focused on the one that identified roads that do need work.

He stated that the primary roads on the subject table were previously identified in the 2024 work program, but had unfortunately been overlooked. He said that those roads should be continued for funding in the 2025 work program. Member Hooyman said that the subcommittee had rated the list of other roads on a scale from one to four. In addition to the roads listed in the 2024 work program, he said that the following roads were recommended in order for improvement in 2025: **Ottawattamie** – Improve drainage and resurface from Longbridge to end; **Railroad Avenue** – Grade and overlay with slag material from Longbridge

Road approximately one-half mile south; **2nd Street** – Chip seal and fog coat from Village limits to end.

Members entered into a general discussion of the recommended roads for improvement. Member Holub stated that the road millage would generate a total of \$142,000 in 2025, while there should be a carryover of some \$115,000 from this year for a total of some where around \$250,000 for next year's anticipated road projects.

Member Holub stated that he has not been able to secure cost estimates for the respective recommended roads from the Oceana County Road Commission to date. He said that he predicts that the Township will not receive estimates until after the first of next year. Consequently, he recommended that the Road Committee forward its list of recommended roads for improvement for next year to the Township Board for review and approval at its December meeting. The Board will then transmit the list to the OCRC for cost estimates.

He said that as soon as the Township receives the respective cost estimates from the OCRC, he will forward the same to the Committee for review. Since the Committee does not meet until May of 2025, members should be prepared to review the estimates via email and forward their individual final recommendations for road improvements to him based upon the availability of funds.

After further discussion **a motion was made by Member Cole and duly seconded by Member Hicks to recommend that the Township Board approve/accept the following road improvements for 2025 with road millage funds from 2024 (carryover) and 2025 and submit the same to the Oceana County Road Commission:**

- **Hilltop Ct., Crescent Dr., & Bent Pine Dr.** – Crack pour, chip seal and fog coat
- **Wayne Road** – Asphalt wedge, chip seal & fog coat (Township line to newer chip seal section)
- **Bone Avenue** – Gravel/Slag (Intersection of BR 31 to 100' west)
- **Pentwater Boulevard** - Gravel/Slag (Intersection of BR 31 to 100' north)
- **Lansing Avenue** – Improve Drainage (Intersection w BR 31)
- **Ottawattamie Road** – Improve Drainage (Lonbridge Road to end)
- **Ottawattamie Road** – Asphalt overlay

- **Railroad Avenue** – Grade and overlay with slag (Longbridge Road approximately one-half mile south)
- **2nd Street** – Chip seal and fog coat
- **Local Gravel/Earthen Roads** – Brining
- **Committee Expense**

Voice vote: Aye: All Nay: None

The Committee then entered into discussion regarding the role of the Committee/Township in repair of minor road issues such as filling pot holes, grading, etc. Members inquired if a private contractor could be employed to respond to such matters and conduct work on an OCRC owned road. **After discussion, a motion was made by Member Cole and duly seconded by Member Faas to invite a representative of the OCRC staff and Commission to its next meeting in May to discuss alternatives.**

Voice vote: Aye: All Nay: None

Mr. Holub stated that he would prepare a communication with the Committee's recommendations to the Township Board for its review and action at its December 13, 2024 meeting.

b. Committee Meeting Schedule for 2025: A motion was made by Member Faas and duly seconded by Member Hicks to keep the same meeting schedule as in 2024.

Voice vote: Aye: All Nay: None

The Committee will meet at 3:00 p.m. on the third Tuesday of the following months in 2024:

May 20, 2025
July 15, 2025
October 21, 2025
November 18, 2025

- VII. **Citizen Comments – None**
- VIII. **Other Items from Members: None**
- IX. **Announcements: None**

- X. **Adjournment:** A motion was made by Member Hicks duly seconded by Member Cole to adjourn the meeting at 4:06 p.m. Voice vote: Aye: All Nay: None

Respectfully Submitted,

Dean Holub, Secretary

Unapproved