



PENTWATER TOWNSHIP BOARD

AGENDA PACKET

REGULAR BOARD MEETING

January 8, 2025 – 6:00 PM

Lynne Cavazos, Supervisor
Heather A. Douglas, Treasurer
Maureen H Murphy, Clerk

Mike Flynn, Trustee
Dean Holub, Trustee

PENTWATER TOWNSHIP BOARD MEETING
Regular Meeting

January 8, 2025 at 6:00 p.m.
Pentwater Township Hall
500 N. Hancock Street, Pentwater, MI 49449

Join Zoom Meeting

<https://us02web.zoom.us/j/81196720936?pwd=ZlDU28qNkuzAipgRdOaiuukcFWSQln.1>

Meeting ID: 811 9672 0936

Passcode: 137937

Dial by your location

+1 312 626 6799 US (Chicago)

AGENDA

1. Call to Order/Pledge
2. Roll Call
3. Consent Agenda – Review & Action
 - a. Minutes of December 2, 2024 and December 11, 2024
 - b. Correspondence: 2023 Water Quality Report for the Village of Pentwater
 - c. Monthly Budget Reports for General Fund, Cemetery and Fire Department
 - d. Payment of Bills
(Consent Agenda contains all routine items of business on which no disagreement or debate is anticipated. Upon the request of any board member, an item shall be removed from the consent agenda and placed on the regular agenda under New Business)
4. Meeting Agenda - Review & Action
5. Public Comment on Agenda Items (Three (3) minutes maximum)
6. Supervisor's Report
7. Clerk's Report
8. Treasurer's Report
9. Library Board Packet
10. Fire Department Minutes
11. Recreation Report
12. Reports
 - a. Zoning Administrator
 - b. Assessor
 - c. Cemetery Sexton
 - d. Transfer Station

13. Unfinished Business

- a. None

14. New Business

- a. Review & Action: Proposal for Repair/Maintenance for 90 Degree Boat Launch Dock – Ludington Dock & Hoist, LLC
- b. ~~Pending: Review & Action: Repeal of Township ORDINANCE No. 10-012-2005~~
- c. ~~Discussion & Review: Animal Control Ordinance – County of Oceana Michigan (ORDINANCE No. 2024-07)~~
- d. Review & Action: Approval of Standard IRS Mileage rate for 2025 – 70 cents per mile
- e. Review & Action: Approval of Township Board to attend the Annual MTA conference and Expo – March 31, 2025 – April 3, 2025 in Grand Rapids, Michigan.
- f. Review & Action: Transfer Station Access Agreement w/Weare Township
- g. Review & Action: Acceptance of Deeded Land Parcel

15. Public Comments (Three (3) minutes maximum)

16. Other Items from Board Members

17. Adjournment

Public Participation at Board of Trustee Meetings

1. When addressing the Board, please state your name and address and direct all questions and comments to the Chairperson.
2. We ask that you show common courtesy, display respect for all participants, and refrain from any personal attacks.
3. You may address the Board on any agenda item under the PUBLIC COMMENTS ON AGENDA ITEMS ONLY. Please limit your comments to three (3) minutes.
4. You may address the Board on any matter that falls within the Board's jurisdiction under the PUBLIC COMMENTS PORTION OF THE AGENDA (maximum three minutes).
5. If you would like to meet with any Board or staff member following the meeting, please make your wishes known.
6. The public, press and/or legal stenographers are permitted to record the proceedings – either video or audio – so long as it does not interfere with the meeting.



Pentwater Township Regular Board Meeting

Consent Agenda Items

January 8, 2025

- **Prior Meeting Minutes:**
 - Township Special & Regular Board Meeting – December 2, 2024 & December 11, 2024
- **Correspondence: 2023 Water Quality Report for the Village of Pentwater**
- **Revenue & Expense Reports (Included in May, August, November & February packets)**
- **Claims/Bills for the period 12/1/24 – 12/31/24 as follows (incl. payroll):**
 - Township - \$64,585.80
 - Cemetery - \$2,611.34
 - Fire - \$8,891.90
 - Sewer – \$40,221.59

PENTWATER TOWNSHIP BOARD MEETING
Special Meeting – Township Sanitary Sewer System

December 2, 2024 – 3:00 PM
Pentwater Township Hall
500 N. Hancock Street, Pentwater, MI 49449

AGENDA

- 1.** Call to Order/Pledge
- 2.** Roll Call
- 3.** Meeting Agenda - Review & Action
- 4.** Public Comment on Agenda Items (Three (3)' minutes maximum)
- 5.** New Business
 - A. Pentwater Township Sewer System
- 6.** Motion to meet in Closed Session
 - A. Closed Session: Meeting to review attorney-client privileged communication.
- 7.** Motion to return to Open Session
- 8.** Public Comments
- 9.** Adjournment

Closed Session
Pentwater Township Board
Special Meeting
December 2, 2024

Motion by Cavazos, supported by Douglas, to meet in a closed session pursuant to Section 8(h) of the Open Meetings Act to consider material which is exempt from disclosure under Section 13(1)(g) of Michigan's Freedom of Information Act.

The Township Attorney, Mark Nettleton, is hereby appointed as Secretary for the purpose of taking minutes of the closed session in accordance with the Open Meetings Act.

ROLL CALL VOTE REQUIRED. MOTION MUST BE ADOPTED BY 2/3 VOTE OF ALL MEMBERS APPOINTED OR ELECTED TO THE PUBLIC BODY.

YEAS: Members: Cavazos, Douglas, Flynn, Holub, Murphy

NAYS: Members: None.

ABSENT: Member: None.

APPROVED by the Pentwater Township Board at a special meeting on December 2, 2024, at 3:00 p.m., local time. The closed session commenced at approximately 3:05 p.m. and ended at approximately 4:25 p.m.

* * * * *

Motion by Douglas, supported by Holub, to return to open session at 4:25 p.m., local time, on December 2, 2024.

YEAS: Members: Cavazos, Douglas, Flynn, Holub, Murphy

NAYS: Members: None.

APPROVED by the Pentwater Township Board at a special meeting on December 2, 2024.

__ Lynne Cavazos
__ Mike Flynn

__ Maureen Murphy
__ Dean Holub

__ Heather Douglas

December 2, 2024 Special Meeting Motions for Minutes

Conflict

Motion by Doulas supported by Holub to retain Mika Meyers as Township Attorney in all Township legal matters including the dispute with the Village of Pentwater under the 1984 Sewer Agreement.

Roll call vote: Yes: Douglas, Holub, Flynn, Murphy, Cavazos No: None

Sewer System

Motion by Douglas supported by Murphy to authorize and direct the Township Supervisor, in consultation with the Township Attorney, to proceed with recommended Option #1, as recommended by the Township Attorney in the attorney's letter dated December 2, 2024.

Roll call vote: Yes: Douglas, Murphy, Flynn, Holub, Cavazos No: None

PENTWATER TOWNSHIP BOARD PENTWATER COMMUNITY HALL 500 N. HANCOCK STREET, PENTWATER, MI 49449 <i>DRAFT Minutes</i> 11 December 2024 ZOOM Available for Audience	
Supervisor Cavazos called the Regular Board Meeting to order at 6:00 PM Members Present: Cavazos, Murphy, Douglas, Holub Members Absent: Flynn Staff Present: Glenn Beavis, Deputy Clerk; Keith Edwards, Deputy Supervisor & Zoning Administrator Others Present: Ron Christians, Tom Roose, Lynn Roose, Tom Walter, Chris Conroy, Valerie McHugh Present via Zoom: Ian Rees, CPA & Audit Manager – Gabridge & Company; Ted Cuchna	CALL TO ORDER ROLL CALL
Moved by Holub and seconded by Douglas to accept the meeting agenda with amendments to include a proposed resolution to submit a “Water Resources Grant Application” & to propose a Regular Board Meeting Schedule for calendar year 2025. • Prior Meeting Minutes – 11/20/24 • Correspondence: None • Monthly Reports – 11/1/24 – 11/30/24 • Payment of Bills (incl. payroll): ○ Township - \$172,492 ○ Cemetery - \$10,302 ○ Fire – \$53,975 ○ Sewer – \$35,409 Roll call vote: Yes: Cavazos, Murphy, Holub, Douglas No: None Motion Carried	CONSENT AGENDA - Review & Action
• Chris Conroy	PUBLIC COMMENTS
Supervisor Cavazos communicated the following: 1. It is with great sadness that I am sharing with you that Bob Miller’s wife (Kathy) passed away on Sunday from a major stroke. I have talked with bob and there will be no service but if you would like to send your condolences to Bob, he gave me permission to share his home address: 412 E Woodrow Rd., Shelby, Michigan 49455	SUPERVISOR’S REPORT

2. Attendance at Michigan Recycling Coalition (MRC) Meeting I attended the MRC meeting in West Olive, Michigan on Friday November 22, 2024. This is a large coalition designed to share information and feedback on the implementation of the state mandated PA 115 – Materials Management Program. Counties have the option to develop and implement PA 115 as a stand-alone county or to form a collaborative effort with multiple counties. Oceana County has chosen to form a collaborative with 4 other counties: Lake, Mason, Muskegon, Newaygo, and Oceana 3. West Michigan Shoreline Materials Management Planning I also attended the West Michigan Shoreline planning committee meeting in Muskegon at the WMSRDC office. Connie Cargill and I are the two representatives for Oceana County. This will be a 5-county initiative (Lake, Mason, Muskegon, Newaygo, and Oceana) to design and implement a Materials Management Program that fulfills the requirements of PA 115. We have 3 years to develop, implement, and assess our West Michigan Shoreline Management Program. The plan is to develop and implement the program in the first 18 months of the 3-year cycle and assess the effectiveness in the last 18 months. This planning group will be monthly over the next few years to meet the requirements of PA 115. I will keep you posted on our progress.	
Clerk Murphy communicated the following: ELECTIONS • I would like to quote a fellow Township Clerk about how it feels after a full year of elections, "It's very, very hard to stop sprinting after a marathon and then try to go back to a routine pace," "There is a substantial amount of burnout that Clerk's are experiencing. Please give them some grace." • On December 3, 2024, Governor Whitmer signed two bills into limiting firearm possession in voting related locations. The most important part of the law to me is that - No longer can you open carry in polling place. • By October 2025 We will have to update our EPB windows operating system to Windows 11 and the bureau is requesting us to replace our EPB if it is more than five years old. We will be able to apply for the 2024 Supplemental Grant to cover some of these costs. Clerk • I attended The Positively Pentwater Leadership Lunch put on by Village Manager Mary Marshall this past Tuesday. • There were Seventeen people in attendance, from the Commodore of the Yacht Club to three Pastors to the Police Chief just to name a few. It was a very positive and inspiring meeting. • The theme of the meeting focused on the community. We had to come up with a word, phrase or quote that describes what community means to you. My quote was from Benjamin Franklin he states, "Show me your cemeteries and I will tell	CLERK'S REPORT

you what kind of people you have.” To me this says that if you have a well-maintained cemetery that you have a community that 1. Cares about Preserving Its Past, 2. Protecting and Promoting the Present and 3. Consistently working to ensure a successful Future. Our beautifully unique Cemetery is a shining example of community. • We had to briefly speak on what is happening at the TWP. I was very proud to hear from two other participants about our Mock Election. I also spoke about the Mock Election trying to keep with the Community Theme along with the Wreaths Across America Event. • One interesting fact that I learned during the meeting is that the Village Council meeting on Monday only took 29 minutes! • One last thing we will have a media presence for Wreaths Across America – 9 & 10 News, Echo, OHJ & LDN. Maybe WZZM and Synergy Broadcast Group. •	
See attached	TREASURER’S REPORT
The following reports were received and placed on file: • Library • Fire Department • Recreation	OTHER DEPARTMENTAL REPORTS Library, Fire Department and Recreation
The following Staff reports were received and placed on file: • Deputy Supervisor, Zoning Administrator & Ordinance Enforcement Officer • Assessor • Cemetery • Transfer Station	STAFF REPORTS Zoning, Assessing, Cemetery, Transfer Station
This was an opportunity for further discussion and to raise any questions anyone might have after further review of the sanitary sewer rate study presented at last month’s Board Meeting - No further discussion or questions from the Board or others were raised.	UNFINISHED BUSINESS a) Sanitary Sewer Rate Study
Q3 2024 General Fund budget amendment JE 1603 was tabled at our last Board Meeting for further review. This amendment was intended to add Summer Tax Administration Fee revenue that was inadvertently overlooked when the FY2024 budget was created, and to allocate these additional revenues to Expense line item “Transfer Station & Recycling Center [reimbursable] Grant Expenditures”. On review it was determined that Tax Administration Fees cannot be used for expenditures not associated with the administration of tax collection. This proposed budget amendment was subsequently removed and replaced with new budget amendment JE1643 which simply adds the Summer Tax Administration Fee revenue without balancing it with a corresponding expense. This will result in a corresponding increase in the General Fund Balance. Motion by Cavazos, second by Douglas to approve Q3 2024 budget amendment JE1643 which increases the General Fund Balance by \$31,347.38. Roll call vote:	UNFINISHED BUSINESS b) Q3 2024 General Fund Budget Amendment

Yes: Cavazos, Murphy, Holub, Douglas No: None Motion: Carries	
After considerable discussion, no agreement was reached regarding next year's pay schedule. Supervisor Cavazos agreed to take responsibility for developing a payroll policy statement, from which a pay schedule could be developed.	UNFINISHED BUSINESS c) CY2025 Proposed Payroll Schedule
Ian Rees, CPA & Audit Manager – Gabridge & Company presented FY2024 audit results to The Board via Zoom. The full report can be found in December's Board packet that has been uploaded to the Township website. Financial highlights as follows: • The assets of the Township exceeded its liabilities at the close of the most recent fiscal year by \$3,052,521 (net position). Of this amount, \$756,153 represents unrestricted net position, which may be used to meet the Township's ongoing obligations to citizens and creditors. • During the year, the Township received \$1,218,699 in revenues and incurred \$1,212,061 in expenses, resulting in an increase in net position of \$6,638. • At the close of the current fiscal year, the Township's governmental funds reported combined fund balances of \$1,735,519, an increase of \$72,679 in comparison with the prior year. Approximately 36.3% of this amount (\$630,565) is available for spending at the government's discretion (<i>unassigned fund balance</i>). • At the end of the current fiscal year, unassigned fund balance for the general fund was \$630,565, or approximately 117.7% of the annual general fund expenditures and transfers out. Motion by Cavazos, second by Holub to accept/approve Gabridge & Co. audit report for fiscal year 2024 (ended 3/31/24) Roll call vote: Yes: Cavazos, Murphy, Holub, Douglas No: None Motion: Carries	NEW BUSINESS a) FY2024 Audit Review
Trustee Holub reviewed Pentwater Township Road Committee's December 1, 2024 memorandum to The Board entitled "Recommended Township Road Improvements for 2025." The memorandum includes a list of target roads and planned improvements ordered by priority. Trustee Holub pointed out that the list includes road improvements planned for 2024 but, because of a clerical error, were not completed this year. He also noted that the planned 2024 road improvements would take priority, and the proposed 2025 road improvements would be constrained by Road Fund budget and as yet unavailable cost estimates. The memorandum is included in December's Board packet that has been uploaded to the Township website. Motion by Holub, second by Douglas to approve Township Road Improvements as proposed by the Township Road Committee. Roll call vote: Yes: Cavazos, Murphy, Holub, Douglas	NEW BUSINESS b) CY2025 Road Improvement Plans

No: None Motion: Carries	
Motion by Cavazos, second by Holub to approve contract with Oceana County Sheriff Department for protective services in Pentwater Township from 1/1/2024 through 12/31/2028. Roll call vote: Yes: Cavazos, Murphy, Holub, Douglas No: None Motion: Carries	NEW BUSINESS c) Protective Services Contract
Village & Township resident Chris Conroy updated this office on a letter writing campaign to our State Legislators asking for funding to support channel dredging in calendar year 2025. She provided an example template letter along with a list of addresses for our State Senators & relevant Representatives. She asked The Board to participate in this legislative campaign and promote it by posting information to the Township website. Motion by Holub, second by Cavazos to send a letter on behalf of Pentwater Township to each of our state legislators asking for support in obtaining dredging funding for calendar year 2025 Roll call vote: Yes: Cavazos, Murphy, Holub, Douglas No: None Motion: Carries	NEW BUSINESS d) Channel Maintenance Dredging
Motion by Douglas, second by Flynn to reappoint current Board of Review members Rick Quinn (Chair), Lori Suttner and Ron Christians for another term. Roll call vote: Yes: Cavazos, Murphy, Holub, Douglas No: None Motion: Carries	NEW BUSINESS e) Board of Review Reappointments
This funding grant is being offered by the U.S.A. Department of Commerce through the Water Resources Division. Total project costs are estimated at \$166,000. The grant application will be for half of that (\$83,000). If awarded, a 50% local funding match using a combination of township (\$36,000) and non-federal grants (\$50,000) will be required. Motion by Douglas, second by Cavazos to approve submitting a grant application to Michigan's Coastal Management Program not to exceed \$83,000 for ongoing design engineering activities. Roll call vote: Yes: Cavazos, Murphy, Holub, Douglas No: None Motion: Carries	NEW BUSINESS f) Water Resources Grant Application
Motion by Holub, second by Douglas to approve the following Regular Board Meeting Schedule for Calendar Year 2025:	NEW BUSINESS g)

Wednesday, January 8, 2025 Wednesday, February 12, 2025 Wednesday, March 12, 2025 Wednesday, April 9, 2025 Wednesday, May 14, 2025 Wednesday, June 11, 2025 Wednesday, July 9, 2025 Wednesday, August 13, 2025 Wednesday, September 10, 2025 Wednesday, October 8, 2025 Wednesday, November 12, 2025 Wednesday, December 10, 2025 Roll call vote: Yes: Cavazos, Murphy, Holub, Douglas No: None Motion: Carries	CY 2025 Board Meeting Schedule
None	PUBLIC COMMENTS
Trustee Holub reported that electric line boring for the Transfer Station & Recycling Center has been completed, and the new building will be delivered on Tuesday, December 17, 2024.	OTHER ITEMS FROM BOARD MEMBERS
Moved by Douglas, seconded by Murphy to adjourn the meeting at 7:18 PM. Motion carried via voice vote.	ADJOURNMENT
_____ Maureen Murphy, Township Clerk	Notes taken by Deputy Clerk Glenn Beavis _____ Date

2023 Water Quality Report for the Village of Pentwater

Water Supply Serial Number: 5260

This report covers the drinking water quality for The Village of Pentwater for the 2023 calendar year. This information is a snapshot of the quality of the water that we provided to you in 2023. Included are details about where your water comes from, what it contains, and how it compares to United States Environmental Protection Agency (U.S. EPA) and state standards.

Your water comes from three groundwater wells, each over 200ft deep. The State performed an assessment of our source water to determine the susceptibility or the relative potential of contamination. The susceptibility rating is on a seven-tiered scale from "very-low" to "very-high" based on geologic sensitivity, well construction, water chemistry and contamination sources. The susceptibility of our source is moderately low for well #1, very high for well #2 and #3.

There are no significant sources of contamination in our water supply. We are making efforts to protect our sources by participating in the Wellhead Protection Program.

If you would like to know more about this report, please contact: Pentwater Village Hall, 65 S Hancock St at (231) 869-8301 or email at ntarnowski@pentwatervillage.org.

Contaminants and their presence in water: Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the U.S. EPA's Safe Drinking Water Hotline (800-426-4791).

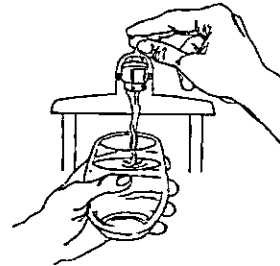
Vulnerability of sub-populations: Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune systems disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. U.S. EPA/Center for Disease Control guidelines on appropriate means to lessen

the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline (800-426-4791).

Sources of drinking water: The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. Our water comes from wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

- **Microbial contaminants**, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations and wildlife.
- **Inorganic contaminants**, such as salts and metals, which can be naturally-occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.
- **Pesticides and herbicides**, which may come from a variety of sources such as agriculture and residential uses.
- **Radioactive contaminants**, which can be naturally occurring or be the result of oil and gas production and mining activities.
- **Organic chemical contaminants**, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems.



2023 Water Quality Report for the Village of Pentwater

025 507 146 602 6002 601 60

This report is for the use of the recipient only and should not be distributed outside the organization.

[illegible]

1. The first step is to identify the problem. This involves understanding the situation and the needs of the people involved. It is important to listen to all sides and to understand the underlying causes of the problem.

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED
DATE 08-27-2019 BY 60322 UCBAW/SMB/STP

by using the U.S. Navy Drinking Water
 Contaminant and Health Hazard Index
 (HWHI) (2004-2011)

[illegible]

(PSTN) or (ISDN) number; name of ship)

1. The first part of the document is a letter from the President of the United States to the Congress, dated January 1, 1861. It is a formal communication, and it is written in a very formal and dignified style. The President expresses his regret that he cannot deliver the message in person, and he explains the reasons for this. He then proceeds to discuss the state of the Union, and he mentions the recent election of Abraham Lincoln as President. He also mentions the secession of the Southern States, and he expresses his confidence that the Union will remain united.

CONFIDENTIAL

1. The first step is to identify the problem or question that needs to be answered. This involves understanding the context and the specific requirements of the task.

2. The following information is being furnished to you for your information only. It is not intended to constitute an offer of insurance or any other financial product. It is not intended to be used as a basis for any investment decision. It is not intended to be used as a basis for any investment decision. It is not intended to be used as a basis for any investment decision.

[illegible]

has not authorized her to give any information.

1. The first step is to identify the problem or question that needs to be answered. This involves understanding the context and the specific requirements of the task.

1997, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 26

In order to ensure that tap water is safe to drink, the U.S. EPA prescribes regulations that limit the levels of certain contaminants in water provided by public water systems.

Federal Food and Drug Administration regulations establish limits for contaminants in bottled water which provide the same protection for public health.

Water Quality Data

The table below lists all the drinking water contaminants that we detected during the 2023 calendar year. The presence of these contaminants in the water does not necessarily indicate that the water poses a health risk. Unless otherwise noted, the data presented in this table is from testing done January 1 through December 31, 2023. The State allows us to monitor for certain contaminants less than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. All the data is representative of the water quality, but some are more than one year old.

Terms and abbreviations used below:

- **Maximum Contaminant Level Goal (MCLG)**: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
- **Maximum Contaminant Level (MCL)**: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
- **Maximum Residual Disinfectant Level (MRDL)**: The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
- **Maximum Residual Disinfectant Level Goal (MRDLG)**: The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
- **Treatment Technique (TT)**: A required process intended to reduce the level of a contaminant in drinking water.
- **N/A**: Not applicable
- **ND**: not detectable at testing limit
- **ppm**: parts per million or milligrams per liter
- **ppb**: parts per billion or micrograms per liter
- **ppt**: parts per trillion or nanograms per liter
- **pCi/l**: picocuries per liter (a measure of radioactivity)
- **Action Level (AL)**: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements that a water system must follow.
- **Level 1 Assessment**: A study of the water supply to identify potential problems and determine (if possible) why total coliform bacteria have been found in our water system.
- **Level 2 Assessment**: A very detailed study of the water system to identify potential problems and determine (if possible) why an *E. coli* MCL violation has occurred and/or why total coliform bacteria have been found in our water system on multiple occasions.

Regulated Contaminant	MCL, TT, or MRDL	MCLG or MRDLG	Level Detected	Range	Year Sampled	Violation Yes/No	Typical Source of Contaminant
Arsenic (ppb)	10	0	6.7	5.5-7.7	2023	NO	Erosion of natural deposits; Runoff from orchards; Runoff from glass and electronics production wastes
Barium (ppm)	2	2	.11	N/A	2022	NO	Discharge of drilling wastes; Discharge of metal refineries; Erosion of natural deposits
Nitrate (ppm)	10	10	0	N/A	2023	NO	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits
Fluoride (ppm)	4	4	.54	N/A	2023	NO	Erosion of natural deposits; Water additive which promotes strong teeth; Discharge from fertilizer and aluminum factories
Sodium ¹ (ppm)	N/A	N/A	68	N/A	2022	NO	Erosion of natural deposits
TTHM Total Trihalomethanes (ppb)	80	N/A	23	N/A	2023	NO	Byproduct of drinking water disinfection
HAA5 Haloacetic Acids (ppb)	60	N/A	6.4	N/A	2023	NO	Byproduct of drinking water disinfection
Chlorine ² (ppm)	4	4	.56	.31-1.01	2023	NO	Water additive used to control microbes
Alpha emitters (pCi/L)	15	0	0	N/A	2018	NO	Erosion of natural deposits
Combined radium (pCi/L)	5	0	0	N/A	2018	NO	Erosion of natural deposits
Total Coliform	TT	N/A	N/A	N/A	2023	NO	Naturally present in the environment
E. coli in the distribution system (positive samples)	See E. coli note ³	0	0	N/A	2023	NO	Human and animal fecal waste
Fecal Indicator – E. coli at the source (positive samples)	TT	N/A	0	N/A	2023	NO	Human and animal fecal waste

¹ Sodium is not a regulated contaminant.

² The chlorine "Level Detected" was calculated using a running annual average.

³ *E. coli* MCL violation occurs if: (1) routine and repeat samples are total coliform-positive and either is *E. coli*-positive, or (2) the supply fails to take all required repeat samples following *E. coli*-positive routine sample, or (3) the supply fails to analyze total coliform-positive repeat sample for *E. coli*.

Per- and polyfluoroalkyl substances (PFAS)							
Regulated Contaminant	MCL, TT, or MRDL	MCLG or MRDLG	Level Detected	Range	Year Sampled	Violation Yes/No	Typical Source of Contaminant
Hexafluoropropylene oxide dimer acid (HFPO-DA) (ppt)	370	N/A	0	N/A	2023	NO	Discharge and waste from industrial facilities utilizing the Gen X chemical process
Perfluorobutane sulfonic acid (PFBS) (ppt)	420	N/A	0	N/A	2023	NO	Discharge and waste from industrial facilities; stain-resistant treatments
Perfluorohexane sulfonic acid (PFHxS) (ppt)	51	N/A	0	N/A	2023	NO	Firefighting foam; discharge and waste from industrial facilities
Perfluorohexanoic acid (PFHxA) (ppt)	400,000	N/A	0	N/A	2023	NO	Firefighting foam; discharge and waste from industrial facilities
Perfluorononanoic acid (PFNA) (ppt)	6	N/A	0	N/A	2023	NO	Discharge and waste from industrial facilities; breakdown of precursor compounds
Perfluorooctane sulfonic acid (PFOS) (ppt)	16	N/A	0	N/A	2023	NO	Firefighting foam; discharge from electroplating facilities; discharge and waste from industrial facilities
Perfluorooctanoic acid (PFOA) (ppt)	8	N/A	0	N/A	2023	NO	Discharge and waste from industrial facilities; stain-resistant treatments
Inorganic Contaminant Subject to Action Levels (AL)	Action Level	MCLG	Your Water	Range of Results	Year Sampled	Number of Samples Above AL	Typical Source of Contaminant
Lead (ppb)	15	0	4	0-8	2021	10	Lead service lines, corrosion of household plumbing including fittings and fixtures; Erosion of natural deposits
Copper (ppm)	1.3	1.3	.5	.042-.55	2021	10	Corrosion of household plumbing systems; Erosion of natural deposits

⁴ Ninety (90) percent of the samples collected were at or below the level reported for our water.

Information about lead: If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. The Village of Pentwater is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you have a lead service line it is recommended that you run your water for at least 5 minutes to flush water from both your home plumbing and the lead service line. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

Infants and children who drink water containing lead could experience delays in their physical or mental development. Children could show slight deficits in attention span and learning abilities. Adults who drink this water over many years could develop kidney problems or high blood pressure.

Copper is an essential nutrient, but some people who drink water containing copper in excess of the action level over a relatively short amount of time could experience gastrointestinal distress. Some people who drink water containing copper in excess of the action level over many years could suffer liver or kidney damage. People with Wilson's Disease should consult their personal doctor.

While your drinking water meets the U.S. EPA standard for arsenic, it does contain low levels of arsenic. The U.S. EPA standard balances the current understanding of arsenic's possible health effects against the cost of removing arsenic from drinking water. The U.S. EPA continues to research the health effects of low levels of arsenic, which is a mineral known to cause cancer in humans at high concentrations and is linked to other health effects such as skin damage and circulatory problems.

Our water supply has 363 service lines of unknown material out of a total of 760 service lines.

Monitoring and Reporting to the Department of Environment, Great Lakes, and Energy (EGLE) Requirements: The State of Michigan and the U.S. EPA require us to test our water on a regular basis to ensure its safety. We met all the monitoring and reporting requirements for 2023.

^ We will update this report annually and will keep you informed of any problems that may occur throughout the year, as they happen. Copies are available at Pentwater Village Hall, 65 S Hancock St, (231) 869-8301 or email manager@pentwatervillage.org and this report will not be sent to you.

We invite public participation in decisions that affect drinking water quality. Village Council meets the 2nd Monday of each month at Park Place, 310 N Rust St at 6pm EST. For more information about your water, or the contents of this report, contact Nate Tarnowski, water superintendent at (231) 869-8301 or email at ntarnowski@pentwatervillage.org. For more information about safe drinking water, visit the U.S. EPA at <http://www.epa.gov/safewater>.

Instructions to Water Supplier

.....

1. Source of the Water Delivered must include:

- (A) Type of Water: e.g., surface water, groundwater
- (B) Commonly used name, if any, and location of body or bodies of water.
- (C) If a source water assessment has been completed, then the CCR shall notify customers of the availability of the assessment information and means to obtain it. In addition, a supply is encouraged to highlight in the report significant sources of contamination in the source water area if the supply has that information readily available.
- (D) If the supply has received a source water assessment from EGLE, then the report shall include a brief summary of the supply's susceptibility to potential sources of contamination.

2. Under "Level Detected" and "Range":

- (A) The CCR should contain the most recent data in the last five years.
- (B) In the "Level Detected" column:
 - i. enter the highest test result from the lab UNLESS a contaminant's compliance is determined based on a running annual average. Then, list the highest running annual average or locational running annual average.
 - ii. Enter the test result from the lab report for sodium, even if it was not detected.
- (C) In the "Range" column, enter the lowest to highest individual sample results such as "12-48" (if you sample more than once during the year OR from multiple locations).

3. Under "Year Sampled," enter the year sampled (if earlier than the year covered by the report).

4. Under "Violation Yes / No," enter "Yes" to indicate a violation of MCLs, MRDLs, or Treatment Techniques. You DO NOT need to put "Yes" in the table for monitoring or reporting violations.

5. Summary of a Violation/Public Notice

You must still describe all violations below the table, which should include a description of the violation, the mandatory health effects language (from Table 1 of R 325.10405), and actions taken to address the violation.

(A) If monitoring requirements were not met, explain the violation below the table such as:

During the monitoring period from ____ to ____, we did not take the required number of routine samples for [enter contaminant name]. This violation did not pose a threat to the quality of the drinking water. [FURTHER EXPLAIN WHAT HAPPENED, ACTIONS TAKEN TO REMEDY THE SITUATION, POTENTIAL HEALTH EFFECTS, AND STEPS TAKEN TO PREVENT ANOTHER VIOLATION.]

Mentioning a violation in the CCR does not count as meeting the Public Notice requirements, unless the report is directly delivered to all customers within the required Public Notice timeframe, all 10 public elements are included, and the Public Notice Certificate of Distribution is to EGLE within 10 days of distribution.

If using the CCR as a vehicle to distribute a Public Notice, the supply must directly deliver the CCR to every bill paying customer. As result, CCR waivers that allow small systems to post their CCR in one location or publish in a newspaper would no longer apply.

6. If arsenic was detected above 5 ppb but at or below 10 ppb include the following:

While your drinking water meets the U.S. EPA standard for arsenic, it does contain low levels of arsenic. The U.S EPA standard balances the current understanding of arsenic's possible health effects against the costs of removing arsenic from drinking water. The U.S. EPA continues to research the health effects of low levels of arsenic, which is a

[illegible]

В. В. Виноградов, доктор физ.-математических наук, профессор, зав. кафедрой физики, МГУ им. М. В. Ломоносова

DATE: 10/26/2014

[illegible]

THE UNIVERSITY OF CHICAGO LIBRARY

[illegible]

1. The following information was obtained from the records of the Department of the Interior, Bureau of Land Management, regarding the land owned by the United States in the State of Nevada:

በጋራ ሆኖ ለሀገራችን ምክር ቤት ማህበራዊና ስነ ምግባራዊ ጥናት ማዘጋጀትና ማስፈጸም ማድረግ ይገባል፡፡

11. RECEIVED BY THE DIRECTOR

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED DATE 01-11-2010 BY 60322 UCBAW

1. The following information was obtained from the records of the Department of the Interior, Bureau of Land Management, regarding the land owned by the United States in the State of Nevada:

3. The following information is provided for the year ended 31 December 2014:

2. A copy of this report to be furnished to the Department of the Army, Washington, D.C.

U.S. DEPARTMENT OF COMMERCE, BUREAU OF ECONOMIC ANALYSIS, WASHINGTON, D.C. 20540

THE UNIVERSITY OF CHICAGO LIBRARY

100-100000-100000

THE UNIVERSITY OF CHICAGO LIBRARY 1207 EAST 58TH STREET CHICAGO, ILL. 60637

1. The first group of authors (e.g., [1, 2]) considers the problem of the stability of the motion of a system of particles in the field of a central force. The authors of [1, 2] show that the motion of a system of particles in the field of a central force is stable if the potential energy of the system is a function of the distance from the center of mass of the system to the center of force.

[illegible]

2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 2679, 2680, 2681, 26

3. 1964, 1965, 1966, 1967, 1968, 1969, 1970, 1971, 1972, 1973, 1974, 1975, 1976, 1977, 1978, 1979, 1980, 1981, 1982, 1983, 1984, 1985, 1986, 1987, 1988, 1989, 1990, 1991, 1992, 1993, 1994, 1995, 1996, 1997, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645,

© 1996 by John Wiley & Sons, Inc. All rights reserved. This journal is registered at the Copyright Clearance Center, Inc., 222 Rosewood Drive, Danvers, MA 01923. Organizations in the U.S. who are also registered with C.C.C. may therefore copy material (beyond the limits permitted by sections 107 and 108 of U.S. copyright law) subject to payment to C.C.C. of the per copy fee of \$05.00. This consent does not extend to multiple copying for promotional or commercial purposes. ISI Tear Sheet Service, 3501 Market Street, Philadelphia, PA 19104, USA, is authorized to supply single copies of separate articles for private use only. Organizations authorized by the Copyright Licensing Agency may also copy material subject to the usual conditions. For all other use, permission should be sought from John Wiley & Sons, Inc.

$\mathcal{C} = \{C_1, \dots, C_n\}$ for $n \in \mathbb{N}$ and $C_i = \{C_{i,1}, \dots, C_{i,m_i}\}$ for $i = 1, \dots, n$ and $m_i \in \mathbb{N}$. For $i = 1, \dots, n$ and $j = 1, \dots, m_i$ let $C_{i,j} = \{C_{i,j,1}, \dots, C_{i,j,m_{i,j}}\}$ for $m_{i,j} \in \mathbb{N}$. Let $\mathcal{C}^* = \{C_1^*, \dots, C_n^*\}$ for $n \in \mathbb{N}$ and $C_i^* = \{C_{i,1}^*, \dots, C_{i,m_i}^*\}$ for $i = 1, \dots, n$ and $m_i \in \mathbb{N}$. For $i = 1, \dots, n$ and $j = 1, \dots, m_i$ let $C_{i,j}^* = \{C_{i,j,1}^*, \dots, C_{i,j,m_{i,j}}^*\}$ for $m_{i,j} \in \mathbb{N}$. Let $\mathcal{C}^{\dagger} = \{C_1^{\dagger}, \dots, C_n^{\dagger}\}$ for $n \in \mathbb{N}$ and $C_i^{\dagger} = \{C_{i,1}^{\dagger}, \dots, C_{i,m_i}^{\dagger}\}$ for $i = 1, \dots, n$ and $m_i \in \mathbb{N}$. For $i = 1, \dots, n$ and $j = 1, \dots, m_i$ let $C_{i,j}^{\dagger} = \{C_{i,j,1}^{\dagger}, \dots, C_{i,j,m_{i,j}}^{\dagger}\}$ for $m_{i,j} \in \mathbb{N}$. Let $\mathcal{C}^{\ddagger} = \{C_1^{\ddagger}, \dots, C_n^{\ddagger}\}$ for $n \in \mathbb{N}$ and $C_i^{\ddagger} = \{C_{i,1}^{\ddagger}, \dots, C_{i,m_i}^{\ddagger}\}$ for $i = 1, \dots, n$ and $m_i \in \mathbb{N}$. For $i = 1, \dots, n$ and $j = 1, \dots, m_i$ let $C_{i,j}^{\ddagger} = \{C_{i,j,1}^{\ddagger}, \dots, C_{i,j,m_{i,j}}^{\ddagger}\}$ for $m_{i,j} \in \mathbb{N}$. Let $\mathcal{C}^{\S} = \{C_1^{\S}, \dots, C_n^{\S}\}$ for $n \in \mathbb{N}$ and $C_i^{\S} = \{C_{i,1}^{\S}, \dots, C_{i,m_i}^{\S}\}$ for $i = 1, \dots, n$ and $m_i \in \mathbb{N}$. For $i = 1, \dots, n$ and $j = 1, \dots, m_i$ let $C_{i,j}^{\S} = \{C_{i,j,1}^{\S}, \dots, C_{i,j,m_{i,j}}^{\S}\}$ for $m_{i,j} \in \mathbb{N}$. Let $\mathcal{C}^{\P} = \{C_1^{\P}, \dots, C_n^{\P}\}$ for $n \in \mathbb{N}$ and $C_i^{\P} = \{C_{i,1}^{\P}, \dots, C_{i,m_i}^{\P}\}$ for $i = 1, \dots, n$ and $m_i \in \mathbb{N}$. For $i = 1, \dots, n$ and $j = 1, \dots, m_i$ let $C_{i,j}^{\P} = \{C_{i,j,1}^{\P}, \dots, C_{i,j,m_{i,j}}^{\P}\}$ for $m_{i,j} \in \mathbb{N}$. Let $\mathcal{C}^{\R} = \{C_1^{\R}, \dots, C_n^{\R}\}$ for $n \in \mathbb{N}$ and $C_i^{\R} = \{C_{i,1}^{\R}, \dots, C_{i,m_i}^{\R}\}$ for $i = 1, \dots, n$ and $m_i \in \mathbb{N}$. For $i = 1, \dots, n$ and $j = 1, \dots, m_i$ let $C_{i,j}^{\R} = \{C_{i,j,1}^{\R}, \dots, C_{i,j,m_{i,j}}^{\R}\}$ for $m_{i,j} \in \mathbb{N}$. Let $\mathcal{C}^{\Upsilon} = \{C_1^{\Upsilon}, \dots, C_n^{\Upsilon}\}$ for $n \in \mathbb{N}$ and $C_i^{\Upsilon} = \{C_{i,1}^{\Upsilon}, \dots, C_{i,m_i}^{\Upsilon}\}$ for $i = 1, \dots, n$ and $m_i \in \mathbb{N}$. For $i = 1, \dots, n$ and $j = 1, \dots, m_i$ let $C_{i,j}^{\Upsilon} = \{C_{i,j,1}^{\Upsilon}, \dots, C_{i,j,m_{i,j}}^{\Upsilon}\}$ for $m_{i,j} \in \mathbb{N}$. Let $\mathcal{C}^{\Phi} = \{C_1^{\Phi}, \dots, C_n^{\Phi}\}$ for $n \in \mathbb{N}$ and $C_i^{\Phi} = \{C_{i,1}^{\Phi}, \dots, C_{i,m_i}^{\Phi}\}$ for $i = 1, \dots, n$ and $m_i \in \mathbb{N}$. For $i = 1, \dots, n$ and $j = 1, \dots, m_i$ let $C_{i,j}^{\Phi} = \{C_{i,j,1}^{\Phi}, \dots, C_{i,j,m_{i,j}}^{\Phi}\}$ for $m_{i,j} \in \mathbb{N}$. Let $\mathcal{C}^{\Psi} = \{C_1^{\Psi}, \dots, C_n^{\Psi}\}$ for $n \in \mathbb{N}$ and $C_i^{\Psi} = \{C_{i,1}^{\Psi}, \dots, C_{i,m_i}^{\Psi}\}$ for $i = 1, \dots, n$ and $m_i \in \mathbb{N}$. For $i = 1, \dots, n$ and $j = 1, \dots, m_i$ let $C_{i,j}^{\Psi} = \{C_{i,j,1}^{\Psi}, \dots, C_{i,j,m_{i,j}}^{\Psi}\}$ for $m_{i,j} \in \mathbb{N}$. Let $\mathcal{C}^{\Omega} = \{C_1^{\Omega}, \dots, C_n^{\Omega}\}$ for $n \in \mathbb{N}$ and $C_i^{\Omega} = \{C_{i,1}^{\Omega}, \dots, C_{i,m_i}^{\Omega}\}$ for $i = 1, \dots, n$ and $m_i \in \mathbb{N}$. For $i = 1, \dots, n$ and $j = 1, \dots, m_i$ let $C_{i,j}^{\Omega} = \{C_{i,j,1}^{\Omega}, \dots, C_{i,j,m_{i,j}}^{\Omega}\}$ for $m_{i,j} \in \mathbb{N}$. Let $\mathcal{C}^{\Lambda} = \{C_1^{\Lambda}, \dots, C_n^{\Lambda}\}$ for $n \in \mathbb{N}$ and $C_i^{\Lambda} = \{C_{i,1}^{\Lambda}, \dots, C_{i,m_i}^{\Lambda}\}$ for $i = 1, \dots, n$ and $m_i \in \mathbb{N}$. For $i = 1, \dots, n$ and $j = 1, \dots, m_i$ let $C_{i,j}^{\Lambda} = \{C_{i,j,1}^{\Lambda}, \dots, C_{i,j,m_{i,j}}^{\Lambda}\}$ for $m_{i,j} \in \mathbb{N}$. Let $\mathcal{C}^{\Sigma} = \{C_1^{\Sigma}, \dots, C_n^{\Sigma}\}$ for $n \in \mathbb{N}$ and $C_i^{\Sigma} = \{C_{i,1}^{\Sigma}, \dots, C_{i,m_i}^{\Sigma}\}$ for $i = 1, \dots, n$ and $m_i \in \mathbb{N}$. For $i = 1, \dots, n$ and $j = 1, \dots, m_i$ let $C_{i,j}^{\Sigma} = \{C_{i,j,1}^{\Sigma}, \dots, C_{i,j,m_{i,j}}^{\Sigma}\}$ for $m_{i,j} \in \mathbb{N}$. Let $\mathcal{C}^{\Pi} = \{C_1^{\Pi}, \dots, C_n^{\Pi}\}$ for $n \in \mathbb{N}$ and $C_i^{\Pi} = \{C_{i,1}^{\Pi}, \dots, C_{i,m_i}^{\Pi}\}$ for $i = 1, \dots, n$ and $m_i \in \mathbb{N}$. For $i = 1, \dots, n$ and $j = 1, \dots, m_i$ let $C_{i,j}^{\Pi} = \{C_{i,j,1}^{\Pi}, \dots, C_{i,j,m_{i,j}}^{\Pi}\}$ for $m_{i,j} \in \mathbb{N}$. Let $\mathcal{C}^{\Theta} = \{C_1^{\Theta}, \dots, C_n^{\Theta}\}$ for $n \in \mathbb{N}$ and $C_i^{\Theta} = \{C_{i,1}^{\Theta}, \dots, C_{i,m_i}^{\Theta}\}$ for $i = 1, \dots, n$ and $m_i \in \mathbb{N}$. For $i = 1, \dots, n$ and $j = 1, \dots, m_i$ let $C_{i,j}^{\Theta} = \{C_{i,j,1}^{\Theta}, \dots, C_{i,j,m_{i,j}}^{\Theta}\}$ for $m_{i,j} \in \mathbb{N}$. Let $\mathcal{C}^{\Xi} = \{C_1^{\Xi}, \dots, C_n^{\Xi}\}$ for $n \in \mathbb{N}$ and $C_i^{\Xi} = \{C_{i,1}^{\Xi}, \dots, C_{i,m_i}^{\Xi}\}$ for $i = 1, \dots, n$ and $m_i \in \mathbb{N}$. For $i = 1, \dots, n$ and $j = 1, \dots, m_i$ let $C_{i,j}^{\Xi} = \{C_{i,j,1}^{\Xi}, \dots, C_{i,j,m_{i,j}}^{\Xi}\}$ for $m_{i,j} \in \mathbb{N}$. Let $\mathcal{C}^{\Gamma} = \{C_1^{\Gamma}, \dots, C_n^{\Gamma}\}$ for $n \in \mathbb{N}$ and $C_i^{\Gamma} = \{C_{i,1}^{\Gamma}, \dots, C_{i,m_i}^{\Gamma}\}$ for $i = 1, \dots, n$ and $m_i \in \mathbb{N}$. For $i = 1, \dots, n$ and $j = 1, \dots, m_i$ let $C_{i,j}^{\Gamma} = \{C_{i,j,1}^{\Gamma}, \dots, C_{i,j,m_{i,j}}^{\Gamma}\}$ for $m_{i,j} \in \mathbb{N}$. Let $\mathcal{C}^{\Delta} = \{C_1^{\Delta}, \dots, C_n^{\Delta}\}$ for $n \in \mathbb{N}$ and $C_i^{\Delta} = \{C_{i,1}^{\Delta}, \dots, C_{i,m_i}^{\Delta}\}$ for $i = 1, \dots, n$ and $m_i \in \mathbb{N}$. For $i = 1, \dots, n$ and $j = 1, \dots, m_i$ let $C_{i,j}^{\Delta} = \{C_{i,j,1}^{\Delta}, \dots, C_{i,j,m_{i,j}}^{\Delta}\}$ for $m_{i,j} \in \mathbb{N}$. Let $\mathcal{C}^{\Upsilon} = \{C_1^{\Upsilon}, \dots, C_n^{\Upsilon}\}$ for $n \in \mathbb{N}$ and $C_i^{\Upsilon} = \{C_{i,1}^{\Upsilon}, \dots, C_{i,m_i}^{\Upsilon}\}$ for $i = 1, \dots, n$ and $m_i \in \mathbb{N}$. For $i = 1, \dots, n$ and $j = 1, \dots, m_i$ let $C_{i,j}^{\Upsilon} = \{C_{i,j,1}^{\Upsilon}, \dots, C_{i,j,m_{i,j}}^{\Upsilon}\}$ for $m_{i,j} \in \mathbb{N}$. Let $\mathcal{C}^{\Phi} = \{C_1^{\Phi}, \dots, C_n^{\Phi}\}$ for $n \in \mathbb{N}$ and $C_i^{\Phi} = \{C_{i,1}^{\Phi}, \dots, C_{i,m_i}^{\Phi}\}$ for $i = 1, \dots, n</$

1. The first stage of the process is the identification of the problem. This involves a thorough analysis of the situation and the identification of the key issues that need to be addressed. Once the problem has been identified, the next stage is to develop a plan of action. This plan should outline the steps that need to be taken to address the problem and the resources that will be required. The third stage is the implementation of the plan. This involves putting the plan into action and monitoring progress. Finally, the fourth stage is the evaluation of the results. This involves assessing the effectiveness of the plan and making any necessary adjustments.

[illegible]

U.S. GOVERNMENT PRINTING OFFICE: 1967

mineral known to cause cancer in humans at high concentrations and is linked to other health effects such as skin damage and circulatory problems.

7. If nitrate was detected above 5 ppm but below 10 ppm include the following:

Nitrate in drinking water at levels above 10 ppm is a health risk for infants of less than six months of age. High nitrate levels in drinking water can cause blue baby syndrome. Nitrate levels may rise quickly for short periods of time because of rainfall or agricultural activity. If you are caring for an infant, you should ask for advice from your health care provider.

8. Reporting Sodium:

Sodium levels are required to be included in the contaminants table, even when sodium results are non-detect. There is no MCL/MCLG for sodium.

9. For supplies with lead service lines (or service lines of unknown material), include the number of lead service lines, the number of service lines of unknown material, and the total number of service lines in the supply.

10. Although it is not required to list the number of total coliform-positive samples, the number of E. coli-positive samples from the distribution system or raw wells must be included in the table.

11. If a Level 1 Assessment or a Level 2 Assessment was required, include the following, as appropriate:

(A) During the past year we were required to conduct [INSERT NUMBER OF LEVEL 1 ASSESSMENTS] Level 1 Assessment(s). [INSERT NUMBER OF LEVEL 1 ASSESSMENTS] Level 1 Assessment(s) were completed. In addition, we were required to take [INSERT NUMBER OF CORRECTIVE ACTIONS] corrective actions and we completed [INSERT NUMBER OF CORRECTIVE ACTIONS] of these actions.

(B) During the past year [INSERT NUMBER OF LEVEL 2 ASSESSMENTS] Level 2 Assessments were required to be completed for our water supply. [INSERT NUMBER OF LEVEL 2 ASSESSMENTS] Level 2 Assessments were completed. In addition, we were required to take [INSERT NUMBER OF CORRECTIVE ACTIONS] corrective actions and we completed [INSERT NUMBER OF CORRECTIVE ACTIONS] of these actions.

12. If a Level 1 Assessment or a Level 2 Assessment was required but not completed, or the identified sanitary defects were not corrected, include the following, as appropriate:

During the past year we failed to conduct all the required assessment(s).

During the past year we failed to correct all identified defects that were found during the assessment.

13. If a Level 1 Assessment or a Level 2 Assessment was required that was not due to an E. coli MCL violation, include the following:

Coliforms are bacteria that are naturally present in the environment and are used as an indicator that other, potentially harmful, waterborne pathogens may be present or that a potential pathway exists through which contamination may enter the drinking water distribution system. We found coliforms, indicating the need to look for potential problems in water treatment or distribution. When this occurs, we are required to conduct assessment(s) to identify problems and to correct the problems that were found during these assessments.

14. If a Level 2 Assessment was required due to a E. coli MCL violation, include the following:

E. coli are bacteria whose presence indicates that the water may be contaminated with human or animal wastes. Human pathogens in these wastes can cause short-term effects such as diarrhea, cramps, nausea, headaches, or other symptoms. They may pose a greater health risk for infants, young children, the elderly, and people with severely compromised immune systems. We found E. coli bacteria, indicating the need to look for potential problems in water treatment or distribution. When this occurs, we are required to conduct assessment(s) to identify problems and to correct the problems that were found during these assessments.

We were required to complete a Level 2 Assessment because we found E. coli in our water system. In addition, we were required to take [INSERT NUMBER OF CORRECTIVE ACTIONS] corrective actions and we completed [INSERT NUMBER OF CORRECTIVE ACTIONS] of these actions.

15. If E. coli was detected and the E. coli MCL was violated, include the following, as appropriate:

- (A) We had an E. coli-positive repeat sample following a total coliform-positive routine sample.
- (B) We had a total coliform-positive repeat sample following an E. coli-positive routine sample.
- (C) We failed to take all required repeat samples following an E. coli-positive routine sample.
- (D) We failed to test for E. coli when a repeat sample tests positive for total coliform.

16. If the groundwater supply has any uncorrected significant deficiency, as designated by EGLE, or fecal indicator positive source sample result during the year, include the following elements:

- (A) Nature of the significant deficiency or source of the fecal contamination, if known, and the date(s).
- (B) Whether the fecal contamination has been addressed and date addressed.
- (C) For unaddressed significant deficiencies and unaddressed fecal contamination, the approved plan and schedule for correction, including interim measures, and progress to date.
- (D) The potential health effects of the fecal indicator positive source sample.

[illegible]

(C) We failed to test for E. coli when a stool sample was found to be positive for fecal coliform bacteria. The stool sample was found to be positive for fecal coliform bacteria, but the test for E. coli was not performed. This was a failure to follow the protocol.

1. The first step is to identify the problem or question that needs to be answered. This involves understanding the context and the specific information required.

(g) The following information shall be furnished to the local law enforcement agency in the event of a seizure: (a)

© 1994 by The McGraw-Hill Companies, Inc. All rights reserved. Printed in the United States of America. This book is printed on acid-free paper.

THESE DOCUMENTS SONT LA PROPRIETE DE LA BIBLIOTHEQUE DE LA MAIRIE DE MONTREAL

[illegible][illegible]

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Pay By Check Type: EFT Transfer							
3237*	CONSUMERS CREDIT UNION	12/23/2024	12/20/2024	2,087.70	0.00	Paid	Y
Total Pay By Check Type: EFT Transfer				2,087.70	0.00		
Pay By Check Type: Paper Check							
3179	ANAVON TECHNOLOGY GROUP	12/01/2024	12/04/2024	127.41	0.00	Paid	Y
3180	CONSUMERS ENERGY	11/25/2024	12/04/2024	225.67	0.00	Paid	Y
3181	REPUBLIC SERVICES #240	11/25/2024	12/04/2024	539.45	0.00	Paid	Y
3182	LYNNE CAVAZOS	12/04/2024	12/04/2024	12.68	0.00	Paid	Y
3185	CONSUMERS ENERGY	12/01/2024	12/06/2024	27.25	0.00	Paid	Y
3186	CONSUMERS ENERGY	12/01/2024	12/06/2024	79.46	0.00	Paid	Y
3187	ELECTION SOURCE	12/04/2024	12/06/2024	789.50	0.00	Paid	Y
3188	KEN ADAMS EXCAVATING	12/02/2024	12/06/2024	19,515.00	0.00	Paid	Y
3189	LUDINGTON DAILY NEWS, OCEANA HERA	11/21/2024	12/06/2024	219.05	0.00	Paid	Y
3190	LUDINGTON DAILY NEWS, OCEANA HERA	11/21/2024	12/06/2024	101.10	0.00	Paid	Y
3191	LUDINGTON DAILY NEWS, OCEANA HERA	11/21/2024	12/06/2024	101.10	0.00	Paid	Y
3192	OCEANA COUNTY TREASURER	12/03/2024	12/06/2024	0.62	0.00	Paid	Y
3193	OCEANA COUNTY TREASURER	12/03/2024	12/06/2024	1.24	0.00	Paid	Y
3194	SHOTWELL SOLUTIONS LLC	12/06/2024	12/06/2024	630.00	0.00	Paid	Y
3205	ADAMS HEATING AND COOLING II, LLC	12/06/2024	12/19/2024	158.00	0.00	Paid	Y
3206	CHARTER COMMUNICATIONS	12/01/2024	12/19/2024	179.98	0.00	Paid	Y
3207	DTE ENERGY	12/05/2024	12/19/2024	112.84	0.00	Paid	Y
3208	FLEIS & VANDENBRINK	12/05/2024	12/19/2024	348.00	0.00	Paid	Y
3209	INTEGRITY BUSINESS SOLUTIONS	12/10/2024	12/19/2024	158.67	0.00	Paid	Y
3210	INTEGRITY BUSINESS SOLUTIONS	12/09/2024	12/19/2024	679.98	0.00	Paid	Y
3211	KCI	11/29/2024	12/19/2024	1,454.48	0.00	Paid	Y
3212	MIKA MYERS	12/10/2024	12/19/2024	268.00	0.00	Paid	Y
3213	MIKA MYERS	12/10/2024	12/19/2024	752.50	0.00	Paid	Y
3214	WANNA BUY SHEDS	12/19/2024	12/19/2024	3,470.50	0.00	Paid	Y
3217	CINTAS	12/19/2024	12/19/2024	73.59	0.00	Paid	Y
3218	ROOSE ELECTRIC CO., INC	12/19/2024	12/19/2024	2,967.00	0.00	Paid	Y
3233	INTEGRITY BUSINESS SOLUTIONS	12/19/2024	12/20/2024	58.38	58.38	Open	N
3235	DEBRA FLOOD	12/20/2024	12/20/2024	75.06	0.00	Paid	Y
Total Pay By Check Type: Paper Check				33,126.51	58.38		

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
----------	--------	----------	----------	---------	---------	--------	----------

# of Invoices:	29	# Due:	1	Totals:	35,214.21	58.38	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					35,214.21	58.38	

* 1 Net Invoices have Credits Totalling: (596.49)

--- TOTALS BY BANK ---
GFCKG GENERAL FUND CHECKING 35,214.21

--- TOTALS BY GL DISTRIBUTION ---

101-253-752.000	SUPPLIES/EQUIPMENT	30.00
101-253-815.000	EDUCATION/TRAINING	198.00
101-253-860.000	TRAVEL	75.06
101-253-955.000	MISCELLANEOUS	1.86
101-257-851.000	POSTAGE	1,454.48
101-262-752.000	SUPPLIES/EQUIPMENT	323.65
101-262-803.000	ELECTION SOURCE - CONTRACTUAL	789.50
101-262-815.000	EDUCATION/TRAINING	40.00
101-262-860.000	TRAVEL EXPENSES	607.85
101-262-955.000	MISCELLANEOUS	568.61
101-265-752.000	SUPPLIES/EQUIPMENT	1,218.83
101-265-802.000	PROF SERV SOFTWARE	712.38
101-265-804.000	PROF SERV-ATTOR	752.50
101-265-850.000	UTIL PH/INTERNE	307.39
101-265-855.000	OTHER SER/CHGS	73.59
101-265-920.000	UTILITIES	445.22
101-265-931.000	REP/MAINT BUILDING	158.00
101-265-955.000	MISCELLANEOUS	(202.59)
101-526-752.000	SUPPLIES/EQUIPMENT	12.68
101-526-940.000	RENTALS	539.45
101-526-999.001	TSRC GRANT EXPENDITURES	25,952.50
101-701-802.000	PROF SERV ATTORNEY	268.00
101-702-802.000	PROF SERVICES	348.00
101-702-815.000	EDUCATION/TRAINING	118.00
101-703-900.000	PRINT/PUBLISH	421.25

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			35,214.21	58.38		
--- TOTALS BY DEPT/ACTIVITY ---							
	253 - TREASURER			304.92	0.00		
	257 - ASSESSOR			1,454.48	0.00		
	262 - ELECTION			2,329.61	0.00		
	265 - TOWNSHIP			3,465.32	58.38		
	526 - TRANSFER STATION			26,504.63	0.00		
	701 - PLANNING COMMISSION			268.00	0.00		
	702 - ZONING ADMINISTRATION			466.00	0.00		
	703 - ZONING BOARD OF APPEALS			421.25	0.00		

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
12/13/2024	GFCKG	23258	CLUCHEY, TERRY L.	86.72	76.40	0.00	Open
12/13/2024	GFCKG	23259	DEGREGORIO, PAULA M	86.72	76.41	0.00	Open
12/13/2024	GFCKG	23265	GRAETTINGER, JOHN S	86.72	76.39	0.00	Open
12/13/2024	GFCKG	23267	HOOYMAN, PATRICK J	86.72	76.40	0.00	Open
12/13/2024	GFCKG	23269	MONTON, ANTHONY A	108.40	95.49	0.00	Open
12/13/2024	GFCKG	23266	HOLUB, DEAN J	141.14	124.34	0.00	Open
12/13/2024	GFCKG	23264	FLOOD, JOSEPH M	284.09	250.29	0.00	Open
12/13/2024	GFCKG	23268	MILLER, ROBERT A	626.03	559.84	0.00	Open
12/23/2024	GFCKG	23277	MILLER, ROBERT A	626.03	559.84	0.00	Open
12/13/2024	GFCKG	23263	FLOOD, DEBRA A	703.50	602.27	0.00	Open
12/13/2024	GFCKG	23256	BEAVIS, GLENN C	1,049.93	715.00	0.00	Open
12/23/2024	GFCKG	23276	FLOOD, DEBRA A	1,218.59	998.44	0.00	Open
12/23/2024	GFCKG	23271	BEAVIS, GLENN C	1,449.00	963.55	0.00	Open
12/13/2024	GFCKG	23257	CAVAZOS, LYNNETTE M	1,559.88	1,226.74	0.00	Open
12/13/2024	GFCKG	23270	MURPHY, MAUREEN H	1,559.88	1,350.19	0.00	Open
12/23/2024	GFCKG	23272	CAVAZOS, LYNNETTE M	1,559.88	1,226.75	0.00	Open
12/23/2024	GFCKG	23273	DOUGLAS, HEATHER A	1,559.88	1,350.20	0.00	Open
12/23/2024	GFCKG	23278	MURPHY, MAUREEN H	1,559.88	1,350.20	0.00	Open
12/13/2024	GFCKG	23262	EDWARDS, KEITH J	1,590.34	1,365.64	0.00	Open
12/13/2024	GFCKG	23260	DOUGLAS, HEATHER A	1,646.60	1,417.01	0.00	Open
12/23/2024	GFCKG	23275	EDWARDS, KEITH J	1,695.34	1,447.65	0.00	Open
12/13/2024	GFCKG	23261	EATON, BARBARA C	2,392.25	1,921.34	0.00	Open
12/23/2024	GFCKG	23274	EATON, BARBARA C	2,392.25	1,921.33	0.00	Open
12/13/2024	GFCKG	EFT235	EFTPS TWP	2,566.17	2,566.17	0.00	Open
12/23/2024	GFCKG	EFT236	EFTPS TWP	2,735.65	2,735.65	0.00	Open
Totals:				29,371.59	25,053.53	0.00	
Total Physical Checks:		23					
Total Check Stubs:		2					

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Pay By Check Type: EFT Transfer							
3236	CONSUMERS CREDIT UNION	12/20/2024	12/20/2024	3,888.05	0.00	Paid	Y
Total Pay By Check Type: EFT Transfer				3,888.05	0.00		
Pay By Check Type: Paper Check							
3219	CHARTER COMMUNICATIONS	12/01/2024	12/19/2024	285.19	0.00	Paid	Y
3220	CHROUCH COMMUNICATIONS, INC	12/05/2024	12/19/2024	299.00	0.00	Paid	Y
3221	CONSUMERS ENERGY	11/21/2024	12/19/2024	282.52	0.00	Paid	Y
3222	DTE ENERGY	12/05/2024	12/19/2024	133.05	0.00	Paid	Y
3223	LARSON AND SON	12/19/2024	12/19/2024	91.96	0.00	Paid	Y
3224	LARSON AND SON	12/16/2024	12/19/2024	39.97	0.00	Paid	Y
3225	MICHIGAN COUNTIES WORKERS COMP FU	11/13/2024	12/19/2024	1,170.33	0.00	Paid	Y
3226	MEARS SERVICE CENTER	11/15/2024	12/19/2024	1,577.44	0.00	Paid	Y
3227	NEEDLE IN A HAYSTACK EMBROIDERY L	10/01/2024	12/19/2024	67.50	0.00	Paid	Y
3228	NEEDLE IN A HAYSTACK EMBROIDERY L	12/10/2024	12/19/2024	404.10	0.00	Paid	Y
3229	PENTWATER CONVENIENCE CENTER	12/01/2024	12/19/2024	59.73	0.00	Paid	Y
3230	PENTWATER CONVENIENCE CENTER	11/15/2024	12/19/2024	63.18	0.00	Paid	Y
3231	REPUBLIC SERVICES #240	11/25/2024	12/19/2024	174.26	0.00	Paid	Y
3232	VERIZON	11/24/2024	12/19/2024	76.02	0.00	Paid	Y
Total Pay By Check Type: Paper Check				4,724.25	0.00		
# of Invoices:		15	# Due:	0	Totals:	8,612.30	0.00
# of Credit Memos:		0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:				8,612.30	0.00		
--- TOTALS BY BANK ---							
FDCHK		FIRE DEPARTMENT CHECKING		8,612.30			
--- TOTALS BY GL DISTRIBUTION ---							
206-336-721.000		UNIFORMS		1,616.89			
206-336-752.000		SUPPLIES/EQUIPMENT		1,062.70			
206-336-860.000		TRAVEL EXPENSES		285.54			
206-336-880.000		COMM PROMOTION		159.41			
206-336-920.000		UTILITIES		1,073.95			
206-336-931.000		REP/MAINT		1,876.44			
206-336-935.000		INSURANCE		1,170.33			
206-336-955.000		MISCELLANEOUS		1,367.04			
--- TOTALS BY FUND ---							
206 - FIRE FUND				8,612.30	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
336 - FIRE				8,612.30	0.00		

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
12/23/2024	FDCHK	EFT239	EFTPS FIRE	37.10	37.10	0.00	Open
12/23/2024	FDCHK	4238	SMITH, KAREN R	40.00	36.94	0.00	Open
12/23/2024	FDCHK	4237	HAYNOR, MARK R.	202.50	178.40	0.00	Open
Totals:							
				Number of Checks: 003	279.60	252.44	0.00
Total Physical Checks:				2			
Total Check Stubs:				1			

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Pay By Check Type: Paper Check							
3183	HALLACK CONTRACTING	11/25/2024	12/04/2024	22,200.00	0.00	Paid	Y
3195	F&V OPERATIONS	12/04/2024	12/06/2024	335.75	0.00	Paid	Y
3196	F&V OPERATIONS	12/04/2024	12/06/2024	181.50	0.00	Paid	Y
3197	F&V OPERATIONS	12/04/2024	12/06/2024	806.00	0.00	Paid	Y
3198	F&V OPERATIONS	12/04/2024	12/06/2024	1,058.00	0.00	Paid	Y
3200	ETNA SUPPLY	12/11/2024	12/18/2024	4,424.00	0.00	Paid	Y
3201	DTE ENERGY	12/05/2024	12/18/2024	54.52	0.00	Paid	Y
3202	ETNA SUPPLY	12/10/2024	12/18/2024	4,424.00	0.00	Paid	Y
3203	MIKA MYERS	12/10/2024	12/18/2024	3,590.50	0.00	Paid	Y
3204	MISS DIG 811	12/31/2024	12/18/2024	901.52	0.00	Paid	Y
3234	CONSUMERS CREDIT UNION	11/04/2024	12/20/2024	1,696.98	0.00	Paid	Y
Total Pay By Check Type: Paper Check				39,672.77	0.00		
# of Invoices:		11	# Due:	0	Totals:	39,672.77	0.00
# of Credit Memos:		0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:				39,672.77	0.00		
--- TOTALS BY BANK ---							
SEW H		NEW SEWER CHECKING		39,672.77			
--- TOTALS BY GL DISTRIBUTION ---							
592-538-752.000		SUPPLIES/EQUIPMENT		1,696.98			
592-538-830.001		UTILITY LOCATING SERVICES		1,237.27			
592-538-830.003		OPERATION SERVICES		181.50			
592-538-830.005		LEGAL SERVICES		3,590.50			
592-540-800.000		PROF/CONTRACT SERVICES		806.00			
592-541-800.000		PROF/CONTRACT SERVICES		1,058.00			
592-541-920.000		UTILITIES		54.52			
592-541-931.000		REP/MAINT		22,200.00			
592-541-970.006		CAPITAL OUTLAY - SEWER		8,848.00			
--- TOTALS BY FUND ---							
592 - SEWER FUND				39,672.77	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
538 - SHARED N&S SEWER EXPENDITUR				6,706.25	0.00		
540 - TWP NORTH SEWER EXPENDITURE				806.00	0.00		
541 - TWP SOUTH SEWER EXPENDITURE				32,160.52	0.00		

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
12/23/2024	SEW H	EFT237	EFTPS SEWER	72.82	72.82	0.00	Open
12/23/2024	SEW H	1089	EDWARDS, KEITH J	126.00	116.36	0.00	Open
12/23/2024	SEW H	1088	DOUGLAS, HEATHER A	350.00	323.23	0.00	Open
Totals:				548.82	512.41	0.00	
Total Physical Checks:			2				
Total Check Stubs:			1				

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Pay By Check Type: Paper Check							
3184	LUDINGTON DAILY NEWS, OCEANA HERA	11/21/2024	12/06/2024	117.95	0.00	Paid	Y
3199	FRONTIER	12/10/2024	12/18/2024	169.66	0.00	Paid	Y
3215	LYNNE CAVAZOS	12/17/2024	12/19/2024	15.85	0.00	Paid	Y
3216	MAUREEN MURPHY	12/12/2024	12/19/2024	64.32	0.00	Paid	Y
Total Pay By Check Type: Paper Check				367.78	0.00		
# of Invoices:		4	# Due: 0	Totals:	367.78	0.00	
# of Credit Memos:		0	# Due: 0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				367.78	0.00		
--- TOTALS BY BANK ---							
CEMCK		CEMETERY CHECKING		367.78			
--- TOTALS BY GL DISTRIBUTION ---							
209-567-752.000		SUPPLIES/EQUIPMENT		15.85			
209-567-900.000		PRINT/PUBLISH		117.95			
209-567-920.000		UTILITIES		169.66			
209-567-955.000		MISCELLANEOUS		64.32			
--- TOTALS BY FUND ---							
209 - CEMETERY FUND				367.78	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
567 - CEMETERY				367.78	0.00		

Check Register Report For Pentwater Township
For Check Dates 12/01/2024 to 12/31/2024

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
12/13/2024	CEMCK	6377	MURPHY, MAUREEN H	175.00	154.17	0.00	Open
12/23/2024	CEMCK	6379	MURPHY, MAUREEN H	175.00	154.18	0.00	Open
12/23/2024	CEMCK	EFT238	EFTPS CEMETERY	327.98	327.98	0.00	Open
12/13/2024	CEMCK	6376	BAILEY, CHRISTOPHER R.	782.79	692.01	0.00	Open
12/23/2024	CEMCK	6378	BAILEY, CHRISTOPHER R.	782.79	692.02	0.00	Open
Totals:			Number of Checks: 005	2,243.56	2,020.36	0.00	
Total Physical Checks:			4				
Total Check Stubs:			1				

Supervisor Report – January 8, 2025

1. **Chuck Smith is currently experiencing some health issues and is currently is in the hospital. We anticipate that he will be going back to the Oceana County Medical Care Facility, where he has been doing rehab to strengthen his back and core. We hope he will be home soon.**
2. **Summary Report on “Wreaths Across America” event held at the Pentwater Township Cemetery on December 14, 2024. The mission of Wreaths Across America is to: Remember the Fall, Honor those who Served, and Teach the Value of Freedom.**
 - **The event because with an opening ceremony conducted by Shannon Larson, current Chair of the Friends of the Pentwater Township Cemetery. Boy Scout troop members, from Troop 1155 and Troop 8350, laid 8 wreaths to represent the different branches of the armed services. VFW Post 67017 served as the “Color Guard” and taps were played by Randy Grondsma and Klayton Ruggles.**
 - **After the opening ceremony, wreaths were then placed on 360 grave sites by volunteers from across the our area.**
3. **A Special Thank You to the following volunteers:**
 - **Shannon Larson, Chair of Friends of the Pentwater Township Cemetery and representative of the Dunes Chapter of DAR.**
 - **Boy Scout Troop members from Troops 1155 & 8350**
 - **Members of VFW Post 6017**
 - **Student Tap Players**
 - **Maureen Murphy and Family and the Pentwater Centenary Methodist Church members for refreshments.**
 - **Tom and Lynn Rouse – for moving the wreaths to the locations in the cemetery for the placement.**
 - **Over 95 volunteers who helped before and during the event on 12/14/24.**
 - **Pentwater Public School for providing a school bus to transport volunteers and visitors from the VFW to the cemetery and back.**
 - **Lavora Jewett who volunteered to drive the school bus throughout the day.**

4. On behalf of the Pentwater Township Board, I sent both letters and emails federal and state level politicians, who represent our area, to support the "Protect the Channel" initiative. Chris Conroy spoke to the board about at the December Township Board meeting and recommended contacting the following politicians: Senator Gary Peters and Senator-elect Elissa Slotkin, U.S. Representative (MI 2nd) John Moolenaar, Michigan Senator John Burnsted (District 32) and Michigan House Representative (HD 102) Curtis Vanderwall.

I encourage others to also contact our politicians. A sample letter and contact information can be found on the Pentwater Township Website.

Clerk's Report – January 8, 2025



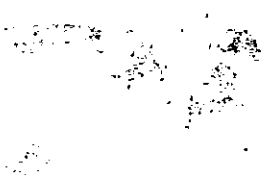
Clerk's Office

- Preparing for Calendar Year End 2024 W2's and 1099's – Filing with Federal and State Agencies.
- I have been playing phone tag with BS & A regarding pooling our funds. I finally spoke with a representative about an hour ago. I have set up a call back meeting for tomorrow. My hope is that BS & A will be able to give us a presentation in person or via webinar to show us exactly what pooling of funds looks like and how it will affect each department before we move forward with the process. I was told that we will have to create new general line numbers. This is both good and bad. Good because we will now be able to get our general line numbers in a more organized and cohesive manner. Not so good because it will be a huge undertaking. Looking forward to starting this project.
- Heather, Glenn and I have a meeting tomorrow with Huntington Bank to discuss Direct Deposit and their import parameters needed for this process.
- The Cemetery continues to keep me busy. People are already calling for burials this summer, foundations for grave markers, assigning burial spaces, and I believe I have worked out a clear path forward with the landscaping walls. I just need to review a few minor details with Chris Bailey.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Maureen Murphy". The signature is stylized and cursive.

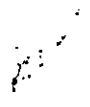
Maureen Murphy



1. 2. 3. 4. 5. 6. 7. 8. 9. 10.

11. 12. 13. 14. 15. 16. 17. 18. 19. 20.

21. 22. 23. 24. 25. 26. 27. 28. 29. 30.
31. 32. 33. 34. 35. 36. 37. 38. 39. 40.
41. 42. 43. 44. 45. 46. 47. 48. 49. 50.
51. 52. 53. 54. 55. 56. 57. 58. 59. 60.
61. 62. 63. 64. 65. 66. 67. 68. 69. 70.
71. 72. 73. 74. 75. 76. 77. 78. 79. 80.
81. 82. 83. 84. 85. 86. 87. 88. 89. 90.
91. 92. 93. 94. 95. 96. 97. 98. 99. 100.



101. 102. 103. 104. 105. 106. 107. 108. 109. 110.

111. 112. 113. 114. 115. 116. 117. 118. 119. 120.

Bank Balances as of:	December 31, 2024	Interest	AYTD Interest
<u>Township Funds</u>			
Huntington Bank			
General Fund Checking:	\$171,038		\$221.32
Mi CLASS			
General Fund:	\$6,317	\$25.04	3270.01
Road Fund	\$112,901	\$447.27	9203.58
Hart-PTW Non-Motorized Trail Fund	\$25,365	\$100.47	1298.1
Fund Balance Policy	*CFCU 12 Month CD	\$0.00	2516.14
ARPA Funds	\$7	\$0.00	3054.91
General Fund EDGE	\$0	\$0.00	5620.29
Consumers Federal Credit Union			
12 Month CD	\$56,839	\$1,712.63	4010.62
Total Township Funds	\$372,468	\$2,285.41	\$29,194.97
<u>Fire Department Funds</u>			
Huntington Bank			
Fire Dept Checking:	\$59,671		
Mi CLASS			
Fire Department:	\$75,696	\$299.88	4309.49
FD EDGE	\$130,108	\$515.68	10798.15
Total Fire Department Funds	\$265,475	\$815.56	\$15,107.64
<u>Sewer (Enterprise) Funds</u>			
Huntington Bank			
New Sewer Chiecking	\$90,133		
Total Sewer Funds	\$90,133	\$0.00	\$0.00
<u>Cemetery Funds</u>			
Huntington Bank			
Cemetery Checking:	\$58,206		
Mi CLASS			
Cemetery:	\$130,021	\$515.11	11735.14
Cem EDGE	\$164,357	\$651.47	3180.26
Total Cemetery Funds	\$188,227	\$1,166.58	\$14,915.40
Total All Funds	\$916,303	\$4,267.55	\$59,218.01

CHECK NUMBER	VENDOR CODE	BANK CODE	AMOUNT
VENDOR CODE: 044 PENTWATER TOWNSHIP			
11(E)	044	TAX H	386.11
13(E)	044	TAX H	1,936.73
15(E)	044	TAX H	65,092.03
TOTAL VENDOR 044 PENTWATER TO			67,414.87
VENDOR CODE: 059 PENTWATER FIRE DEPARTMENT			
12(E)	059	TAX H	1,696.57
16(E)	059	TAX H	49,894.18
TOTAL VENDOR 059 PENTWATER FI			51,590.75
VENDOR CODE: 060 PENTWATER TOWNSHIP LIBRARY			
1046	060	TAX H	954.04
1052	060	TAX H	26,900.80
TOTAL VENDOR 060 PENTWATER TO			27,854.84
VENDOR CODE: 061 PENTWATER TOWNSHIP CEMETERY			
14(E)	061	TAX H	382.38
17(E)	061	TAX H	11,245.86
TOTAL VENDOR 061 PENTWATER TO			11,628.24
VENDOR CODE: 062 PENTWATER PUBLIC SCHOOL			
1042	062	TAX H	6,171.55
1047	062	TAX H	407,276.31
TOTAL VENDOR 062 PENTWATER PU			413,447.86
VENDOR CODE: 070 WSESD			
1044	070	TAX H	4,048.18
1051	070	TAX H	119,204.29
TOTAL VENDOR 070 WSESD			123,252.47
VENDOR CODE: 191 OCEANA COUNTY TREASURER			
1043	191	TAX H	24,042.70
1048	191	TAX H	142,524.17
TOTAL VENDOR 191 OCEANA COUNT			166,566.87
VENDOR CODE: 203 PENTWATER LAKE IMPROVEMENT BOARD			
1045	203	TAX H	136.74
1050	203	TAX H	8,155.49
TOTAL VENDOR 203 PENTWATER LA			8,292.23
VENDOR CODE: 228 OCEANA COUNTY DRAIN COMMISSIONER			
1049	228	TAX H	241.27
TOTAL VENDOR 228 OCEANA COUNT			241.27
VENDOR CODE: MISC KUHN JOHN F & COREY C			
1054	MISC	TAX H	996.57
1055	MISC	TAX H	40.00
TOTAL VENDOR MISC KONYHA KENN			1,036.57
TOTAL:			871,325.97
			871,325.97

Pentwater Township Library
December 2024

Staffing and Operations This month and also last month has been a challenging one for our team due to several personal circumstances. Out of our small staff, four individuals, including myself, experienced losses in our families, resulting in bereavement leave. Additionally, several personal days, vacation days, and a holiday further impacted our staffing levels. Despite these challenges, the team has worked diligently to maintain library services and provide a welcoming environment for our patrons. We worked straight through strong weather systems and believe it or not, we served many people.

Programs and Attendance

- **Youth Programs:** After-school program attendance has been modest this month, likely influenced by the shorter school calendar and winter weather. We continue to explore ways to boost participation and engagement.
- **Adult Programs:** Our arts and crafts programs for adults have been a highlight. These sessions have been well attended and provide a creative and enjoyable outlet for participants. Feedback has been overwhelmingly positive, with attendees appreciating the opportunity to learn new skills and connect with others.
- **Book Clubs:** Two of our book clubs are steady and one just isn't hitting the mark. We will be some exploring on what the next steps are for the Science Fiction ones.
- **Children's Christmas Events:** For the second year in a row, we fell flat on the activities and the draw of children for our family craft and cookie decorating. This will also be studied. There are just so many events happening at school the community. Need to explore other opportunities.

Policy Development: Earned Sick Time Act Joan LundBorg and I have started researching the Earned Sick Time Act and its implications for our library. The legislative process has been slow, and there is ongoing uncertainty about the final requirements. However, the Library of Michigan has emphasized the importance of separating paid and unpaid sick leave from vacation leave. Key points under consideration include:

- Ensuring unused leave is available for reactivation if an employee departs and returns within six months.
- Aligning our policy with anticipated legislative updates and attorney-reviewed language.
- Navigating the complexities of the new rules, which are subject to change even before the implementation date of February 20th.

We are committed to drafting a compliant policy that supports our staff while aligning with legal requirements.

Community Engagement and Legacy Fund We have been actively promoting the library's legacy and endowment with the Community Foundation of Oceana County. Our mission is to ensure patrons know about this opportunity to support the library's future. By contributing to the

Pentwater Township Library
December 2024

endowment, donors can create a lasting legacy that benefits our library for years to come. We will continue to highlight this initiative through our communications and events.

Upcoming Community Connections I have scheduled meetings to explore opportunities to enhance community connections through a service called LocalHop. Supported by the Library of Michigan, this platform provides robust tools for connecting with local organizations and clubs. Integrating LocalHop into our online catalog would streamline access to community resources and events, fostering stronger ties with our patrons.

Collection Development Our book supplier, Baker & Taylor, has introduced a potential cost-saving program for current titles. This leasing model would be particularly beneficial for our Large Print collection, allowing us to offer a more dynamic and up-to-date selection. I will share more details as we evaluate this option further.

Looking Ahead Despite the challenges of this month, we remain focused on our mission to provide excellent service and resources to our community. Upcoming priorities include finalizing policy updates, enhancing program offerings, and exploring new ways to connect with our patrons and stakeholders. I'm also excited to work with a new trustee starting in 2025.

Thank you for your continued support and dedication to our library.

Respectfully submitted,
Mary Barker,
Director



PENTWATER FIRE DEPARTMENT

486 E Park St • PO Box 1117
Pentwater, MI 49449

Phone 231.869.5987 • Fax 231.869.8511
www.pentwaterfiredepartment.com

Monthly Meeting Agenda

Meeting Date: Wednesday, January 1, 2025 19:00

Meeting Location: Pentwater Fire Department

Call to Order

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 12/11/24
- III. Reports of Officers
- IV. Old Business
 - a. By-Laws.
 - b. Millage Renewal Planning
 - c. Santa on the Green
 - d. Probationary member involvement
 - e. Drone performance
- V. New Business
 - a. Vehicle Maintenance
- VI. Training
 - a. Joint Training held with Hart FD on Dec 18, 2024
- VII. Discussion on Last Month's Calls-
- I. Adjourn



PENTWATER FIRE DEPARTMENT

486 E Park St • PO Box 1117
Pentwater, MI 49449

Phone 231.869.5987 • Fax 231.869.8511
www.pentwaterfiredepartment.com

Monthly Meeting Minutes

Meeting Date: Wednesday, December 11, 2025 19:00
Meeting Location: Pentwater Fire Department
Call to Order

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 10/2/24
- III. Reports of Officers
 - a. Treasurer Terry Cluchey
 - i. Ending Payroll - \$20,375.00
 - ii. Checking - \$8,285.04
 - iii. CLASS - \$75,396.50
 - iv. EDGE - \$129,592.20
 - v. Total Funds - \$213,273.74
- IV. Old Business
 - a. By-Laws.
 - i. It was determined that elections will need to be removed to be compliant with State of Michigan Law.
 1. Selection of Fire Chief will be managed by the Township through an interview panel process.
 2. Remaining department positions will be appointed via the Fire Chief going forward.
 3. Secretary and Treasurer positions are scheduled to run through current terms. At the end of the current term the intention is to merge into a single position to handle the responsibilities.
 - ii. Upon completion of by-laws they will be submitted to the lawyer for review and then to the Township.
 - b. Millage Renewal
 - i. Millage renewal of 1 MIL passed 866 to 416 in the November election.
 - ii. Will talk in the near future about possibly redoing and when would be good to do it.
 - c. Ranger Skid
 - i. Received and was installed on Nov 20. It was reported to work well when used for the recent stump fire.
 - d. Roof repairs



PENTWATER FIRE DEPARTMENT

486 E Park St • PO Box 1117
Pentwater, MI 49449

Phone 231.869.5987 • Fax 231.869.8511

www.pentwaterfiredepartment.com

- i. Completed. Tear off and installation was performed on October 23 and 24.
 - e. ACH/Direct Deposit
 - i. Will not happen at this time, current check process will continue for now.
 - f. Fire Prevention October 11
 - i. Event was interactive for the kids. The kids enjoyed being able to complete the mini obstacle course that was used as part of the demonstration. The event was supported by Jonathan Hughart, Samantha Hughart, Mark Haynor, Oscar Esquivel and Mike Barefoot.
 - g. New members Katie Kokx and Ethan Wood
 - i. Katie is currently MFR licensed and will need to attend a future fire academy.
 - ii. Ethan will be taking an upcoming MFR course and will need to attend a future fire academy.
 - iii. Will work with new members to bring them along as best we can
 - iv. Katie has enrolled in the Muskegon County fire academy starting December 14th, 2024 running through May 2025
 - h. Halloween at PFD
 - i. There was a strong turnout by the public for the Halloween Open House. Donuts, cider and candy were given out while supplies lasted.
- V. New Business
 - a. Santa on the Green
 - i. There was a great turnout from the community for this event. Supported by Mike Barefoot, Oscar Esquivel, Anna VanDuinen, Brad VanDuinen Joe Malburg, Mark Haynor and Ethan Wood
 - b. Probationary member involvement
 - i. Licensed members to include/mentor probationary members during calls allowing them to build competency as they work towards their certifications.
 - ii. This was discussed and noted above
 - c. Drone performance
 - i. Feedback on the performance of the new drone is excellent.
- VI. Training
 - a. Joint Training with Hart FD on Dec. 18

OPTIONAL FORM NO. 10

May 1962 Edition
GSA GEN. REG. NO. 27

Instructions: Fill in the following information
and attach to the contract.



1. Name of the contracting agency
2. Office of the contracting agency

3. Name of the contractor
4. Address of the contractor

5. Description of the work to be performed
6. Estimated cost of the work
7. Estimated date of completion
8. Name of the person authorized to execute the contract
9. Signature of the person authorized to execute the contract
10. Date of execution of the contract
11. Name of the person authorized to accept the contract
12. Signature of the person authorized to accept the contract
13. Date of acceptance of the contract
14. Name of the person authorized to certify the contract
15. Signature of the person authorized to certify the contract
16. Date of certification of the contract
17. Name of the person authorized to audit the contract
18. Signature of the person authorized to audit the contract
19. Date of audit of the contract
20. Name of the person authorized to close the contract
21. Signature of the person authorized to close the contract
22. Date of closing of the contract

23. Name of the person authorized to review the contract
24. Signature of the person authorized to review the contract
25. Date of review of the contract
26. Name of the person authorized to approve the contract
27. Signature of the person authorized to approve the contract
28. Date of approval of the contract
29. Name of the person authorized to sign the contract
30. Signature of the person authorized to sign the contract
31. Date of signing of the contract
32. Name of the person authorized to file the contract
33. Signature of the person authorized to file the contract
34. Date of filing of the contract
35. Name of the person authorized to distribute the contract
36. Signature of the person authorized to distribute the contract
37. Date of distribution of the contract
38. Name of the person authorized to maintain the contract
39. Signature of the person authorized to maintain the contract
40. Date of maintenance of the contract

41. Name of the person authorized to archive the contract
42. Signature of the person authorized to archive the contract
43. Date of archiving of the contract

44. Name of the person authorized to destroy the contract
45. Signature of the person authorized to destroy the contract
46. Date of destruction of the contract



PENTWATER FIRE DEPARTMENT

486 E Park St • PO Box 1117
Pentwater, MI 49449

Phone 231.869.5987 • Fax 231.869.8511

www.pentwaterfiredepartment.com

- i. Training will be held at Hart Middle School at 18:00. Please be at station early to grab gear and trucks. Pizza will be provided.
- VII. Discussion on Last Month's Calls-
 - a. 27 medical, 11 fire and 0 UAV calls for service in October
 - b. 26 medical, 13 fire and 1 UAV call for service in November
- II. Adjourn - A motion to adjourn made by Kyle Dillingham and seconded by Oscar Esquivel.



PENTWATER FIRE DEPARTMENT

486 E Park St • PO Box 1117
Pentwater, MI 49449

Phone 231.869.5987 • Fax 231.869.8511
www.pentwaterfiredepartment.com

Officer Meeting Minutes

Meeting Date: Wednesday, December 4, 2024 19:00

Meeting Location: Pentwater Fire Department

Call to Order

Please note- the agenda for the Officer Meeting is the same as the regular monthly meeting and items are often discussed at both meetings.

III. Reports of Officers

a. Treasurer Terry Cluchey

- i. Ending Payroll - \$20,375.00
- ii. Checking - \$8,285.04
- iii. CLASS - \$75,396.50
- iv. EDGE - \$129,592.20
- v. Total Funds - \$213,273.74

IV. Old Business

a. By-Laws.

- i. It was determined that elections will need to be removed to be compliant with State of Michigan Law.
 - 1. Selection of Fire Chief will be managed by the Township through an interview panel process.
 - 2. Remaining department positions will be appointed via the Fire Chief going forward.
 - 3. Secretary and Treasurer positions are scheduled to run through current terms. At the end of the current term the intention is to merge into a single position to handle the responsibilities.
- ii. Upon completion of by-laws they will be submitted to the lawyer for review and then to the Township.

b. Millage Renewal

- i. Millage renewal of 1 MIL passed 866 to 416 in the November election.

c. Ranger Skid

- i. Received and was installed on Nov 20. It was reported to work well when used for the recent stump fire.

d. Roof repairs

- i. Completed. Tear off and installation was performed on October 23 and 24.



PENTWATER FIRE DEPARTMENT

486 E Park St • PO Box 1117
Pentwater, MI 49449

Phone 231.869.5987 • Fax 231.869.8511

www.pentwaterfiredepartment.com

- e. ACH/Direct Deposit
 - i. Will not happen at this time, current check process will continue for now.
- f. Fire Prevention October 11
 - i. Event was interactive for the kids. The kids enjoyed being able to complete the mini obstacle course that was used as part of the demonstration. The event was supported by Jonathon Hughart, Samantha Hughart, Mark Haynor, Oscar Esquivel and Mike Barefoot.
- g. New members Katie Kokx and Ethan Wood
 - i. Katie is currently MFR licensed and will need to attend a future fire academy.
 - ii. Ethan will be taking an upcoming MFR course and will need to attend a future fire academy.
- h. Halloween at PFD
 - i. There was a strong turnout by the public for the Halloween Open House. Donuts, cider and candy were given out while supplies lasted.
- V. New Business
 - a. Santa on the Green
 - i. There was a great turnout from the community for this event. Supported by Mike Barefoot, Oscar Esquivel, Anna VanDuinen, Brad VanDuinen, Joe Malburg, Mark Haynor and Ethan Wood.
 - b. Probationary member involvement
 - i. Discussion regarding the inclusion of probationary members during calls. Licensed member to include the probationary member in appropriate activities to allow them to build competency as they work toward their certifications.
 - c. Drone performance
 - i. Feedback on the performance of the new drone is excellent, noted that it even picks up deer movement clearly.
- VI. Training
 - a. Joint Training with Hart FD on Dec. 18
 - i. Training will be at Hart Middle School

THE WATER LIFE DEPARTMENT

1000 North 1st Street
St. Paul, Minnesota

August 1, 1917



Dear Sir:

I have the honor to acknowledge the receipt of your letter of the 28th inst. in relation to the matter of the proposed extension of the water supply system of the City of St. Paul, Minnesota.

The Board of Directors of the Water Life Department has considered the same and has decided to grant the extension of the water supply system of the City of St. Paul, Minnesota, for a period of ten years, commencing on the 1st day of January, 1918, and terminating on the 31st day of December, 1927.

The extension of the water supply system of the City of St. Paul, Minnesota, for a period of ten years, commencing on the 1st day of January, 1918, and terminating on the 31st day of December, 1927, is hereby authorized.

Very respectfully,
J. H. H. H.

Very truly,
J. H. H. H.

The Board of Directors of the Water Life Department has considered the same and has decided to grant the extension of the water supply system of the City of St. Paul, Minnesota, for a period of ten years, commencing on the 1st day of January, 1918, and terminating on the 31st day of December, 1927.

The extension of the water supply system of the City of St. Paul, Minnesota, for a period of ten years, commencing on the 1st day of January, 1918, and terminating on the 31st day of December, 1927, is hereby authorized.

Very truly,
J. H. H. H.

Very truly,
J. H. H. H.



PENTWATER FIRE DEPARTMENT

486 E Park St • PO Box 1117
Pentwater, MI 49449

Phone 231.869.5987 • Fax 231.869.8511
www.pentwaterfiredepartment.com

- VII. Discussion on Last Month's Calls- there were 27 medical, 11 fire and 0 UAV calls for service in October and 26 medical, 13 fire and 1 UAV call for service in November.
- VIII. Adjourn - A motion to adjourn made by Mark Haynor was seconded by Terry Cluchey.



Rec Report – January 2025

Rec Program

The start of the new year brings us right into Boys Basketball season. We have one 3rd/4th grade team and one 5th/6th grade team.

At this time, schedules are still in progress and will be available soon. We will play for six weeks on Saturday mornings. Our usual season starts at the end of January and goes through February. The 3rd/4th grade will play against our local teams and the 5th/6th will play against local and Mason Co. teams.

As we head into 2025, donation letters will be going out to our local businesses and various donors.

2024-2025 Can Drive Donations: \$237.90

Can Drive Totals Since 2020: \$5,686.10

2024-2025 Rec Donations: \$2,700.00

5-Year Parks and Rec Plan

The Pentwater Area 2025-2030 Joint Recreation Plan is finally complete with all entities approving the document and is on its way to being uploaded to the State.

Thank you,

Katie Anderson

Katie Anderson

Rec Director

Parks and Rec Board Chair



THE UNIVERSITY OF CHICAGO

1964

THE UNIVERSITY OF CHICAGO LIBRARY
540 EAST 57TH STREET, CHICAGO, ILL. 60637

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 10/1/80 BY SP-8 BJS/STP

EXCEPT WHERE SHOWN
OTHERWISE, THIS DOCUMENT
IS UNCLASSIFIED

DATE 10/1/80 BY SP-8 BJS/STP
EXCEPT WHERE SHOWN
OTHERWISE, THIS DOCUMENT
IS UNCLASSIFIED

DATE 10/1/80 BY SP-8 BJS/STP

EXCEPT WHERE SHOWN
OTHERWISE, THIS DOCUMENT
IS UNCLASSIFIED

DATE 10/1/80 BY SP-8 BJS/STP

EXCEPT WHERE SHOWN
OTHERWISE, THIS DOCUMENT
IS UNCLASSIFIED

DATE 10/1/80 BY SP-8 BJS/STP
EXCEPT WHERE SHOWN
OTHERWISE, THIS DOCUMENT
IS UNCLASSIFIED

Pentwater Township
Deputy Supervisor, Zoning Administrator and Ordinance Enforcement Officer
Monthly Report – December 23, 2024

Board Members, the following is a summary of activities conducted by the Deputy Supervisor, Zoning Administrator and Ordinance Enforcement Officer for the month of December, 2024.

Deputy Supervisor - I worked with the Township Supervisor, Lynne Cavazos, F&V, and Township Attorney Mark Nettleton to:

- Attended the Township Board Closed Session on December 2.
- Attended the Township Board meeting of December 11.
- Attended the December 18 meeting of the Pentwater – Hart Trail Committee
- Met with the Red Barn Committee on December 19.
- Began to write the first draft of the Capital Improvements Program (CIP) Plan and Organize a CIP Committee meeting.

Code Enforcement – Nothing notable at this time.

Planning Commission - The Planning Commission met on December 10, 2024 to discuss the request for a rezoning on 56th Avenue, several Zoning Ordinance amendments and housing in Pentwater.

Zoning Board of Appeals - The Zoning Board of Appeals did not meet in December, 2024.

Zoning Permits – The following Zoning Permits were issued in December, 2024:

1. ZP 3513 was issued to Jeff Hoenle of 8523 N. Perry to renew his previously expired permit for fences.
2. ZP 3514 was issued to the Station Apartments at 9523 N. Bus. Rt. US 31 for the renewal of the permit to renovate apartments at the old Main Event.
3. ZP 3515 was issued to Andrew Snyder for the installation of a fence at 8513 N. Perry Ave.

Other Comments – None.

Sincerely,

Keith J. Edwards

Pentwater Township

Deputy Supervisor, Zoning Administrator & Ordinance Enforcement Officer

1. The first part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation

2. The second part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation

3. The third part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation

4. The fourth part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation

5. The fifth part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation

6. The sixth part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation

7. The seventh part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation

8. The eighth part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation

9. The ninth part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation

10. The tenth part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation

11. The eleventh part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation

12. The twelfth part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation

13. The thirteenth part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation

14. The fourteenth part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation

15. The fifteenth part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation

16. The sixteenth part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation

17. The seventeenth part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation

18. The eighteenth part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation

19. The nineteenth part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation

20. The twentieth part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation

PENTWATER TOWNSHIP

CEMETERY MONTHLY REPORT

MONTH OF: DECEMBER 2024

NUMBER OF BURIALS

Traditional:

Cremains:

Columbarium:

FOUNDATIONS SET:

GRAVESITES SOLD:

3

COLUMBARIUMS SOLD:

SCATTER BRICKS SOLD:

Equipment Maintenance:

_____ (Approximate # of hours)

Grounds Care:

_____ (Approximate # of hours)

Openings/Closings:

_____ (Approximate # of hours)

Administration:

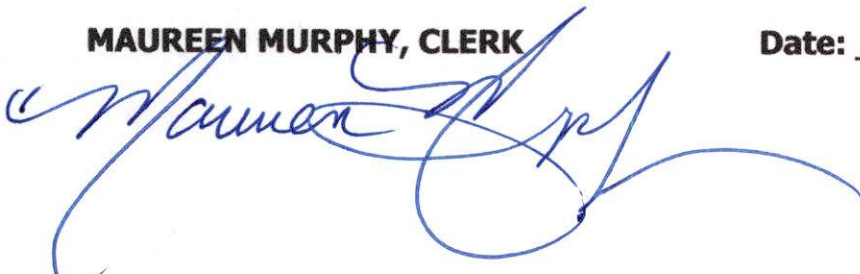
30 (Approximate # of hours)

(i.e. Record maintenance, phone calls, emails,
Meetings with families, grave location, etc.)

Respectfully Submitted

MAUREEN MURPHY, CLERK

Date: 12/31/2024



UNIVERSITY MICROFILMS

1984

15 JAN 1984

FROM: UNIVERSITY MICROFILMS

TO: UNIVERSITY MICROFILMS

FROM: UNIVERSITY MICROFILMS

TO: UNIVERSITY MICROFILMS

FROM: UNIVERSITY MICROFILMS

TO: UNIVERSITY MICROFILMS

FROM: UNIVERSITY MICROFILMS

FROM: UNIVERSITY MICROFILMS

TO: UNIVERSITY MICROFILMS

FROM: UNIVERSITY MICROFILMS

TO: UNIVERSITY MICROFILMS

FROM: UNIVERSITY MICROFILMS

TO: UNIVERSITY MICROFILMS

FROM: UNIVERSITY MICROFILMS

TO: UNIVERSITY MICROFILMS

FROM: UNIVERSITY MICROFILMS

TO: UNIVERSITY MICROFILMS

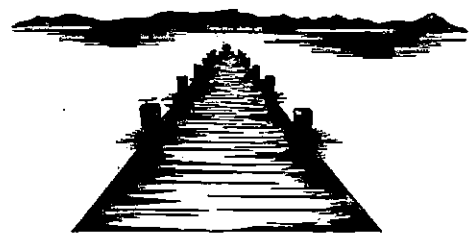
UNIVERSITY MICROFILMS

UNIVERSITY MICROFILMS

nb(a)

ESTIMATE

LUDINGTON DOCK & HOIST, LLC.



Ludington Dock & Hoist, LLC.
7953 N. US 31
Freesoil MI 49411
United States

Ryan Sanocki
2312337638
ludingtondockandhoist@gmail.com

FOR
Pentwater Township
500 N. Hancock Street
Pentwater MI 49449
United States

Estimate No.: 322
Issue date: 12/9/2024
Valid until 12/24/2024

DESCRIPTION	QUANTITY	UNIT PRICE (\$)	AMOUNT (\$)
4 x 5 x 16 Floats	3	348.25	1,044.75
4 x 4 x 16 Floats	1	278.68	278.68
2 x 8 x 16	7	23.68	165.76
2 x 6 x 16	7	14.42	100.94
2 x 6 x 10	58	12.25	710.50
Hardware	1	500.00	500.00
Rubber Bumper	13	67.75	880.75
6 inch C-Channel	4	235.00	940.00
2 x 2 square	3	87.00	261.00
Welding - Labor & Disposal	1	8,500.00	8,500.00
Shipping for Floats	1	768.00	768.00
TOTAL (USD):			\$14,150.38

**TOWNSHIP OF PENTWATER
COUNTY OF OCEANA, MICHIGAN**

At a regular meeting of the Township Board of the Township of Pentwater, held at the Pentwater Township Hall, 327 Hancock Street, within the Township, on the 12th day of October, 2005, at 7:00 p.m.

PRESENT: Members: Smith, Burke, Siska, Cluchey, Flynn

ABSENT: Members: None

The following ordinance was offered by Member Cluchey and supported by Member Flynn.

ORDINANCE NO. 10-12-2005

**AN ORDINANCE TO REGULATE THE CONTROL AND MAINTENANCE
OF ANIMALS AND THEIR LICENSURE AND
TO PROVIDE PENALTIES FOR THE VIOLATION THEREOF**

THE TOWNSHIP OF PENTWATER ORDAINS:

**ARTICLE I
GENERAL**

SECTION 1.01. PURPOSE. It is deemed by the Township of Pentwater that the ownership of an animal is a privilege which carries with it responsibilities to the Township and residents with regard to the care and custody of said animal. It is the intent of this ordinance to protect the people of Pentwater Township from problems caused by unrestrained or annoying animals.

SECTION 1.02. SHORT TITLE. This ordinance shall be known as, and may be cited and referred to as "The Animal Control Ordinance of Pentwater Township."

**ARTICLE II
DEFINITIONS**

SECTION 2.01. DEFINITIONS. Whenever, in this ordinance, the following terms are used they shall have the meaning as described to them in this article, unless it is apparent from the context thereof that some other meaning is intended.

SECTION 2.02. ANIMAL. As used in this ordinance animal shall mean dog, cat, bird, reptile, mammal, fish or any other non-human creature, but shall not include bona fide farm animals such as cattle, horses, sheep, swine, mules and fowl when such farm animals are being raised or kept for agricultural purposes or family food production and are not kept as household pets. A dog shall not be considered a farm animal.

SECTION 2.03. ANIMAL CONTROL OFFICER. The Animal Control Officer shall mean the agent of the Oceana County Department of Animal Control or any other officers designated for such duties by the Township.

SECTION 2.04. ANIMAL SHELTER. As used in this ordinance shall mean the Oceana County Animal Shelter.

SECTION 2.05. TOWNSHIP. As used in this ordinance shall mean the Township of Pentwater.

SECTION 2.06. COUNTY. As used in this ordinance shall mean the County of Oceana.

SECTION 2.07. DIRECTOR. As used in this ordinance shall refer to the director of the Oceana County Department of Animal Control.

SECTION 2.08. DEPARTMENT. As used in this ordinance shall refer to the Oceana County Department of Animal Control.

SECTION 2.09. IMPOUNDED. If any animal pursuant to this ordinance or any statute has been received into the custody of any animal shelter, such animal will have been "impounded" as that word is used in this ordinance.

SECTION 2.10. OWNER. Owner when applied to the proprietorship of an animal means every person having a right of property in the animal, or every person who keeps or harbors the animal or has it in his care, or every person who permits the animal to remain on or about any premises occupied by him. For the purposes of this act any person keeping or harboring any animal for seven (7) consecutive days shall be deemed the owner thereof within the meaning of this ordinance.

SECTION 2.11. PERSON. Includes an individual, partnership, corporation, trust, and any association of persons.

SECTION 2.12. SHERIFF'S DEPARTMENT. As used in this ordinance shall refer to the Oceana County Sheriff's Department.

ARTICLE III DOGS

SECTION 3.01. LICENSES. All dogs over the age of six (6) months within the Township shall at all times be currently licensed in accordance with the requirements of the State Law, Public Act 339 of 1919, as amended, and of the County Animal Control Ordinance. A license tag issued by the County shall be securely affixed to a collar, harness, or other device which shall be worn by the dog at all times unless the dog is within the confines of the residence of the owner or of a dog run or other secure enclosure on the owner's premises.

SECTION 3.02. LIMIT ON NUMBER OF DOGS AND CATS. No person shall have within his care, custody or control within the Township no more than a combined total of six (6) adult dogs or cats other than dogs or cats under six (6) months of age born to a female under the

care, custody or control of such person; provided, however, this provision shall not be construed to require any person to dispose of any licensed dog or cat owned by such person at the effective date of this ordinance. This limit on the number of dogs and/or cats shall not apply to any person operating a kennel for commercial profit which complies with local and state law applicable thereto.

SECTION 3.03. BARKING DOGS. No person owning or having charge, care, custody or control of a dog shall permit such dog at any time, by loud or frequent or habitual barking, yelping or howling, to cause annoyance to people in the neighborhood or to persons utilizing the public walks or streets of the neighborhood.

SECTION 3.04. DOGS RUNNING AT LARGE. No person owning or having charge, care, custody or control of any dog shall cause, permit, or allow the same to run at large or to be upon any highway, street, lane, alley, court, or other public place, or upon any private property or premises other than those of the person owning or having charge, care, custody, or control of such dog, within the Township, unless such dog is restrained by a substantial chain or leash not exceeding six (6) feet in length and is in the charge, care, custody, or control of a person with the ability to restrain it.

SECTION 3.05. FEMALE DOGS IN HEAT. No person owning or having charge, care, custody or control of an unspayed female dog shall permit such dog to be or to run at large during the copulative season (i.e., when said dog is in heat as that term is commonly understood) unless such dog shall be restrained as provided in Section 3.04 at all times other than when the dog is within the confines of the residence of the owner or of a dog run or other secure enclosure on the owner's premises.

ARTICLE IV VICIOUS ANIMALS

SECTION 4.01. CONTROL OF VICIOUS ANIMALS. A vicious animal shall at all times when not securely confined be securely muzzled and led by a leash. Any animal shall be deemed vicious which has bitten a person or domestic animal without molestation, or, which by its actions, gives indications that it is liable to bite any person or domestic animal without molestation.

SECTION 4.02. PROSECUTIONS. On sworn complaint that any one of the following facts exist:

- (a) That any animal has attacked or bitten a person,
- (b) That any animal shows vicious habits or molests passersby when lawfully on the public highways; the County may secure a summons against the owner of said animal commanding him to appear and show cause why said animal should not be ordered to be confined or destroyed. Upon such hearing, the District Court shall proceed to determine whether it shows vicious habits or molests passersby when lawfully on the public highway, and if the Court shall so find, it shall forthwith either order said animal confined to the premises of the owner or shall order the Director of Animal Control to cause said animal to be destroyed or shall enter such other order relative to the care of such animal as the Court shall determine to be appropriate.

SECTION 4.03. CIVIL LIABILITY. Nothing in this Chapter shall be construed as limiting the common law liability of the owner of an animal for damages committed by it.

ARTICLE V KENNELS

SECTION 5.01. LICENSE. Each person having a kennel shall have a valid kennel license from the Oceana County Treasurer.

SECTION 5.02. APPROVAL. Each kennel must be inspected and approved by the Oceana County Director of Animal Control or his agents on an annual basis.

SECTION 5.03. CONSTRUCTION. If dog kennel runs shall be of concrete, they must provide adequate draining for sanitation. If sand or pea gravel is used, droppings must be picked up and disposed of promptly and the runs treated regularly with an effective disinfectant. Runs made of other materials require special approval from the Director of Animal Control.

SECTION 5.04. REVOCATION. If at any time the Township Board determines that it is not in the interest of the community to permit a kennel license, such license may be revoked.

SECTION 5.05. MODIFICATION OF LICENSE. If at any time the Township Board determines it is in the interest of the community to change the conditions of licensure, such conditions may be changed after reasonable notice.

ARTICLE VI MISCELLANEOUS

SECTION 6.01. PENALTY. Any person who violates this Ordinance, or who shall violate any order to confine an animal owned by him to his premises pursuant to the provisions of this Ordinance, or who shall, after demand, refuse to surrender any animal owned by him pursuant to an order made under this Ordinance, shall be guilty of a misdemeanor punishable by a fine of not more than \$500 or imprisonment of not more than 90 days, or both such fine and imprisonment.

SECTION 6.02. SEVERABILITY. If any part of this ordinance shall be held invalid, such part shall be deemed severable and the invalidity thereof shall not affect the remaining parts of this ordinance.

SECTION 6.03. CONFLICT. Any ordinance or any part thereof in conflict with the provisions of this ordinance are hereby declared to be invalid. This ordinance shall become effective on the 30th day following its publication or the publication of a summary of its provisions in a local newspaper of general circulation.

AYES: Members: Smith, Siska, Cluchey, Flynn

NAYS: Members: Burke

ORDINANCE DECLARED ADOPTED.

Barbara Burke
Barbara Burke, Township Clerk

I hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the Township Board of the Township of Pentwater at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

Barbara Burke
Barbara Burke, Township Clerk

h:\mav\cdo\pentwater\ord-05\animal control-fnl.doc

Township of Pentwater

Phone: (231) 869-6231
Fax: (231) 869-4340
www.pentwatertwp.org

327 Hancock Street
P.O. Box 512
Pentwater, Michigan 49449

RESOLUTION TO CONTRACT WITH THE OCEANA COUNTY SHERIFF TO ENFORCE ARTICLE III SECTION 3.03 OF THE PENTWATER TOWNSHIP ANIMAL CONTROL ORDINANCE # 10-12-2005

RESOLUTION #05-13-2009

Whereas, Pentwater Township has enacted an Animal Control Ordinance #10-12-2005.

Whereas, Article III Section 3.03 of Ordinance 10-12-2005 deals with barking dogs and Pentwater Township is not in a position to enforce this section of the Ordinance.

Whereas, Pentwater Township and the Oceana County Sheriff's Department had entered into an agreement on April 13, 2006 for the Sheriff to enforce Article III section 3.03 of Pentwater Township Ordinance # 10-12-2005.

Whereas, this agreement expired on December 31, 2008 and Pentwater Township is desirous to renew said agreement.

Whereas, such contracts/agreements are authorized and provided for by Act 246 of 1945, as amended.

Now Therefore be it resolved, that the Pentwater Township Board hereby requests that the Oceana County Sheriff's Department renew the agreement dated April 13, 2006 between Pentwater Township and the Oceana County Sheriff for the Sheriff to enforce Article III Section 3.03 of the Pentwater Township Ordinance #10-12-2005

Moved by: C. Smith
Votes: Ayes 5

Nays
Absent

Second by: T. Cluskey

Resolution adopted 05-13-2009

**ANIMAL CONTROL ORDINANCE
COUNTY OF OCEANA, MICHIGAN
ORDINANCE NO. 2024-07**

The people of the County of Oceana, Michigan, do ordain:

ARTICLE 1

PURPOSE

The Board of Commissioners of the County of Oceana recognizes that Act 339 of the Public Acts of 1919, as amended, being sections 287.261-287.290 of the Michigan Compiled Laws, Act 426 of the Public Acts of 1988, being Sections 287.321-287.323 of the Michigan Compiled Laws as amended, and Act 368 of the Public Acts of 1978, being Section 333.1101-333.25211 of the Michigan Compiled Laws, and Act 207 of the Public Acts of 1970, as amended, being 287.291 of the Michigan Compiled Laws, constitute State Law for the regulation for dogs. The Board of Commissioners furthermore recognizes that animals require legal protection, that the property rights of owners and non-owners of animals need to be protected, and that the health, safety and welfare of the people in Oceana County will best be served by adoption of this Animal Control Ordinance.

ARTICLE 2

DEFINITIONS

Except as otherwise provided in the Exceptions to these Definitions, the following terms shall be defined as follows:

- | | |
|----------------------------|---|
| "Adequate Care" | means the provision of sufficient food, water, shelter, and medical attention to maintain an animal in a state of good health. |
| "Agent in Control" | means that person (s) having temporary custody and/or responsibility of said animal. |
| "Aggressive Animal" | shall mean an animal that exhibits menacing behavior on public or private property including that of its owner or keeper. Menacing behavior shall include, but not be limited to: |

"Board of Commissioners"	means the Oceana County Board of Commissioners.
"Cat"	means an animal of any age of the species Felis Catus.
"County"	means County of Oceana, State of Michigan.
"Dangerous Animal"	shall mean an animal that bites or otherwise causes serious injury to a person or other animal on public or private property where the injured person or other animal is legally entitled to be, including the property of the animal's owner or custodian. An animal that is intentionally trained or conditioned to fight or guard, except for animals trained for law enforcement or service purposes while engaged in the activities for which they were trained, shall be considered a dangerous animal.
"Day"	means any day the Oceana County government offices are scheduled to conduct business. It shall not include any Saturday, Sunday or holiday designated by the Board of Commissioners.
"Direct Control"	means a situation in which a person, whether by voice command, or physical tether, can immediately affect or alter the actions of an animal so as to ensure that the animal does not trespass or otherwise violate this Ordinance.
"Dog"	means an animal of any age solely of the species Canis Familiaris or Canis Lupus Familiaris.
"Domestic Animals"	means those animals that have traditionally, through a long association with humans, lived in a state of dependence upon humans or under the dominion and control of humans and which have been kept as tame pets, raised as livestock, or used for commercial breeding purposes.
"Euthanasia"	means the humane destruction of an animal accomplished by a method not prohibited by law that produces rapid unconsciousness and subsequent death without evidence of pain or distress, or a method that utilizes anesthesia produced

"Harbor"	means to feed or shelter an animal (s) for three (3) or more consecutive calendar days.
"Hunting"	means allowing a dog to range freely within sight or sound of its owner while in the course of hunting legal game.
"Kennel"	means any facility, except a duly licensed pet shop, where three (3) or more dogs are kept for breeding, sale, sporting, boarding or training purposes, for remuneration.
"Large Carnivore"	means either of the following: (i) Any of the following cats of the Felidae family, whether wild or captive bred, including a hybrid cross with such a cat: (1) A lion. (2) A leopard, including, but not limited to, a snow leopard or clouded leopard. (3) A jaguar. (4) A tiger. (5) A cougar. (6) A panther. (7) A cheetah. (ii) A bear of a species that is native or nonnative to this state, whether wild or captive bred.
"Law Enforcement Officer"	means any person employed or elected by the people of the State, or by any municipality, county, or township, whose duty it is to preserve peace or to make arrests or to enforce the law and includes conservation officers and State Police.
"Livestock"	means horses, stallions, colts, geldings, mares, sheep, rams, lambs, bulls, bullocks, steers, heifers, cows, calves, mules, jacks, jennets, burros, goats, kids and swine, and fur-bearing animals being raised in captivity.
"MCL"	Michigan Compiled Laws
"Mutilate"	means to destroy or disfigure a body part.

"Person"	means an adult individual, partnership, corporation, cooperative, association, joint venture, or other legal entity.
"Pet"	means any animal kept for pleasure rather than utility.
"Poultry"	means all domestic fowl, ornamental birds, and game birds possessed or being reared under authority of a breeder's license pursuant to Part 427 Breeders and Dealers of the Natural Resources and Environmental Protection Act, being Act No. 451 of the Public Acts of 1994, being Sections 324.42701 to 324.42714 of the Michigan Compiled Laws.
"Provoke"	means to perform a willful act or omission that an ordinary and reasonable person would conclude is likely to precipitate the bite or attack of an ordinary dog or animal.
"Quarantine"	means a state of enforced isolation. To detain in or exclude by quarantine, to isolate from normal relations or communication. An animal that has bitten or scratched, shall be kept in the owner's home or a secure structure that would not allow any other person or animal to come in contact with, except family members. Animals may be quarantined at a veterinarian's office or the Animal Shelter.
"Rabies Suspect Animal"	means any animal, which has been determined by the Oceana County Health Department and/or the Michigan Department of Health and Human Services to be a potential rabies carrier and which has bitten or scratched a human, or any animal which has been in contact with or bitten by another animal which is a potential rabies carrier, or any animal which shows symptoms of rabies.
"Sanitary Conditions"	means space free from health hazards including excessive animal waste, overcrowding of animals, or other conditions that endanger the animal's health. This does not include a condition resulting from a customary and reasonable practice pursuant to farming and animal husbandry.

"Threaten"	means to give sign or warning of danger.
"Torment"	means to cause, by an act or omission, unjustifiable pain, suffering, or distress to an animal, or cause mental and emotional anguish in the animal as evidenced by its altered behavior for a purpose such as sadistic pleasure, coercion, or punishment that an ordinary and/or reasonable person would conclude is likely to precipitate a bite or attack.
"Torture"	means to cause either severe physical or mental suffering.
"Treasurer"	means the Treasurer of the County of Oceana.
"Veterinarian"	means a person licensed to practice veterinary medicine as required in or under the Public Health Code, Act No. 368 of the Public Acts of 1978, being 333.18811 of the Michigan Compiled Laws, such other applicable State or Federal Law.
"Water"	means sufficient drinkable water that is suitable for the age and species of the animal and made regularly available unless otherwise directed by a licensed veterinarian.
"Wolf"	means an animal of the species <i>Canis Rufus</i> or <i>Canis Lupus</i> but does not include an animal of the species <i>Canis Lupus Familiaris</i> .
"Wolf-Dog Cross"	means a canid resulting from the breeding of any of the following: (1) A wolf with a dog. (2) A wolf-dog cross with a wolf. (3) A wolf-dog cross with a dog. (4) A wolf-dog cross with a wolf-dog cross.
Exceptions	An animal shall not be considered a nuisance, aggressive or dangerous animal where its act is caused by; (a) an illness or injury suffered by the animal at the time of the act; (b) the negligent or reckless conduct of any person to whom the act is directed; (c) lawful hunting while the animal is under the control of its owner or custodian; or (d) defense of the animal's

stated elsewhere in this Ordinance and State Statutes, shall include the following:

- 1) Take up and place in the County Animal Shelter all dogs or other animals, found running at large or being kept or harbored any place within the County contrary to the provisions of this Ordinance or the Statutes of the State. In the event the County Animal Shelter's facilities are inadequate for holding the type of animals seized, such as livestock and poultry, pursuant to this Ordinance and State Law, such animals shall be placed in such alternative facilities as authorized by the Board of Commissioners and permitted by the Statutes of the State.
- 2) Seize and impound, or require its owner to quarantine, all domestic animals which are rabies suspects, for examination for disease in accordance with Article 8 of this Ordinance and/or the Statutes of the State.
- 3) In accordance with the provisions of this Ordinance, to enter upon private premises except a building designated for and used for residential purpose, for the purpose of inspecting same to determine the harboring, keeping or possessing of any dog (s) or other animal (s) and whether the owners of said animals have complied with the appropriate provisions of this Ordinance and the Statutes of the State. To either seize and take with him any animals or¹ allow sufficient time to permit the vaccination and licensing of dogs for whom no license had been procured in accordance with this Ordinance and the Statutes of the State or for any other violation hereof. The provisions of this subsection shall specifically include, but not be

are turned over to the Treasurer not less than monthly with copies of said records retained at the office of the County Animal Shelter. All fees and monies collected by the Animal Shelter Director and Animal Control Officers as herein provided, shall be accounted for and turned over to the Treasurer on or before the first of each and every month, or more often, if reasonably necessary under the standard practices of the Treasurer's accounting system.

- 7) Perform such other duties relating to the enforcement of this Ordinance and State Statutes as the Board of Commissioners may, from time to time, assign to the Sheriff, Animal Shelter Director and Officers.

ARTICLE 4

SHELTER OPERATION, IMPOUNDMENT, RELEASE AND DISPOSAL

Section 4.1

The Animal Shelter Director shall operate and maintain an adequate facility as a shelter to receive, care for and safely confine any animal in the Animal Control Officer's custody under provisions of this Ordinance. The Animal Shelter shall be accessible to the public during the days and hours in which County Offices are open and/or such other hours as may be authorized by the Board of Commissioners.

Section 4.2

An Animal Control Officer may impound and hold at the shelter any animal when it is the subject of a violation of this Ordinance, or State Laws, when it requires protective custody and care because of mistreatment or neglect by its owner, when it is voluntarily donated by its owner for disposition or when otherwise ordered impounded by a court.

Section 4.3

An animal shall be considered impounded from the time an Animal Control Officer takes physical custody of the animal.

owner is in compliance with provisions of this Ordinance and State Statutes, including licensing and vaccination requirements; or

- 2) Any animal held for the prescribed period and not redeemed by its owner, and which is neither a potentially dangerous animal nor in a dangerous condition of health, may be released for adoption subject to Section 4.6; or
- 3) Any animal held for the periods prescribed under this section without redemption or adoption may be disposed of by euthanasia, except that livestock and poultry may be sold in accordance with State Statutes; or
- 4) Provisions of this section regarding holding periods do not apply to any animal which is sick or injured to the extent that the holding period would cause the animal undue suffering, or where the animal is deemed so aggressive that the animal poses a safety risk to County employees or other persons, in the judgment of the Animal Shelter Director or Animal Control Officer, or to any animal voluntarily delivered to the Animal Shelter by the owner thereof requesting humane destruction. Such animals may be disposed of by euthanasia at any time; or
- 5) Animals shall be disposed of in accordance with Animal Shelter policies except that live animals may not be sold for research.

Section 4.6

A dog or cat may be released for adoption subject to the following conditions:

- 1) The dog or cat has not been recovered by its owner and the required holding period has expired or the

- 1) The Court may order the seizure of an animal by a law enforcement agency, for its care and protection upon a finding of probable cause to believe the animal is being cruelly treated, neglected or abandoned. Such probable cause may be established upon sworn testimony of any person who has witnessed the condition of the animal. The Court may appoint an animal control agency, agent of an animal shelter organization, veterinarian or other person as temporary custodian for the animal, pending final disposition of the animal pursuant to this section. Such temporary custodian shall directly contract and be responsible for any care rendered to the animal and may make arrangements for such care as may be necessary. Upon seizure of an animal, the law enforcement agency responsible for removal of the animal or the Animal Control Officer shall serve notice upon the owner of the animal, if possible, and shall also post prominently a notice to the owner or custodian to inform the person that the animal has been seized. Such process and notice shall contain a description of the animal seized, the date seized, the name of the agency seizing the animal, the name of the temporary custodian, if known at the time, and shall include a copy of the order of the Court authorizing the seizure.
- 2) Within five (5) days of seizure of an animal, the owner of the animal may request a hearing in the Court to determine whether the owner is able to provide adequately for the animal and is fit to have custody of the animal. The Court shall hold the hearing within

- (e) Violations of laws relating to animal cruelty that the owner or custodian has been convicted of prior to the hearing.
 - (f) Any other evidence the court considers to be material or relevant.
- 4) Upon proof of costs incurred as a result of the animal's seizure, including, but not limited to, veterinary care and boarding, the Court may order that the animal's owner reimburse the temporary custodian for such costs. A lien for authorized expenses is hereby created upon all animals seized under this section, and shall have priority to any other lien on the animal.
 - 5) If the Court finds the owner of the animal is unable or unfit to adequately provide for the animal, or that the animal is severely injured, diseased, or suffering, and, therefore, not likely to recover, the court may order that the animal be permanently forfeited and released to the Oceana County Animal Shelter to be euthanized.
 - 6) Upon notice and hearing as provided in this section, or as a part of any proceeding conducted under the terms of this section, the Court may order that other animals in the custody of the owner that were not seized be surrendered and further enjoin the owner from having custody of other animals in the future.
 - 7) If the Court determines the owner is able to provide adequately for, and have custody of, the animal, the Court shall order the animal to be claimed and removed by the owner within seven (7) days after the date of the order.

displayed on the animal at all times, except when the dog is engaged in lawful hunting or farming practices, and accompanied by its owner.

Section 5.5

The license and license tag are assigned to the dog and are not transferable to another dog. They shall remain with the dog upon transfer to another owner within Oceana County. The last registered owner shall notify the Oceana County Treasurer's Office so that it may note such transfer upon its records. This Ordinance does not require the procurement of a new license, or the transfer of a license already secured, when the possession of a dog is temporarily transferred, for the purpose of hunting game, or for breeding, trial, or show, in the State of Michigan.

Section 5.6

A dog displaying a license tag from another Michigan County shall not require licensing in Oceana County until expiration of the current license, provided that the dog remains in the possession of the owner to whom the license was issued.

Section 5.7

If the Oceana County dog license tag is lost, it shall be replaced without charge (one time only) by the Oceana County Treasurer's Office upon application by the owner of the dog, and upon production of such license and a sworn statement of the facts regarding the loss of such tag.

Section 5.8

Fees shall be waived for licenses issued for any service dog upon presentation of an affidavit by the dog's owner. The waiver shall apply to all subsequent licenses issued to that dog so long as it remains the property of the person named in the affidavit.

Section 5.9

A penalty equal to twice the applicable license fee shall be charged to any person who fails to apply for an initial license or a renewal license within the times specified.

kennel license entitling that person to own, keep or operate such kennel in accordance with applicable Laws of the State. A kennel license is required for the dogs in the kennel. All dogs in the kennel covered by the kennel license must be kept for sale, boarding, breeding, training or sporting purposes for remuneration. Pets must be licensed individually and will not be covered under the kennel license.

Section 6.2

In order to obtain a kennel license, any person who owns, keeps or operates a kennel at any single location within the boundaries of Oceana County except in cities, villages, or townships with their own animal control agency, shall;

(1) within thirty (30) calendar days prior to the start of such operation, or; (2) a person which has been previously issued a kennel license shall apply for a new kennel license by June 1 of each year, to the Animal Shelter, which shall issue such license if the kennel is in compliance with Sections 10 and 11 of Act 339, of the Public Acts of 1919, as amended, being Sections 287.270 and 287.271 of the Michigan Compiled Laws , and with any applicable ordinance of the city, village or township in which it is located. The Animal Shelter will not issue a kennel license to any person who has been denied a kennel license by the city, village or township where they reside.

Section 6.3

Failure to apply for a kennel license within the prescribed time limits or operating a kennel without a license will result in a doubling of the applicable fee and/or a citation being issued.

Section 6.4

The Animal Control Officer shall have the right to inspect any kennel in the County of Oceana in order to determine whether said kennel is in compliance with this Ordinance and the State Statute. If the kennel has been issued a license, it shall be the duty of the Animal Control Officer to suspend said license

veterinarian. Failure to comply with this requirement shall be a violation of this Ordinance and subject the dog's owner to the penalties set forth in Article 13.

Section 6.9

Fees are to be set by the Oceana County Board of Commissioners as authorized by State Statutes.

ARTICLE 7

PROHIBITIONS AND REGULATED CONDUCT

Section 7.1

It shall be a violation of this Ordinance:

- 1) For any animal to engage in any of the behaviors described in Article 9 (Classification of Animals).
- 2) For a dog in heat (estrus) to be accessible to a male dog except for intentional breeding purposes.
- 3) For an animal to be within or on a motor vehicle at any location under such conditions as may endanger the health or well-being of the animal, including, but not limited to dangerous temperatures, lack of food, water or proper care. Any Animal Control Officer, or law enforcement officer is authorized to use reasonable force to remove an animal from a vehicle whenever it appears that the animal's health, safety or welfare is, or may be, endangered.
- 4) To abandon any domestic animal.
- 5) To knowingly place food or item of any description containing poisonous or other injurious ingredients in any area reasonably likely to be accessible to any animal except rodents.
- 6) To physically mistreat any animal by deliberate abuse, or neglect to furnish adequate care or shelter, including veterinary attention, or by leaving the animal

- 14) To tie, tether or chain a dog with a choke type collar.
- 15) To chain a dog on a chain that is not three (3) times the length of the dog from the tip of the dog's nose to the base of its tail, confine a dog on a chain or tied out for more than 4 hours unless the tie out permits movement over at least 30 square feet and allows the dog free access to a suitable shelter.
- 16) To tether a dog in violation of MCL 750.50(2)(g).
- 17) To violate any section of Public Act 274 of 2000, as amended, which regulates the ownership, possession and care of large carnivores, specifically large cats and bears.
- 18) To fail to keep a collar on a dog with an approved dog license affixed to the collar, unless the dog is engaged in legal hunting or farming practices.
- 19) To decoy or entice any dog or animal out of an enclosure or off the property of its owner, or seize, molest or tease any dog or animal while held or led by any person, or while on the property of its owner.
- 20) To fail to have any animal purchased from the Oceana County Animal Shelter sterilized on or before the date of the sterilization contract.
- 21) To fail to keep a dog in a prescribed secure structure as required by Court Order or by this Ordinance.
- 22) To violate any section of the Wolf-Dog Cross Act, Public Act 246 of 2000 as amended, which regulates the ownership, possession and care of Wolf-Dog Crosses.

Section 7.2

It shall also be a violation of this Ordinance:

- 1) To fail to provide adequate shelter any time an animal is confined in such a manner that it is unable to seek

- 2) Unable to rise and walk
- 3) Unable to urinate or defecate.
- 4) Crying out in pain.
- 5) Unable to eat or drink.
- 6) Suffering from unattended broken bones, wounds, burns or contusions.
- 7) Painful or difficult breathing.
- 8) Passing blood in urine, feces and/or vomit.
- 9) Presence of maggots or infested with other parasites.
- 10) Severe skin disease.
- 11) An injured or diseased animal, which shall be segregated from other animals to prevent the transmission of disease.

Section 7.4

It is unlawful to intentionally run down or otherwise abuse, harass or worry any animal with any vehicle including, but not limited to, a bicycle or motor vehicle, including a motorcycle or motorbike.

Section 7.5

In the event animals are used to give rides the following standards must be met and followed:

- 1) If the animal is not shod, it must be provided with footing (i.e.: grass, hay, wood shavings or dirt).
- 2) Twenty-minute breaks shall be given every two (2) hours or less as needed, with water and shade provided.
- 3) No animal shall be used if it appears to be lame or in distress.

Section 7.6

Reporting of found animals:

- 1) Any person who finds and harbors an animal without knowing the identity of its owner shall notify Animal Control and furnish a description of the animal within two (2) business days of finding the animal.

Section 8.3

Confinement of ferrets shall be governed by Act 358 of the Public Acts of 1994, as amended, being Sections 287.893 - 287.901 of the Michigan Compiled Laws.

ARTICLE 9**CLASSIFICATION OF ANIMALS****Section 9.1**

Dogs Running Stray. A person who owns or has custody or control of a dog shall prevent the dog from running at large. A person who owns or has custody or control of a dog shall, at any time the dog is off that person's property, restrain the dog with a lead or leash. When the dog and owner are near other people or other dogs, the leash shall be no greater than six (6) feet in length. Dogs that are tethered or roaming free behind an approved barrier on private property shall not constitute running astray or be found in violation of this ordinance.

Section 9.2

Quarantine. Every dog or cat or ferret which has bitten a person shall be quarantined for a period of not less than ten (10) days. Such quarantine shall be at the Animal Shelter, a veterinary office, or a place designated by the Animal Shelter Director. At the end of the quarantine period the animal shall be inspected for good health by the Animal Shelter. The owner shall surrender the dog, cat or ferret to the Animal Shelter Director upon request.

Section 9.3

Public Hazard. Any animal that is known to have bitten a person or other animal may be declared a public health hazard by the Animal Control Officer or Public Health Officer. At the Officer's discretion, the Officer may require that the animal be removed from the community, quarantined or confined in a manner specified by the Animal Control Officer.

aggressive behavior, or otherwise threaten or endanger the safety of any domestic animal.

- 2) Level 2 behavior is established if an animal at large is found to menace, chase, display threatening or aggressive behavior, or otherwise threaten or endanger the safety of any person.
- 3) Level 3 behavior is established if an animal, while confined, aggressively bites or causes physical injury less than serious injury to any person.
- 4) Level 4 behavior is established if an animal, while at large, aggressively bites or causes physical injury less than serious injury to any person or domestic animal.
- 5) Level 5 behavior is established if:
 - (a) an animal, whether or not confined, causes the serious injury or death of any person; or
 - (b) an animal, while at large, kills or causes serious injury to any domestic animal; or
 - (c) an animal engages in or is found to have been trained to engage in exhibitions of fighting; or
 - (d) an animal that has been classified as a Level 3 or 4 dangerous animal repeats the behavior described in subsection (3) and (4) of this section after the owner receives notice of the classification level.
- 6) Notwithstanding subsection (1) through (5) of this section, the Officer shall have discretionary authority to refrain from classifying an animal as potentially dangerous or dangerous even if the animal has engaged in the behaviors specific in subsections (1) through (5) of this section, if the Officer determines that the behavior was the result of:

to Act 426 of the Public Acts of 1988, as amended.
being Sections 287.321 - 287.323 of the Michigan
Compiled Laws

- 3) Once the owner has received notice of the animal's classification as a Level 1, 2, 3 or 4 animal pursuant to Section 9.7, the owner shall comply with the restrictions specified in the notice.
- 4) If the Officer finds that an animal has engaged in Level 5 behavior, he shall order the owner to immediately turn the animal over to the Animal Control Shelter, an incorporated humane society, licensed veterinarian, or a boarding kennel, at the owner's option, to be retained until a hearing regarding the disposition of the animal. The owner shall notify the person who retains the animal of the pending hearing and shall notify the Animal Control Officer as to where the animal is to be held. The expense of the boarding, veterinary care and retention of the animal is the obligation of the animal's owner.
- 5) The imposition of regulations pursuant to this section shall not prevent the Officer from also filing a complaint with the District Court in accordance with Article 13.

Section 9.9

Regulation of Potentially Dangerous Animals. In addition to the other requirements of this Ordinance, the owner of a potentially dangerous animal shall comply with the following regulations:

- 1) If the animal has engaged in Level 1 behavior, the animal shall be restrained by a physical device or structure that prevents the animal from reaching any

the animal, at the expense of the owner, if the Court finds that the animal is a dangerous animal that did not cause serious injury or death to a person but is likely in the future to cause serious injury or death to a person or in the past has been adjudicated a dangerous animal.

- 6) To ensure correct identification, all animals that have been classified as dangerous shall have an identification number tattooed upon the animal or a microchip placed in the animal, at the owner's expense, by or under the supervision of a licensed veterinarian. The identification Tattoo Number shall be assigned to the animal by the Michigan Department of Agriculture and shall be noted in its records pursuant to Act No 309 of the Public Acts of 1939, being Sections 287.301 to 297.308 of the Michigan Compiled Laws. The identification number shall be tattooed on the upper inner left rear thigh of the animal by means of indelible or permanent ink. The microchip shall be placed in the area recommended by the veterinarian in conjunction with the type of animal being microchipped.

Section 9.10

Reporting of Potentially Dangerous or Dangerous Animal.
Any person who observes or has evidence of animal behavior as described in Section 9.7 shall forthwith notify the Animal Shelter Director or Animal Control Officer.

ARTICLE 10

CONFINEMENT OF ANIMALS

Section 10.1

It shall be in violation of this Ordinance:

Section 11.2

Every unlicensed dog subject to license under the provision of this Ordinance or the Statutes of the State is hereby declared to be a public nuisance, and the Treasurer may thereafter list all such unlicensed dogs as shown by the returns in his/her office of township supervisors, city assessors, and Animal Shelter Director and may deliver copies of such list to the Sheriff and the Director of the Michigan Department of Agriculture as well as those officers listed and set forth in Act 339 of the Public Acts of 1919, being 287.277 of the Michigan Compiled Laws , as amended.

Section 11.3

The Treasurer shall keep a record of all dog licenses issued during the year in each city and township in the County. Such records shall contain the name and address of the person to whom each license is issued. In case of all individual licenses, the records shall also state the breed, sex, age, color, and markings of the dog licensed. The records shall be a public record open to inspection during business hours. The Treasurer shall also keep an accurate record of all license fees collected by him/her.

Section 11.4

In all prosecutions for violation of this Ordinance, the records of the Treasurer's Office, or lack of same, showing the name of owner and the license number to which any license has been issued, and the licensed tag affixed to the collar or harness of the dog showing a corresponding number shall be prima facie evidence of ownership or non-ownership of any dog and of issuance or non-issuance of a dog license or tag.

ARTICLE 12**FEES AND EXPENSES**

Section 13.2

Criminal - Violation of this Ordinance, or any section hereof, shall be a misdemeanor, punishable by imprisonment for not more than 90 days, a fine of not more than \$500.00, or community service work, or any combination of these penalties. In addition, court costs shall be levied against the guilty party. Violations of the Dangerous Animals Act, being Act No. 426 of the Public Acts of 1988, as amended, shall be punishable as determined by a court having jurisdiction pursuant to Section 3 of the Act, being Section 287.323 of the Michigan Compiled Laws.

Section 13.3

Civil - A schedule of monetary civil penalties adopted by the County Board of Commissioners may be used to set civil penalties for violations of this Ordinance as adopted by the County Board of Commissioners.

Section 13.4

Enforcement - this Ordinance may be enforced by criminal proceedings, civil penalties or both and any violation may give rise to both criminal and civil liability. The Sheriff, his/her deputies, Animal Control Officers, or other law enforcement officers is authorized to seek judicial remedies and sanctions for any violation of this Ordinance when administrative efforts to resolve the violations(s) have proven ineffective, inadequate or are otherwise deemed inappropriate.

ARTICLE 14

CONSTRUCTION

Section 14.1

When not inconsistent with the context, words used in the present tense include the future and past tenses. Words in the singular include the plural and words in the plural include the singular. Masculine includes the feminine and neuter. Words or terms not defined in this Ordinance shall be interpreted in accordance with their common meaning. The words "shall"

ADOPTED this 26th day of September, 2024

70 cents per mile

The standard mileage rate for transportation or travel expenses for 2025 is **70 cents per mile** for all miles of business use (business standard mileage rate).



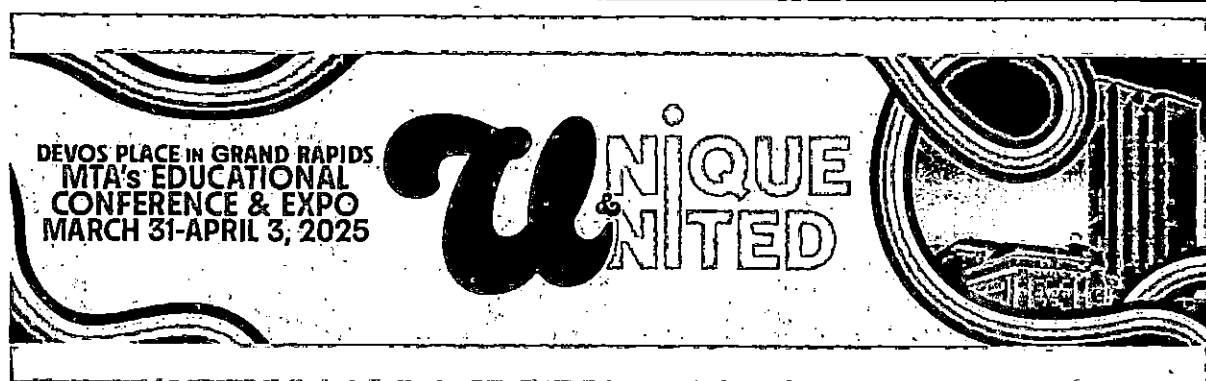
IRS (.gov)

<https://www.irs.gov> PDF :

2025 Standard Mileage Rates Notice 2025-5 SECTION ... - IRS

Maureen Murphy

From: Michigan Townships Association <education@michigantownships.org>
Sent: Monday, December 30, 2024 4:16 PM
To: Maureen Murphy
Subject: MTA Conference Registration Opens Soon



Are you ready? MTA Conference registration opens Jan. 2

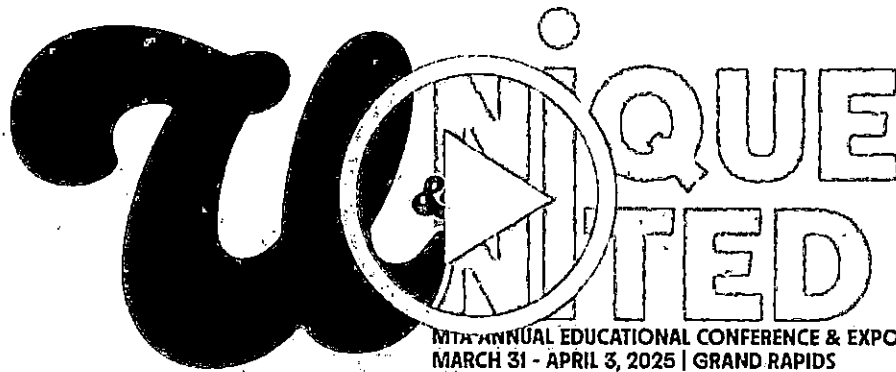
MTA's signature event returns to the Amway Grand Plaza and Devos Place in Grand Rapids on March 31–April 3, connecting YOU with **municipal experts, inspiring speakers** and more than 1,000 of your fellow officials. Premier education includes **55 timely township topics** targeting the changes, requirements and expectations of today's local leaders. The expo features **more than 100 municipal vendors** offering services that can help you improve your community.

You'll find all the details—from classes to highlights and hotel options to registration forms—in the January issue of your *Township Focus* magazine, coming soon to a mailbox near you. Looking for a sneak peek? [Download the full brochure here](#) or [visit MTA's Conference webpage now](#).

Conference housing opens Jan. 23. Remember, you must first register for the Conference to receive your personalized housing code (provided in your confirmation), which is required to reserve your room. [Click here for housing details](#).

Registration opens Jan. 2 at <https://michigantownships.org/learning/conference>

Curious why MTA's 2025 Conference & Expo is a must-attend? You don't have to take our word for it, check out the video below and see what your peers are saying!



MTA ANNUAL EDUCATIONAL CONFERENCE & EXPO
MARCH 31 - APRIL 3, 2025 | GRAND RAPIDS

Thank you, 2025 Conference Sponsors, for your support!

Platinum



Gold



NB f)

MEMORANDUM

TO: Pentwater Township Board of Trustees

FROM: Dean Holub, Trustee

DATE: January 1, 2025

SUBJECT: Renewal of Access Agreement with Weare Township for Use of Township Transfer Station & Recycling Center for 2025

If you recall, the Township Board approved an Agreement between Pentwater Township and Weare Township last year to provide access to the Transfer Station and Recycling Center for Weare Township residents. The subject Agreement provides an annual evaluation of the use by Weare Township residents and payment for such access.

Last year's Agreement did not take effect until July 1, 2024, while the Transfer Station begins operation on April 1st, so the Weare Township residents did not have the opportunity to utilize the site during its entire seven-month open period.

The following provides a summary of the Weare Township resident usage of the site by category in 2024. Please note that while the site was open to Weare Township residents in July, no statistics were collected for that initial month.

<u>Month</u>	<u>Trash</u>	<u>Recycling</u>	<u>Both</u>	<u>Yard Waste</u>
August	46	35	9	7
September	21	12	2	4
October	16	9	3	9
November (yard waste only)				1
TOTALS	83	56	14	21

I am attaching a new/renewed Access Agreement for 2025 between the Townships for the Township Board's review and consideration at our January meeting. I am recommending that the rate/payment of \$5,000 remain the same for the coming year. I will be attending the Weare Township Board meeting on January 13th to present the subject Agreement for its review and consideration as well.

CC: Larry Doran w/Attach.

Access Agreement for Pentwater Township Transfer Station & Recycling Center

THIS ACCESS AGREEMENT for the Pentwater Township Transfer Station & Recycling Center (the "Agreement") by and between the TOWNSHIP OF PENTWATER, a Michigan general law township located in Oceana County, Michigan, whose offices are located at 500 North Hancock St., Pentwater, Michigan 49449 (hereinafter, "Pentwater"), and the TOWNSHIP OF WEARE, a Michigan general law township located in Oceana County, Michigan, whose offices are located at 6506 North Oceana Drive, Hart, Michigan, 49420 (hereinafter, "Weare").

RECITALS

WHEREAS, Pentwater owns and operates a Transfer Station and Recycling Center located at 6184 North 68th Street (the "Transfer Station"); and

WHEREAS, Pentwater operates and maintains the Transfer Station for its residents; and

WHEREAS, Pentwater and Weare desire to provide access to the Transfer Station to Weare residents; and

WHEREAS, Pentwater and Weare desire to enter into this Agreement as authorized under the provisions of Act 35 of the Public Acts of Michigan of 1951, as amended, and Act 7 of the Public Acts of 1967, as amended, to provide access to the Transfer Station.

NOW THEREFORE, in consideration of the foregoing, the parties agree as follows:

1. Conditions.

- A. Weare agrees that on or before July 15, 2025, it will pay the sum of \$5,000 to Pentwater Township to permit its residents to have access to the Transfer Station.

- B. The rate shall be recalculated annually based upon usage by Weare residents.
 - C. Use of the Transfer Station by Weare residents shall be on the same basis as use by Pentwater residents and shall be subject to all applicable Pentwater rules and regulations.
 - D. Weare shall issue access permits to its residents prior to access.
 - E. Weare residents are exempted from the Pentwater "free days."
2. Ownership. The Transfer Station is owned by Pentwater in fee simple absolute. Weare will not, by means of this Agreement, obtain, or claim any ownership or permanent possessory interest whatsoever of and/or in the Transfer Station and/or the property it occupies.
 3. Term of Agreement. This Agreement shall extend from April 1, 2025 through and including March 31, 2026, unless one party provides not less than 60 day prior written notice to the other party that it desires to terminate this Agreement. This Agreement may be renewed by mutual agreement of the respective Boards of the two parties.
 4. Liability. Pentwater, as the owner of the Transfer Station, shall be entirely responsible for any liability associated with the Transfer Station, the maintenance of insurance, upkeep and operation of the site, and all other potential matters subject to liability or claim. Weare does not assume and shall not be liable for any such claims for personal or property damage, or any other liabilities whatsoever, other than the payment described in paragraph 1 of this Agreement.
 5. Authority to Execute. The parties have authorized their respective Supervisors and Clerks to execute this Agreement in accordance with Act 35 and Act 7.
 6. Miscellaneous. This Agreement contains the entire agreement between the parties with respect to Weare's use of the Pentwater Township Transfer Station and Recycling Center and it supersedes any prior oral or written understanding or agreements. This Agreement shall not be assigned by either party except by written consent of both parties. Venue and jurisdiction regarding any action regarding this Agreement or the subject matter thereof shall lie in Oceana County, Michigan, and the Agreement shall be construed in accordance with the laws of the State of Michigan. This Agreement shall not be construed to restrict or limit the authority of either party in performing any official power or duty as authorized by law. By signing this Agreement,

... and the ... of the ...

... and the ... of the ...

... and the ... of the ...

... and the ... of the ...

... and the ... of the ...

... and the ... of the ...

... and the ... of the ...

... and the ... of the ...

neither party waives its governmental immunity nor any defenses available to it or its elected or appointed officials, officers, employees, agents, or volunteers under Michigan law. This Agreement shall not confer any rights or remedies upon any third party other than the parties in this Agreement and their respective successors and assigns. If any provision of this Agreement is declared invalid or unenforceable, it shall be ineffective only to the extent of such invalidity without invalidating the remainder of such provisions or the remaining provisions of this Agreement, and the other provisions hereof shall be liberally construed to effectuate the purpose and intent of this Agreement. All of the covenants and provisions of this Agreement and any amendments thereto shall extend and be binding upon the respective successors, legal representatives, officers, officials, employees, independent contractors, agents, and volunteers of the parties. No provisions of this Agreement shall be amended except by written amendment signed by the authorized representatives of both parties.

IN WITNESS WHEREOF, the parties have each caused this Agreement to be executed by their respective, duly authorized individuals.

PENTWATER TOWNSHIP

Date: _____ By: _____

Lynne Cavazos, Supervisor

By: _____

Maureen Murphy, Clerk

WEARE TOWNSHIP

Date: _____ By: _____

Larry Doran, Supervisor

By: _____

Melanie Sayles, Clerk

*Amended (NB)
J*

PERSONAL REPRESENTATIVE'S DEED

The Grantor, **Estate of Leo F. Terryn**, Oceana County Probate Court, File No. 23-094-DE, by Sondra K. Killian, Personal Representative, whose address is 208 Pine Street, Manistee, MI 49660, conveys, grants, bargains, remises, aliens, and confirms to Grantee, **Pentwater Township**, whose address is PO Box 512, Pentwater, MI 49449, the following described premises situated in the Township of Pentwater, County of Oceana, and State of Michigan:

Lot 8, Block 13, Pythian Addition to Pythian Park Subdivision
Parcel No. 64-001-623-008-00

SUBJECT TO easements, restrictions, and reservations of record, if any.

A certified copy of the Letters of Authority of the Personal Representative are recorded at Document No. 202400006080, Oceana County Records.

for the sum of less than One Hundred (\$100.00) Dollars.

This transaction is exempt from taxes pursuant to MCL 207.526(a); MCL 207.505(a).

Dated this ____ day of _____, 2025.

Sondra K. Killian
Personal Representative for the Estate of
Leo F. Terryn

STATE OF MICHIGAN)
 : SS.
COUNTY OF MANISTEE)

On _____, 2025, before me, a Notary Public in and for said County, personally appeared Sondra K. Killian, Personal Representative for the Estate of Leo F. Terryn, to me known to be the same person described in and who executed the within instrument, who acknowledged the same to be her free act and deed.

Deborah Bourne
Notary Public, Mason County, MI
Acting in Manistee County
My Commission Expires: 10/13/2029

Drafted by:
Mika Meyers PLC
By: George V. Saylor, III (P37146)
Attorneys at Law
414 Water Street
Manistee, MI 49660

Approved, SCAO

RECEIVED:
12/20/2024 09:28:32 AM
Oceana County, MI JIS CODE: LET

STATE OF MICHIGAN
PROBATE COURT
COUNTY OF OCEANA

LETTERS OF AUTHORITY FOR
PERSONAL REPRESENTATIVE

FILE NO.
23-094-DE

Estate of Leo F. Terryn a/k/a Leo F. Terryn, Jr.

TO:

Name and address

Sondra K. Killian

208 Pine Street
Manistee, MI 49660

Telephone no.

(231) 690-6075

You have been appointed and qualified as personal representative of the estate on 7-13-23. You are authorized to perform all acts authorized by law unless exceptions are specified below. Date

☐ Your authority is limited in the following way:

☐ You have no authority over the estate's real estate or ownership interests in a business entity that you identified on your acceptance of appointment.

☐ Other restrictions or limitations are:


Document # 20240006080 LETTERS
Oceana County, Michigan
Richard A Hodges, Register of Deeds
Recorded: 12/20/2024 10:15 AM
OR LIBER 2024 PAGE 22651

☐ These letters expire: _____

Date

7/13/2023

Date

Bradley G. Lemieux P37708
Judge (formal/proceedings)/Register (informal proceedings)

Bar no.

SEE NOTICE OF DUTIES ON SECOND PAGE

George V. Saylor, III

P37146

Attorney name (type or print)

Bar no.

414 Water Street, PO Box 537

Address

Manistee, MI 49660

(231) 723-8333

City, state, zip

Telephone no.

I certify that I have compared this copy with the original on file and that it is a correct copy of the original, and on this date, these letters are in full force and effect.

7-13-23
Date

Deputy register

Do not write below this line - For court use only

FILED
JUL 13 2023

OCEANA PROBATE COURT

MCL 700.3103, MCL 700.3307, MCL 700.3414,
MCL 700.3504, MCL 700.3601,
MCR 5.202, MCR 5.206, MCR 5.307, MCR 5.310

The following provisions are mandatory reporting duties specified in Michigan law and Michigan court rules and are not the only duties required of you. See MCL 700.3701 through MCL 700.3722 for other duties. Your failure to comply may result in the court suspending your powers and appointing a special fiduciary in your place. It may also result in your removal as fiduciary.

CONTINUED ADMINISTRATION: If the estate is not settled within 1 year after the first personal representative's appointment, you must file with the court and send to each interested person a notice that the estate remains under administration, specifying the reasons for the continued administration. You must give this notice within 28 days of the first anniversary of the first personal representative's appointment and all subsequent anniversaries during which the administration remains uncompleted. If such a notice is not received, an interested person may petition the court for a hearing on the necessity for continued administration or for closure of the estate. [MCL 700.3703(4), MCL 700.3951(3), MCR 5.144, MCR 5.307, MCR 5.310]

DUTY TO COMPLETE ADMINISTRATION OF ESTATE: You must complete the administration of the estate and file appropriate closing papers with the court. Failure to do so may result in personal assessment of costs. [MCR 5.310]

CHANGE OF ADDRESS: You are required to inform the court and all interested persons of any change in your address within 7 days of the change.

MIKA MEYERS PLC

PO BOX 537

MANISTEE, MI 49660

Additional Duties for Supervised Administration

If this is a supervised administration, in addition to the above reporting duties, you are also required to prepare and file with this court the following written reports or information.

INVENTORY: You are required to file with the probate court an inventory of the assets of the estate within 91 days of the date your letters of authority are issued or as ordered by the court. You must send a copy of the inventory to all presumptive distributees and all other interested persons who request it. The inventory must list in reasonable detail all the property owned by the decedent at the time of death. Each listed item must indicate the fair market value at the time of the decedent's death and the type and amount of any encumbrance. Where the decedent's date of death is on or after March 28, 2013, the lien amount will be deducted from the value of the real property for purposes of calculating the inventory fee under MCL 600.871(2). If the value of any item has been obtained through an appraiser, the inventory should include the appraiser's name and address with the item or items appraised by that appraiser. You must also provide the name and address of each financial institution listed on your inventory at the time the inventory is presented to the court. The address for a financial institution shall be either that of the institution's main headquarters or the branch used most frequently by the personal representative. [MCL 700.3706, MCR 5.307, MCR 5.310(E)]

ACCOUNTS: You are required to file with this court once a year, either on the anniversary date that your letters of authority were issued or on another date you choose (you must notify the court of this date) or more often if the court directs, a complete itemized accounting of your administration of the estate. This itemized accounting must show in detail all income and disbursements and the remaining property, together with the form of the property. Subsequent annual and final accountings must be filed within 56 days following the close of the accounting period. When the estate is ready for closing, you are also required to file a final account with a description of property remaining in the estate. All accounts must be served on the required persons at the same time they are filed with the court, along with proof of service.

ESTATE (OR INHERITANCE) TAX INFORMATION: You are required to submit to the court proof that no estate (or inheritance) taxes are due or that the estate (or inheritance) taxes have been paid. **Note:** The estate may be subject to inheritance tax.

Additional Duties for Unsupervised Administration

If this is an unsupervised administration, in addition to the above reporting duties, you are also required to prepare and provide to all interested persons the following written reports or information.

INVENTORY: You are required to prepare an inventory of the assets of the estate within 91 days from the date your letters of authority are issued and to send a copy of the inventory to all presumptive distributees and all other interested persons who request it. The inventory must list in reasonable detail all the property owned by the decedent at the time of death. Each listed item must indicate the fair market value at the time of the decedent's death and the type and amount of any encumbrance. Where the decedent's date of death is on or after March 28, 2013, the lien amount will be deducted from the value of the real property for purposes of calculating the inventory fee under MCL 600.871(2). You are required within 91 days from the date your letters of authority are issued, to submit to the court the information necessary to calculate the probate inventory fee that you must pay to the probate court. You may use the original inventory for this purpose. [MCL 700.3706, MCR 5.307]

ESTATE (OR INHERITANCE) TAX INFORMATION: You may be required to submit to the court proof that no estate (or inheritance) taxes are due or that the estate (or inheritance) taxes have been paid. **Note:** The estate may be subject to inheritance tax.