

PENTWATER TOWNSHIP BOARD PENTWATER COMMUNITY HALL 500 N. HANCOCK STREET, PENTWATER, MI 49449 <i>Approved Minutes</i> Regular Meeting of Wednesday, March 12, 2025 & Public Hearing on Proposed 2025/2026 Budgets ZOOM Available for Audience	
Supervisor Cavazos called the meeting to order at 6:00 PM Members Present: Murphy, Douglas, Flynn, Cavazos Members Absent: Holub Staff Present: Keith Edwards, Zoning Administrator & Deputy Supervisor; Glenn Beavis, Deputy Clerk & Recording Secretary Others Present: Len Hilton, John Wilson, Valerie McHugh, Tom Roose Present via Zoom: Dean Holub	CALL TO ORDER ROLL CALL
Moved by Douglas seconded by Murphy to accept the consent agenda as follows: • Prior Meeting Minutes of February 12, 2025 • Correspondence: None • (*) Claims/Bills for the period 2/15/24 – 3/6/24 as follows (incl. payroll): ○ Township - \$52,453 ○ Cemetery - \$2,584 ○ Fire - \$13,152 ○ Sewer – \$12,948 Roll call vote: YES: Douglas, Flynn, Cavazos, Murphy NO: None Motion carries.	CONSENT AGENDA Review & Action
Supervisor Cavazos presented the Regular Meeting Agenda. Moved by Flynn, seconded by Douglas to accept the agenda as presented.	MEETING AGENDA Review & Action
• None	PUBLIC COMMENT ON

	AGENDA ITEMS
The Regular Meeting was adjourned by Supervisor Cavazos at 6:03 PM	ADJOURN REGULAR MEETING
The Public Hearing on the Proposed 2025/26 Budget was opened by Supervisor Cavazos at 6:04 PM.	OPEN PUBLIC HEARING ON PROPOSED FY2025/26 BUDGET
Members Present: Murphy, Flynn, Douglas, and Cavazos Members Absent: Holub Staff Present: Keith Edwards, Zoning Administrator & Deputy Supervisor; Glenn Beavis, Deputy Clerk & Recording Secretary Others Present: Len Hilton, John Wilson, Valerie McHugh, Tom Roose Present via Zoom: Dean Holub	ROLL CALL
Supervisor Cavazos presented the tentative 2025/26 Budgets for the General Fund, Road Fund, Fire Department Fund, Cemetery Fund, and Sewer Fund in the amounts of \$643,943, \$257,884, \$473,748, \$175,506 and \$181,054 respectively. Township wages reflect an increase of 3.0% Supervisor Cavazos also noted the following: The 2025-26 budget was prepared by the Township Board and the Department Chairs. Two public budget workshops took place in February and final adjustments to the budget took place in early March. Budget Monitoring & Amendments: 1. The Supervisor and Board Members are responsible for managing the budget. 2. The Board cannot legally spend money without the expenditure being appropriated in the budget. 3. Amendments are approved by a majority of the Township Board and recorded in the minutes. 4. Surplus money goes into the Fund Balance.	PRESENTATION OF TENTATIVELY APPROVED 2025/26 BUDGETS FOR GENERAL FUND, CEMETERY FUND, FIRE DEPARTMENT FUND, ROAD FUND, and SEWER FUND
None	PUBLIC COMMENTS ON PROPOSED BUDGETS 2025/26
The Public Hearing on the Proposed 2025/26 Budget was adjourned by Supervisor Cavazos at 6:03 PM.	ADJOURN PUBLIC HEARING
The Regular Meeting of the Township Board reconvened at 6:24 PM	RECONVENE REGULAR

and Supervisor Cavazos called the Meeting to Order.	MEETING & CALL TO ORDER
Members Present: Murphy, Douglas, Flynn, Cavazos Members Absent: Holub Staff Present: Keith Edwards, Zoning Administrator & Deputy Supervisor; Glenn Beavis, Deputy Clerk & Recording Secretary Others Present: Len Hilton, John Wilson, Valerie McHugh, Tom Roose Present via Zoom: Dean Holub	ROLL CALL
Supervisor Cavazos reported: Wreaths Across America Wreath Pick-Up - Sunday, March 16th at 1:00 PM – the Friends of the Pentwater Cemetery will be picking up the 350 plus wreaths that were laid on Veteran’s Graves on December 14^t, 2024 at the Pentwater Township Cemetery. - Wreaths will be collected and taken to the Pentwater Transfer Station to be burned. After burning, the wire frames will be collected and recycled. - Jonathan – Pentwater Fire Chief will assist by starting the fire and monitoring the burn process. Wreaths will be burned on March 16th if the “NO BURN” Alert has been lifted. - Everyone is welcome to come and help. Be sure to wear good shoes/boots and bring gloves. The weather report is calling for snow and cold temperatures. 90-Degree Bend Boat Launch - The portable boat dock at the 90-degree bend boat launch is being repaired and upgraded for the 2025 season. We hope to have the dock in place by the middle of April. Transfer Station & Recycling Center - The upgrades are completed with electricity to the station, new shed with insulation for Bob’s comfort, upgrades to the road 4. & paved section inside the fence. - Opening day is the first Saturday in April – 5-5-25 from 9:00 AM – 5:00 PM. Updates from MTA 2025 Conference in Lansing, Michigan on March 4, 2025 (A) PA 233 – new guidelines for solar, wind and Battery - Guidelines for MW, Set-back distances, Height, Noise, Fencing and Lighting.	SUPERVISOR’S REPORT

(B) The initiative that was introduced in 2024 regarding Ax MI Tax is being proposed again. This initiative calls for prohibiting the collection of all taxes in Michigan: Stat, County, Municipal, and School. Money to fund all agencies would have to come from an increase in Sales Tax. NOTE: Collection of signatures will begin in April and collected through October. The initiative would need to get 466,000 plus signatures to be considered for the 2026 ballot. Michigan Township Association is asking citizens to NOT support this initiative. 5. The Pentwater Village Council approved a motion on Monday, March 10th to move forward with “Mediation” between the Village and the Township. The next steps will be for the Township’s legal counsel and the Village’s legal counsel to agree on a Mediator to assist with resolving the on-going dispute regarding the Township Sewer System.	
Clerk Murphy reported the following: Last month I presented a really long list of tasks and projects that the Clerk’s Office is working on. Just to let you know, Glenn and I are making great progress on our to-do list. So, instead of rehashing the list, I would instead love to show all of you an inspiring video. A little background on the video, on February 28th the Pentwater Boys’ Varsity Basketball Team became District Champs after winning against the Baldwin Panthers. (Final score 55-52) The game was super exciting, and it was amazing to see so many people from Pentwater that went to MCE to support the team. I believe the boys team have not won Districts since 2014. Pair this with all the effort this year’s team put in to earn the title of District Champs, they definitely deserved the traditional parade through Pentwater. So, after the game we all drove to the Wishing Well and waited for the team bus to show up. Here is the video. The parade was a great way to congratulate the boys on their win and I was fortunate enough to be a participant. It was so inspiring as we drove by the houses, people were waiting on their porches, flicking their porch lights on and off, whistling and clapping as the bus rolled by. Then, as we approached downtown Pentwater to see how many people were lined up and down the streets cheering the boys on. It was inspiring to see how we can come together as a community when it really counts. For me it became a moment of reflection of why I love being the Clerk and why I love serving the people of Pentwater.	CLERK’S REPORT
Treasurer Douglas did not offer a report this month	TREASURER’S REPORT

The Fire Department Report, Library Report and Recreation Report were all received and placed on file.	OTHER DEPARTMENTAL REPORTS Library, Recreation and Fire Department
The Zoning and Assessing Reports were received and placed on file. The Board of Review organizational meeting was held on March 7 in preparation for BoR meetings scheduled for March 12 th (9:00AM – 3:00PM) and March 14 th (3:00AM- 9:00PM). There were no reports for the Transfer Station as it is closed until April.	STAFF REPORTS – Zoning, Assessing, Cemetery, Transfer Station
None	UNFINISHED BUSINESS
Motion by Douglas, seconded by Flynn to adopt Resolution #2025-02 to approve the Fiscal Year 2025/2026 Budgets for General Fund, Road Fund, Cemetery Fund, Fire Department Fund, and Sewer Fund as follows: • General Fund: \$643,943 • Road Fund: \$257,884 • Cemetery Fund: \$175,506 • Fire Department Fund: \$473,748 • Sewer Fund: \$181,054 Roll call vote: YES: Cavazos, Douglas, Flynn, Murphy NO: None Motion carries	NEW BUSINESS - A Resolution 2025-02: Adoption of FY2025/26 General, Road Fire, Cemetery, and Sewer Budgets
Motion by Murphy, seconded by Douglas to adopt Resolution #2025-03: “Resolution Approving FY2025-26 Salaries and Per Diem” for elected officials Roll call vote: YES: Cavazos, Douglas, Flynn, Murphy NO: None Motion carries	NEW BUSINESS - B Resolution 2025-03: Approval of FY2025/26 Salary/Wage Schedule
Motion by Cavazos, seconded by Douglas to adopt Resolution #2025-04: “Resolution Approving FY 2025-26 Non-Elected Employees Wage & Salary Schedule” Roll call vote: YES: Cavazos, Douglas, Flynn, Murphy NO: None Motion carries	NEW BUSINESS - C Resolution 2025-04: Wages/Salaries for Non-Elected Personnel

Motion by Douglas, seconded by Murphy to approve Township Staff appointments for FY2025-26 as follows: Barbie Eaton, Township Assessor Keith Edwards, Zoning Administrator & Ordinance Enforcement Officer Chris Bailey, Cemetery Sexton Rob Lynn, Cemetery Sexton Helper Robert Miller, Transfer Station & Recycling Center Dillon Hendrixon-Beatty, Transfer Station & Recycling Center Assistant Roll call vote: YES: Cavazos, Douglas, Flynn, Murphy NO: None Motion carries	NEW BUSINESS - D Township Staff Appointments
Motion by Flynn, seconded by Douglas to approve Township Board Committee Appointments for FY2025-26 as follows: Lynne Cavazos, Supervisor – Pentwater Lake Improvement Board Heather Douglas, Treasurer – Township Planning Commission Mike Flynn, Trustee – Township Zoning Board of Appeals Dean Holub, Trustee – Road Committee Roll call vote: YES: Cavazos, Douglas, Flynn, Murphy NO: None Motion carries	NEW BUSINESS - E Township Board Committee Appointments
Motion by Douglas, seconded by Murphy to acknowledge PLIB members for FY2025-26 as follows: Joe Primozich, Riparian Representative David Bluhm, Village Representative Tim Beggs, Oceana County Board of Commissioners Representative Lynne Cavazos, Township Representative & Treasurer Roll call vote: YES: Cavazos, Douglas, Flynn, Murphy NO: None Motion carries	NEW BUSINESS - F Pentwater Lake Improvement Board (PLIB) – Member Acknowledgment
Motion by Douglas, seconded by Flynn to approve the appointment of Mika Meyers, PLC to be the Pentwater Township Attorney for FY 2025-26 Roll call vote: YES: Cavazos, Douglas, Flynn, Murphy NO: None Motion carries	NEW BUSINESS - G Appointment of Township attorney Law Firm – Mika Meyers, PLC
Motion by Cavazos, seconded by Murphy to approve the contract proposal from Shotwell Solutions, LLC for Information Technology support for	NEW BUSINESS – H Shotwell Solutions

Pentwater Township during FY2025-26 Roll call vote: YES: Cavazos, Douglas, Flynn, Murphy NO: None Motion carries	Contract Proposal
Motion by Flynn, seconded by Douglas to approve contract proposal from Michigan Chloride Sales LLC for brining of unpaved roads in Pentwater Township for 2025. Said bid is for two applications per for a total cost of \$34,500. Roll call vote: YES: Cavazos, Douglas, Flynn, Murphy NO: None Motion carries	NEW BUSINESS - I Contract Proposals for Brining of Pentwater Township Roads in 2025
Moved by Douglas, seconded by Flynn to authorize the Supervisor to execute the 2025 Manistee, Mason, and Oceana Counties Household Hazardous Waste (HHW) Program Contract in the amount of \$500. Said payment will be made payable to the Mason-Lake Conservation District, which serves as the fiduciary for the HHW Program. Roll call vote: YES: Cavazos, Douglas, Flynn, Murphy NO: None Motion carries	NEW BUSINESS - J Household Hazardous Waste Program
Leonard Hilton – Red Barn Preservation	PUBLIC COMMENTS
None	OTHER ITEMS from BOARD MEMBERS
Moved by Murphy, seconded by Douglas to adjourn the meeting 7:07 PM. Motion carried.	ADJOURNMENT
_____ Maureen Murphy, Township Clerk	Prepared by Deputy Clerk Glenn Beavis
_____ Date	