



PENTWATER TOWNSHIP BOARD

AGENDA PACKET

REGULAR BOARD MEETING

June 11, 2025 – 6:00 PM

Lynne Cavazos, Supervisor
Heather A. Douglas, Treasurer
Maureen H Murphy, Clerk

Mike Flynn, Trustee
Dean Holub, Trustee

PENTWATER TOWNSHIP BOARD MEETING
Regular Meeting

June 11, 2025, at 6:00 p.m.
Pentwater Township Hall
500 N. Hancock Street, Pentwater, MI 49449

Join Zoom Meeting
<https://us02web.zoom.us/j/86141326636?pwd=S2h88Zt71MqB1l9ucIUvSHUgB1PSU.1>
Meeting ID: 861 4132 6636
Passcode: 446835
Dial by your location
+1 312 626 6799 US (Chicago)

AGENDA

1. Call to Order/Pledge
2. Roll Call
3. Consent Agenda – Review & Action
 - a. Minutes of May 14, 2025
 - b. Correspondence: None
 - c. Monthly Budget Reports for General Fund, Cemetery and Fire Department
 - d. Payment of Bills
(Consent Agenda contains all routine items of business on which no disagreement or debate is anticipated. Upon the request of any board member, an item shall be removed from the consent agenda and placed on the regular agenda under New Business)
4. Meeting Agenda - Review & Action on Amended Agenda
5. Public Comment on Agenda Items (Three (3) minutes maximum)
6. Supervisor's Report
7. Clerks' Report
8. Treasurer's Report
9. Library Board Packet
10. Fire Department Minutes
11. Recreation Report
12. Reports
 - a. Zoning Administrator
 - b. Assessor
 - c. Cemetery Sexton
 - d. Transfer Station

13. Unfinished Business

- a. None

14. New Business

- a. Review & Action: Update on Pentwater Transfer Station & Recycling Center
- b. Review & Update: Oceana County Transfer Station Changes & Other Options for Recycling
- c. Review & Action: Annual Dues Payment & Legal Defense Fund – Michigan Township Association
- d. Review & Action: Approval of Township North Sanitary Sewer Flow Meter
- e. Review & Action: Zoning Ordinance Amendment for Standards for Variances Section 18.08- Review Standards for Variances
- f. Review & Action: Proposed Zoning Ordinance Regulation of Retaining Walls Zoning Ordinance Amendment to add Section 3.38 – Retaining Walls
- g. Review & Action: Approval of Intergovernmental Agreement for the Contribution of Funds for Pentwater Channel Dredging Project.
- h. Review & Action: Proposal and Bid for Construction of Pergola at the Pentwater Township Cemetery.
- i. Reaffirm the Zoning Ordinances passed at the May 14, 2025 Board Meeting.

15. Public Comments (Three - 3 minutes maximum)

16. Other Items from Board Members

17. Adjournment

Public Participation at Board of Trustee Meetings

1. When addressing the Board, please state your name and address and direct all questions and comments to the Chairperson.
2. We ask that you show common courtesy, display respect for all participants, and refrain from any personal attacks.
3. You may address the Board on any agenda item under the PUBLIC COMMENTS ON AGENDA ITEMS ONLY. Please limit your comments to three (3) minutes.
4. You may address the Board on any matter that falls within the Boards jurisdiction under the PUBLIC COMMENTS PORTION OF THE AGENDA (maximum three minutes).
5. If you would like to meet with any Board or staff member following the meeting, please make your wishes known.
6. The public, press and/or legal stenographers are permitted to record the proceedings – either video or audio – so long as it does not interfere with the meeting.



A General Law Township

Pentwater Township Regular Board Meeting

Consent Agenda Items

June 11, 2025

- Prior Meeting Minutes:
 - Township Regular Board Meeting – May 14, 2025
- Correspondence: None
- Financial Reports for Period 4/1/25 thru 4/30/25
 - Claims/Bills as follows:
 - Township: \$10,686
 - Road: \$646
 - Cemetery: \$4,371
 - Sewer: \$13,061
 - Fire: \$147,818
 - Payroll as follows:
 - Township/Road/Cem/Sewer: \$46,049 (three bi-weekly payrolls in May)
 - Fire: \$919

PENTWATER TOWNSHIP BOARD
PENTWATER COMMUNITY HALL
500 N. HANCOCK STREET, PENTWATER, MI 49449
Regular Board Meeting
Draft Minutes
14 May 2025
ZOOM Available for Audience

Supervisor Cavazos called the Regular Board Meeting to order at 6:00 PM

Members Present: Cavazos, Flynn, Holub

Members Absent: Murphy, Douglas

Staff Present: Glenn Beavis, Deputy Clerk; Keith Edwards, Zoning Administrator & Ordinance Enforcement Officer

Others Present:

Paula DeGregorio, Tom Roose, Dave Bluhm

Present via Zoom: Ted Cuchna

Moved by Flynn and seconded by Murphy to accept the Consent Agenda as presented.

1. Prior Meeting Minutes:

a. Township Regular Board Meeting – April 9, 2025

2. Correspondence: None

3. Financial Reports for Period 4/1/25 thru 4/30/25

a. Claims/Bills as follows:

i. Township & Road: \$7,136

ii. Cemetery: \$1,009

iii. Sewer: \$2,601

iv. Fire: \$37,825

b. Payroll as follows:

i. Township/Road/Cem/Sewer (Pooled): \$17,137

ii. Fire: \$1,891

Roll call vote:

Yes: Cavazos, Murphy, Douglas, Flynn

No: None

Motion Carried

CALL TO ORDER

ROLL CALL

**CONSENT
AGENDA -
Review & Action**

David Bluhm: - Channel sounding planned for next week - Have "vague" proposal from Dredger Savin pending sounding results - Funding may not be needed this year	PUBLIC COMMENTS
Supervisor Cavazos communicated the following: 1. Mediation Schedule – Pentwater Township & Village of Pentwater • Mediation for the unresolved Township Sewer conflict is scheduled for September 12, 2025 in Grand Rapids, Michigan. The agreed upon mediator is Lee Silver. • The mediation will include representatives from Pentwater Township and our legal counsel and representatives from Pentwater Village and their legal counsel. 2. New Flagpole & Flag for Pentwater Township • We have purchased a flagpole and a new flag to mount in the front of the Township building. A light will be mounted to ensure that the flag is always illuminated. • The pole and flag that currently is mounted to the porch is not secure and is in danger of falling to the ground. We will remove the pole and flag once we have the permanent pole installed. 3. Veteran Flags – Pentwater Township Cemetery • American flags were placed on Veterans' graves at the Pentwater Cemetery on Friday, May 16th by the National Honor Society students from Pentwater Schools. This is an annual tradition for the NHS students, and we appreciate their including this as one of their Community Service activities each year. A special Thank You to Carrie Jeruzal, NHS Advisor, for coordinating this activity. 4. Clean-Up Day: Pentwater Township Cemetery • The Friends of the Pentwater Township Cemetery will be doing their annual clean up on Sunday, May 18m 2025 at 1:00 PM. All are welcome to come and assist with picking up branches and debris in preparation for the Memorial Day events. 5. Sites for <i>E.coli</i> monitoring along Village Creek • The Pentwater Lake Association (PLA) will be gathering water samples for testing this season in 5 locations along the Village Creek. The tests will be done monthly from May to September and sent to ANNIS for <i>E.coli</i> testing.	SUPERVISOR'S REPORT

The cost of the tests will be funded by the Pentwater Lake Improvement Board. For more details contact Lynne Cavazos – Township Supervisor.	
Clerk Murphy communicated the following: • We have finalized pooling of our cash (checking) accounts (GEN, CEM, & SEW) and are now taking advantage of the office efficiencies this brings to both our Payroll and Accounts Payable software modules. We would have liked to also pool our FIRE cash account but, by mutual agreement, we are holding off for now pending joint comfort level with this new process. For those of you who do not know what it means to pool accounts, here is a brief description: the Township had four separate checking accounts one for each fund – GEN, CEM, FIRE & SEW, so that meant running eight separate payrolls every month, filing eight separate state and federal tax payments and/or reports, and running eight separate Accounts Payable every month. We now have one checking account that combines all but the FIRE accounts together. This has helped lessen the workload in the Clerk's office by reducing individual monthly payrolls and Accounts Payable activities from eight to four. If at some point we also pool FIRE, we will further reduce these activities from four to two. • Last month I had acknowledged that Glenn Beavis, Deputy Clerk, had undertaken the project of pooling our cash accounts. What I did not mention is that in 2023 the Township had asked BS&A, our accounting software vendor, for a proposal to pool our accounts for us. I was shocked to see that they were going to charge us close to \$5,000.00. So, I definitely think there should be a SHOUT OUT to Glenn for saving the Township and taxpayers a substantial amount of money in software fees. • We are in our second month of utilizing Direct Deposit for payroll. This is all being done in-house at no additional cost to the Township. It is running smoothly and provides cost savings to the Township via reduction in check stock cost, ink, envelopes, stamps, and office processing time. • Upcoming Projects: ○ Earned Sick Time Schedule & associated employee policy revisions ○ Franchise Agreements ○ Additional Clerk's Office Efficiencies ▪ Reduced physical paper retention where appropriate (redundant with BS&A document uploads) ▪ Pooling of savings/investment accounts from eleven to about four ▪ Possible pooling of Fire Department cash & savings accounts (TBD) ○ Municipal/Government Fund Accounting Class ○ Continuing education through Michigan Dept of Treasury ○ Disposal of expired documents. • The Pentwater's High School Class of 2025 will be graduating next Thursday, May 22, 2025 at 7:00 PM. The graduation ceremony will take place in the large gym and Pentwater Public School. There will be seventeen seniors graduating this year.	CLERK'S REPORT
See Board Packet	TREASURER'S

The following reports were received and placed on file: • Library • Fire Department • Recreation	REPORT OTHER DEPARTMENTAL REPORTS Library, Fire Department and Recreation
The following Staff reports were received and placed on file: • Deputy Supervisor, Zoning Administrator & Ordinance Enforcement Officer • Assessor • Cemetery • Transfer Station	STAFF REPORTS Zoning, Assessing, Cemetery, Transfer Station
None	OLD BUSINESS
Motion by Cavazos, second by Flynn to support/approve the Township funding \$53,000 as the local match for the Great Lakes Fishery Grant secured by the Oceana County Road Commission. Roll call vote: Yes: Cavazos, Flynn, Holub No: None Motion: Carries	NEW BUSINESS a) Great Lakes Fishery Grant Application
Motion by Cavazos, second by Holub to accept the second opinion from the Legal Firm of Bauckham, Thail, Seeber, Kaufman & Koches to accept and act on allocation for Dredging Project. Roll call vote: Yes: Cavazos, Flynn, Holub No: None Motion: Carries	NEW BUSINESS b) Channel Dredging - 2nd Legal Opinion
Motion by Holub, second by Flynn to approve allocation of \$15,000 to the dredging effort to be utilized either this year or next year and further amend this years' budget to transfer the subject amount from the general fund "Building Repair/Maintenance" account to a new general fund line item – identified as "Dredging" subject to the preparation and execution of an intergovernmental agreement by the Village of Pentwater for the transfer of the funds. Roll call vote: Yes: Cavazos, Flynn, Holub No: None Motion: Carries	NEW BUSINESS c) Channel Dredging – Funding Allocation
Supervisor Cavazos reminded The Board and the public that this year's hazardous waste collection, paid for in part by Township taxes, will be Saturday, August 16th from 9 am till 1 pm at the Hart Department of Public Works.	NEW BUSINESS d) 2025 Hazardous Waste Collection

Supervisor Cavazos updated The Board on progress being made in planning for State mandated management of waste and recycling disposal. She is currently attending the Michigan Recycling Coalition Conference in Muskegon that runs through tomorrow, May 15 th .	NEW BUSINESS e) Materials Management Planning Update
Motion by Holub, second by Flynn to appoint Tony Monton and Peter Zangara for a new 3 year term to the Township Planning Committee. Term will end on May 31, 2028. Roll call vote: Yes: Cavazos, Flynn, Holub No: None Motion: Carries	NEW BUSINESS f) Planning Commission Appointments
Motion by Holub, second by Flynn to appoint Mark Trierweiler for a new 3-year term to the Township Zoning Board of Appeals Term will end on May 31, 2028, and Jeff Wrisley to fill the remainder of the term vacated by Randy Hepworth with term ending on March 2027. Roll call vote: Yes: Cavazos, Flynn, Holub No: None Motion: Carries	NEW BUSINESS g) Zoning Board of Appeals Appointments
Motion by Cavazos, second by Flynn to approve the proclamation honoring fallen firefighters of Pentwater Township. Supervisor Cavazos will deliver a framed copy of the proclamation to Fire Chief Jonathan Hughart. Roll call vote: Yes: Cavazos, Flynn, Holub No: None Motion: Carries	NEW BUSINESS h) Fallen Firefighters Proclamation
Motion by Holub, second by Flynn to approve the amendment of the Zoning Ordinance for Section 3.08 -- Gross Floor Area for Accessory Buildings. Roll call vote: Yes: Cavazos, Flynn, Holub No: None Motion: Carries	NEW BUSINESS i) Zoning Ordinance Amendment – Accessory Buildings
Motion by Cavazos, second by Holub to approve the removal of term “lodges” from permitted Special Land Uses: Roll call vote: Yes: Cavazos, Flynn, Holub No: None Motion: Carries	NEW BUSINESS j) Zoning Ordinance Amendment – Lodges & Private Clubs
Motion by Holub, second by Flynn to amend the Township Zoning ordinance – Section 3.11 on Fences to raise the height limit to four feet. Roll call vote: Yes: Cavazos, Flynn, Holub	NEW BUSINESS k) Zoning Ordinance Amendment -

No: None Motion: Carries	Fences
Public comments were made by Tom Roose & Paula DeGregorio	PUBLIC COMMENTS
Holub – Apache Hills chipseal/fogging plans	OTHER ITEMS FROM BOARD MEMBERS
Moved by Holub, seconded by Flynn to adjourn the meeting at 7:14 PM. Motion carried via voice vote.	ADJOURNMENT
_____	Notes taken by Glenn Beavis
Maureen Murphy, Township Clerk	Date _____

Maureen Murphy

From: Lynne Cavazos
Sent: Monday, June 2, 2025 1:24 PM
To: Heather Douglas; Maureen Murphy
Cc: Maureen Murphy
Subject: FW: NEWS FROM THE PENTWATER HISTORICAL SOCIETY
Attachments: Civil War Monument.jpg

Thank you, Ron, for the update from the Pentwater Historical Society.
This should be a major attraction for visitors.
Lynne

Lynne Cavazos
Pentwater Township Supervisor
Phone: 231-869-6231, Ext. 5
supervisor@pentwatertownshipmi.gov

From: Ron Beeber <ron.beeber@gmail.com>
Sent: Saturday, May 31, 2025 2:08 PM
Subject: NEWS FROM THE PENTWATER HISTORICAL SOCIETY

(Sent as bcc's to a number of folks)

For Immediate Release
Contact – Ron Beeber 313.498.0155

STEP BACK IN TIME; TAKE THE HANCOCK STREET HISTORY STROLL

With its popular History Cruise concluding its five-year run last summer, the Pentwater Historical Society will **NOW** offer a "Hancock History Stroll" on Mondays and Thursdays, beginning June 23 through Labor Day. **Free, one-hour** strolls will depart from the top of the Village Green at 11 a.m.

They are timed so that Farmers Market patrons can conveniently join the stroll either before or after shopping. What a great way to recall Pentwater's past, or learn more about our rich history.

Strolls will be led by a volunteer **Pentwater Historical Society** docent, who will describe **things** that occurred on six blocks of Hancock Street **over the years**. Much of the narrative is drawn from past newsletters that are posted on the pentwaterhistoricalsociety.org Website, under the Research heading. The info being

shared is just the tip of the iceberg of Hancock Street's rich history. Strollers are invited to share their personal memories on the Pentwater Historical Society Museum's Facebook page.

The History Stroll begins at the top of the Village Green. Folks will leisurely walk three blocks south to Fifth Street, cross Hancock, walk four blocks north to First Street, cross Hancock again, and end at the Village Green. Topics include the great fire of 1889, the "White Elephant," Pentwater's silent movie house, John Cahill's saloon, the "finger factory," the 400-seat Faulkner's Opera Hall, the murders of 1896, Esther Dempsey's information booth, a try at manufacturing airplanes downtown, what "GAR, 61-65, WRC" means on the boulder at the corner of Second Street, and the hotel with an outdoor goldfish pond.

For more Pentwater history, visit our **admission-free History Museum** at the corner of First and Rutledge streets. Summer hours are Tuesday – Saturday, between 1 – 4 p.m., through August.

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CUTLINE: Do you know what this 100-year-old downtown Pentwater landmark commemorates? Find out by taking the Hancock History Stroll.



CASH SUMMARY BY ACCOUNT FOR PENTWATER TOWNSHIP
 FROM 05/01/2025 TO 05/31/2025
 FUND: 101 204 206 209 592
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 05/01/2025	Total Debits	Total Credits	Ending Balance 05/31/2025
Fund 101	GENERAL FUND				
001.000	CHECKING ACCT	147,556.67	5,000.00	5,000.00	147,556.67
003.005	SSB S/L CD	2.15	0.00	0.00	2.15
003.012	SSB LAND/SEWER	(2.15)	0.00	0.00	(2.15)
004.000	PETTY CASH	151.00	0.00	0.00	151.00
006.000	POOLED CASH	440,331.86	27,973.16	294,776.88	173,528.14
017.000	MI CLASS - GENERAL FUND	7,137.93	250,026.63	26.63	257,137.93
017.001	EDGE - GENERAL FUND	42,183.03	0.00	0.00	42,183.03
017.003	MICLASS HART-PTW NON-MOTORIZED TR	25,738.80	0.00	0.00	25,738.80
017.004	CFCU FUND BALANCE POLICY CD	52,946.79	0.00	0.00	52,946.79
017.005	CONSUMERS CREDIT UNION PRIM BUS S	27.78	0.00	0.00	27.78
	GENERAL FUND	716,073.86	282,999.79	299,803.51	699,270.14
Fund 204	ROAD FUND				
001.000	ROAD FUND ACCOUNT	(151,635.93)	0.00	0.00	(151,635.93)
001.001	MI CLASS - ROAD FUND	168,781.78	50,000.00	0.00	218,781.78
006.000	POOLED CASH	50,510.02	50,902.56	101,548.56	(135.98)
017.000	MC EDGE - ROAD FUND	17,582.80	0.00	0.00	17,582.80
	ROAD FUND	85,238.67	100,902.56	101,548.56	84,592.67
Fund 206	FIRE FUND				
001.000	CHECKING ACCT	163,624.06	20,000.00	146,957.05	36,667.01
001.001	MI CLASS - FD	98,954.66	0.00	20,000.00	78,954.66
001.002	MC EDGE - FD	257,787.46	0.00	0.00	257,787.46
	FIRE FUND	520,366.18	20,000.00	166,957.05	373,409.13
Fund 209	CEMETERY FUND				
001.001	MI CLASS - CEMETERY	179,394.02	60,000.00	0.00	239,394.02
001.002	MC EDGE - CEMETERY	167,086.21	0.00	0.00	167,086.21
006.000	POOLED CASH	81,628.12	36,274.50	102,321.57	15,581.05
	CEMETERY FUND	428,108.35	96,274.50	102,321.57	422,061.28
Fund 592	SEWER FUND				
006.000	POOLED CASH	66,430.20	4,081.45	13,895.73	56,615.92
	TOTAL - ALL FUNDS	1,816,217.26	504,258.30	684,526.42	1,635,949.14

User: GLENN

DB: PENTWATER TWP

PERIOD ENDING 05/31/2025

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 05/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/25 INCR (DECR)	AVAILABLE BALANCE/ NORM (ABNORM)	% BGT USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
101-000-400.000	FROM PREV YEAR END	34,152.00	34,152.00	0.00	0.00	34,152.00	0.00
101-000-402.000	CURRENT REAL PROPERTY	359,667.00	359,667.00	0.00	0.00	359,667.00	0.00
101-000-405.001	ADMIN FEE LAND BANK	0.00	0.00	0.00	0.00	0.00	0.00
101-000-411.000	DELINQUENT REAL PROP TAX	0.00	0.00	0.00	0.00	0.00	0.00
101-000-429.000	COMM FOREST TAX	34.00	34.00	0.00	0.00	34.00	0.00
101-000-432.000	STATE PMT IN LIEU OF TAX (PILT)	0.00	0.00	0.00	0.00	0.00	0.00
101-000-434.000	TRAILER PARK TAX	220.00	220.00	0.00	0.00	220.00	0.00
101-000-442.000	HOMESTEAD DENIALS	0.00	0.00	706.67	0.00	(706.67)	100.00
101-000-445.000	PENALTY & INTEREST TAXES	0.00	0.00	0.00	0.00	0.00	0.00
101-000-447.000	TAX ADMINISTRATION FEE	98,000.00	98,000.00	0.00	0.00	98,000.00	0.00
101-000-447.001	DELINQUENT TAX ADMIN FEE	0.00	0.00	0.00	0.00	0.00	0.00
101-000-449.000	SET REIMBURSEMENT	7,200.00	7,200.00	0.00	0.00	7,200.00	0.00
101-000-477.000	FRANCHISE FEES (CHARTER COMM)	8,000.00	8,000.00	1,494.78	1,494.78	6,505.22	18.68
101-000-479.000	ZONING PERMIT FEES	1,750.00	1,750.00	480.00	160.00	1,270.00	27.43
101-000-481.000	PLANNING COMMISSION REVIEW FEES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-000-541.001	TSRC STATE GRANT	0.00	0.00	79,221.26	0.00	(79,221.26)	100.00
101-000-549.000	ELECTION REIMBURSEMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-000-574.000	CONSTITUTIONAL STATE SHARED REVENUE	82,120.00	82,120.00	13,529.00	13,529.00	68,591.00	16.47
101-000-580.000	LOCAL UNIT GRANTS	0.00	0.00	5,000.00	5,000.00	(5,000.00)	100.00
101-000-607.000	LAND DIV FEE	300.00	300.00	0.00	0.00	300.00	0.00
101-000-607.001	ZONING - PC REVIEW FEES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-000-607.002	ZBA FEES	800.00	800.00	0.00	0.00	800.00	0.00
101-000-607.003	ZONING - TWP BOARD REVIEW FEES	800.00	800.00	0.00	0.00	800.00	0.00
101-000-626.000	COPY FEES	0.00	0.00	0.00	0.00	0.00	0.00
101-000-628.000	TRANSFER SITE FEES	18,000.00	18,000.00	8,687.00	7,277.00	9,313.00	48.26
101-000-664.000	INTEREST INCOME	13,400.00	13,400.00	309.06	0.00	13,090.94	2.31
101-000-672.001	VENDOR REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00
101-000-686.000	MISCELLANEOUS	12,500.00	12,500.00	512.38	512.38	11,987.62	4.10
101-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		643,943.00	643,943.00	109,940.15	27,973.16	534,002.85	17.07
TOTAL REVENUES							
		643,943.00	643,943.00	109,940.15	27,973.16	534,002.85	17.07
Expenditures							
Dept 101 - TOWNSHIP BOARD							
101-101-702.000	SALARIES & WAGES	4,500.00	4,500.00	581.48	290.74	3,918.52	12.92
101-101-705.000	EMPLOYER FICA CONTRIB	344.00	344.00	44.48	22.25	299.52	12.93
101-101-995.000	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 101 - TOWNSHIP BOARD		4,844.00	4,844.00	625.96	312.99	4,218.04	12.92
Dept 171 - SUPERVISOR							
101-171-702.000	SALARIES & WAGES	38,560.00	38,560.00	5,932.32	4,449.24	32,627.68	15.38
101-171-702.001	DEPUTY WAGES	12,360.00	12,360.00	151.41	151.41	12,208.59	1.23
101-171-705.000	EMPLOYER FICA CONTRIB	3,895.00	3,895.00	465.41	351.96	3,429.59	11.95
101-171-815.000	EDUCATION/TRAINING	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-171-860.000	TRAVEL	500.00	500.00	50.08	0.00	449.92	10.02
101-171-955.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 171 - SUPERVISOR		56,815.00	56,815.00	6,599.22	4,952.61	50,215.78	11.62

User: GLENN

DB: PENTWATER TWP

PERIOD ENDING 05/31/2025

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 05/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 215 - CLERK							
101-215-702.000	SALARIES & WAGES	38,560.00	38,560.00	5,932.32	4,449.24	32,627.68	15.38
101-215-702.001	DEPUTY WAGES	28,956.00	28,956.00	3,974.52	3,336.43	24,981.48	13.73
101-215-705.000	EMPLOYER FICA CONTRIB	5,165.00	5,165.00	763.24	600.98	4,401.76	14.78
101-215-712.000	REC SECRETARY	541.00	541.00	70.23	70.23	470.77	12.98
101-215-815.000	EDUCATION/TRAINING	2,100.00	2,100.00	207.31	137.06	1,892.69	9.87
101-215-860.000	TRAVEL	3,150.00	3,150.00	1,807.05	1,435.36	1,342.95	57.37
101-215-955.000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00	0.00
Total Dept 215 - CLERK		78,572.00	78,572.00	12,754.67	10,029.30	65,817.33	16.23
Dept 247 - BOARD OF REVIEW							
101-247-702.000	SALARIES & WAGES	1,195.00	1,195.00	0.00	0.00	1,195.00	0.00
101-247-705.000	EMPLOYER FICA CONTRIB	91.00	91.00	0.00	0.00	91.00	0.00
101-247-815.000	EDUCATION/TRAINING	150.00	150.00	0.00	0.00	150.00	0.00
101-247-860.000	TRAVEL EXPENSES	100.00	100.00	0.00	0.00	100.00	0.00
101-247-900.000	PRINT/PUBLISH	100.00	100.00	0.00	0.00	100.00	0.00
101-247-955.000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 247 - BOARD OF REVIEW		2,136.00	2,136.00	0.00	0.00	2,136.00	0.00
Dept 253 - TREASURER							
101-253-702.000	SALARIES & WAGES	38,560.00	38,560.00	5,932.32	4,449.24	32,627.68	15.38
101-253-702.001	DEPUTY WAGES	13,386.00	13,386.00	2,071.07	1,487.06	11,314.93	15.47
101-253-705.000	EMPLOYER FICA CONTRIB	3,974.00	3,974.00	612.25	454.11	3,361.75	15.41
101-253-727.000	TWP TREASURER OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
101-253-752.000	SUPPLIES/EQUIPMENT	0.00	0.00	180.41	0.00	(180.41)	100.00
101-253-802.000	PROF SERV SOFTW	4,250.00	4,250.00	20.00	20.00	4,230.00	0.47
101-253-815.000	EDUCATION/TRAINING	1,900.00	1,900.00	99.00	0.00	1,801.00	5.21
101-253-851.000	POSTAGE	5,800.00	5,800.00	74.00	0.00	5,726.00	1.28
101-253-860.000	TRAVEL	2,700.00	2,700.00	0.00	0.00	2,700.00	0.00
101-253-955.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
101-253-964.000	REFUNDS	0.00	0.00	(21.80)	0.00	21.80	100.00
Total Dept 253 - TREASURER		70,570.00	70,570.00	8,967.25	6,410.41	61,602.75	12.71
Dept 257 - ASSESSOR							
101-257-702.000	SALARIES & WAGES	59,137.00	59,137.00	9,098.00	6,823.50	50,039.00	15.38
101-257-705.000	EMPLOYER FICA CONTRIB	4,523.00	4,523.00	696.00	522.00	3,827.00	15.39
101-257-802.001	PROF SERVICES - ATTY	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-257-804.000	PROF SER SOFTWA	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-257-815.000	EDUCATION/TRAINING	0.00	0.00	0.00	0.00	0.00	0.00
101-257-851.000	POSTAGE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-257-860.000	TRAVEL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
101-257-955.000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00	0.00
Total Dept 257 - ASSESSOR		73,760.00	73,760.00	9,794.00	7,345.50	63,966.00	13.28
Dept 262 - ELECTION							
101-262-702.000	SALARIES & WAGES	6,000.00	6,000.00	118.97	118.97	5,881.03	1.98
101-262-705.000	EMPLOYER FICA CONTRIB	460.00	460.00	9.10	9.10	450.90	1.98
101-262-752.000	SUPPLIES/EQUIPMENT	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00

REVENUE AND EXPENDITURE REPORT FOR PENTWATER TOWNSHIP

06/03/2025 09:14 AM

User: GLENN
DB: PENTWATER TWP

PERIOD ENDING 05/31/2025

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 05/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/25		AVAILABLE BALANCE/ NORM (ABNORM)	% BDGT USED
					INCR (DECR)			
Fund 101 - GENERAL FUND								
Expenditures								
101-262-801.000	ELECT SERV VILL	6,500.00	6,500.00	0.00	0.00	0.00	6,500.00	0.00
101-262-802.000	ELECT OTHER CON	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-262-803.000	ELECTION SOURCE - CONTRACTUAL	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
101-262-815.000	EDUCATION/TRAINING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
101-262-851.000	POSTAGE	600.00	600.00	0.00	0.00	0.00	600.00	0.00
101-262-860.000	TRAVEL EXPENSES	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
101-262-955.000	MISCELLANEOUS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
101-262-970.003	CAP OUT OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 262 - ELECTION		21,560.00	21,560.00	128.07	128.07		21,431.93	0.59
Dept 265 - TOWNSHIP								
101-265-705.000	EMPLOYER FICA CONTRIB	487.00	487.00	89.54	67.16		397.46	18.39
101-265-706.000	CUSTODIAL WAGES	6,359.00	6,359.00	1,170.48	877.86		5,188.52	18.41
101-265-752.000	SUPPLIES/EQUIPMENT	8,000.00	8,000.00	1,636.41	300.33		6,363.59	20.46
101-265-802.000	PROF SERV SOFTWARE	4,500.00	4,500.00	3,478.06	2,806.87		1,021.94	77.29
101-265-804.000	PROF SERV-ATTOR	25,500.00	25,500.00	2,320.00	0.00		23,180.00	9.10
101-265-805.000	PROF SERV-AUDIT	15,000.00	15,000.00	0.00	0.00		15,000.00	0.00
101-265-806.000	OTHER SERVICES	3,000.00	3,000.00	0.00	0.00		3,000.00	0.00
101-265-806.001	PROF SERV IT	0.00	0.00	75.00	0.00		(75.00)	100.00
101-265-807.000	PROF SERV WEB	1,000.00	1,000.00	0.00	0.00		1,000.00	0.00
101-265-809.000	OTHER SERVICES	0.00	0.00	0.00	0.00		0.00	0.00
101-265-815.000	EDUCATION/TRAINING	0.00	0.00	0.00	0.00		0.00	0.00
101-265-820.000	PROF CONSULTANT	2,000.00	2,000.00	0.00	0.00		2,000.00	0.00
101-265-825.000	SUBSCRIPTIONS	400.00	400.00	0.00	0.00		400.00	0.00
101-265-828.000	BANK FEES	1,680.00	1,680.00	45.00	0.00		1,635.00	2.68
101-265-829.000	PERMITS	0.00	0.00	0.00	0.00		0.00	0.00
101-265-850.000	UTIL PH/INTERNE	4,200.00	4,200.00	437.22	128.61		3,762.78	10.41
101-265-851.000	POSTAGE	800.00	800.00	202.00	0.00		598.00	25.25
101-265-851.000	POSTAGE	1,800.00	1,800.00	0.00	0.00		1,800.00	0.00
101-265-854.000	COPYING	2,600.00	2,600.00	147.18	73.59		2,452.82	5.66
101-265-855.000	OTHER SER/CHGS	0.00	0.00	0.00	0.00		0.00	0.00
101-265-860.000	TRAVEL EXPENSES	3,200.00	3,200.00	303.30	0.00		2,896.70	9.48
101-265-900.000	PRINT/PUBLISH	1,200.00	1,200.00	286.45	0.00		913.55	23.87
101-265-900.001	PRINT/PUB NOTIC	6,600.00	6,600.00	0.00	0.00		6,600.00	0.00
101-265-915.000	MEMBER/DUES	0.00	0.00	0.00	0.00		0.00	0.00
101-265-915.001	MEM/DUES MML	0.00	0.00	0.00	0.00		0.00	0.00
101-265-920.000	UTILITIES	7,700.00	7,700.00	1,201.80	400.81		6,498.20	15.61
101-265-931.000	REP/MAINT BUILDING	15,000.00	15,000.00	0.00	0.00		15,000.00	0.00
101-265-932.000	REP/MAIN MOW/SN	2,100.00	2,100.00	0.00	0.00		2,100.00	0.00
101-265-934.000	REP/MAIN CUSTOD	525.00	525.00	0.00	0.00		525.00	0.00
101-265-934.003	REP/MAIN MISC	700.00	700.00	0.00	0.00		700.00	0.00
101-265-935.000	INSURANCE/BONDS	5,000.00	5,000.00	0.00	0.00		5,000.00	0.00
101-265-937.000	WORK COMP	2,000.00	2,000.00	0.00	0.00		2,000.00	0.00
101-265-940.000	COPY MACH RENT	1,700.00	1,700.00	235.04	117.52		1,464.96	13.83
101-265-940.001	POST MACH RENT	525.00	525.00	241.02	241.02		283.98	45.91
101-265-955.000	MISCELLANEOUS	2,500.00	2,500.00	1,902.62	1,802.66		597.38	76.10
101-265-964.000	REFUNDS ASSESSOR CHANGES	100.00	100.00	0.00	0.00		100.00	0.00
101-265-970.000	CAP OUT-COMPUTE	6,000.00	6,000.00	0.00	0.00		6,000.00	0.00
101-265-970.002	CAP OUT-BLDG	2,000.00	2,000.00	0.00	0.00		2,000.00	0.00
101-265-970.003	CAP OUT OTHER	3,000.00	3,000.00	0.00	0.00		3,000.00	0.00
101-265-970.004	CAP OUT BLD REP	5,000.00	5,000.00	0.00	0.00		5,000.00	0.00
101-265-991.100	DEBT SERVICE	0.00	0.00	0.00	0.00		0.00	0.00
101-265-995.000	TRANSFERS OUT	0.00	0.00	0.00	0.00		0.00	0.00

User: GLENN

DB: PENTWATER TWP

PERIOD ENDING 05/31/2025

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 05/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 265 - TOWNSHIP		142,176.00	142,176.00	13,771.12	6,816.43	128,404.88	9.69
Dept 445 - DRAIN							
101-445-875.000	AT LARGE DRAINAGE ASSESSMENT	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 445 - DRAIN		20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Dept 526 - TRANSFER STATION							
101-526-702.000	SALARIES & WAGES	15,271.00	15,271.00	1,984.00	1,488.00	13,287.00	12.99
101-526-705.000	EMPLOYER FICA CONTRIB	1,168.00	1,168.00	151.78	113.84	1,016.22	12.99
101-526-752.000	SUPPLIES/EQUIPMENT	500.00	500.00	116.59	0.00	383.41	23.32
101-526-802.000	CONTRACTUAL SER	0.00	0.00	0.00	0.00	0.00	0.00
101-526-815.000	TSRC EDUCATION/TRAINING	0.00	0.00	335.00	335.00	(335.00)	100.00
101-526-900.000	PRINT/PUBLISH	0.00	0.00	0.00	0.00	0.00	0.00
101-526-915.000	TSRC MEMBER/DUES	0.00	0.00	250.00	250.00	(250.00)	100.00
101-526-920.000	UTILITIES	500.00	500.00	0.00	0.00	500.00	0.00
101-526-934.000	REP/MAINT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-526-935.000	INSURANCE/BONDS	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-526-940.000	RENTALS	30,000.00	30,000.00	2,273.05	1,684.58	27,726.95	7.58
101-526-940.001	EQUIP RENT/JONS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-526-956.000	MISCELLANEOUS	800.00	800.00	0.00	0.00	800.00	0.00
101-526-964.000	REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00
101-526-999.001	TSRC GRANT EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 526 - TRANSFER STATION		57,239.00	57,239.00	5,110.42	3,871.42	52,128.58	8.93
Dept 597 - DOC/RECREATION/PLIB							
101-597-802.000	CONT SER DOCK	800.00	800.00	0.00	0.00	800.00	0.00
101-597-804.000	CONT SERV REC	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
101-597-804.100	PARK PLACE	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
101-597-804.200	NORTHEND PARK	0.00	0.00	0.00	0.00	0.00	0.00
101-597-805.000	CONT SERV PLIB	6,350.00	6,350.00	0.00	0.00	6,350.00	0.00
101-597-808.000	BUOYS	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
101-597-934.000	REP/MAIN BOAT	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
101-597-955.000	MISCELLANEOUS	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 597 - DOC/RECREATION/PLIB		50,850.00	50,850.00	0.00	0.00	50,850.00	0.00
Dept 701 - PLANNING COMMISSION							
101-701-702.000	SALARIES/WAGES	2,800.00	2,800.00	468.94	468.94	2,331.06	16.75
101-701-705.000	EMPLOYER FICA CONTRIB	214.00	214.00	35.87	35.87	178.13	16.76
101-701-802.000	PROF SERV ATTORNEY	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
101-701-804.000	PROF SERV CONSULTANT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-701-805.000	MASTER PLAN UPDATE	0.00	0.00	0.00	0.00	0.00	0.00
101-701-812.000	RECORDING SECRETARY	500.00	500.00	0.00	0.00	500.00	0.00
101-701-815.000	EDUCATION/TRAINING	200.00	200.00	0.00	0.00	200.00	0.00
101-701-851.000	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00
101-701-860.000	TRAVEL EXPENSES	50.00	50.00	0.00	0.00	50.00	0.00
101-701-900.000	NEWSPAPER PUBLICATIONS	500.00	500.00	185.35	0.00	314.65	37.07
101-701-955.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
101-701-964.000	REFUNDS	125.00	125.00	0.00	0.00	125.00	0.00

REVENUE AND EXPENDITURE REPORT FOR PENTWATER TOWNSHIP

06/03/2025 09:14 AM
User: GLENN
DB: PENTWATER TWP

PERIOD ENDING 05/31/2025

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 05/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 701 - PLANNING COMMISSION							
8,889.00		8,889.00		690.16	504.81	8,198.84	7.76
Dept 702 - ZONING ADMINISTRATION							
38,000.00	SALARIES & WAGES	38,000.00		5,773.24	4,329.93	32,226.76	15.19
0.00	DEPUTY WAGES	0.00		0.00	0.00	0.00	0.00
250.00	HEARING OFFICER WAGES	250.00		0.00	0.00	250.00	0.00
2,907.00	EMPLOYER FICA CONTRIBUTION	2,907.00		441.64	331.23	2,465.36	15.19
50.00	SUPPLIES/EQUIPMENT	50.00		0.00	0.00	50.00	0.00
3,500.00	PROF SERVICES	3,500.00		0.00	0.00	3,500.00	0.00
5,500.00	PROF SER ATTY	5,500.00		0.00	0.00	5,500.00	0.00
1,500.00	PROF SERV CONSU	1,500.00		0.00	0.00	1,500.00	0.00
250.00	EDUCATION/TRAINING	250.00		34.77	0.00	215.23	13.91
150.00	TRAVEL EXPENSES	150.00		0.00	0.00	150.00	0.00
0.00	ADVERTISING-ZON	0.00		0.00	0.00	0.00	0.00
300.00	PRINT/PUBLISH	300.00		0.00	0.00	300.00	0.00
50.00	MISCELLANEOUS	50.00		0.00	0.00	50.00	0.00
100.00	REFUNDS	100.00		0.00	0.00	100.00	0.00
52,557.00	Total Dept 702 - ZONING ADMINISTRATION	52,557.00		6,249.65	4,661.16	46,307.35	11.89
Dept 703 - ZONING BOARD OF APPEALS							
500.00	SALARIES & WAGES	500.00		0.00	0.00	500.00	0.00
75.00	EMPLOYER FICA CONTRIB	75.00		0.00	0.00	75.00	0.00
1,300.00	PROF SERV ATTY	1,300.00		0.00	0.00	1,300.00	0.00
500.00	REC SECRETARY	500.00		0.00	0.00	500.00	0.00
300.00	EDUCATION/TRAINING	300.00		0.00	0.00	300.00	0.00
0.00	TRAVEL EXPENSES	0.00		0.00	0.00	0.00	0.00
900.00	PRINT/PUBLISH	900.00		202.20	0.00	697.80	22.47
100.00	MISCELLANEOUS	100.00		0.00	0.00	100.00	0.00
300.00	REFUNDS	300.00		0.00	0.00	300.00	0.00
3,975.00	Total Dept 703 - ZONING BOARD OF APPEALS	3,975.00		202.20	0.00	3,772.80	5.09
643,943.00	TOTAL EXPENDITURES	643,943.00		64,892.72	45,032.70	579,050.28	10.08
Fund 101 - GENERAL FUND:							
643,943.00	TOTAL REVENUES	643,943.00		109,940.15	27,973.16	534,002.85	17.07
643,943.00	TOTAL EXPENDITURES	643,943.00		64,892.72	45,032.70	579,050.28	10.08
0.00	NET OF REVENUES & EXPENDITURES	0.00		45,047.43	(17,059.54)	(45,047.43)	100.00

User: GLENN									
DB: PENTWATER TWP									
PERIOD ENDING 05/31/2025									
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 05/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/25 INCR (DECR)	AVAILABLE BALANCE/ NORM (ABNORM)	% BDGT USED		
Fund 204 - ROAD FUND									
Revenues									
Dept 000									
204-000-400.000	FROM PREV YEAR END	113,000.00	113,000.00	0.00	0.00	113,000.00	0.00		
204-000-402.000	CURRENT REAL PR	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00		
204-000-405.000	TAX AD FEE	0.00	0.00	0.00	0.00	0.00	0.00		
204-000-411.000	DEL REAL P TAX	0.00	0.00	0.00	0.00	0.00	0.00		
204-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0.00	0.00	0.00	0.00	0.00	0.00		
204-000-664.000	INTEREST INCOME	7,500.00	7,500.00	688.04	0.00	6,811.96	9.17		
204-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00		
Total Dept 000		270,500.00	270,500.00	688.04	0.00	269,811.96	0.25		
TOTAL REVENUES									
		270,500.00	270,500.00	688.04	0.00	269,811.96	0.25		
Expenditures									
Dept 000									
204-000-702.000	SALARIES & WAGES	1,750.00	1,750.00	379.62	0.00	1,370.38	21.69		
204-000-705.000	EMPLOYER FICA CONTRIB	134.00	134.00	29.06	0.00	104.94	21.69		
204-000-805.000	PROF SERV-AUDIT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00		
204-000-855.000	OTHER SER/CHGS	0.00	0.00	646.00	646.00	(646.00)	100.00		
204-000-930.000	REP/MAIN BRINE	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00		
204-000-934.002	REP/MAIN INTERI	243,000.00	243,000.00	0.00	0.00	243,000.00	0.00		
204-000-955.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00		
Total Dept 000		257,884.00	257,884.00	1,054.68	646.00	256,829.32	0.41		
TOTAL EXPENDITURES									
		257,884.00	257,884.00	1,054.68	646.00	256,829.32	0.41		
Fund 204 - ROAD FUND:									
TOTAL REVENUES									
		270,500.00	270,500.00	688.04	0.00	269,811.96	0.25		
TOTAL EXPENDITURES									
		257,884.00	257,884.00	1,054.68	646.00	256,829.32	0.41		
NET OF REVENUES & EXPENDITURES									
		12,616.00	12,616.00	(366.64)	(646.00)	12,982.64	2.91		

REVENUE AND EXPENDITURE REPORT FOR PENTWATER TOWNSHIP

06/03/2025 09:14 AM

User: GLENN
DB: PENTWATER TWP
PERIOD ENDING 05/31/2025

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 05/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 206 - FIRE FUND							
Revenues							
Dept 000							
206-000-401.000	FROM PREV YEAR-END	0.00	0.00	0.00	0.00	0.00	0.00
206-000-402.000	CURR REAL P TAX	285,419.00	285,419.00	101,809.23	0.00	183,609.77	35.67
206-000-402.100	CURR PROP TAX - EQUIPMENT	139,504.00	139,504.00	49,761.50	0.00	89,742.50	35.67
206-000-411.000	DEL REAL P TAX	0.00	0.00	0.00	0.00	0.00	0.00
206-000-411.100	DEL REAL TX FIRE EQUIP	0.00	0.00	0.00	0.00	0.00	0.00
206-000-552.001	STATE GRANTS FIRE	3,575.00	3,575.00	0.00	0.00	3,575.00	0.00
206-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0.00	0.00	0.00	0.00	0.00	0.00
206-000-573.100	LOCAL COMMUNITY STABILIZATION SHARE	0.00	0.00	0.00	0.00	0.00	0.00
206-000-664.000	INTEREST INCOME	15,000.00	15,000.00	1,569.37	0.00	13,430.63	10.46
206-000-671.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
206-000-674.000	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
206-000-676.009	MFR REIMBURSE	30,250.00	30,250.00	0.00	0.00	30,250.00	0.00
206-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		473,748.00	473,748.00	153,140.10	0.00	320,607.90	32.33
TOTAL REVENUES							
		473,748.00	473,748.00	153,140.10	0.00	320,607.90	32.33
Expenditures							
Dept 000							
206-000-955.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
206-000-995.000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00	0.00
Dept 336 - FIRE							
206-336-702.000	SALARIES & WAGES	130,000.00	130,000.00	1,070.00	797.50	128,930.00	0.82
206-336-702.002	SALARIES & WAGES FIRE 2	0.00	0.00	0.00	0.00	0.00	0.00
206-336-703.000	PAYROLL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
206-336-705.000	EMPLOYER FICA CONTRIB	9,945.00	9,945.00	81.86	61.01	9,863.14	0.82
206-336-721.000	UNIFORMS	5,000.00	5,000.00	634.51	634.51	4,365.49	12.69
206-336-725.000	MUTA EXPENSE	300.00	300.00	0.00	0.00	300.00	0.00
206-336-752.000	SUPPLIES/EQUIPMENT	20,000.00	20,000.00	2,107.87	1,343.99	17,892.13	10.54
206-336-800.000	PROF/CONTRACT SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
206-336-802.000	PROF SERVICES - SOFTWARE	2,600.00	2,600.00	1,073.00	1,073.00	1,527.00	41.27
206-336-805.000	PROF SERV-AUDIT	600.00	600.00	0.00	0.00	600.00	0.00
206-336-815.000	EDUCATION/TRAINING	2,500.00	2,500.00	4,674.00	3,424.00	(2,174.00)	186.96
206-336-828.000	BANK FEES	500.00	500.00	35.00	0.00	465.00	7.00
206-336-851.000	POSTAGE	200.00	200.00	130.00	130.00	70.00	65.00
206-336-855.000	OTHER SER/CHGS	0.00	0.00	0.00	0.00	0.00	0.00
206-336-860.000	TRAVEL EXPENSES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
206-336-880.000	COMM PROMOTION	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
206-336-900.000	PRINT/PUBLISH	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
206-336-915.000	MEMBER/DUES	100.00	100.00	0.00	0.00	100.00	0.00
206-336-920.000	UTILITIES	14,000.00	14,000.00	1,992.01	886.00	12,007.99	14.23
206-336-931.000	REP/MAINT	60,103.00	60,103.00	8,203.97	6,296.73	51,899.03	13.65
206-336-935.000	INSURANCE	35,000.00	35,000.00	32,105.19	1,293.86	2,894.81	91.73
206-336-940.000	RENTALS	0.00	0.00	0.00	0.00	0.00	0.00
206-336-940.001	HYDRANT RENTALS	0.00	0.00	0.00	0.00	0.00	0.00
206-336-941.000	CONTINGENCY	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
206-336-955.000	MISCELLANEOUS	1,500.00	1,500.00	649.05	553.45	850.95	43.27
206-336-968.000	DEPRECIATION AND DEPLETION	0.00	0.00	0.00	0.00	0.00	0.00
206-336-968.001	LOSS ON DISPOSAL CAPITAL ASSET	0.00	0.00	0.00	0.00	0.00	0.00

THESE NEED TO BE MOVED TO PRIOR FISCAL YEAR END

THESE NEED TO BE MOVED TO PRIOR FISCAL YEARS END

PERIOD ENDING 05/31/2025

G/L NUMBER	DESCRIPTION	ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 05/31/2025		ACTIVITY FOR MONTH 05/31/25		AVAILABLE BALANCE		% BGD USED
				NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)			
Fund 206 - FIRE FUND										
Expenditures										
206-336-970.000	CAPITAL OUTLAY	21,600.00	21,600.00	10,024.80		10,024.80		11,575.20	46.41	
206-336-977.000	FUTURE EQP/IMP	40,000.00	40,000.00	0.00		0.00		40,000.00	0.00	
206-336-991.000	DEBT SERVICE	0.00	0.00	119,333.33		119,333.33		(119,333.33)	100.00	
206-336-991.100	DEBT SERVICE - PRINCIPAL	120,000.00	120,000.00	0.00		0.00		120,000.00	0.00	
206-336-991.200	DEBT SERVICE - INTEREST	1,800.00	1,800.00	1,133.67		1,133.67		666.33	62.98	
Total Dept 336 - FIRE		473,748.00	473,748.00	183,248.26		146,985.85		290,499.74	38.68	
TOTAL EXPENDITURES										
		473,748.00	473,748.00	183,248.26		146,985.85		290,499.74	38.68	
Fund 206 - FIRE FUND:										
TOTAL REVENUES		473,748.00	473,748.00	153,140.10		0.00		320,607.90	32.33	
TOTAL EXPENDITURES		473,748.00	473,748.00	183,248.26		146,985.85		290,499.74	38.68	
NET OF REVENUES & EXPENDITURES		0.00	0.00	(30,108.16)		(146,985.85)		30,108.16	100.00	

REVENUE AND EXPENDITURE REPORT FOR PENTWATER TOWNSHIP

06/03/2025 09:14 AM

User: GLENN

DB: PENTWATER TWP

PERIOD ENDING 05/31/2025

DB: PENIWATER IWF

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 05/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 209 - CEMETERY FUND							
Revenues							
Dept 000							
209-000-401.000	PAR PREV YE BAL	44,611.00	44,611.00	0.00	0.00	44,611.00	0.00
209-000-402.000	CURR PROP TAX	104,920.00	104,920.00	0.00	0.00	104,920.00	0.00
209-000-411.000	DEL REAL PP TAX	0.00	0.00	0.00	0.00	0.00	0.00
209-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0.00	0.00	0.00	0.00	0.00	0.00
209-000-607.000	SERV RENDERED	0.00	0.00	0.00	0.00	0.00	0.00
209-000-626.000	INTERMENT FEES	2,500.00	2,500.00	900.00	400.00	1,600.00	36.00
209-000-644.000	CEMETERY FOUNDATION	2,000.00	2,000.00	919.00	611.00	1,081.00	45.95
209-000-645.000	LOT SALES	3,000.00	3,000.00	600.00	400.00	2,400.00	20.00
209-000-646.000	COLJUM SALES	3,500.00	3,500.00	700.00	700.00	2,800.00	20.00
209-000-647.000	SCAT GAR BRICK	100.00	100.00	0.00	0.00	100.00	0.00
209-000-647.000	INTEREST INCOME	12,475.00	12,475.00	1,401.38	0.00	11,073.62	11.23
209-000-671.000	OTHER INCOME	2,400.00	2,400.00	0.00	0.00	2,400.00	0.00
209-000-672.001	VENDOR REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00
209-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		175,506.00	175,506.00	4,520.38	2,111.00	170,985.62	2.58
TOTAL REVENUES		175,506.00	175,506.00	4,520.38	2,111.00	170,985.62	2.58
Expenditures							
Dept 567 - CEMETERY							
209-567-702.000	SALARIES & WAGES	27,140.00	27,140.00	4,174.88	3,131.16	22,965.12	15.38
209-567-704.000	ASSIST BURIALS	2,076.00	2,076.00	0.00	0.00	2,076.00	0.00
209-567-704.001	CEMETERY ASSISTANT	3,245.00	3,245.00	592.72	592.72	2,652.28	18.27
209-567-705.000	EMPLOYER FICA CONTRIB	2,325.00	2,325.00	364.72	284.88	1,960.28	15.69
209-567-727.000	OFFICE SUPP	0.00	0.00	0.00	0.00	0.00	0.00
209-567-752.000	SUPPLIES/EQUIPMENT	5,300.00	5,300.00	609.91	109.21	4,690.09	11.51
209-567-801.000	PROF SERV-ATTOR	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00
209-567-802.000	PRO SERV SOFTWA	2,100.00	2,100.00	419.00	419.00	1,681.00	19.95
209-567-804.000	PROF SERV MAP	250.00	250.00	0.00	0.00	250.00	0.00
209-567-805.000	PRO SERV AUDIT	500.00	500.00	0.00	0.00	500.00	0.00
209-567-806.000	COLJUM PLAQUES	2,400.00	2,400.00	141.00	0.00	2,259.00	5.88
209-567-807.000	BRICK ENGRAVING	300.00	300.00	0.00	0.00	300.00	0.00
209-567-810.000	FOUNDATION EXP	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
209-567-815.000	EDUCATION/TRAINING	0.00	0.00	0.00	0.00	0.00	0.00
209-567-820.000	BANK FEES	420.00	420.00	35.00	0.00	385.00	8.33
209-567-830.008	ADMIN EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
209-567-851.000	POSTAGE	100.00	100.00	75.00	75.00	25.00	75.00
209-567-855.000	OTHER SER/CHGS	0.00	0.00	0.00	0.00	0.00	0.00
209-567-860.000	TRAVEL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
209-567-900.000	PRINT/PUBLISH	350.00	350.00	0.00	0.00	350.00	0.00
209-567-910.000	EDUCATION/TRAINING	0.00	0.00	0.00	0.00	0.00	0.00
209-567-915.000	MEMBER/DUES	0.00	0.00	0.00	0.00	0.00	0.00
209-567-920.000	UTILITIES	4,000.00	4,000.00	327.47	127.74	3,672.53	8.19
209-567-928.000	REFUNDS	500.00	500.00	0.00	0.00	500.00	0.00
209-567-930.000	REP/MAINT BLDGS	500.00	500.00	0.00	0.00	500.00	0.00
209-567-930.001	REP/MAINT GROUN	50,000.00	50,000.00	3,300.00	3,300.00	46,700.00	6.60
209-567-931.000	REP/MAINT EQUIP	2,000.00	2,000.00	167.99	0.00	1,832.01	8.40
209-567-931.001	REP/MAINT IRRIG	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
209-567-935.000	INSURANCE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
209-567-941.000	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
209-567-955.000	MISCELLANEOUS	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00
209-567-970.000	CAPITAL OUTLAY	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR PENTWATER TOWNSHIP

06/03/2025 09:14 AM

User: GLENN

DB: PENTWATER TWP

PERIOD ENDING 05/31/2025

DB: FENIWAIRK IWE

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 05/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 209 - CEMETERY FUND							
Expenditures							
	Total Dept 567 - CEMETERY	175,506.00	175,506.00	10,207.69	8,039.71	165,298.31	5.82
TOTAL EXPENDITURES							
		175,506.00	175,506.00	10,207.69	8,039.71	165,298.31	5.82
Fund 209 - CEMETERY FUND:							
TOTAL REVENUES							
		175,506.00	175,506.00	4,520.38	2,111.00	170,985.62	2.58
TOTAL EXPENDITURES							
		175,506.00	175,506.00	10,207.69	8,039.71	165,298.31	5.82
NET OF REVENUES & EXPENDITURES							
		0.00	0.00	(5,687.31)	(5,928.71)	5,687.31	100.00

User: GLENN

DB: PENTWATER TWP

PERIOD ENDING 05/31/2025

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 05/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/25 INCR (DECR)	AVAILABLE BALANCE / NORM (ABNORM)	% BDGT USED
Fund 592 - SEWER FUND							
Revenues							
Dept 000							
592-000-501.000	FEDERAL GRANTS - GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
592-000-552.000	STATE GRANTS - SANITATION	0.00	0.00	0.00	0.00	0.00	0.00
592-000-580.000	LOCAL UNIT GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
592-000-608.000	SEWER CONNECTION FEES	0.00	0.00	0.00	0.00	0.00	0.00
592-000-610.000	LATE FEES	0.00	0.00	0.00	0.00	0.00	0.00
592-000-642.000	TWP. SEWER SALES	175,000.00	175,000.00	0.00	0.00	175,000.00	0.00
592-000-656.000	PENALTIES	300.00	300.00	215.61	215.61	84.39	71.87
592-000-664.000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00
592-000-671.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
592-000-672.001	VENDOR REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00
592-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		175,300.00	175,300.00	215.61	215.61	175,084.39	0.12
TOTAL REVENUES							
		175,300.00	175,300.00	215.61	215.61	175,084.39	0.12
Expenditures							
Dept 000							
592-000-828.000	BANK FEES	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00	0.00
Dept 538 - SHARED N&S SEWER EXPENDITURES							
592-538-752.000	SUPPLIES/EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
592-538-804.000	PROF SER SOFTWA	3,500.00	3,500.00	419.00	419.00	3,081.00	11.97
592-538-829.000	STATE PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
592-538-830.001	UTILITY LOCATING SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
592-538-830.002	ENGINEERING SERVICES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
592-538-830.003	OPERATION SERVICES	2,300.00	2,300.00	181.50	0.00	2,118.50	7.89
592-538-830.004	FINANCIAL CONSULTANT SERVICES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
592-538-830.005	LEGAL SERVICES	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00
592-538-830.006	AUDITOR SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
592-538-830.008	ADMIN EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
592-538-851.100	POSTAGE - SEWER	300.00	300.00	250.00	250.00	50.00	83.33
592-538-855.000	OTHER SER/CHGS	500.00	500.00	0.00	0.00	500.00	0.00
592-538-995.000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 538 - SHARED N&S SEWER EXPENDITURES		40,100.00	40,100.00	850.50	669.00	39,249.50	2.12
Dept 539 - SHARED N&S SEWER ADMINISTRATION							
592-539-702.000	SALARIES & WAGES	10,826.00	10,826.00	773.71	607.32	10,052.29	7.15
592-539-705.000	EMPLOYER FICA CONTRIB	828.00	828.00	59.18	46.46	768.82	7.15
592-539-830.007	LIABILITY INSURANCE - SEWER	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
592-539-915.000	MEMBER/DUES	0.00	0.00	0.00	0.00	0.00	0.00
592-539-955.000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
592-539-968.100	EQUIPMENT DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00
592-539-970.006	CAPITAL OUTLAY - SEWER	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
592-539-991.100	DEBT SERVICE - PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00
592-539-991.200	DEBT SERVICE - INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 539 - SHARED N&S SEWER ADMINISTRATION		18,154.00	18,154.00	832.89	653.78	17,321.11	4.59

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 05/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - SEWER FUND							
Expenditures							
Dept 540 - TWP NORTH SEWER EXPENDITURES							
592-540-752.000	SUPPLIES/EQUIPMENT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
592-540-800.000	PROF/CONTRACT SERVICES	12,000.00	12,000.00	1,267.00	0.00	10,733.00	10.56
592-540-920.000	UTILITIES	4,000.00	4,000.00	129.62	129.62	3,870.38	3.24
592-540-931.000	REP/MAINT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
592-540-942.000	EQUIPMENT RENTAL	500.00	500.00	0.00	0.00	500.00	0.00
592-540-970.006	CAPITAL OUTLAY - SEWER	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
592-540-991.100	DEBT SERVICE - PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00
592-540-991.200	DEBT SERVICE - INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 540 - TWP NORTH SEWER EXPENDITURES		32,500.00	32,500.00	1,396.62	129.62	31,103.38	4.30
Dept 541 - TWP SOUTH SEWER EXPENDITURES							
592-541-752.000	SUPPLIES/EQUIPMENT	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
592-541-800.000	PROF/CONTRACT SERVICES	20,000.00	20,000.00	1,099.00	0.00	18,901.00	5.50
592-541-829.000	STATE PERMITS	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
592-541-920.000	UTILITIES	4,500.00	4,500.00	377.09	323.13	4,122.91	8.38
592-541-931.000	REP/MAINT	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
592-541-942.000	EQUIPMENT RENTAL	500.00	500.00	0.00	0.00	500.00	0.00
592-541-970.006	CAPITAL OUTLAY - SEWER	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
592-541-991.100	DEBT SERVICE - PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00
592-541-991.200	DEBT SERVICE - INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 541 - TWP SOUTH SEWER EXPENDITURES		50,300.00	50,300.00	1,476.09	323.13	48,823.91	2.93
TOTAL EXPENDITURES		141,054.00	141,054.00	4,556.10	1,775.53	136,497.90	3.23
Fund 592 - SEWER FUND:							
TOTAL REVENUES		175,300.00	175,300.00	215.61	215.61	175,084.39	0.12
TOTAL EXPENDITURES		141,054.00	141,054.00	4,556.10	1,775.53	136,497.90	3.23
NET OF REVENUES & EXPENDITURES		34,246.00	34,246.00	(4,340.49)	(1,559.92)	38,586.49	12.67
TOTAL REVENUES - ALL FUNDS							
TOTAL EXPENDITURES - ALL FUNDS		1,738,997.00	1,738,997.00	268,504.28	30,299.77	1,470,492.72	15.44
NET OF REVENUES & EXPENDITURES		1,692,135.00	1,692,135.00	263,959.45	202,479.79	1,428,175.55	15.60
NET OF REVENUES & EXPENDITURES		46,862.00	46,862.00	4,544.83	(172,180.02)	42,317.17	9.70

User: GLENN

POST-DATES 05/01/2025 - 05/31/2025

DB: PENTWATER TWP

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: GPOL.

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
3493	ANAVON TECHNOLOGY GROUP	05/01/2025	05/02/2025	128.61	0.00	Paid	Y
3494	BS&A SOFTWARE	04/16/2025	05/02/2025	1,596.00	0.00	Paid	Y
3495	CINTAS	04/24/2025	05/02/2025	73.59	0.00	Paid	Y
3496	CONSUMERS ENERGY	04/29/2025	05/02/2025	243.96	0.00	Paid	Y
3497	CONSUMERS ENERGY	04/29/2025	05/02/2025	44.83	0.00	Paid	Y
3498	DEBRA FLOOD	04/11/2025	05/02/2025	0.00	0.00	Void	N
3499	INTEGRITY BUSINESS SOLUTIONS	04/21/2025	05/02/2025	71.24	0.00	Paid	Y
3500	QUADIENT LEASING USA, INC	04/01/2025	05/02/2025	241.02	0.00	Paid	Y
3501	REPUBLIC SERVICES #240	04/25/2025	05/02/2025	1,024.00	0.00	Paid	Y
3502	RICOH USA, INC - 1	04/18/2025	05/02/2025	117.52	0.00	Paid	Y
3503	SHOTWELL SOLUTIONS LLC	05/01/2025	05/02/2025	630.00	0.00	Paid	Y
3504	BS&A SOFTWARE	04/16/2025	05/02/2025	419.00	0.00	Paid	Y
3505	CONSUMERS ENERGY	04/23/2025	05/02/2025	29.59	0.00	Paid	Y
3506	CONSUMERS ENERGY	04/23/2025	05/02/2025	38.15	0.00	Paid	Y
3507	CONSUMERS ENERGY	04/24/2025	05/02/2025	30.74	0.00	Paid	Y
3508	CONSUMERS ENERGY	04/23/2025	05/02/2025	29.26	0.00	Paid	Y
3509	PENTWATER TOWNSHIP	03/31/2025	05/02/2025	75.00	0.00	Paid	Y
3510	RYANS LAWN CARE	05/02/2025	05/02/2025	3,300.00	0.00	Paid	Y
3511	CONSUMERS ENERGY	05/01/2025	05/06/2025	24.76	0.00	Paid	Y
3512	CONSUMERS ENERGY	05/01/2025	05/06/2025	87.26	0.00	Paid	Y
3513	REPUBLIC SERVICES #240	04/30/2025	05/06/2025	660.58	0.00	Paid	Y
3514	PENTWATER CONVENIENCE CENTER	04/01/2025	05/06/2025	109.21	0.00	Paid	Y
3515	BS&A SOFTWARE	04/16/2025	05/06/2025	419.00	0.00	Paid	Y
3516	CONSUMERS ENERGY	04/23/2025	05/06/2025	71.08	0.00	Paid	Y
3517	CONSUMERS ENERGY	04/23/2025	05/06/2025	58.54	0.00	Paid	Y
3518	GREAT LAKES ENERGY	04/17/2025	05/06/2025	323.13	0.00	Paid	Y
3524	PENTWATER TOWNSHIP	03/31/2025	05/06/2025	250.00	0.00	Paid	Y
3525	BS&A SOFTWARE	04/16/2025	05/06/2025	646.00	0.00	Paid	Y
3526	CONSUMERS CREDIT UNION	05/02/2025	05/07/2025	4,790.04	0.00	Paid	Y
3527	CHARTER COMMUNICATIONS	05/01/2025	05/08/2025	180.00	180.00	Open	N
3529	CINTAS	05/08/2025	05/08/2025	73.59	73.59	Open	N
3530	LARSON AND SON	04/29/2025	05/09/2025	9.99	9.99	Open	N
3531	LARSON AND SON	04/29/2025	05/09/2025	44.16	44.16	Open	N
3532	QUADIENT FINANCE USA INC	04/30/2025	05/09/2025	3.36	3.36	Open	N
3544	VILLAGE OF PENTWATER - UTILITIES	04/01/2025	05/09/2025	9,572.70	0.00	Paid	Y
3545	BAUCKHAM THALL	05/12/2025	05/13/2025	200.00	200.00	Open	N
3546	DTE ENERGY	05/07/2025	05/13/2025	104.95	104.95	Open	N
3547	DTE ENERGY	05/07/2025	05/13/2025	54.87	54.87	Open	N
3554	F&V OPERATIONS	05/14/2025	05/15/2025	42.00	42.00	Open	N
3555	F&V OPERATIONS	05/14/2025	05/15/2025	181.50	181.50	Open	N
3556	F&V OPERATIONS	05/14/2025	05/15/2025	980.00	980.00	Open	N
3557	F&V OPERATIONS	05/14/2025	05/15/2025	812.00	812.00	Open	N
3558	FRONTIER	05/10/2025	05/16/2025	199.74	199.74	Open	N
3560	SPECTRUM PRINTERS, INC	05/13/2025	05/20/2025	79.63	79.63	Open	N
3561	GREAT LAKES ENERGY	05/16/2025	05/20/2025	295.76	295.76	Open	N
3562	PENTWATER CONVENIENCE CENTER	05/15/2025	05/20/2025	38.41	38.41	Open	N
3563	SEYMOUR' SALES & SERVICE	05/19/2025	05/20/2025	47.94	47.94	Open	N

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
3564	HEATHER DOUGLAS	05/20/2025	05/20/2025	183.96	183.96	Open	N
3565	MAUREEN MURPHY	05/01/2025	05/22/2025	53.20	53.20	Open	N
3566	CINTAS	05/22/2025	05/22/2025	73.59	73.59	Open	N
# of Invoices:	50	# Due:	20	28,763.46	3,658.65		
# of Credit Memos:	0	# Due:	0	0.00	0.00		
Net of Invoices and Credit Memos:					3,658.65		
--- TOTALS BY FUND ---							
101 - GENERAL FUND					952.28		
204 - ROAD FUND					0.00		
209 - CEMETERY FUND					340.24		
592 - SEWER FUND					2,366.13		
--- TOTALS BY DEPT/ACTIVITY ---							
000 -					0.00		
215 - CLERK					53.20		
253 - TREASURER					183.96		
262 - ELECTION					79.63		
265 - TOWNSHIP					635.49		
526 - TRANSFER STATION					0.00		
538 - SHARED N&S SEWER EXPENDITUR					223.50		
540 - TWP NORTH SEWER EXPENDITURE					980.00		
541 - TWP SOUTH SEWER EXPENDITURE					1,162.63		
567 - CEMETERY					340.24		

INVOICE REGISTER REPORT FOR PENTWATER TOWNSHIP
POST DATES 05/01/2025 - 05/31/2025
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: FDCHK

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
3519	BS&A SOFTWARE	04/16/2025	05/06/2025	1,073.00	0.00	Paid	Y
3520	CONSUMERS ENERGY	04/24/2025	05/06/2025	342.51	0.00	Paid	Y
3521	LARSON AND SON	04/23/2025	05/06/2025	36.97	0.00	Paid	Y
3522	LARSON AND SON	05/05/2025	05/06/2025	74.96	0.00	Paid	Y
3523	PENTWATER TOWNSHIP	03/31/2025	05/06/2025	130.00	0.00	Paid	Y
3528	CHARTER COMMUNICATIONS	05/01/2025	05/08/2025	287.54	0.00	Paid	Y
3533	ADVANTAGE FLEET	04/18/2025	05/09/2025	4,573.73	0.00	Paid	Y
3534	COMMAND COMMUNICATIONS	04/30/2025	05/09/2025	10,024.80	0.00	Paid	Y
3535	EAGLE ENGRAVING, INC	04/22/2025	05/09/2025	553.45	0.00	Paid	Y
3536	MACQUEEN EMERGENCY	04/28/2025	05/09/2025	896.94	0.00	Paid	Y
3537	MICHIGAN COUNTIES WORKERS COMP FU	04/30/2025	05/09/2025	1,293.86	0.00	Paid	Y
3538	NATIONAL HOSE TESTING SPECILTIES,	04/24/2025	05/09/2025	1,723.00	0.00	Paid	Y
3539	VERIZON	04/24/2025	05/09/2025	76.02	0.00	Paid	Y
3540	WEST SHORE COMMUNITY COLLEGE	04/01/2025	05/09/2025	3,424.00	0.00	Paid	Y
3541	WITMER PUBLIC SAFETY GROUP INC	05/05/2025	05/09/2025	215.54	0.00	Paid	Y
3542	REPUBLIC SERVICES #240	04/30/2025	05/09/2025	179.93	0.00	Paid	Y
3543	WESTSHORE BANK	04/16/2025	05/09/2025	120,467.00	0.00	Paid	Y
3548	INTEGRITY BUSINESS SOLUTIONS	05/09/2025	05/13/2025	58.69	58.69	Open	N
3549	DTE ENERGY	05/07/2025	05/14/2025	156.75	156.75	Open	N
3550	PENTWATER CONVENIENCE CENTER	04/01/2025	05/14/2025	34.00	34.00	Open	N
3551	PENTWATER CONVENIENCE CENTER	04/23/2025	05/14/2025	83.35	83.35	Open	N
3552	WITMER PUBLIC SAFETY GROUP INC	05/07/2025	05/14/2025	357.95	357.95	Open	N
3553	CONSUMERS CREDIT UNION	05/02/2025	05/14/2025	754.09	0.00	Paid	Y
3559	TARGET SOLUTIONS	05/01/2025	05/16/2025	1,000.00	1,000.00	Open	N
# of Invoices:	24	# Due:	6	Totals:	147,818.08	1,690.74	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					147,818.08	1,690.74	

--- TOTALS BY FUND ---

206 - FIRE FUND

147,818.08 1,690.74

--- TOTALS BY DEPT/ACTIVITY ---

336 - FIRE

147,818.08 1,690.74

For Check Dates 05/01/2025 to 05/31/2025

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
05/01/2025	GFPOL	DD35	BAILEY, CHRISTOPHER R.	744.23	0.00	657.90	Open
05/01/2025	GFPOL	DD36	BEAVIS, GLENN C	935.50	0.00	627.71	Open
05/01/2025	GFPOL	DD37	CAVAZOS, LYNNETTE M	1,483.08	0.00	1,167.33	Open
05/01/2025	GFPOL	DD38	CLUCHEY, TERRY L.	89.32	0.00	78.68	Open
05/01/2025	GFPOL	DD39	DEGREGORIO, PAULA M	89.32	0.00	78.70	Open
05/01/2025	GFPOL	DD40	DOUGLAS, HEATHER A	1,572.40	0.00	1,351.72	Open
05/01/2025	GFPOL	DD41	DOUGLAS, HEATHER A	166.39	0.00	153.66	Open
05/01/2025	GFPOL	DD42	EATON, BARBARA C	2,274.50	0.00	1,503.21	Open
05/01/2025	GFPOL	DD43	EDWARDS, KEITH J	1,443.31	0.00	1,245.04	Open
05/01/2025	GFPOL	DD44	FLOOD, DEBRA A	394.75	0.00	343.04	Open
05/01/2025	GFPOL	DD45	FLOOD, JOSEPH M	292.62	0.00	257.79	Open
05/01/2025	GFPOL	DD46	HOYMAN, PATRICK J	89.32	0.00	78.69	Open
05/01/2025	GFPOL	DD47	LYNN, ROBERT L	229.44	0.00	211.88	Open
05/01/2025	GFPOL	DD48	MILLER, ROBERT A	496.00	0.00	445.94	Open
05/01/2025	GFPOL	DD49	MONTON, ANTHONY A	111.66	0.00	98.37	Open
05/01/2025	GFPOL	DD50	MURPHY, MAUREEN H	1,483.08	0.00	1,283.01	Open
05/01/2025	GFPOL	DD51	MURPHY, MAUREEN H	299.49	0.00	263.85	Open
05/15/2025	GFPOL	DD53	BAILEY, CHRISTOPHER R.	744.23	0.00	657.88	Open
05/15/2025	GFPOL	DD54	BEAVIS, GLENN C	1,184.25	0.00	791.59	Open
05/15/2025	GFPOL	DD55	CAVAZOS, LYNNETTE M	1,483.08	0.00	1,167.34	Open
05/15/2025	GFPOL	DD56	DOUGLAS, HEATHER A	1,483.08	0.00	1,283.01	Open
05/15/2025	GFPOL	DD57	DOUGLAS, HEATHER A	166.39	0.00	153.66	Open
05/15/2025	GFPOL	DD58	EATON, BARBARA C	2,274.50	0.00	1,503.21	Open
05/15/2025	GFPOL	DD59	EDWARDS, KEITH J	1,551.46	0.00	1,329.48	Open
05/15/2025	GFPOL	DD60	EDWARDS, KEITH J	21.63	0.00	19.97	Open
05/15/2025	GFPOL	DD61	FLOOD, DEBRA A	427.19	0.00	371.63	Open
05/15/2025	GFPOL	DD62	FLOOD, JOSEPH M	292.62	0.00	257.80	Open
05/15/2025	GFPOL	DD63	MILLER, ROBERT A	496.00	0.00	445.94	Open
05/15/2025	GFPOL	DD64	MURPHY, MAUREEN H	1,483.08	0.00	1,283.02	Open
05/15/2025	GFPOL	DD65	MURPHY, MAUREEN H	299.49	0.00	263.86	Open

For Check Dates 05/01/2025 to 05/31/2025

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
05/29/2025	GFPOL	DD68	BAILEY, CHRISTOPHER R.	744.23	0.00	657.90	Open
05/29/2025	GFPOL	DD69	BEAVIS, GLENN C	1,405.88	0.00	918.15	Open
05/29/2025	GFPOL	DD70	CAVAZOS, LYNNETTE M	1,483.08	0.00	1,167.33	Open
05/29/2025	GFPOL	DD71	DOUGLAS, HEATHER A	1,483.08	0.00	1,283.01	Open
05/29/2025	GFPOL	DD72	DOUGLAS, HEATHER A	166.39	0.00	153.66	Open
05/29/2025	GFPOL	DD73	EATON, BARBARA C	2,274.50	0.00	1,503.21	Open
05/29/2025	GFPOL	DD74	EDWARDS, KEITH J	1,486.57	0.00	1,278.83	Open
05/29/2025	GFPOL	DD75	EDWARDS, KEITH J	86.52	0.00	79.91	Open
05/29/2025	GFPOL	DD76	FLOOD, DEBRA A	665.12	0.00	559.32	Open
05/29/2025	GFPOL	DD77	FLOOD, JOSEPH M	292.62	0.00	257.79	Open
05/29/2025	GFPOL	DD78	FLYNN, MICHAEL W	145.37	0.00	118.06	Open
05/29/2025	GFPOL	DD79	HOLUB, DEAN J	145.37	0.00	128.07	Open
05/29/2025	GFPOL	DD80	LYNN, ROBERT L	363.28	0.00	330.33	Open
05/29/2025	GFPOL	DD81	MILLER, ROBERT A	496.00	0.00	445.92	Open
05/29/2025	GFPOL	DD82	MURPHY, MAUREEN H	1,483.08	0.00	1,283.01	Open
05/29/2025	GFPOL	DD83	MURPHY, MAUREEN H	299.49	0.00	263.84	Open
05/01/2025	GFPOL	EFT279	FEDERAL TAXES	2,879.36	2,879.36	0.00	Open
05/15/2025	GFPOL	EFT283	FEDERAL TAXES	2,891.52	2,891.52	0.00	Open
05/29/2025	GFPOL	EFT285	POOLED FEDERAL TAXES	3,156.01	3,156.01	0.00	Open

Totals:

Number of Checks: 049

46,048.88 8,926.89 29,803.25

Total Physical Checks:

Total Check Stubs:

49

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
05/01/2025	FDCHK	DD52	HAYNOR, MARK R.	402.50	0.00	354.60	Open
05/15/2025	FDCHK	DD66	HAYNOR, MARK R.	275.00	0.00	242.27	Open
05/15/2025	FDCHK	DD67	SMITH, KAREN R	120.00	0.00	110.82	Open
05/01/2025	FDCHK	EFT277	EFTPS FIRE	61.58	61.58	0.00	Open
05/15/2025	FDCHK	EFT284	EFTPS FIRE	60.44	60.44	0.00	Open

Totals:

Number of Checks: 005

919.52

122.02

707.69

Total Physical Checks:

Total Check Stubs:

5

NO PAY 5/29/25

FOR TIME CARD

Supervisor Report – June 11, 2025

1. Flagpole for the Township Office

The new Pentwater Township Flag pole and flag are now in front of the Township office,. The Flag pole was put in place by Tom Roose, Township residents, as was the specially designed base and spotlight.

We so appreciate the design and installation of the pole and base by Tom Roose.

2. Friends of the Pentwater Township Cemetery

Save the date for two upcoming events at the Pentwater Township Cemetery!

(1) Fall Cemetery Tours – Theme: Maritime Memories

- Saturday, September 27, 2025: 2 tours available - 11:00 AM and 1:00 PM
- Sunday, September 28, 2025: 2 tours available – 1:00 PM and 2:00 PM

(2) Wreaths Across America – National Event across the United States

- Saturday, December 13, 2025: Event will be a NOON (regardless of the weather)

Clerk's Report – June 11, 2025



Clerk's Office

- Reminder Township Hall will be closed next Thursday, June 19th in observance of the Federal Holiday Juneteenth which commemorates the ending of slavery in the United States.
- We just received notice from our Auditor that our annual Audit will take place the last week of July. So, as official record keeper for the Township, I have quite a long list of records to prepare for this annual event. That is why my office is in disarray. So, when you walk by don't look just grab a piece of candy. Glenn, Lynne and Heather are always a big help in preparing for the Audit so it isn't as daunting as it seems.
- I received notification from the Bureau of Elections that I have 6 hours of online training to complete by the end of the year in order to keep my accreditation as an Election Administrator. The training involves a voter registration module and election security module, which is not available until September.
- The Township has two positions open for Alternates for the Zoning Board of Appeals. If anyone is interested, I have a job description and application in my office.
- If you did not receive an email from the Village to take their Strategic Plan SWOT survey, with SWOT standing for Strengths Weaknesses, Opportunities, and Threats, you can visit the Village website and read more about their Strategic Planning and take their Survey.
- Heather designed really cool stickers for the Township, and hopefully you saw them on your way in. They were the hit of the Township table along with Cemetery fee schedule at the library open house this past Monday. We were able to purchase the stickers with reward points.

Respectfully Submitted,

Maureen Murphy

Bank Balances as of:	May 31, 2025	Interest	25-26 FY Interest
<u>Township Funds</u>			
Huntington Bank			
New Pooled Checking	\$262,406	\$0.00	\$0.00
Mi CLASS			
General Fund	\$261,702	\$626.16	\$651.93
Cemetery	\$240,205	\$810.99	\$1,457.88
Road Fund	\$237,005	\$753.88	\$1,362.52
Hart-PTW Non-Motorized Trail Fund	\$25,835	\$95.71	\$188.52
Fund Balance Policy	*CFCU 12 Month CD		
General Fund EDGE	\$42,294	\$153.34	\$301.83
Cemetery EDGE	\$167,527	\$607.36	\$1,195.52
Road Fund EDGE	\$0	\$51.71	\$113.60
Consumers Federal Credit Union			
12 Month CD	\$58,043	\$223.46	\$464.85
Total Township Funds	\$1,295,017	\$3,322.61	\$5,736.65
<u>Fire Department Funds</u>			
Huntington Bank			
Fire Dept Checking:	\$36,632	\$0.00	\$0.00
Mi CLASS			
Fire Department:	\$79,275	\$320.24	\$725.25
FD EDGE	\$258,533	\$937.30	\$1,844.97
Total Fire Department Funds	\$411,072	\$1,257.54	\$2,570.22
Total Bank Funds	\$1,706,089	\$4,580.15	\$8,306.87

CASH SUMMARY BY ACCOUNT FOR PENTWATER TOWNSHIP
 FROM 05/01/2023 TO 05/31/2025
 FUND: 101 204 206 209 592
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 05/01/2023	Total Debits	Total Credits	Ending Balance 05/31/2025
Fund 101	GENERAL FUND				
001.000	CHECKING ACCT	38,186.78	2,741,510.31	2,632,140.42	147,556.67
003.005	SSB S/I CD	2.15	0.00	0.00	2.15
003.012	SSB LAND/SEWER	(2.15)	0.00	0.00	(2.15)
004.000	PETTY CASH	151.00	0.00	0.00	151.00
006.000	POOLED CASH	0.00	786,160.97	612,632.83	173,528.14
017.000	MI CLASS - GENERAL FUND	212,987.87	1,574,313.52	1,530,163.46	257,137.93
017.001	EDGE - GENERAL FUND	188,572.82	479,346.59	625,736.38	42,183.03
017.002	MI CLASS - FUND BALANCE POLOCY	95,116.72	74,711.87	169,828.59	0.00
017.003	MICLASS HART-PTW NON-MOTORIZED TR	23,211.43	2,527.37	0.00	25,738.80
017.004	CFCU FUND BALANCE POLICY CD	0.00	176,485.67	118,442.21	58,043.46
017.005	CONSUMERS CREDIT UNION PRIM BUS S	0.00	27.78	0.00	27.78
	GENERAL FUND	558,226.62	5,835,084.08	5,688,943.89	704,366.81
Fund 204	ROAD FUND				
001.000	ROAD FUND ACCOUNT	9,903.43	303,203.48	464,742.84	(151,635.93)
001.001	MI CLASS - ROAD FUND	118,575.92	291,282.38	173,607.13	236,251.17
006.000	POOLED CASH	0.00	204,146.22	204,146.22	0.00
017.000	MC EDGE - ROAD FUND	0.00	34,926.18	34,948.75	(22.57)
	ROAD FUND	128,479.35	833,558.26	877,444.94	84,592.67
Fund 206	FIRE FUND				
001.000	CHECKING ACCT	35,270.67	1,963,162.65	1,961,801.31	36,632.01
001.001	MI CLASS - FD	96,139.84	1,429,665.48	1,446,850.66	78,954.66
001.002	MC EDGE - FD	303,646.92	629,085.72	674,945.18	257,787.46
003.004	MM HUNTINGTON	18,418.81	2,457.77	20,876.58	0.00
	FIRE FUND	453,476.24	4,024,371.62	4,104,473.73	373,374.13
Fund 209	CEMETERY FUND				
001.000	CHECKING ACCT	71,027.14	388,097.02	459,124.16	0.00
001.001	MI CLASS - CEMETERY	192,300.73	260,652.01	213,558.72	239,394.02
001.002	MC EDGE - CEMETERY	0.00	193,576.81	26,490.60	167,086.21
003.000	MM HUNTINGTON	43,511.06	88.00	43,599.06	0.00
006.000	POOLED CASH	0.00	154,861.38	139,280.33	15,581.05
	CEMETERY FUND	306,838.93	997,275.22	882,052.87	422,061.28
Fund 592	SEWER FUND				
001.000	CHECKING ACCT	0.00	486,261.58	486,261.58	0.00
002.000	NEW HUNTINGTON CHECKING ACCT	0.00	260,903.15	260,903.15	0.00
006.000	POOLED CASH	0.00	104,614.25	31,237.75	73,376.50
	SEWER FUND	0.00	851,778.98	778,402.48	73,376.50
	TOTAL - ALL FUNDS	1,447,021.14	12,542,068.16	12,331,317.91	1,657,771.39

Pentwater Township Library
Director's Report
May 2025

Michigan Library Association Advocacy Day

I had the opportunity to participate in MLA's Advocacy Day in Lansing this month—a well-organized and inspiring day dedicated to speaking up for libraries at the state level. Along with representatives from 160 libraries across Michigan, we visited the offices of our state senators and representatives to share concerns about the drastic federal cuts to IMLS funding, which impact libraries in all 50 states.

In Michigan, this funding supports vital statewide services like MeL and MeLCat, both of which are at serious risk of being completely defunded. Since our state legislators are not responsible for these federal cuts, we focused our message on asking Michigan to increase its state-level library funding to help cover the gap and preserve these essential resources for our communities.

Our elected officials and their staff were welcoming, attentive, and engaged. They asked thoughtful questions—not only about federal funding but also about how libraries purchase e-materials, select titles, and manage digital content access.

Between meetings, we gathered in a central ballroom to hear from library leaders across the state, sharing challenges, successes, and ideas for building a stronger future for Michigan libraries. The day concluded with a group photo of all 160 library advocates, a powerful reminder of what we can accomplish when we speak together with one voice. It was an energizing and meaningful experience. This event was paid for by the Pentwater Friends of the Library 2.0 group, for the registration, parking and mileage for the Director.

Mid-Michigan Library League (MMLL)

This month's Advisory Council meeting included a collaborative professional development activity using the *Working Genius Assessment*. This tool helps individuals and organizations identify their natural talents, address potential gaps on teams, and analyze how team dynamics contribute to the success—or struggles—of projects.

Each of us completed the assessment and discussed how our "genius types" affect the way we work and collaborate. I discovered that my primary Working Genius is Galvanizing—the ability to rally, inspire, and move others toward action. This insight resonated deeply with me, as I find joy and motivation in bringing people together around shared goals and ideas. It was fascinating to see how the varied genius types in

Pentwater Township Library
Director's Report
May 2025

our group complement one another and how we can leverage those strengths in our own libraries.

School Outreach & Activities

This spring has been full of meaningful, joyful engagement with students and families through our ongoing partnership with Pentwater Schools:

- **Elementary School Dance:** Celeste, James, and I staffed a lively, colorful table at the elementary dance, complete with a spinning prize wheel, glow-in-the-dark giveaways, and a book drawing. Every child got a chance to spin the wheel, win a prize, and connect with us—often amidst laughter and neon bracelets. It was a loud, high-energy night, but also a fantastic opportunity to build visibility and excitement around the library.
- **Family Fun Night:** James and I brought our ever-popular *paint spinner*, a fun and creative activity that doubled as a promotional tool for our upcoming Summer Reading Program. Children dripped liquid watercolors onto spinning paper—each one pre-printed with details about this year's theme, *Color Our World*. Every child went home with a beautiful, personalized reminder of the fun to come.
- **Classroom Visits:** Each spring, we visit Pentwater classrooms to promote summer reading and build enthusiasm for our events and programs. We also welcome classes into the library, where students learn about book care, how to get a library card, and how the library works. These visits reinforce lifelong library habits and plant seeds for a summer of discovery.
- **Pentwater School Community Pride Day:** High school students spent the morning helping beautify our library grounds—clearing away leaves and planting flowers in our nine large outdoor planters. For many, this was their first time planting anything, and it sparked a lot of great conversation. It's a win-win: students feel proud to contribute, and the library benefits from a fresh, welcoming landscape just in time for the busy summer season.
- **Building & Grounds**
 - Our irrigation system is scheduled to be turned on this week to keep our lawn green and healthy as the summer season begins.
 - Josh from Heirloom coordinated a visit from a door specialist to assess how to retrofit our front door with a panic bar, improving safety and compliance. We're currently waiting for the quote before moving forward.

Pentwater Township Library
Director's Report
May 2025

- **Library of Michigan**

I had the opportunity to join a special meeting for just Library Directors with State Librarian Randy Riley, who provided updates on the fight to restore IMLS (Institute of Museum and Library Services) funding. Currently, about 50% of the federal funding will be reinstated, but uncertainty remains. Randy expressed cautious optimism but noted that the situation is fluid. The Library of Michigan has also joined a recent lawsuit challenging the funding reversal. Until we receive clear, final guidance, we are continuing to encourage everyone to contact their U.S. senators and representatives in support of full IMLS funding. Federal funding supports critical programs, services, and grants for libraries of all sizes across Michigan and beyond. The state's new fiscal budget year starts on October 1, 2025, so Rides (the service that delivers books to the actual building) and MeL and MeLCat will continue for the remainder of this fiscal year.

Professional Development Webinar

On May 28 at 2:00 p.m., the library will host a group viewing of the *Niche Academy* webinar titled "Building Community-Based Wellbeing." This session explores social prescribing, a growing model of care in which healthcare professionals prescribe non-clinical community activities—such as arts, nature, movement, and volunteering—as part of a holistic approach to health.

Libraries play an essential role in this movement by offering free, accessible programs that promote connection, learning, and wellness. Many of our current offerings—such as book clubs, art events, and wellness programming—already support this goal. Staff and community members are welcome to join us for this timely and inspiring session on our large smart TV.

Book Suppliers

As you may know, we've relied on Baker & Taylor for over two decades to supply our physical collection. However, like many libraries across the country, we've recently experienced significant delays and service disruptions with their system. In response, I've started evaluating alternative vendors to ensure we receive timely, dependable service that meets our needs.

I'll be attending an upcoming training with a new supplier for us (but a well-established company) to assess their system and explore whether a transition could offer improved efficiency, customer service, and pricing. We'll continue to monitor and adapt as needed to ensure the best service for our patrons.

Pentwater Township Library
Director's Report
May 2025

Technology Updates

- **Website Upgrade:** In June, we will launch a brand-new website that complies fully with ADA accessibility standards and meets all State of Michigan requirements. This new platform will replace our current Ploud site. It's a more comprehensive system with expanded functionality and user-friendly navigation. We've already migrated our existing content, and upcoming training sessions will help staff become comfortable with the new tools and features.
- **MeLCat System Migration:** The MeLCat and MeL systems recently upgraded to a new web-based platform. Thanks to excellent planning from MCLS and the Library of Michigan, the transition was well-organized, with each server upgraded one at a time. We were scheduled in the middle of the rollout and experienced a smooth migration. A few older systems encountered some delays, but overall, this upgrade represents a significant improvement in how patrons and staff can access and manage interlibrary loan materials.

Respectfully submitted,
Mary Barker
Mary Barker, Director

PENTWATER TOWNSHIP LIBRARY

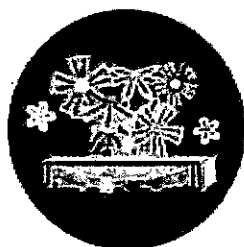
JUNE events



OUR WORLD

2025

FREE AND FUN PROGRAMS



SUMMER OPEN HOUSE

Connect with local clubs, organizations, and resources.

June 9th | 11:00 am - 1:00 pm

Meet Local Clubs & Organizations, Preview Upcoming Summer Events, Access Community Resources, Kids' Activities & Prizes, Free Lunch & Snacks! This free, family-friendly event is open to all and offers a wonderful opportunity to learn more about what the Pentwater community has to offer.

EVENT JUNE 14th - Friend's Book and Bake Sale 8am - 2pm



SUMMER READING PROGRAMS

Programs for all ages begin June 9th at Open House.

Mondays 11am - Weekly Activities for Children

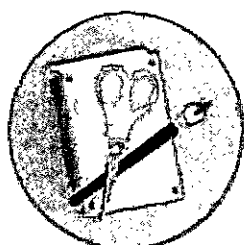
Fridays 11am - Summer Story Time for Preschoolers

EVENT- JUNE 17th | 4:30 pm-5:30 pm- Cotton Candy Colors

Learn all about the science of cotton candy in this fun, interactive show.

EVENT- JUNE 30th | 3:30-4:30 pm Illustration Class for 6th-8th Graders

Corinne Roberts will teach Fantasy Illustration, Sign Up Required.



NEW & ONGOING PROGRAMS

CLUBS AND EVENTS MEETING MONTHLY OR WEEKLY

SUMMER ART PROGRAM- Thursday 10am for 6-10yo, 1pm for 11-18yo

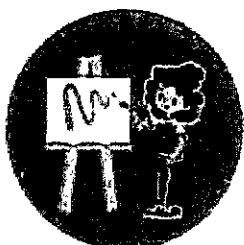
Weekly Art Projects- Space is Limited, reserve a spot starting June 3rd.

Summer Art Program runs for 7 weeks in the summer, sign up weekly!

TECH HELP | JUNE 3 / JUNE 17 | 1:00 pm - 2:00 pm

BOOK CLUBS: LIBRARY BOOK CLUB | 2ND MON | 1:00 pm

HARDBACK BOOK CLUB | 2ND TUES | 10:30 am / ARC | 1ST MON | 5:30 pm



OTHER EVENTS FOR ADULTS

OCEANA FEATURED ARTIST EXPOSITION- CINDY CALLOG

JUNE 18th | 6:30 pm - 7:30 pm

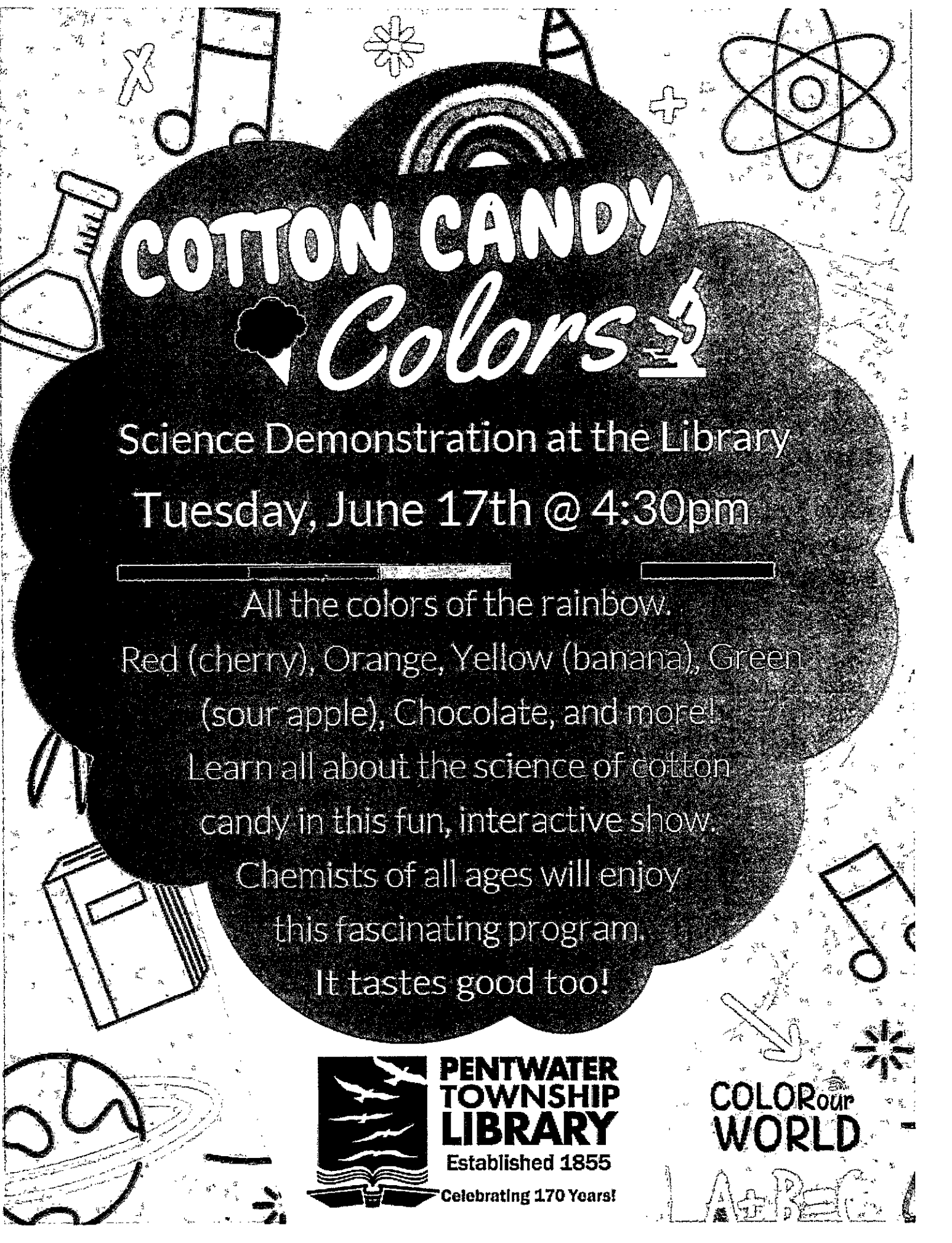
Pentwater Art Council presents featured artist program with reception for watercolor artist Cindy Callog at the Pentwater Library.

COLOR OUR COMMUNITY: ARTISTS IN ACTION

PAULA DEGREGORIO- JUNE 25th | 3:30 pm - 5:00 pm

This interactive series features live demonstrations by talented artists from the community, offering attendees a chance to witness the creative process up close.

For more info on these and other events, visit pentwaterlibrary.org/programs.



COTTON CANDY *Colors*

Science Demonstration at the Library
Tuesday, June 17th @ 4:30pm

All the colors of the rainbow.

Red (cherry), Orange, Yellow (banana), Green
(sour apple), Chocolate, and more!

Learn all about the science of cotton
candy in this fun, interactive show.

Chemists of all ages will enjoy
this fascinating program.

It tastes good too!



**PENTWATER
TOWNSHIP
LIBRARY**

Established 1855

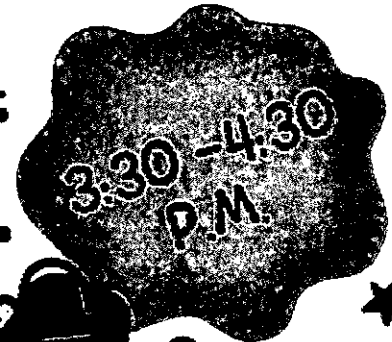
Celebrating 170 Years!

**COLOR our
WORLD**

A + B = C

COLOR OUR WORLD

Pentwater
Township
Library



Corinne Roberts

Summer
2025

Illustration Workshop



June 30th: Fantasy Illustration- Using basic shapes and shading, learn to create imaginative characters, creatures and scenery.



August 11th: Monster Mash-Using basic shapes and simple line technique, learn to create your creepy, spooky or adorable monsters.

No prior drawing experience needed. Attendees only need simple paper, pencil and eraser.

Register
at the
library--
spots will
go fast! 231-
869-8581

Corinne Roberts is an illustrator working in comics and children's books (Bug Bites, Drawing Dragons and the Out and About series). Her other illustration projects include a Dragon Calendar series and Wanderlust Deck.



You can see more of her work and current projects through her website: corinneroberts.com or social media, Instagram: @corinneroberts123



For more events visit:
pentwaterlibrary.org/programs



Color Our Community: Artists in Action

Pentwater Township Library Monthly Artist Showcase

This interactive series features live demonstrations by talented artists from the community, offering attendees a chance to witness the creative process up close.

This showcase will take place on:
Wednesday, June 25th
at the Library | 3:30 p.m.

The event will include live demonstration, an artist Q&A session, and an opportunity to view some of the artist's work close up.

Future showcases will highlight various artistic disciplines, including weaving, painting, pastels, stained glass and more.

The event is free and open to all ages. Whether you're an artist yourself or simply an admirer of creativity, this series promises to be a unique and engaging experience.



***Paula
Degregorio***

**Showcasing:
Painting Process**



Pentwater Township Library

402 Park St.

Pentwater, Michigan 49449 | (231) 869-8581

<https://www.pentwaterlibrary.org/>



PENTWATER FIRE DEPARTMENT

486 E Park St • PO Box 1117
Pentwater, MI 49449

Phone 231.869.5987 • Fax 231.869.8511
www.pentwaterfiredepartment.com

Monthly Meeting Agenda

Meeting Date: Wednesday, June 4, 2025 19:00

Meeting Location: Pentwater Fire Department

Call to Order

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 5/7/25
- III. Reports of Officers
 - a. Treasurer Terry Cluchey
 - i. Ending Payroll - \$26,340.00
 - ii. Checking - \$37,769.98
 - iii. CLASS - \$79,274.90
 - iv. EDGE - \$258,532.82
 - v. Total Funds - \$375,577.70
- IV. Old Business
 - a. By-Laws
 - b. Millage Renewal Planning
 - c. Vehicle Maintenance
 - d. ID tags for Department Issued Equipment
 - e. Oceana County Fair personnel support, Aug 17-23, 2025
 - f. National Night Out, August 5, 2025 @ Shelby Township Park
 - g. Direct Deposit Forms
 - h. Annual Testing
 - i. Hose, 6/17/2025 at 08:00
 - i. Graduations
 - i. Muskegon Fire Academy, 5/29/2025
 - ii. Oceana Fire Academy, 6/7/2025
 - j. Officer Changes
 - k. Drone to be brought on calls in responding vehicle.
 - l. Radios
 - m. Truck Checks
 - n. Chris Reske hired as new member of Pentwater Rescue
 - o. Active911 member response status visibility improvement in PFD Station Bays
- V. New Business



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- VI. Training
 - a. Fit testing.
- VII. Discussion on Last Month's Calls-
 - a. 23 medical, 12 fire and 2 UAV calls for service in May
 - b. Discussion on best practices for prior month's calls
- VIII. Adjourn



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Monthly Meeting Minutes

Meeting Date: Wednesday, May 7, 2025 19:00

Meeting Location: Pentwater Fire Department

Call to Order

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 4/9/25
 - b. A motion to accept the 4/9/25 minutes was made by Mike Barefoot and seconded by Adam Kokx. The motion was unanimously passed by all members present.
- III. Reports of Officers
 - a. Treasurer Terry Cluchey
 - i. Ending Payroll - \$18,390.00
 - ii. Checking - \$15,589.84
 - iii. CLASS - \$96,954.66
 - iv. EDGE - \$409,423.85
 - v. Total Funds - \$521,968.35
- IV. Old Business
 - a. By-Laws
 - b. Millage Renewal Planning
 - c. Vehicle Maintenance
 - d. ID tags for Department Issued Equipment
 - e. Oceana County Fair personnel support, Aug 17-23, 2025
 - f. National Night Out, August 5, 2025 @ Shelby Township Park
 - g. Direct Deposit Forms
 - h. Annual Testing
 - i. Ladders completed
 - ii. Hose, 6/17/2025 at 08:00
 - i. Graduations
 - i. EMT, 5/2/2025
 1. Anna and Kyle both graduated
 - ii. Muskegon Fire Academy, 5/29/2025
 - iii. Oceana Fire Academy, 6/7/2025
- V. New Business
 - a. Officer Changes



PENTWATER FIRE DEPARTMENT

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- i. Jesse Bowman has been reassigned to firefighter and will be assigned to 320.
- ii. Mark Haynor is promoted to Captain and assigned to 303.
- iii. Oscar Esquivel is promoted to First Lieutenant and assigned to 304
- iv. Kyle Dillingham is promoted to Second Lieutenant and assigned to 305
- b. Drone response. When a truck is going to a call the drone should be put into the responding vehicle in the event it is needed on scene.
- c. Radios have been ordered and will be shipped to Dispatch and programed with the template prior to issuance to department members.
- d. Truck Checks will be assigned to department members monthly.
 - i. Check sheets will be available to members completing the inspections.
 - ii. Time to be tracked by members for the truck checks.
- e. Response is strong between 0700-2300 hours. Request to make additional efforts to support the late night calls.
- f. The hiring of Chris Reske was announced. Chris will be Pentwater Rescue only.
- g. In an effort to improve Active911 member response status, will evaluate the option of adding TV monitors in the station bays for real-time visibility.

VI. Training

- a. Trinity Health Shelby training exercise to happen this year. Will start as a Mass Casualty Incident, MCI, functional training exercise on the dunes and then move to the Oceana County Services Building for a tabletop component.
 - i. Dune training was held on May 1, 2025
 - ii. Training went well and the Ranger proved useful in the exercise.
 - iii. It was noted that Hart's designated LZ is at Cornerstone Church in Silver Lake, 7640 W Taylor Rd, Mears, MI 49436.
- b. Fit testing for department members to be completed after the May monthly meeting.

VII. Discussion on Last Month's Calls-

- a. 22 medical, 7 fire and 1 UAV calls for service in April
- b. Discussion on best practices for prior month's calls



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- i. Communication is key when on scene to efficiently utilize resources.
- ii. The establishment of Command when on scene is critical to ensure control.

VIII. Adjourn

- a. Meeting was adjourned by Jonathan Hughart.



PENTWATER FIRE DEPARTMENT

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Officer Meeting Minutes

Meeting Date: Wednesday, May 7, 2025 19:00

Meeting Location: Pentwater Fire Department

Call to Order

Please note- the agenda for the Officer Meeting is the same as the regular monthly meeting and items are often discussed at both meetings.

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 4/9/25
 - b. A motion to accept the 4/9/25 minutes was made by Terry Cluchey and seconded by Mike Barefoot. The motion was unanimously passed by all members present.
- III. Reports of Officers
 - a. Treasurer Terry Cluchey
 - i. Ending Payroll - \$18,390.00
 - ii. Checking - \$15,589.84
 - iii. CLASS - \$96,954.66
 - iv. EDGE - \$409,423.85
 - v. Total Funds - \$521,968.35
- IV. Old Business
 - a. By-Laws
 - b. Millage Renewal Planning
 - c. Vehicle Maintenance
 - i. 351 will be going to Coppersville to Advantage Fleet for the repair of the taillights.
 - ii. 391 is slated for repair in May.
 - d. ID tags for Department Issued Equipment
 - e. Oceana County Fair personnel support, Aug 17-23, 2025
 - f. National Night Out, August 5, 2025 @ Shelby Township Park
 - g. Direct Deposit Forms
 - h. Annual Testing
 - i. Ladders, 4/18/2025 at 08:00
 - ii. Hose, 6/17/2025 at 08:00
 - i. Graduations
 - i. EMT, 5/2/2025



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- ii. Muskegon Fire Academy, 5/29/2025
- iii. Oceana Fire Academy, 6/7/2025

V. New Business

a. Officer Changes

- i. Jesse Bowman has been reassigned to firefighter and will be assigned to 320.
 - ii. Mark Haynor is promoted to Captain and assigned to 303.
 - iii. Oscar Esquivel is promoted to First Lieutenant and assigned to 304
 - iv. Kyle Dillingham is promoted to Second Lieutenant and assigned to 305
- b. Christopher Reske was interviewed on 5/7/25. He is a state certified EMT.
 - c. A motion was made by Jonathan Hughart to hire Christopher Reske as a member of Pentwater Rescue and was seconded by Terry Cluchey. The motion was unanimously passed by all members present.
 - d. Mark Haynor proposed to change the truck check process. Checks would be assigned to department members instead of only being done by the caretaker. Benefit will be increasing department member familiarity with the vehicles and their respective items.
 - e. Plan is to update department photos in the fall.
 - f. Website needs to be better maintained and a larger focus on social media presence with the intent of offering better public service reminders to the community.
 - g. Focus on trying to get better response on night calls to ensure sufficient support is available on the calls.
 - h. Discussion on better Active 911 visibility.

VI. Training

- a. Trinity Health Shelby training exercise to happen this year. Will start as a Mass Casualty Incident, MCI, functional training exercise on the dunes and then move to the Oceana County Services Building for a tabletop component.
 - i. Dune training is scheduled for May 1, 2025. Will be leaving from Hart FD station at 08:00. Tabletop exercise to immediately follow, expected to be at 12:00. Lunch will be provided.

VII. Discussion on Last Month's Calls-

- a. 22 medical, 7 fire and 1 UAV calls for service in April



PENTWATER FIRE DEPARTMENT

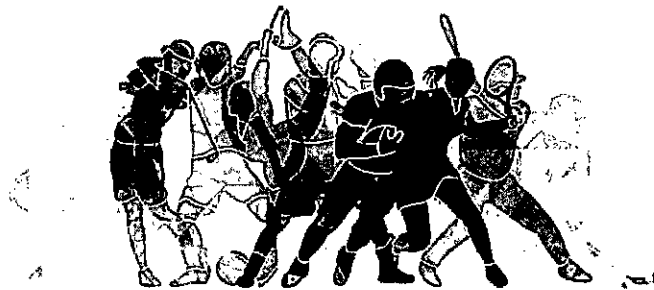
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b. Discussion on best practices for prior month's calls

VIII. Adjourn

a. The meeting was adjourned by Jonathan.



Rec Report – June 2025

Rec Program

The Baseball and Softball Season is in full swing and the kids are having a blast so far. We have one T-Ball team, one Coach Pitch team, one 3rd/4th Girls Softball team and one 5th/6th Boys Baseball team. Games are Monday through Thursday through the month of June, with the Boys Baseball team playing until July 9th. As in years past, I am coaching the baseball team and could not be more impressed with how our season as started and cannot wait to see how we finish. There are home games every week and it would be great to see the community stop by and cheer on our kids.

Donations

2025-2026 Rec Donations: \$2,675.00
2024-2025 Can Drive Donations: \$237.90
Can Drive Totals Since 2020: \$5,686.10

Miscellaneous

The basketball holders have been installed at the North End Park with 8 basketballs being supplied by the Rec Program for some summer fun. I will be checking in periodically at the park to make sure there are basketballs there throughout the summer and fall. I expect that we will lose a few but overall think this will be a great addition.

Thank you,

Katie Anderson

Katie Anderson
Rec Director
Parks and Rec Board Chair



Pentwater Township
Deputy Supervisor, Zoning Administrator and Ordinance Enforcement Officer
Monthly Report – June 2, 2025

Board Members, the following is a summary of the activities that were conducted by the Deputy Supervisor, Zoning Administrator and Ordinance Enforcement Officer for the month of May, 2025.

Deputy Supervisor - I worked with the Township Supervisor, Lynne Cavazos, F&V, and/or Township Attorney Mark Nettleton regarding:

- Prepared for and attended the Longbridge Concept Plan pilot project meeting.
- Reviewed and submitted Sanitary Sewer System invoices.
- Attended the Oceana County Road Commission meeting on May 14.
- Attended the Township Board meeting of May 14.

Code Enforcement – Nothing notable at this time.

Planning Commission - The Planning Commission did not meet in May, 2025.

However, I also hosted a webinar for Training the Township and Village Planning Commissions regarding “Missing Middle Housing” assembled by the Michigan Association of Planning on May 22.

Zoning Board of Appeals - The Zoning Board of Appeals did not meet in May, 2025.

Zoning Permits – The following Zoning Permits were issued in May, 2025:

1. ZP 3526 was issued to Blackmer Construction to remove and replace a 16’ x 32’ deck at 5610 Longbridge Road.
2. ZP 3527 was issued to Timothy Unseld for a new 26’ x 32’ accessory building at 8756 Balmoral Ave.
3. ZP 3528 was issued to Inspired Home Builders to remove and replace a 6’ x 22 ft. solarium on the home at 5581 Ridge Road.
4. ZP 3529 was issued to Visscher, Inc., to take over the existing new home construction at 8367 N. Perry Ave.
5. ZP 3530 was issued to Craig Munger for the construction of a 1536 20story home with attached one-car garage at 5414 Watson.
6. ZP 3531 was issued to Koetze Builders out of Jenison, Michigan to construct a new home on vacant property known as Parcel No. 64-001-027-200-38 on 48th Avenue east of Ridge Road and north of Jackson Road.

Other Comments – None.

Sincerely,

Keith J. Edwards

Pentwater Township

Deputy Supervisor, Zoning Administrator & Ordinance Enforcement Officer

Township of Pentwater Assessor

500 N Hancock St.
PO Box 512
Pentwater MI 49449
Phone: (231) 869-6231 Ext 4

Monthly Township Report June 2025

Board of Review:

- The July Board of Review meeting will be held on Tuesday, July 22, 2025, at 1 pm. There is at least one petition to review.

Michigan Tax Tribunal:

- We currently have 1 pending residential MTT petition.
- The deadline for filing a **Commercial/Industrial** petition was June 2, 2025 (The May 31st deadline fell on a Saturday, so petitions were considered timely filed if postmarked by June 2nd.)
- The deadline for filing a **Residential** petition is July 31, 2025.

Miscellaneous:

- I am now working on the 2026 Assessment Roll. I am entering deeds, PTAs, and PREs as they come in.
- I am currently working on scanning older documents into our Assessing program so we can recycle some of the paper I have stored in my office.
- I do have staff verifying measurements and taking new exterior pictures of buildings.

If you have any questions, please let me know!

Sincerely,
Barbie Eaton, MAAO
Pentwater Township Assessor



PENTWATER TOWNSHIP CEMETERY MONTHLY REPORT

MONTH OF: MAY 2025

NUMBER OF BURIALS

Traditional:

1

Cremains:

1

Columbarium:

FOUNDATIONS SET:

3

~~73~~ GRAVESITES SOLD:

4

COLUMBARIUMS SOLD:

1

SCATTER BRICKS SOLD:

Equipment Maintenance:

 (Approximate # of hours)

Grounds Care:

 (Approximate # of hours)

Openings/Closings:

 (Approximate # of hours)

Administration:

47 (Approximate # of hours)

(i.e. Record maintenance, phone calls, emails,
Meetings with families, grave location, etc.)

Respectfully Submitted

MAUREEN MURPHY, CLERK

Date: 5/01/2025

PENTWATER TOWNSHIP
TRANSFER SITE MONTHLY REPORT

Month/Year: 5 / 25

Total Number of Visitors: 264

Total Fees Rec'd: 2848⁰⁰

<u>Site Usage</u>	<u>Village</u>	<u>Township</u>	<u>Weare</u>
Trash:	<u>43</u>	<u>84</u>	<u>22</u>
Recycling:	<u>27</u>	<u>55</u>	<u>7</u>
Both:	<u>2</u>	<u>17</u>	<u>1</u>

Yard Waste Visitors – Village: 199

Yard Waste Visitors – Township: 97

Yard Waste Visitors – Weare: 1

Submitted By: 5/1/25 Bel

Date: 5/1/25



May 16, 2025

Dear MTA-member township boards,

Every day, township officials across the state diligently administer a broad spectrum of quality essential local government services, making decisions to respond to your community's needs and wants. This is the essence of "local democracy," but it faces ongoing threats from legislative actions aimed at weakening township authority, cutting local revenue, and increasing responsibilities through added legal requirements.

With the active support of our member townships, the Michigan Townships Association is fighting for laws empowering township government and working to blunt the erosion of local control. We speak with lawmakers, testify in committees and keep members informed on legislative efforts so you can tell your stories that help lawmakers understand how their actions impact you and your township.

MTA is also Michigan's recognized leading source for knowledge and information to govern and manage your township wisely and effectively. From our monthly magazine, *Township Focus*, to our *Township Insights* weekly legislative enewsletter, and our 700-page website, we keep our members informed on legislative changes, trends, news and methods to serve your township, your residents, your region and your state. Our conferences and workshops offer deep-dive insights and conversations on key topics—as well as a chance to connect with your community of township peers. And the one-on-one conversations and advice offered by our Member Information Services Department is something that you simply cannot get anywhere else.

MTA knows and values townships like no one else, and it is our privilege to work every day to ensure the continued success of each Michigan community. Townships come in all shapes, sizes, populations and make-ups, but they share a common cause to serve Michigan's residents and businesses. MTA shares that cause with you.

MTA looks forward to your board's continued support of our efforts on your behalf. With all of the challenges collectively facing townships, the need for a strong MTA should be more evident than ever. Please return the annual dues payment as your steadfastness for the form of government chosen by more than five million Michigan residents. Your township also has the opportunity to contribute to MTA's Legal Defense Fund, allowing us to support and participate in critical court cases with statewide impact to townships, as well as subscribe to MTA Online, giving your entire township team access to valuable on-demand online education on a wide variety of topics and issues. Should you have any questions about MTA's programs or services, please do not hesitate to reach out.

On behalf of our Board of Directors and staff, thank you for being a valued part of the MTA community and for supporting strong township government in Michigan. We look forward to continuing to serve you!

Sincerely,

Harold Koviak
2025 MTA President

Jill Smith
MTA Director of Administration and Finance



Pentwater Township Transfer Station and Recycling Center

6184 N. 68th Ave., Pentwater, Michigan 49449

(located behind Dollar General on Monroe Road)

Important Dates to Remember:

FREE DAY for Residents – Pentwater Township, Pentwater Village, Weare Township

Saturday, August 23, 2025 9:00 AM – 5:00 PM (or until filled)

Leaf and Brush Recycling Only: 9:00 AM – 5:00 PM

Every Saturday in November – 11/01, 11/08, 11/15, 11/22, 11/29

New Winter Hours for Recycling: 9:00 AM – 5:00 PM

First Saturday of the Month – November 2025 – March 2026

Dates: 11/1/25, 12/06/25, 1/03/26, 2/07/26, 3/07/26

EFFECTIVE IMMEDIATELY MAY 28, 2025

As per the Oceana County Board of Commissioners

The Oceana County Transfer Station

1615 E M-20

Shelby, MI 49455

WILL NOT BE ACCEPTING:

LIQUIDS OF ANY KIND

ANY TYPE/FORM OF BATTERY

ANY HOUSEHOLD ELECTRONIC

Those found in violation of Transfer Station item disposal guidelines noted above will be subject to an additional \$20.00 surcharge for disposal.

nb(b)



Pentwater Green Schools

How does Reducing, Reusing and Recycling Benefit a Community?

By Maggie Jorissen



Many people have most likely heard the saying, "Reduce, Reuse, and Recycle." This saying has always been extremely important and continues to impact everyday life. Reducing the amount of materials used helps keep the materials for longer. Reusing the amount of materials allows us to keep them from mining for more and recycling the materials can help us keep materials out of landfills. The Pentwater Public Schools have now committed to recycling electronics through the *eRecycle* program.

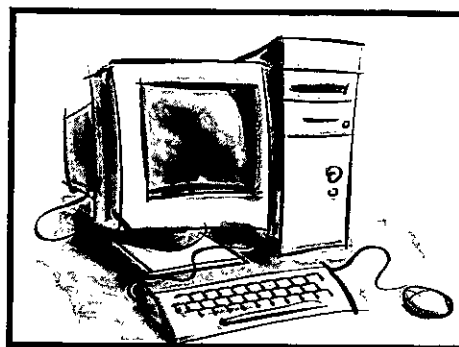
Reducing the amount of materials used helps keep minerals for longer. This means that conserving your resources helps by minimizing the amount of pollution and decreasing the demand for virgin materials. Reducing your amount of materials also helps reduce greenhouse gas emissions that contribute significantly to climate change.

Reusing the amount of materials helps us keep them from mining for more. By reusing or repurposing items to prevent waste, you can allow products to be used to their maximum extent. You can find many ways to reuse items, these include thinking green before you shop, maintaining and repairing products, or borrowing, renting, or sharing items that you would only use once.

Recycling the amount of materials can help us keep materials out of landfills. Recycling is done by collecting and processing items that would otherwise be thrown away. It can benefit both you and the environment, for example, "the economic benefit of the recycling industry in a single year accounts for 681,000 jobs, \$37.8 billion in wages, and 5.5 billion dollars in tax revenues. This equates to 1.17 jobs for every 1,000 tons of material recycled." according to the Environmental Protection Agency 2020 Recycling Economic Information Report.

Pentwater Public Schools is now partnering with *eRecycle*. We now have the option to recycle year-round. *eRecycle*, recycles computers, laptops, tablets, printers, flat-screen monitors, cell phones, iPods, modems and routers, cables, cords, wire, adapters, DVD and CD players, as well as radios and stereos. Normally, electronic recycling has strict standards. This company is required to follow Federal, State, and Local recycling requirements and works within the Recycling Industry Operating Standards. According to Mr. Rossiter, the Technology Director for Pentwater Schools, "The great thing about their company is that they used to put the technology into use first. If the items are too old, they are then parted out or in the last case scenario, equipment is recycled."

By reducing, reusing and recycling, we help to keep raw materials out of landfills. When reducing, reusing and recycling, both the ecosystem and we ourselves are benefited. If you would like to help this cause, you can donate your outdated technology to Pentwater Public Schools in the office anytime they are open.





SCRAP TIRE COLLECTION

WHEN: JUNE 28, 2025, 9 am—12 pm

**WHERE: Oceana County Road Commission
& Colfax Township Hall**

Space is Limited & Pre-Registration Required
Call (231) 861-5600 or visit Oceanaconservation.org

Scrap tire collection is made possible by grant funding from the Michigan Department of Environment, Great Lakes and Energy. Mi.gov/ScrapTires



EGLE MICHIGAN DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY





PO Box 80078
Lansing, MI 48908-0078
www.michigantownships.org

Due Date: 7/1/2025

Township ID: 42870

ATTN: Maureen Murphy

County: Oceana Co.

nb(c)

Bill To:

Pentwater Twp.
PO Box 512
Pentwater, MI 49449-0512

IMPORTANT

Please make a photocopy of this page
and send it with your check.

Annual Dues 1. Your annual dues payment for 07/01/2025 to 06/30/2026 is:

\$4,460.10

2. Your Legal Defense Fund contribution for the year is (optional):

\$133.80

Your dues and LDF total:

\$4,593.90

Choose Your MTA Online Learning Subscription (optional)

All members of your township team, including volunteers, will have access to the courses included in the package you choose. See the enclosed flyer and the back of this page for more details.

Select
one

☐

Premium Pass (all courses included)

\$ 1,900

☐

Plus

\$ 1,000

☐

Essentials

\$ 750

Enter the
selected
package price
here:

\$

Total the green and gold boxes above and enter the amount enclosed:

\$

Notes:

1. Make a photocopy of this page and send it with your check.
2. Your dues were calculated using method 2 as described below.
3. MTA's EIN number is: 38-1536994. IRS Disclosure: MTA dues payments are not deductible as a charitable contribution for federal income tax purposes.
4. Questions regarding this invoice can be sent to service@michigantownships.org or call us at (517) 321-6467.

Explanation of Dues Determination

1. Minimum dues of \$199 per year
2. The standard dues formula method, which is calculated for townships with less than \$290 million in taxable value as:
 - 2024 Taxable Value (TV) x \$15.05 per million, PLUS
 - 2024 state shared revenues and city, village and township revenue sharing (CVTRS) x \$1.7376 per thousand
3. Level 3 method caps dues at \$7,318 for townships with TV of \$290-599 million
4. Level 4 method caps dues at \$7,538 for townships with TV of \$600-999 million
5. Level 5 method caps dues at \$8,521 for townships with TV greater than \$1 billion
6. Standard dues formula results are capped to a year-on-year increase of 10%

Thank you very much for supporting strong township government!

(nb)d

MEMORANDUM

To: Pentwater Township Board of Trustees

From: Keith Edwards, Deputy Supervisor

Date: June 2, 2025

Subject: Township North Sanitary Sewer Flow Meter

I have asked the Township's Operations Specialist, Paul Harig who works for F&V Operations and Resource Management and is the caretaker of our Township North and South Sewer Systems, to move the existing flow meter on the Township North Sanitary Sewer System. The flow meter is located within the Monroe Road right-of-way near the corner of Lake View Drive. The flow meter currently housed in a dilapidated building that looks like an old outhouse which is not weatherproof or critter proof.

We have installed a new weatherproof box on the rear of the main control panel, and I wish to remove and dispose of the old outhouse and an old, disconnected control panel lying against the resident's fence.

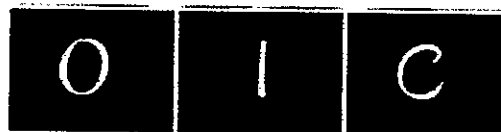
The flow meter, as you know, is critical to recording the number of gallons of waste water that leaves the Township North System and enters the Village System. According to the company that calibrates the meter, Oudbier Instrument Co. (OIC), their advice was to replace the meter in the near future because there was an indication that it is going bad.

So, rather than move the meter to the new box and then replace it in the near future, I recommend that the Township Board authorize me to replace the flow meter and place it into the new waterproof and critter proof box already in place. The cost of the meter, including installation, is \$6,375.00. Please refer to the attached quotation.

ESTIMATE

OUDBIER INSTRUMENT CO.
4064 S Rolling Rdg
Wayland, MI 49348

admin@oudbierinst.com
+1 (269) 792-4404



Oudbier Instrument Co.

Bill to

Pentwater Township
500 N Hancock St
PO Box 512
Pentwater, MI 49449

Ship to

Pentwater Township
327 Hancock
Pentwater, MI 49449

Estimate details

Estimate no.: 1104

Estimate date: 05/27/2025

P.O. Number: 3" Magmeter

Sales Rep: RLO

#	Date	Product or service	Description	Qty	Rate	Amount
1.	05/27/2025	Parts	KROHNE ENVIROMAG 2000 Electromagnetic Flow Sensor PN: VB144AA0A40B212030600 3"(DIN 80) Harr Rubber Liner 150# ASME Flange No Hazardous Area Approval Remote Electronics: IFC 100 20m Cable(60ft.), Coil Cable and DS300 Signal Cable IP68 Submersible Rated Hastelloy C22 Electrodes Carbon Steel Body Standard Calibration 2 x #1 316L Stainless Steel 1.4404 grounding rings	1	\$2,600.00	\$2,600.00
2.		Parts	KROHNE IFC 100 W Wall Mount Signal Converter PN: VN314NA0460010100003 IFC 100 Remote Wall Mount Input Power: 100-230 VAC, 50/60 Hz 1/2" NPT connections English Manual Basic I/O: Current output HART, Pulse	1	\$1,900.00	\$1,900.00
3.		Daily Rate	Day Rate- Confined Space Rates applied	1.5	\$1,250.00	\$1,875.00

Total

\$6,375.00

Accepted date

Accepted by

MEMORANDUM

To: Pentwater Township Board of Trustees

From: Keith Edwards, Zoning Administrator

Date: May 13, 2025

Subject: Zoning Ordinance Amendment for Standards for Variances
Section 18.08 – Review Standards for Variances

Introduction

The last time this section of the Zoning Ordinance was amended was in December of 2020. That effort was primarily regarding a modernization of the language as recommended by the Township Attorney. Since then, the Zoning Board of Appeals has been working with the language and developed an application (see attached) whereby the existing language is incorporated on to the application and the ZBA is able to review the standards, applicant's responses and consider their own discussion alongside those standards.

Over this time, the ZBA has found the language cumbersome and somewhat redundant when moving from the first standard through the seventh standard. Attached, please find a proposed amendment drafted by the Township Attorney in an attempt to address those concerns of the ZBA.

Public Hearing

At the June 13, 2023 Planning Commission meeting, the Planning Commission set a date for a public hearing on August 8, 2023 and forwarded the draft amendment to the ZBA for comments (see the enclosed minutes of the June 13, 2023 Planning Commission Meeting).

The ZBA had no comments or suggestions on the proposed amendment at their June 22, 2023 meeting.

The Planning Commission conducted the public hearing on August 8, 2023, where no comments on the proposed amendment were received (see attached minutes). Thus, the Planning Commission passed a motion to recommend that the Township Board of Trustees approve the amendment. Enclosed, please find the Township Attorney's proposed Zoning Ordinance amendment for your consideration.

Recommendation

At this time, Staff recommends the Township Board of Trustees consider the amendment for approval or return the proposed amendment to the Planning Commission with comments for further discussion.

Township of Pentwater
327 S. Hancock Street
P.O. Box 512
Pentwater, MI 49449
Phone: (231) 869-6231 Fax: (231) 869-4340

ZONING APPLICATION – VARIANCE

Application Date _____ # _____

Applicant _____ Email: _____

Owner of Property (if different from Applicant): _____

Owner's signature (consent to application): _____

Property Address _____

City _____ Zip _____ Phone _____ Fax _____

Mailing Address _____

City _____ State _____ Zip _____

Zoning District _____ of the Township of Pentwater Zoning Ordinance

Permanent Parcel Number _____

I am requesting a _____ Dimensional (Non-Use) or _____ Use Variance

Attach Legal Description

1. Does land use conform to current zoning? _____ Yes _____ No
2. Current use(s) of adjoining properties _____

3. Who will represent applicant? _____
4. What is applicant's interest in property? _____

Applicant Signature _____

**ZONING BOARD MEMBERS MAY MAKE ON SITE INSPECTIONS
REGARDING THIS APPLICATION
***** BOARD ACTION *******

NOTICES MAILED: _____ PUBLIC HEARING: _____

DATE, FINAL ACTION AND CONDITIONS: _____

- B. **Second Standard -- Special or Unusual Circumstances.** The circumstances creating the need for the variance must be peculiar to the land, structures or buildings involved and shall not be recurrent or applicable as to a sufficient number of other lands, structures or buildings in the same zoning district, to a degree that the ZBA concludes that a general zoning ordinance amendment would be more appropriate.

Applicant asserts the following to satisfy this Standard: _____

ZBA's findings (ZBA to complete): This Second Standard is [satisfied/not satisfied] based on the following: _____

- C. **Third Standard -- Substantial Justice.** The Zoning Board of Appeals should find that strict application of the ordinance provisions would deprive the applicant of property rights that are commonly enjoyed by other properties in the same zoning district.

Applicant asserts the following to satisfy this Standard: _____

ZBA's findings (ZBA to complete): This Third Standard is [satisfied/not satisfied] based on the following: _____

- D. **Fourth Standard -- Protecting Neighborhood Properties.** The Zoning Board of Appeals shall not grant the variance if it would cause a substantial detriment or harm to other lands and uses, or if in the judgment of the Zoning Board of Appeals, the variance would be contrary to the spirit and purpose of the Zoning Ordinance Regulations.

Applicant asserts the following to satisfy this Standard: _____

ZBA's findings (ZBA to complete): This Fourth Standard is [satisfied/not satisfied] based on the following: _____

Procedures and Policies

1. **Meeting Attendance:** The applicant or representative of the applicant **MUST** attend all hearings related to the application.
2. **Application Fee:** \$_____ to be paid at time of application. Regular meetings are held on the _____ of the month.
3. **Special Meetings:** \$_____ to be paid at the time of application. Special meetings are held at the request of the applicant, if possible.
4. **Refunds/Withdrawals:** Request to withdraw applications must be in writing. No refund of the application fee will be made.
5. **Application Submittal Deadline:** _____ of the month.
6. **Applications MUST be complete.** Applications will not be processed if any documentation is missing.

APPLICANT _____

ADDRESS _____

DATE _____ VARIANCE # _____ SECTION _____

APPLICANT MUST SATISFY EACH OF THE FOLLOWING STANDARDS:

- A. **First Standard – Practical Difficulty or Unnecessary Hardship.** The applicant shall indicate which type of variance it requests and shall demonstrate that the circumstances constitute **either** a practical difficulty or unnecessary hardship, as follows:

For a Dimensional (Non-Use Variance). A non-use or dimensional variance would permit the modification or waiver of a non-use zoning regulation (such as minimum requirements for setbacks, lot width, lot area, building separation, or other dimensional regulations that do not alter the fundamental type of building or use permitted). For a non-use variance -- the First Standard will be satisfied only if the Zoning Board of Appeals finds that a “**practical difficulty**” exists that prevents compliance with the non-use zoning regulation.

A practical difficulty exists when there are exceptional or extraordinary circumstances or conditions applying to the property (such as exceptional narrowness, shallowness or shape of the property, topographic conditions, conditions caused by the use or development of the property immediately adjoining the property in question), where such practical difficulty would unreasonably prevent the owner from using the property for a permitted use or would render conformity unnecessarily burdensome.

-OR-

For a Use Variance. A use variance permits a land use that is not otherwise permitted in the relevant zoning district. For a use variance -- the First Standard will only be satisfied if the Zoning Board of Appeals finds that an “**unnecessary hardship**” will exist as to the applicant’s land if the requested use is not permitted.

An “unnecessary hardship” exists when the property, as a whole, cannot be put to a conforming use (either because the land cannot yield a reasonable rate of return when used for a use that complies with ordinance or because the existing zoning ordinance provision is arbitrary, unreasonable, or confiscatory).

Applicant asserts the following to satisfy this Standard for a [Dimensional/Use] variance (attach additional pages as needed): _____

ZBA’s findings (ZBA to complete): This First Standard, for a [Dimensional/Use] variance, is [satisfied/not satisfied] based on the following: _____

- E. **Fifth Standard – Not Self-Created.** If the Zoning Board of Appeals determines that the applicant or the applicant's representatives were involved in any action or inaction with respect to the property, prior to the variance request, where such action or inaction created the circumstances which prompts the variance request, no variance shall be granted.

Applicant asserts the following to satisfy this Standard: _____

ZBA's findings (ZBA to complete): This Fifth Standard is [satisfied/not satisfied] based on the following: _____

- F. **Sixth Standard – Minimum Variance Necessary.** The Zoning Board of Appeals shall grant only the minimum necessary variance from current Zoning Ordinance provisions to afford the applicant the relief created by the requested variance.

Applicant asserts the following to satisfy this Standard: _____

ZBA's findings (ZBA to complete): This Sixth Standard is [satisfied/not satisfied] based on the following: _____

- G. **Seventh Standard – Voting.** An affirmative vote of a majority of the members of the Zoning Board of Appeals is required to grant a dimensional (non-use variance). For a use variance, an affirmative vote of two-thirds of the members of the Board of Appeals is required.

Additional Terms or Conditions: _____

The Variance request is [approved/denied] based on the forgoing ZBA findings, pursuant to the following vote:

AYES: Members: _____

NAYS: Members: _____

Site Plan

Use the space below or attach separate pages to detail the following: property boundary lines, existing and proposed buildings, building elevations, existing and proposed roads and utilities, existing zoning, existing natural features, setback lines, vehicle egress and ingress, parking (if applicable), loading area (if applicable), landscaping, scale, who prepared drawing and the date prepared, and NORTH arrow. Additional information may be required by the zoning department.

NORTH

WEST

EAST

SOUTH

PREPARED BY _____ DATE _____

ZONING DISTRICT _____

**Pentwater Township Planning Commission
500 N. Hancock St,
Pentwater, Michigan 49449**

August 8, 2023

Chairperson Tony Monton called the in-person meeting to order at 6:01 pm. The Pledge of Allegiance was recited.

ROLL CALL

Terry Cluchey	Absent
Paula DeGregorio	Present
Heather Douglas	Present
Buz Graettinger	Present
Patrick Hooyman	Absent
Tony Monton	Present
Peter Zangara	Present

Keith Edwards, the Zoning Administrator, was present at the meeting.

APPROVAL OF AGENDA, MINUTES AND CHAIRPERSON'S REMARKS

Buz Graettinger moved to approve the agenda as presented, seconded by Peter Zangara. All ayes and the agenda was approved.

Heather Douglas made a motion to approve the minutes of the June 13, 2023 Regular Meeting as presented and Buz Graettinger seconded. All ayes and the minutes of the June 13, 2023 meeting were approved.

Buz Graettinger made a motion to approve the minutes of the July 11, 2023 Special Meeting as presented and Paula DeGregorio seconded. All ayes and the minutes of the July 11, 2023 Special Meeting were approved.

Chairperson Tony Monton requested if there was any conflict of interest to be identified in accordance with the items on the meeting agenda. No conflicts of interest were identified.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA - None

PUBLIC HEARINGS

A. Proposed Zoning Ordinance Amendment – Section 3.08 Accessory Buildings.

Chairperson Monton opened the public hearing at 6:07 pm for a Zoning Ordinance amendment to Section 3.08 to address the allowable size and height of Accessory Buildings for agricultural operations, multiple family developments, manufactured home parks and uses in non-residential districts and non-residential uses in residential districts.

No written comments were received prior to the meeting and no member of the audience spoke on the proposed amendment. Chairperson Monton closed the public hearing at 6:08 pm.

B. Proposed Zoning Ordinance Amendment – Section 18.08 Review Standards for Variances.

Chairperson Monton opened the public hearing at 6:08 pm for a Zoning Ordinance amendment to Section 18.08 to address the Review Standards for Variances.

No written comments were received prior to the meeting and no member of the audience spoke on the proposed amendment. Chairperson Monton closed the public hearing at 6:09 pm.

OLD BUSINESS

A. Proposed Zoning Ordinance Amendment – Section 3.08 Accessory Buildings. Discussion and Recommendation to the Township Board of Trustees.

During the 2019 Zoning Ordinance update, which was approved by the Township Board in 2020, an amendment to Section 3.08 inadvertently left out the full accompaniment of provisions for accessory buildings in commercial and multiple family Zoning districts, manufactured home parks, and those for agricultural purposes. Thus, those provisions are proposed to be reinserted in their original form back into the Zoning Ordinance.

Buz Graettinger moved to recommend that the Township Board trustees consider adoption of the proposed amendments as drafted by the Township Attorney. Peter Zangara seconded the motion. All Ayes and the motion to recommend adoption of the amendment by the Township Board was approved.

B. Proposed Zoning Ordinance Amendment – Section 18.08 Review Standards for Variances. Discussion and Recommendation to the Township Board of Trustees.

After working with the language of Section 18.08 of the Zoning Ordinance since December of 2020, the Zoning Board of Appeals (ZBA) requested that the existing language be reconsidered for amending in order to make the language less cumbersome and somewhat redundant. Thus, the Township attorney has drafted an amendment for consideration by the Planning Commission. The Planning Commission has asked the ZBA to review the proposed amendment, which they did, and have no proposed changes.

Motion by Terry Cluchey, seconded by Heather Douglas to recommend approval of the proposed language to the Township Board of Trustees. All Ayes and the motion to recommend approval to the Township Board was adopted.

NEW BUSINESS – Review of the Timeline for Completion of the Master Plan. Set date for Public Hearing.

The approximate timeline for completion of the Master Plan document is as follows:

- Township Board receipt of the Master Plan draft – June 26-30, 2023.
- Planning Commission special meeting for recommendation to Township Board – July 12, 2023.
- Township Board decision to approve distribution of the draft Master Plan – July 13, 2023.
- Distribution to adjacent municipalities, including 2 counties and other entities – July 14, 2023.
- Expiration of the 63 Day review period – September 15, 2023.
- Planning Commission, on August 8 meeting, sets date for public hearing of October 3, 2023.
- Planning Commission Public Hearing and adoption of final Master Plan document – anticipated October 3, 2023
- Township Board approval of final Master Plan document – anticipated October 11, 2023

The first schedule included a public hearing date of October 10. However, the Village Planning Commission requested a joint meeting on October 3 to hold the public hearing with the Township at the Park Place Event Center in Pentwater so that the final

adoption of the Master Plan could be consider by both the Village and Township in October of 2023.

Motion by Heather Douglas, second by Paula DeGregorio to schedule the public hearing for review of the Master Plan on October 3, 2023, to be held jointly with the Village of Pentwater at the Park Place Event Center at 6 pm. All Ayes, and the motion was approved.

DEPARTMENT COMMITTEE REPORTS

Keith Edwards Zoning Administrator and ZBA reports were accepted by the Planning Commission.

OTHER ITEMS FROM PLANNING COMMISSION MEMBERS

There was consensus among the Planning Commissioners to hold a special meeting for July 11, 2023 at 6 pm to discuss the draft Master Plan that was distributed at the meeting.

PUBLIC COMMENTS – None

ADJOURNMENT

Heather Douglas moved to adjourn the regular meeting at 7:10 pm. Peter Zangara seconded the motion. All ayes and the meeting was adjourned at 7:10 pm.

Respectfully submitted by,

Keith Edwards, Zoning Administrator

August 17, 2023

Approved by the Planning Commission

August 8, 2023

TOWNSHIP OF PENTWATER
COUNTY OF OCEANA, MICHIGAN

At a regular meeting of the Township Board of the Township of Pentwater, held at the Pentwater Township Hall, 500 N. Hancock Street, within the Township, on the ____ day of _____, 2025, at __:00 p.m.

PRESENT: Members: _____

ABSENT: Members: _____

The following ordinance was offered by Member _____ and seconded by Member _____:

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE TOWNSHIP ZONING ORDINANCE
[Zoning Board of Appeals and Variances]

THE TOWNSHIP OF PENTWATER ORDAINS:

Section 1. Section 18.08 - Review Standards for Variances is hereby amended to read in its entirety as follows:

Section 18.08 VARIANCES. In limited circumstances, the Zoning Board of Appeals may waive application of one or more zoning ordinance provisions by granting a "variance" from such provision(s) according to this Section so that the spirit of this Ordinance is observed, public safety secured, and substantial justice done.

A. Dimensional Variances. A dimensional or non-use variance is a variance concerned with dimensional regulations such as area, height, setback, lot coverage, or similar characteristics of a parcel, building or structure that do not affect the fundamental type of building or use permitted. A dimensional variance may be granted only when all of the following conditions are found to be met:

1. Strict compliance with the Ordinance would cause practical difficulties which would either (1) prevent improvement of the property in a manner which is reasonable and customary and consistent with other properties in the area, or (2) result in significant

or unjustified expense, destruction or demolition of attractive features of the property absent the variance, or similar reasons.

2. Relief would not be a substantial detriment to adjacent property or change the essential character of the area and would not materially impair the purposes of the Ordinance or the public interest.
3. The practical difficulty complained of was not created by or a result of an affirmative action of the applicant.
4. The variance requested addresses some extraordinary circumstance or condition applying to the property itself, such as:
 - a. Exceptional narrowness, shallowness or shape of a specific property which existed on the effective date of this chapter;
 - b. Exceptional topographic conditions;
 - c. The presence of unbuildable areas such as wetlands or a floodplain;
 - d. Conditions caused by the use or development of an immediately adjoining property; or
 - e. Any other physical situation on the land, building or structure deemed by the Zoning Board of Appeals to be extraordinary.
5. The variance requested must be the minimum necessary to address the practical difficulty complained of. If the Zoning Board of Appeals finds that a variance is justified, but that the extent of the variance requested is greater than necessary to address the practical difficulty, the Zoning Board of Appeals may approve a lesser variance than applied for.

B. Use Variances. A use variance is a request for permission for a use of land which the Zoning Ordinance would otherwise prohibit for the property in question. A use variance may be granted only in cases where there is reasonable evidence in the official record of an "unnecessary hardship" to the applicant if the use requested is not permitted and if all of the following conditions are met:

1. The applicant has demonstrated that the building, structure or land cannot yield a reasonable return if required to be used for any conforming use allowed in the zoning district in which it is located.
2. The proposed use would not cause a substantial detriment to adjacent property or change the essential character of the area.

3. The unnecessary hardship was caused by extraordinary circumstances or conditions applying to the property itself that do not generally apply to other properties or uses in the area within the same zoning district. An applicant's economic hardship or potential for financial profit shall not be grounds for the granting of a use variance.
 4. The unnecessary hardship complained of (i.e. inability to use the property for any conforming use) was not created by or a result of an affirmative action of the applicant.
 5. The variance requested must be the minimum necessary to address the unnecessary hardship complained of. If the Zoning Board of Appeals finds that a variance is justified, but that the extent of the variance requested is greater than necessary to address the unnecessary hardship, the Zoning Board of Appeals may approve a lesser variance than applied for.
 6. The Zoning Board of Appeals may include terms and conditions and requirements in the granting of a land use variance, for the purpose of carrying out the intent and purposes of this Ordinance and for the protection or advancement of the public interest.
- C. Voting. An affirmative vote of a majority of the members of the Zoning Board of Appeals is required to grant a dimensional (non-use variance). For a use variance, an affirmative vote of two-thirds of the members of the Board of Appeals is required. In approving a variance, the Zoning Board of Appeals may include in its ruling such terms and conditions as the Zoning Board of Appeals may deem to be reasonably necessary to carry out the intent and purposes of this Ordinance and to protect and advance the public interest, including the interests of neighboring property owners.

Section 2. **Effective Date.** This ordinance shall become effective seven (7) days after its publication or seven (7) days after the publication of a summary of its provisions in a local newspaper of general circulation in the Township.

AYES: Members: _____

NAYS: Members: _____

ORDINANCE DECLARED ADOPTED.

Maureen Murphy, Township Clerk
Township of Pentwater

STATE OF MICHIGAN)
) ss.
COUNTY OF OCEANA)

I hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the Township Board of the Township of Pentwater at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

Maureen Murphy, Township Clerk
Township of Pentwater

nb(f)

MEMORANDUM

To: Pentwater Township Board of Trustees

From: Keith Edwards, Zoning Administrator

Date: May 12, 2025

Subject: Proposed Zoning Ordinance Regulation of Retaining Walls
Zoning Ordinance Amendment to add Section 3.38 – Retaining Walls

Introduction

The issue of aesthetic considerations for fences and retaining walls came from the public comments of Barbara Brown who resides at 5757 W. Longbridge Rd., next to a new home at 5753 W. Longbridge Rd. in the fall of 2023. Ms. Brown disapproves of the steel materials used to retain the soil around her neighbor's home, which was required by the Building Department during construction as this home is really a 2-story home facing Longbridge Road with a basement garage. Staff will provide photographs provided by Ms. Brown at the Township Board meeting for context.

The Planning Commission has been discussing the issue of a possible Currently, a Zoning Ordinance amendment since February of 2024. and the discussion has now turned toward looking at private property grade changes and the use of retaining walls.

Research conducted by Staff and presented to Planning Commission from other communities changed the discussion from considering aesthetic qualities of retaining walls, to public safety concerns regarding their placement, ability to guard against public dangers, and the desire to require that a Building Permit be required for their construction.

After considerable discussion, the Planning Commission directed me to request that the Township Attorney draft a Zoning Ordinance amendment for consideration at a public hearing.

Public Hearing

At the public hearing on December 10, 2024, based on comments offered by Planning Commissioners, I requested a revision from the Township Attorney to the draft of the proposed Zoning Ordinance amendment for retaining walls.

The Planning Commission has now reviewed two draft Zoning Ordinance Amendments to create a new section within the Zoning Ordinance called Section 3.38. Subsequently, some edits to the amendment drafted by the Township Attorney were agreed upon.

Please find attached to this memorandum the proposed Zoning Ordinance Amendment to provide a definition of "Retaining Wall" and regulations regarding retaining walls to be added as Section 3.38 of Chapter 3 – General Provisions as prepared by the Township Attorney.

Recommendation

At this time, Staff recommends the Township Board of Trustees consider the amendment to create Section 3.38 – Retaining Wall for approval or return the proposed amendment to the Planning Commission with comments for further discussion.

**Pentwater Township Planning Commission
500 N. Hancock St,
Pentwater, Michigan 49449**

February 11, 2025

Chairperson Tony Monton called the in-person meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ROLL CALL

Terry Cluchey	Present
Paula DeGregorio	Present
Heather Douglas	Present
Buz Graettinger	Absent
Patrick Hooyman	Absent
Tony Monton	Present
Peter Zangara	Absent

Keith Edwards, the Zoning Administrator, was present at the meeting.

APPROVAL OF AGENDA, MINUTES AND CHAIRPERSON'S REMARKS

Terry Cluchey moved to approve the agenda as presented, seconded by Heather Douglas. All ayes and the agenda was approved.

Heather Douglas made a motion to approve the minutes of the December 10, 2024 Regular Meeting as presented and Terry Cluchey seconded. All ayes and the minutes of the December 10, 2024 meeting were approved.

Chairperson Tony Monton asked if there was any conflict of interest to be identified in accordance with the items on the meeting agenda. No conflicts of interest were identified.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA – None

PUBLIC HEARINGS - None

OLD BUSINESS

A. Proposed Zoning Ordinance Amendment – Amendment to definitions to add “Retaining Wall” and a new Section 3.38, Retaining Walls.

During review of the proposed Zoning Ordinance amendment for retaining walls, Planning Commissioners as revised by the Township Attorney, The Planning Commission reviewed the draft amendment and suggestions by Staff in the memorandum dated February 7, 2025. The proposed changes to the revised amendment are as follows in Paragraph B of Section 3.38:

B. All retaining walls employed or constructed to create a change in elevation of thirty inches

(30”) or more from the lower final grade to the higher final grade and which are located in the

following places upon the same property shall be affixed with a fence or railing that extends at

least thirty-six inches (36”) in height from the higher final grade and otherwise complies with

Section 3.11 of the Zoning Ordinance:

1. Within ~~50~~ ten (10) feet of a dwelling;
2. Within ~~25~~ ten (10) feet of a deck, patio, porch, sidewalk, or walking path;
3. When a dwelling, deck, patio, porch, sidewalk or walking path is ~~W~~within ~~50~~ ten (10) feet of a body of water;
4. ~~Between a dwelling and the shoreline of a body of water when the dwelling is located on a parcel abutting a body of water.~~ Within six (6) feet of an accessory building.

Motion by Cluchey, second by Douglas, to recommend the revised Zoning Ordinance Amendment for Retaining Walls be considered for approval by the Township Board of Trustees with the changes proposed by Staff at tonight's meeting. All Ayes, and the motion was approved.

B. Proposed Zoning Ordinance Amendment – Section 3.29 – Keeping of Animals.

Planning Commissioners reviewed a revised Zoning Ordinance amendment as drafted by the Township Attorney to modernize Section 3.29 – Keeping of Animals in light of a recent complaint and consultation with the Township Attorney.

The Planning Commission rejected the proposed amendment based on Staff's memorandum dated February 2025 and discussion at the meeting, including the overly complex drafting of the regulations based on the miniscule number of properties keeping animals within the community today. Thus, the Planning Commission seeks simpler regulations for the keeping of animals, distinguishing between animals kept for personal use (i.e. pets or hobby animals) vs a commercial farm operation, where commercial farms are subject to the Right-to-Farm Act and Generally Accepted Agricultural Management Practices (GAAMPS).

The consensus of the Planning Commission was to postpone a recommendation to the Township Board to afford Staff and the Township Attorney to draft revised regulations for consideration at a future meeting.

C. Proposed Zoning Ordinance Amendment to Section 3.11 – Fences.

Pentwater Township Property Owners Ed and Susan Phelan provided a written request to amend Section 3.11, Paragraph B to allow fences that are located in the front or rear yard of a waterfront property to be 4 ft. tall rather than 3 ft. tall to contain small children and pets.

Planning Commissioners requested that Staff research other area communities' Zoning Ordinance regulations to get an idea for their fence regulations and report back at the February meeting. Staff presented the findings of the research as written in the memorandum dated February 7, 2025.

Heather Douglas moved to schedule a public hearing on a Zoning Ordinance amendment to be drafted by the Township Attorney for Section 3.11 of the Zoning Ordinance to allow fences in the front or rear yard of a waterfront property to be 4 feet tall, using Staff's memorandum as guidance. Paula DeGregorio seconded the motion. All ayes and the motion was approved.

NEW BUSINESS

A. Application for changing the Zoning Map. Jeff Wrisley – Parcel ID No. 64-001-013-100-02. 56th Avenue (north of Oceana Dr and Park Street) north of Hammett Road – Review of Engineer's Proposal.

On December 10, 2024, Planning Commissioners passed a motion to request a proposal from the Township Engineer, Fleis & Vandenbrink provide a report on the conditions of 56th Avenue and its ability to support the proposed additional traffic if the 750 ft. portion of the subject property were rezoned from RR, Rural Residential to R-1, Single Family Residential.

The proposal received was reviewed by Planning Commissioners and found to adequately address the concerns expressed at the public hearing regarding the proposed Zoning Map change.

At this time, however, the applicant, Jeff Wrisley, has withdrawn his application for changing the Zoning Map of the subject property from RR, Rural Residential to R-1, Single Family Residential.

No further action is required of the Planning Commission at this time.

B. Consideration for a Special Meeting in March for review of a Special Land Use Request for the proposed Village well site at 6607 Ridge Road – Parcel No. 64-001-022-400-18.

Moved by Terry Cluchey, seconded by Heather Douglas to move the regularly scheduled Planning Commission meeting from April 8 to April 15, 2025 and to hold the required public hearing for this Special Land Use on April 15, 2025. All ayes, and the motion was approved.

DEPARTMENT COMMITTEE REPORTS

Keith Edwards' Zoning Administrator and ZBA reports were accepted by the Planning Commission.

OTHER ITEMS FROM PLANNING COMMISSION MEMBERS - None

PUBLIC COMMENTS – None

ADJOURNMENT

Heather Douglas moved to adjourn the regular meeting at 7:47 pm. Paula DeGregorio seconded the motion. All ayes and the meeting was adjourned at 7:47 pm.

Respectfully submitted by,

Keith Edwards, Zoning Administrator

February 18, 2025

Approved by the Planning Commission

April 15, 2025

TOWNSHIP OF PENTWATER
COUNTY OF OCEANA, MICHIGAN

At a regular meeting of the Township Board of the Township of Pentwater, held at the Pentwater Township Hall, 500 Hancock Street, Pentwater, MI within the Township, on the ____ day of _____, 2025, at 6:00 p.m.

PRESENT: Members: _____

ABSENT: Members: _____

The following ordinance was offered by Member _____ and seconded by Member _____:

ORDINANCE NO. _____

**AN ORDINANCE TO AMEND THE PENTWATER TOWNSHIP ZONING
ORDINANCE**

THE TOWNSHIP OF PENTWATER ORDAINS:

Section 1. Amendment to the Pentwater Township Zoning Ordinance. Section 2.18 of the Pentwater Township Zoning Ordinance, titled "Definitions – R," is hereby amended to add the following definition in alphabetical order:

RETAINING WALL

A structure that is designed to withstand lateral pressure from soil or earth and hold such soil or earth in place when there is a desired change in ground elevation that exceeds the angle of repose of the soil or earth being held.

Section 2. Addition to the Pentwater Township Zoning Ordinance. A new Section, titled "Retaining Walls," is hereby added to the Pentwater Township Zoning Ordinance as Section 3.38 and reads in its entirety as follows:

SECTION 3.38 RETAINING WALLS

A. All retaining walls must be set back from adjacent property lines by the distances required in their respective District setback, height, area, and lot dimension requirements, as set forth in each District's Site Development Requirements section.

B. All retaining walls employed or constructed to create a change in elevation of thirty inches (30") or more from the lower final grade to the higher final grade and which are located in the following places upon the same property shall be affixed with a fence or railing that extends at least thirty-six inches (36") in height from the higher final grade and otherwise complies with Section 3.11 of the Zoning Ordinance:

1. Within ten (10) feet of a dwelling;
2. Within ten (10) feet of a deck, patio, porch, sidewalk, or walking path;
3. When a dwelling, deck, patio, porch, sidewalk or walking path is within ten (10) feet of a body of water;
4. Within six (6) feet of an accessory building.

C. No retaining wall may be constructed in the Township without a zoning permit issued by the Township Zoning Administrator subject to the requirements of Section 19.07. The retaining wall shall comply with all applicable building, electrical, plumbing, fire, energy and other similar codes which are or may be adopted by the Township, and which applicable federal or state standards or regulations for construction. Appropriate evidence of compliance with such standards or regulations shall be provided to the Zoning Administrator. The Zoning Administrator shall issue a zoning permit for construction of a retaining wall if it meets all requirements.

Section 3. Publication. A true copy of a summary of this Ordinance shall be published in the *Oceana's Herald-Journal*, a newspaper of general circulation within the boundaries of the

Township qualified under state law to publish legal notices within thirty (30) days after the adoption of the Ordinance by the Township. This Ordinance shall be recorded in the minutes of the Township Board of the meeting at which this Ordinance was adopted and, in addition, shall be recorded in the Ordinance Book of the Township.

Section 4. Effective Date and Repealer. This Ordinance shall become effective thirty days after its publication or thirty days after the publication of a summary of its provisions in a newspaper of general circulation. All Ordinances or parts of ordinances in conflict herewith are hereby repealed.

AYES: Members: _____

NAYS: Members: _____

ABSTAIN: Members: _____

ORDINANCE DECLARED ADOPTED.

Maureen Murphy, Township Clerk
Township of Pentwater

STATE OF MICHIGAN)
) ss.
COUNTY OF OCEANA)

I hereby certify that the foregoing is a true and complete copy of the Ordinance adopted by the Township Board of the Township of Pentwater at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

I hereby certify pursuant to MCL 41.184 that Township Ordinance No. 25-____ or a summary thereof was published in the *Oceana's Herald-Journal* on _____, 2025.

Dated: _____, 2025

Maureen Murphy, Township Clerk
Township of Pentwater

**INTERGOVERNMENTAL AGREEMENT FOR THE
CONTRIBUTION OF FUNDS FOR DREDGING PROJECT**

THIS Intergovernmental Agreement for the Contribution of Funds for Dredging Project (the "Agreement") is made and entered into as of this ___ day of _____, 2025, by and between the VILLAGE OF PENTWATER, a Michigan general law village located in Oceana County, Michigan, whose offices are located at 65 S. Hancock Street, P.O. Box 422, Pentwater, Michigan 49449 (hereinafter, the "Village"), and the TOWNSHIP OF PENTWATER, a Michigan general law township located in Oceana County, Michigan, whose offices are located at 500 N. Hancock Street, P.O. Box 512, Pentwater, Michigan 49449 (hereinafter, "Township").

RECITALS

WHEREAS, Pentwater Lake serves as an important Habor of Refuge and supports charter fishing and recreational navigation interests for both the Village and Township residents; and

WHEREAS, the Pentwater Lake and Lake Michigan are connected by a shallow draft navigable channel with more than 4,000 feet of maintained piers and revetments (the "channel"); and

WHEREAS, the channel and adjacent waterways require dredging to remain safely navigable and passable by marine vessels; and

WHEREAS, the Village intends to commission a dredging project to dredge the channel in order to facilitate the safe and effective travel of marine vessels (the "Dredging Project"); and

WHEREAS, the Township has agreed to contribute the sum of \$15,000.00 towards the costs of the Dredging Project to support the Village's efforts; and

WHEREAS, the Village and Township have the authority to enter into this Agreement as authorized under the provisions of Act 35 of the Public Acts of Michigan of 1951, as amended, and Act 7 of the Public Acts of 1967, as amended, to maintain waterways and promote safe navigation within their jurisdictional boundaries.

NOW THEREFORE, in consideration of the foregoing, the parties agree as follows:

1. Township's Financial Contribution. The Township hereby agrees to contribute the sum of Fifteen Thousand Dollars (\$15,000.00) towards the Village's Dredging Project. The Township's contribution shall be payable to the Village within thirty (30) days of the Effective Date of this Agreement.

2. Village's Dredging Project Obligations. The Village shall be solely responsible for the planning, management, and completion of the Dredging Project, in accordance with all applicable federal, state, and local laws and regulations. The Village shall provide the Township with a final report upon the Dredging Project's completion.

3. Term of Agreement. This Agreement shall commence on the Effective Date and shall continue until the completion of the Dredging Project, unless earlier terminated as provided herein.

4. Termination. Either party may terminate this Agreement for cause upon thirty (30) days' written notice to the other party, specifying the nature of the breach, provided that the breaching party has not cured such breach within the thirty (30) day notice period. In the event of termination, the Village shall refund to the Township any unused portion of the Township's financial contribution, prorated based on the progress of the Dredging Project at the time of termination.

5. Indemnification. The Village shall indemnify, defend, and hold harmless the Township, its officers, officials, employees, and agents from and against any and all claims, losses, liabilities, damages costs, and expenses arising out of or related to the Dredging Project, except to the extent caused by the negligence or willful misconduct of the Township.

6. Liability. The Township's liability under this Agreement shall be limited to its financial contribution as set forth in Section 1, and the Township shall not be liable for any additional costs, damages, or liabilities arising out of the Dredging Project except by subsequent agreements or amendments to this Agreement.

7. Authority to Execute. The parties have authorized their respective chief executive officers (the Township Supervisor and Village President) and clerks to execute this Agreement in accordance with Act 35 and Act 7.

8. Miscellaneous. This Agreement contains the entire agreement between the parties with respect to the Dredging Project and it supersedes any prior oral or written understanding or agreements. This Agreement shall not be assigned by either party except by written consent of both parties. Venue and jurisdiction regarding any action regarding this Agreement or the subject matter thereof shall lie in Oceana County, Michigan, and the Agreement shall be construed in accordance with the laws of the State of Michigan. This Agreement shall not be construed to restrict or limit the authority of either party in performing any official power or duty as authorized by law. By signing this Agreement, neither party waives its governmental immunity nor any defenses available to it or its elected or appointed officials, officers, employees, agents, or volunteers under Michigan law. This Agreement shall not confer any rights or remedies upon any third party other than the parties in this Agreement and their respective successors and assigns. If any provision of this Agreement is declared invalid or unenforceable, it shall be ineffective only to the extent of such invalidity without invalidating the remainder of such provisions or the remaining provisions of this Agreement, and the other provisions hereof shall be liberally construed to effectuate the purpose and intent of this Agreement. All of the covenants and provisions of this Agreement and any amendments thereto shall extend and be binding upon the respective successors, legal representatives, officers, officials, employees, independent contractors, agents, and volunteers of the parties. No provisions of this Agreement shall be amended except by written amendment signed by the authorized representatives of both parties.

IN WITNESS WHEREOF, the parties have each caused this Agreement to be executed by their respective, duly authorized individuals.

VILLAGE OF PENTWATER:

By:

Mary Marshall
Its: President

By:

Rande S. Listerman
Its: Clerk

TOWNSHIP OF PENTWATER:

By:

Lynne Cavazos
Its: Supervisor

By:

Maureen Murphy
Its: Clerk

nb (h)

Royal Green Const. Inc.

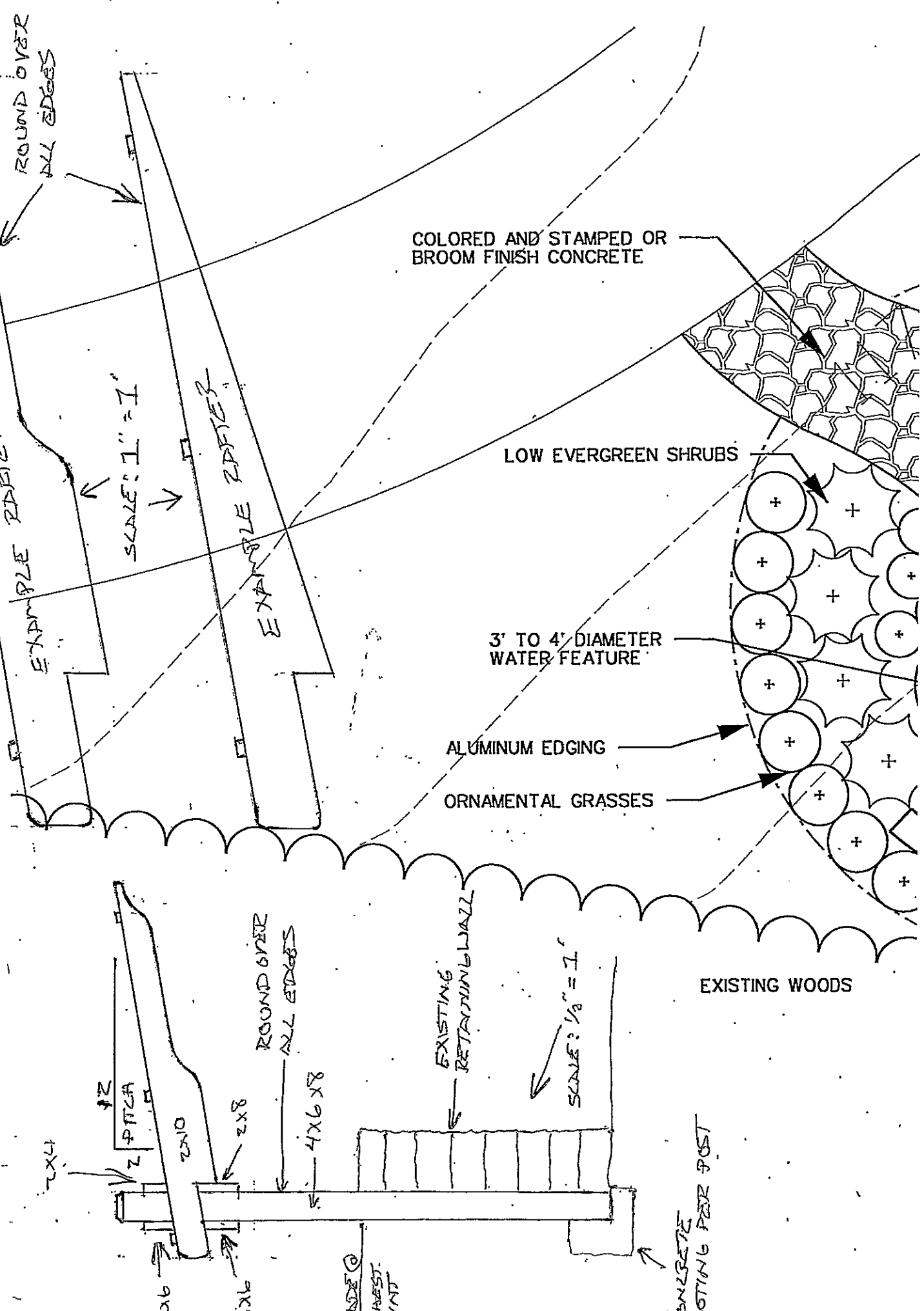
435251

INVOICE		ESTIMENT	
SOLD TO Pentwater Township		SHIP TO For Persele	
ADDRESS Cemetery		ADDRESS	
CITY, STATE, ZIP		CITY, STATE, ZIP	
CUSTOMER ORDER NO.	SOLD BY	TERMS	F.O.B.
			DATE 6-10-25

ORDERED	SHIPPED	DESCRIPTION	PRICE	UNIT	AMOUNT
		feeder			
		with pine 4x6 posts			
2x10"		22-8 FT. r.f.ers			
		5-8 FT 4x6 post			
2x6"		8-8 FT carriers			
		materials	3,500.00		
		Labor	3,800.00		
		TOTAL	7,300.00		

20-00000 0040

00-15



2x10x8
 S- 83.72
 C- 80.00

REGARDE TO CREATE
 MOVE LEVEL AREA

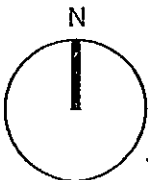
SEGMENTAL BLOCK WALL
 LOW AND BUILT INTO HILL

PERGOLA

EXISTING WOODS

(3) BENCHES

120



SITE LAYOUT PLAN

1/4"=1'-0" 0 4'

NOT FOR CONSTRUCTION

progressive

1331 4 Mile Rd N.E., Grand Rapids, MI 49535-6116
 361.2664 OFFICE 616.361.1453 FAX
 www.progressive.net

CEMETERY AREA OF RESPITE

PENTWATER TOWNSHIP

8060 US-31 BUSINESS ROUTE
 PENTWATER, MI 49449

FILE NO 61536005
 DRAWN BY CHH
 JC/ENG BY CHH
 CHECKED BY
 PROJECT MGR CHH
 ISSUANCE
 DATE

SITE LAYOUT PLAN

C103