



PENTWATER TOWNSHIP BOARD

AGENDA PACKET

REGULAR BOARD MEETING

July 9, 2025 – 6:00 PM

Lynne Cavazos, Supervisor
Heather A. Douglas, Treasurer
Maureen H Murphy, Clerk

Mike Flynn, Trustee
Dean Holub, Trustee

PENTWATER TOWNSHIP BOARD MEETING
Regular Meeting

July 9, 2025, at 6:00 p.m.
Pentwater Township Hall
500 N. Hancock Street, Pentwater, MI 49449

Join Zoom Meeting
<https://us02web.zoom.us/j/86141326636?pwd=S2h88Zt71MqBI1j9ucIUVSHUgB1PSU.1>
Meeting ID: 861 4132 6636
Passcode: 446835
Dial by your location
+1 312 626 6799 US (Chicago)

AGENDA

1. Call to Order/Pledge
2. Roll Call
3. Consent Agenda – Review & Action
 - a. Minutes of June 11, 2025
 - b. Correspondence: None
 - c. Monthly Budget Reports for General Fund, Cemetery and Fire Department
 - d. Payment of Bills
(Consent Agenda contains all routine items of business on which no disagreement or debate is anticipated. Upon the request of any board member, an item shall be removed from the consent agenda and placed on the regular agenda under New Business)
4. Meeting Agenda - Review & Action
5. Public Comment on Agenda Items (Three (3) minutes maximum)
6. Supervisor's Report
7. Clerks' Report
8. Treasurer's Report
9. Library Board Packet
10. Fire Department Minutes
11. Recreation Report
12. Reports
 - a. Zoning Administrator
 - b. Assessor
 - c. Cemetery Sexton
 - d. Transfer Station

13. Unfinished Business

- a. None

14. New Business

- a. Review & Action: Rescind Approval of Intergovernmental Agreement for the Contribution of Funds for Pentwater Channel Dredging Project.
- b. Review & Action: Resolution authorizing COVE to apply for Short Term Special Usage of Business 31 on August 2, 2025.
- c. Review & Action: Approval of Quote - Rieth-Riley Construction Company for paving at Pentwater Township Cemetery.
- d. Review & Action: Designation of Dean Holub as Designee for Clerk and Treasurer
- e. Review & Action: Recommendation for Second Alternate Position on ZBA (Zoning Board of Appeals.)
- f. Review & Action: Recommendation for Recording Secretary for PC ((Planning Commission) and ZBA (Zoning Board of Appeals.)
- g. Review & Action: Resolution to Impose a Property Tax Administration Fee

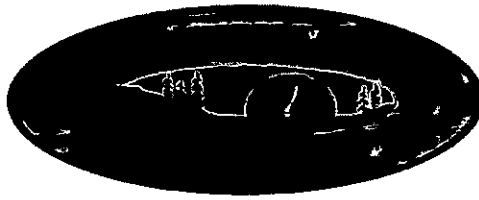
15. Public Comments (Three - 3 minutes maximum)

16. Other Items from Board Members

17. Adjournment

Public Participation at Board of Trustee Meetings

1. When addressing the Board, please state your name and address and direct all questions and comments to the Chairperson.
2. We ask that you show common courtesy, display respect for all participants, and refrain from any personal attacks.
3. You may address the Board on any agenda item under the PUBLIC COMMENTS ON AGENDA ITEMS ONLY. Please limit your comments to three (3) minutes.
4. You may address the Board on any matter that falls within the Board's jurisdiction under the PUBLIC COMMENTS PORTION OF THE AGENDA (maximum three minutes).
5. If you would like to meet with any Board or staff member following the meeting, please make your wishes known.
6. The public, press and/or legal stenographers are permitted to record the proceedings – either video or audio – so long as it does not interfere with the meeting.



A General Law Township

Pentwater Township Regular Board Meeting

Consent Agenda Items

July 9, 2025

- Prior Meeting Minutes:
 - Township Regular Board Meeting – June 11, 2025
- Correspondence: None
- Financial Reports for Period 6/01/25 thru 6/30/25
 - Claims/Bills as follows:
 - Township: \$14,809.76
 - Cemetery: \$48.33
 - Sewer: \$2,966.64
 - Fire: \$10,041.51
 - Payroll as follows:
 - Township/Cem/Sewer: \$30,951.97
 - Fire: \$46.12

PENTWATER TOWNSHIP BOARD
PENTWATER COMMUNITY HALL
500 N. HANCOCK STREET, PENTWATER, MI 49449

Regular Board Meeting

Draft Minutes

11 June 2025

ZOOM Available for Audience

Supervisor Cavazos called the Regular Board Meeting to order at 6:00 PM

Members Present: Cavazos, Flynn, Holub, Douglas, Murphy

Members Absent: None

Staff Present: Keith Edwards, Zoning Administrator & Ordinance Enforcement Officer

Others Present:

Paula DeGregorio, Tom Roose, Len Hilton, Dave Spitler, Valarie McHugh

Present via Zoom: Jean Russell

CALL TO ORDER

ROLL CALL

Moved by Flynn and seconded by Murphy to accept the Consent Agenda as presented.

**CONSENT AGENDA
- Review & Action**

1. Prior Meeting Minutes:

a. Township Regular Board Meeting – May 14, 2025

2. Correspondence: None

3. Financial Reports for Period 5/1/25 thru 5/31/25

a. Claims/Bills as follows:

i. Township: \$10,686

ii. Road: \$646

iii. Cemetery: \$4,371

iv. Sewer: \$13,061

v. Fire: \$147,818

b. Payroll as follows:

i. Township/Road/Cem/Sewer: \$46,049 (three bi-weekly payrolls in May)

ii. Fire: \$919

Roll call vote:

Yes: Cavazos, Murphy, Douglas, Flynn, Holub

No: None

Motion Carried	
None	PUBLIC COMMENTS
Supervisor Cavazos communicated the following: 1. Flagpole for the Township Office The new Pentwater Township Flagpole and flag are now in front of the Township office. The Flagpole was put in place by Tom Roose, Township residents, as was the specially designed base and spotlight. We so appreciate the design and installation of the pole and base by Tom Roose. 2. Friends of the Pentwater Township Cemetery Save the date for two upcoming events at the Pentwater Township Cemetery! (1) Fall Cemetery Tours – Theme: Maritime Memories • Saturday, September 27, 2025: 2 tours available - 11:00 AM and 1:00 PM • Sunday, September 28, 2025: 2 tours available – 1:00 PM and 2:00 PM (2) Wreaths Across America – National Event across the United States • Saturday, December 13, 2025: Event will be at NOON regardless of weather	SUPERVISOR'S REPORT
Clerk Murphy communicated the following: • Reminder that Township Hall will be closed next Thursday, June 19th in observance of the Federal Holiday Juneteenth which commemorates the ending of slavery in the United States. • We just received notice from our Auditor that our annual Audit will take place the last week of July. So, as official record keeper for the Township, I have quite a long list of records to prepare for this annual event. That is why my office is in disarray. So, when you walk by don't look just grab a piece of candy. Glenn, Lynne and Heather are always a big help in preparing for the Audit so it isn't as daunting as it seems. • I received notification from the Bureau of Elections that I have 6 hours of online training to complete by the end of the year in order to keep my accreditation as an Election Administrator. The training involves a voter registration module and election security module, which is not available until September. • The Township has two positions open for Alternates to the Zoning Board of Appeals. If anyone is interested, I have a job description and application in my office. • If you did not receive an email from the Village to take their Strategic Plan SWOT survey, with SWOT standing for Strengths Weaknesses, Opportunities, and Threats, you can visit the Village website and read more about their Strategic Planning and take their Survey. • Heather designed really cool stickers for the Township, and hopefully you saw them on your way in. They were the hit of the Township table along with	CLERK'S REPORT

• Cemetery fee schedule at the library open house this past Monday. We were able to purchase the stickers with reward points.	
See Board Packet	TREASURER'S REPORT
The following reports were received and placed on file: • Library • Fire Department • Recreation	OTHER DEPARTMENTAL REPORTS Library, Fire Department and Recreation
The following Staff reports were received and placed on file: • Deputy Supervisor, Zoning Administrator & Ordinance Enforcement Officer • Assessor • Cemetery • Transfer Station	STAFF REPORTS Zoning, Assessing, Cemetery, Transfer Station
None	OLD BUSINESS
Motion by Holub, second by Douglas to support/approve the Transfer Station & Recycling Center Free Day date, Leaf and Brush dates for November, and Winter Recycle dates (November 2025 - March 2026). Roll call vote: Yes: Cavazos, Murphy, Douglas, Flynn, Holub No: None Motion: Carries	NEW BUSINESS a) Transfer Station & Recycling Center – Key Dates
This agenda item was an informational update to The Board and meeting attendees regarding items that are no longer accepted at the Oceana County Transfer Station, and to discuss several alternative means of disposal. Items no longer accepted: • Liquids of any kind • Batteries • Electronic equipment The Oceana Conservation District hosts an annual Household & Hazardous Waste collection day at the Hart Department of Public Works. This year's event is scheduled for August 16th from 9am to 1pm and will accept all the above items with exception of latex paint. The Pentwater School will also accept electronic equipment. They should be contacted directly for more information.	NEW BUSINESS b) Oceana County Transfer Station – Acceptable Materials Update
Motion by Douglas, second by Murphy to approve MTA Annual Dues Payment of \$4,460.10, and Contribution to Legal Fund of \$133.80. Total: \$4,593.90 Roll call vote: Yes: Cavazos, Murphy, Douglas, Flynn, Holub No: None Motion: Carries	NEW BUSINESS c) MTA Annual Dues & Legal Fund
Motion by Cavazos, second by Douglas to approval the purchase of a replacement Flow Meter for Township North Sanitary Sewer System at a cost of \$6,375.00	NEW BUSINESS d) Sanitary Sewer System Flow

	Meter Purchase
Motion by Douglas, second by Murphy to approve amendments to <u>Section 18.08 VARIANCES</u> of the Township Zoning Ordinance as recommended by the Zoning Administrator and Planning Commission. These amendments are documented in ORDINANCE NO. 2025-04 and are included in the June 2025 meeting packet. Roll call vote: Yes: Cavazos, Murphy, Douglas, Flynn, Holub No: None Motion: Carries	NEW BUSINESS e) Amendments to Township Zoning Ordinance - Variances
Motion by Holub, second by Flynn to approve amendments to <u>Section 3.38 RETAINING WALLS</u> of the Township Zoning Ordinance as recommended by the Zoning Administrator and Planning Commission. These amendments are documented in ORDINANCE NO. 2025-05 and are included in the June 2025 meeting packet. Roll call vote: Yes: Cavazos, Murphy, Douglas, Flynn, Holub No: None Motion: Carries	NEW BUSINESS f) Amendments to Township Zoning Ordinance – Retaining Walls
Motion by Cavazos, second by Holub to approve an Intergovernmental Agreement with the Village of Pentwater for Township Contribution of Funds in the amount of \$15,000 for the Pentwater Channel Dredging Project. Proposed agreement is included in the meeting packet. Roll call vote: Yes: Cavazos, Murphy, Douglas, Flynn, Holub No: None Motion: Carries	NEW BUSINESS g) Intergovernmental Agreement regarding Channel Dredging Project
Motion by Douglas, second by Murphy to approve a bid from Royal Green Construction Incorporated in the amount of \$7,300 for the construction of a pergola at the Pentwater Township Cemetery. Roll call vote: Yes: Cavazos, Murphy, Douglas, Flynn, Holub No: None Motion: Carries	NEW BUSINESS h) Cemetery – Bid for Construction of a Pergola
Motion by Cavazos, second by Murphy to reaffirm adoption of Ordinance Numbers 2025-01, 2025-02, and 2025-03. These were previously adopted at the May 14, 2025 Board Meeting but require re-affirmation of adoption due to these ordinances not appearing in the local newspaper prior to today's meeting. Roll call vote: Yes: Cavazos, Flynn, Holub, Murphy, Douglas No: None Motion: Carries	NEW BUSINESS i) Reaffirmation of adoption of Ordinance Numbers 2025-01, 2025-02, & 2025-03
None	PUBLIC COMMENTS

None	OTHER ITEMS FROM BOARD MEMBERS
Moved by Holub, seconded by Flynn to adjourn the meeting at 7:22 PM. Motion carried via voice vote.	ADJOURNMENT
Maureen Murphy, Township Clerk Date	Notes taken by Clerk Murphy & formalized by Deputy Clerk Beavis

PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	2025-26		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	06/30/2025	NORMAL (ABNORMAL)	MONTH 06/30/2025	INCREASE (DECREASE)	BALANCE	% BDGT USED
Fund 101 - GENERAL FUND									
Revenues									
Dept 000									
101-000-400.000	FROM PREV YEAR END	34,152.00		0.00		0.00		34,152.00	0.00
101-000-402.000	CURRENT REAL PROPERTY	359,667.00		0.00		0.00		359,667.00	0.00
101-000-405.001	ADMIN FEE LAND BANK	0.00		0.00		0.00		0.00	0.00
101-000-411.000	DELINQUENT REAL PROP TAX,	0.00		18,438.46		18,438.46		(18,438.46)	100.00
101-000-429.000	COMM FOREST TAX	34.00		0.00		0.00		34.00	0.00
101-000-432.000	STATE PMT IN LIEU OF TAX (PILT)	0.00		0.00		0.00		0.00	0.00
101-000-434.000	TRAILER PARK TAX	220.00		0.00		0.00		220.00	0.00
101-000-442.000	HOMESTEAD DENIALS	0.00		706.67		0.00		(706.67)	100.00
101-000-445.000	PENALTY & INTEREST TAXES	0.00		0.00		0.00		0.00	0.00
101-000-447.000	TAX ADMINISTRATION FEE	98,000.00		0.00		0.00		98,000.00	0.00
101-000-447.001	DELINQUENT TAX ADMIN FEE	0.00		0.00		0.00		0.00	0.00
101-000-449.000	SET REIMBURSEMENT	7,200.00		0.00		0.00		7,200.00	0.00
101-000-477.000	FRANCHISE FEES (CHARTER COMM)	8,000.00		1,494.78		0.00		6,505.22	18.68
101-000-479.000	ZONING PERMIT FEES	1,750.00		640.00		160.00		1,110.00	36.57
101-000-481.000	PLANNING COMMISSION REVIEW FEES	1,500.00		0.00		0.00		1,500.00	0.00
101-000-541.001	TSRC STATE GRANT	0.00		79,221.26		0.00		(79,221.26)	100.00
101-000-549.000	ELECTION REIMBURSEMENT	1,000.00		0.00		0.00		1,000.00	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	3,000.00		0.00		0.00		3,000.00	0.00
101-000-574.000	CONSTITUTIONAL STATE SHARED REVENUE	82,120.00		13,529.00		0.00		68,591.00	16.47
101-000-574.001	STATUTORY REVENUE SHARING TWP	0.00		0.00		0.00		0.00	0.00
101-000-574.002	STATUTORY REVENUE SHARING WPP	0.00		0.00		0.00		0.00	0.00
101-000-580.000	LOCAL UNIT GRANTS	0.00		5,000.00		0.00		(5,000.00)	100.00
101-000-607.000	LAND DIV FEE	300.00		0.00		0.00		300.00	0.00
101-000-607.001	ZONING - PC REVIEW FEES	1,500.00		0.00		0.00		1,500.00	0.00
101-000-607.002	ZBA FEES	800.00		0.00		0.00		800.00	0.00
101-000-607.003	ZONING - TWP BOARD REVIEW FEES	800.00		0.00		0.00		800.00	0.00
101-000-626.000	COPY FEES	0.00		0.00		0.00		0.00	0.00
101-000-628.000	TRANSFER SITE FEES	18,000.00		10,951.00		2,264.00		7,049.00	60.84
101-000-664.000	INTEREST INCOME	13,400.00		5,405.73		0.00		7,994.27	40.34
101-000-672.001	VENDOR REFUNDS	0.00		0.00		0.00		0.00	0.00
101-000-686.000	MISCELLANEOUS	12,500.00		512.38		0.00		11,987.62	4.10
101-000-699.000	TRANSFER IN	0.00		0.00		0.00		0.00	0.00
Total Dept 000		643,943.00		135,899.28		20,862.46		508,043.72	21.10
TOTAL REVENUES		643,943.00		135,899.28		20,862.46		508,043.72	21.10
Expenditures									
Dept 101 - TOWNSHIP BOARD									
101-101-702.000	SALARIES & WAGES	4,500.00		872.22		290.74		3,627.78	19.38
101-101-705.000	EMPLOYER FICA CONTRIB	344.00		66.72		22.24		277.28	19.40
101-101-995.000	TRANSFER OUT	0.00		0.00		0.00		0.00	0.00
Total Dept 101 - TOWNSHIP BOARD		4,844.00		938.94		312.98		3,905.06	19.38
Dept 171 - SUPERVISOR									
101-171-702.000	SALARIES & WAGES	38,560.00		8,898.48		2,966.16		29,661.52	23.08
101-171-702.001	DEPUTY WAGES	12,360.00		183.86		32.45		12,176.14	1.49
101-171-705.000	EMPLOYER FICA CONTRIB	3,895.00		694.80		229.39		3,200.20	17.84
101-171-815.000	EDUCATION/TRAINING	1,500.00		0.00		0.00		1,500.00	0.00
101-171-860.000	TRAVEL	500.00		50.08		0.00		449.92	10.02
101-171-955.000	MISCELLANEOUS	0.00		0.00		0.00		0.00	0.00

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 06/30/2025		ACTIVITY FOR MONTH 06/30/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDC USED
			NORMAL (ABNORMAL)				
Fund 101 - GENERAL FUND							
Expenditures							
101-262-702.000	SALARIES & WAGES	6,000.00	118.97		0.00	5,881.03	1.98
101-262-705.000	EMPLOYER FICA CONTRIB	460.00	9.10		0.00	450.90	1.98
101-262-752.000	SUPPLIES/EQUIPMENT	2,500.00	79.63		0.00	2,420.37	3.19
101-262-801.000	ELECT SERV VILL	6,500.00	0.00		0.00	6,500.00	0.00
101-262-802.000	ELECT OTHER CON	500.00	0.00		0.00	500.00	0.00
101-262-803.000	ELECTION SOURCE - CONTRACTUAL	1,000.00	0.00		0.00	1,000.00	0.00
101-262-815.000	EDUCATION/TRAINING	1,000.00	0.00		0.00	1,000.00	0.00
101-262-851.000	POSTAGE	600.00	0.00		0.00	600.00	0.00
101-262-860.000	TRAVEL EXPENSES	2,000.00	0.00		0.00	2,000.00	0.00
101-262-955.000	MISCELLANEOUS	1,000.00	0.00		0.00	1,000.00	0.00
101-262-970.003	CAP OUT OTHER	0.00	0.00		0.00	0.00	0.00
Total Dept 262 - ELECTION			207.70		0.00	21,352.30	0.96
Dept 265 - TOWNSHIP							
101-265-705.000	EMPLOYER FICA CONTRIB	487.00	134.31		44.77	352.69	27.58
101-265-706.000	CUSTODIAL WAGES	6,359.00	1,755.72		585.24	4,603.28	27.61
101-265-752.000	SUPPLIES/EQUIPMENT	8,000.00	2,539.98		896.16	5,460.02	31.75
101-265-802.000	PROF SERV SOFTWARE	4,500.00	4,129.25		21.19	370.75	91.76
101-265-804.000	PROF SERV-ATTOR	25,500.00	6,434.00		0.00	19,066.00	25.23
101-265-805.000	PROF SERV-AUDIT	15,000.00	0.00		0.00	15,000.00	0.00
101-265-806.000	OTHER SERVICES	3,000.00	0.00		0.00	3,000.00	0.00
101-265-806.001	PROF SERV IT	0.00	75.00		0.00	(75.00)	100.00
101-265-807.000	PROF SERV WEB	1,000.00	0.00		0.00	1,000.00	0.00
101-265-809.000	OTHER SERVICES	0.00	0.00		0.00	0.00	0.00
101-265-815.000	EDUCATION/TRAINING	0.00	0.00		0.00	0.00	0.00
101-265-820.000	PROF CONSULTANT	2,000.00	0.00		0.00	2,000.00	0.00
101-265-825.000	SUBSCRIPTIONS	400.00	79.90		79.90	320.10	19.98
101-265-828.000	BANK FEES	1,680.00	45.00		0.00	1,635.00	2.68
101-265-829.000	PERMITS	0.00	0.00		0.00	0.00	0.00
101-265-850.000	UTIL PH/INTERNE	4,200.00	925.83		180.00	3,274.17	22.04
101-265-851.000	POSTAGE	800.00	205.36		0.00	594.64	25.67
101-265-854.000	COPYING	1,800.00	331.67		331.67	1,468.33	18.43
101-265-855.000	OTHER SER/CHGS	2,600.00	367.95		73.59	2,232.05	14.15
101-265-860.000	TRAVEL EXPENSES	0.00	0.00		0.00	0.00	0.00
101-265-900.000	PRINT/PUBLISH	3,200.00	303.30		0.00	2,896.70	9.48
101-265-900.001	PRINT/PUB NOTIC	1,200.00	286.45		0.00	913.55	23.87
101-265-915.000	MEMBER/DUES	6,600.00	0.00		0.00	6,600.00	0.00
101-265-915.001	MEM/DUES MML	0.00	0.00		0.00	0.00	0.00
101-265-920.000	UTILITIES	7,700.00	1,763.46		180.39	5,936.54	22.90
101-265-931.000	REP/MAINT BUILDING	15,000.00	0.00		0.00	15,000.00	0.00
101-265-932.000	REP/MAIN MOW/SN	2,100.00	176.00		176.00	1,924.00	8.38
101-265-934.000	REP/MAIN CUSTOD	525.00	0.00		0.00	525.00	0.00
101-265-934.003	REP/MAIN MISC	700.00	0.00		0.00	700.00	0.00
101-265-935.000	INSURANCE/BONDS	5,000.00	0.00		0.00	5,000.00	0.00
101-265-937.000	WORK COMP	2,000.00	0.00		0.00	2,000.00	0.00
101-265-940.000	COPY MACH RENT	1,700.00	0.00		0.00	1,700.00	0.00
101-265-940.001	POST MACH RENT	525.00	346.96		0.00	178.04	20.41
101-265-955.000	MISCELLANEOUS	2,500.00	482.04		241.02	2,018.96	91.82
101-265-964.000	REFUNDS ASSESSOR CHANGES	100.00	15.24		15.24	84.76	77.69
101-265-970.000	CAP OUT-COMPUTE	6,000.00	0.00		0.00	6,000.00	0.00
101-265-970.002	CAP OUT-BLDG	2,000.00	0.00		0.00	2,000.00	0.00
101-265-970.003	CAP OUT OTHER	3,000.00	0.00		0.00	3,000.00	0.00
101-265-970.004	CAP OUT BLD REF	5,000.00	0.00		0.00	5,000.00	0.00
101-265-991.100	DEBT SERVICE	0.00	0.00		0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR PENTWATER TOWNSHIP
PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	2025-26		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	06/30/2025	06/30/2025	MONTH 06/30/2025	INCREASE (DECREASE)	BALANCE	% BDGT USED
								NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND									
Expenditures									
101-265-995.000	TRANSFERS OUT	0.00		0.00		0.00		0.00	0.00
Total Dept 265 - TOWNSHIP		142,176.00		22,339.78		2,864.91		119,836.22	15.71
Dept 445 - DRAIN									
101-445-875.000	AT LARGE DRAINAGE ASSESSMENT	20,000.00		0.00		0.00		20,000.00	0.00
Total Dept 445 - DRAIN		20,000.00		0.00		0.00		20,000.00	0.00
Dept 526 - TRANSFER STATION									
101-526-702.000	SALARIES & WAGES	15,271.00		2,976.00		992.00		12,295.00	19.49
101-526-705.000	EMPLOYER FICA CONTRIB	1,168.00		227.66		75.88		940.34	19.49
101-526-752.000	SUPPLIES/EQUIPMENT	500.00		116.59		0.00		383.41	23.32
101-526-802.000	CONTRACTUAL SER	0.00		0.00		0.00		0.00	0.00
101-526-815.000	TSRC EDUCATION/TRAINING	0.00		335.00		0.00		(335.00)	100.00
101-526-900.000	PRINT/PUBLISH	0.00		0.00		0.00		0.00	0.00
101-526-915.000	TSRC MEMBER/DUES	0.00		250.00		0.00		(250.00)	100.00
101-526-920.000	UTILITIES	500.00		0.00		0.00		500.00	0.00
101-526-934.000	REP/MAINT	5,000.00		0.00		0.00		5,000.00	0.00
101-526-935.000	INSURANCE/BONDS	2,500.00		0.00		0.00		2,500.00	0.00
101-526-940.000	RENTALS	30,000.00		4,721.36		2,448.31		25,278.64	15.74
101-526-940.001	EQUIP RENT/JONS	1,500.00		210.00		210.00		1,290.00	14.00
101-526-956.000	MISCELLANEOUS	800.00		0.00		0.00		800.00	0.00
101-526-964.000	REFUNDS	0.00		0.00		0.00		0.00	0.00
101-526-999.001	TSRC GRANT EXPENDITURES	0.00		9,000.00		9,000.00		(9,000.00)	100.00
Total Dept 526 - TRANSFER STATION		57,239.00		17,836.61		12,726.19		39,402.39	31.16
Dept 597 - DOC/RECREATION/PLIB									
101-597-802.000	CONT SER DOCK	800.00		0.00		0.00		800.00	0.00
101-597-804.000	CONT SERV REC	7,500.00		0.00		0.00		7,500.00	0.00
101-597-804.100	PARK PLACE	7,500.00		0.00		0.00		7,500.00	0.00
101-597-804.200	NORTHEND PARK	0.00		0.00		0.00		0.00	0.00
101-597-805.000	CONT SERV PLIB	6,350.00		0.00		0.00		6,350.00	0.00
101-597-808.000	BUOYS	1,200.00		200.00		0.00		1,000.00	16.67
101-597-934.000	REP/MAIN BOAT	25,000.00		14,150.38		0.00		10,849.62	56.60
101-597-955.000	MISCELLANEOUS	2,500.00		0.00		0.00		2,500.00	0.00
Total Dept 597 - DOC/RECREATION/PLIB		50,850.00		14,350.38		0.00		36,499.62	28.22
Dept 701 - PLANNING COMMISSION									
101-701-702.000	SALARIES/WAGES	2,800.00		937.88		468.94		1,862.12	33.50
101-701-705.000	EMPLOYER FICA CONTRIB	214.00		71.77		35.90		142.23	33.54
101-701-802.000	PROF SERV ATTORNEY	3,500.00		0.00		0.00		3,500.00	0.00
101-701-804.000	PROF SERV CONSULTANT	1,000.00		0.00		0.00		1,000.00	0.00
101-701-805.000	MASTER PLAN UPDATE	0.00		0.00		0.00		0.00	0.00
101-701-812.000	RECORDING SECRETARY	500.00		0.00		0.00		500.00	0.00
101-701-815.000	EDUCATION/TRAINING	200.00		0.00		0.00		200.00	0.00
101-701-851.000	POSTAGE	0.00		0.00		0.00		0.00	0.00
101-701-860.000	TRAVEL EXPENSES	50.00		0.00		0.00		50.00	0.00
101-701-900.000	NEWSPAPER PUBLICATIONS	500.00		185.35		0.00		314.65	37.07
101-701-955.000	MISCELLANEOUS	0.00		0.00		0.00		0.00	0.00

PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	2025-26		YTD BALANCE		ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	06/30/2025	MONTH 06/30/2025	INCREASE (DECREASE)	BALANCE		
Fund 101 - GENERAL FUND									
Expenditures									
101-701-964.000	REFUNDS	125.00		0.00		0.00	125.00		0.00
Total Dept 701 - PLANNING COMMISSION		8,889.00		1,195.00		504.84	7,694.00		13.44
Dept 702 - ZONING ADMINISTRATION									
101-702-702.000	SALARIES & WAGES	38,000.00		8,838.50		3,065.26	29,161.50		23.26
101-702-702.001	DEPUTY WAGES	0.00		0.00		0.00	0.00		0.00
101-702-703.000	HEARING OFFICER WAGES	250.00		0.00		0.00	250.00		0.00
101-702-705.000	EMPLOYER FICA CONTRIBUTION	2,907.00		676.15		234.51	2,230.85		23.26
101-702-752.000	SUPPLIES/EQUIPMENT	50.00		0.00		0.00	50.00		0.00
101-702-802.000	PROF SERVICES	3,500.00		1,068.50		460.00	2,431.50		30.53
101-702-802.001	PROF SER ATTY	5,500.00		1,357.00		0.00	4,143.00		24.67
101-702-804.000	PROF SERV CONSU	1,500.00		0.00		0.00	1,500.00		0.00
101-702-815.000	EDUCATION/TRAINING	250.00		34.77		0.00	215.23		13.91
101-702-860.000	TRAVEL EXPENSES	150.00		0.00		0.00	150.00		0.00
101-702-880.000	ADVERTISING-ZON	0.00		0.00		0.00	0.00		0.00
101-702-900.000	PRINT/PUBLISH	300.00		0.00		0.00	300.00		0.00
101-702-955.000	MISCELLANEOUS	50.00		0.00		0.00	50.00		0.00
101-702-964.000	REFUNDS	100.00		0.00		0.00	100.00		0.00
Total Dept 702 - ZONING ADMINISTRATION		52,557.00		11,974.92		3,759.77	40,582.08		22.78
Dept 703 - ZONING BOARD OF APPEALS									
101-703-702.000	SALARIES & WAGES	500.00		200.98		200.98	299.02		40.20
101-703-705.000	EMPLOYER FICA CONTRIB	75.00		15.36		15.36	59.64		20.48
101-703-802.000	PROF SERV ATTY	1,300.00		0.00		0.00	1,300.00		0.00
101-703-812.000	REC SECRETARY	500.00		0.00		0.00	500.00		0.00
101-703-815.000	EDUCATION/TRAINING	300.00		0.00		0.00	300.00		0.00
101-703-860.000	TRAVEL EXPENSES	0.00		0.00		0.00	0.00		0.00
101-703-900.000	PRINT/PUBLISH	900.00		202.20		0.00	697.80		22.47
101-703-955.000	MISCELLANEOUS	100.00		0.00		0.00	100.00		0.00
101-703-964.000	REFUNDS	300.00		0.00		0.00	300.00		0.00
Total Dept 703 - ZONING BOARD OF APPEALS		3,975.00		418.54		216.34	3,556.46		10.53
TOTAL EXPENDITURES		643,943.00		125,776.41		38,467.05	518,166.59		19.53
Fund 101 - GENERAL FUND:									
TOTAL REVENUES		643,943.00		135,899.28		20,862.46	508,043.72		21.10
TOTAL EXPENDITURES		643,943.00		125,776.41		38,467.05	518,166.59		19.53
NET OF REVENUES & EXPENDITURES		0.00		10,122.87		(17,604.59)	(10,122.87)		100.00

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 06/30/2025		ACTIVITY FOR MONTH 06/30/2025		AVAILABLE BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	% BDT - USED		
Fund 204 - ROAD FUND								
Revenues								
Dept 000								
204-000-400.000	FROM PREV YEAR END	113,000.00	0.00	0.00	113,000.00	0.00		
204-000-402.000	CURRENT REAL PR	150,000.00	0.00	0.00	150,000.00	0.00		
204-000-405.000	TAX AD FEE	0.00	0.00	0.00	0.00	0.00		
204-000-411.000	DEL REAL P TAX	0.00	6,174.63	6,174.63	(6,174.63)	100.00		
204-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0.00	0.00	0.00	0.00	0.00		
204-000-664.000	INTEREST INCOME	7,500.00	1,441.92	0.00	6,058.08	19.23		
204-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00		
Total Dept 000		270,500.00	7,616.55	6,174.63	262,883.45	2.82		
TOTAL REVENUES								
		270,500.00	7,616.55	6,174.63	262,883.45	2.82		
Expenditures								
Dept 000								
204-000-702.000	SALARIES & WAGES	1,750.00	379.62	0.00	1,370.38	21.69		
204-000-705.000	EMPLOYER FICA CONTRIB	134.00	29.06	0.00	104.94	21.69		
204-000-805.000	PROF SERV-AUDIT	1,000.00	0.00	0.00	1,000.00	0.00		
204-000-855.000	OTHER SER/CHGS	0.00	646.00	0.00	(646.00)	100.00		
204-000-930.000	REP/MAIN BRINE	12,000.00	0.00	0.00	12,000.00	0.00		
204-000-934.002	REP/MAIN INTERI	243,000.00	0.00	0.00	243,000.00	0.00		
204-000-955.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00		
Total Dept 000		257,884.00	1,054.68	0.00	256,829.32	0.41		
TOTAL EXPENDITURES								
		257,884.00	1,054.68	0.00	256,829.32	0.41		
Fund 204 - ROAD FUND:								
TOTAL REVENUES		270,500.00	7,616.55	6,174.63	262,883.45	2.82		
TOTAL EXPENDITURES		257,884.00	1,054.68	0.00	256,829.32	0.41		
NET OF REVENUES & EXPENDITURES		12,616.00	6,561.87	6,174.63	6,054.13	52.01		

PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	2025-26		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	06/30/2025	06/30/2025	MONTH 06/30/2025	BALANCE	INCREASE (DECREASE)	NORMAL (ABNORMAL)
Fund 206 - FIRE FUND									
Revenues									
Dept 000									
206-000-401.000	FROM PREV YEAR-END	0.00		0.00		0.00		0.00	0.00
206-000-402.000	CURR REAL P TAX	285,419.00		101,809.23		0.00		183,609.77	35.67
206-000-402.100	CURR PROP TAX - EQUIPMENT	139,504.00		49,761.50		0.00		89,742.50	35.67
206-000-411.000	DEL REAL P TAX	0.00		12,349.90		12,349.90		(12,349.90)	100.00
206-000-411.100	DEL REAL TX FIRE EQUIP	0.00		6,036.07		6,036.07		(6,036.07)	100.00
206-000-552.001	STATE GRANTS FIRE	3,575.00		0.00		0.00		3,575.00	0.00
206-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0.00		0.00		0.00		0.00	0.00
206-000-573.100	LOCAL COMMUNITY STABILIZATION SHARE EQU	0.00		0.00		0.00		0.00	0.00
206-000-664.000	INTEREST INCOME	15,000.00		1,569.37		0.00		13,430.63	10.46
206-000-671.000	MISCELLANEOUS	0.00		0.00		0.00		0.00	0.00
206-000-674.000	DONATIONS	0.00		0.00		0.00		0.00	0.00
206-000-676.009	MFR REIMBURSE	30,250.00		0.00		0.00		30,250.00	0.00
206-000-699.000	TRANSFER IN	0.00		0.00		0.00		0.00	0.00
Total Dept 000		473,748.00		171,526.07		18,385.97		302,221.93	36.21
TOTAL REVENUES									
		473,748.00		171,526.07		18,385.97		302,221.93	36.21
Expenditures									
Dept 000									
206-000-955.000	MISCELLANEOUS	0.00		0.00		0.00		0.00	0.00
206-000-995.000	TRANSFERS OUT	0.00		0.00		0.00		0.00	0.00
Total Dept 000		0.00		0.00		0.00		0.00	0.00
Dept 336 - FIRE									
206-336-702.000	SALARIES & WAGES	130,000.00		1,110.00		40.00		128,890.00	0.85
206-336-702.002	SALARIES \$ WAGES FIRE 2	0.00		0.00		0.00		0.00	0.00
206-336-703.000	PAYROLL EXPENSE	0.00		0.00		0.00		0.00	0.00
206-336-705.000	EMPLOYER FICA CONTRIB	9,945.00		84.92		3.06		9,860.08	0.85
206-336-721.000	UNIFORMS	5,000.00		674.51		40.00		4,325.49	13.49
206-336-725.000	MUTA EXPENSE	300.00		0.00		0.00		300.00	0.00
206-336-752.000	SUPPLIES/EQUIPMENT	20,000.00		4,566.24		2,041.73		15,433.76	22.83
206-336-800.000	PROF/CONTRACT SERVICES	1,000.00		0.00		0.00		1,000.00	0.00
206-336-802.000	PROF SERVICES - SOFTWARE	2,600.00		1,073.00		0.00		1,527.00	41.27
206-336-805.000	PROF SERV-AUDIT	600.00		0.00		0.00		600.00	0.00
206-336-815.000	EDUCATION/TRAINING	2,500.00		5,674.00		0.00		(3,174.00)	226.96
206-336-828.000	BANK FEES	500.00		70.00		0.00		430.00	14.00
206-336-851.000	POSTAGE	200.00		130.00		0.00		70.00	65.00
206-336-855.000	OTHER SER/CHGS	0.00		0.00		0.00		0.00	0.00
206-336-860.000	TRAVEL EXPENSES	1,000.00		0.00		0.00		1,000.00	0.00
206-336-880.000	COMM PROMOTION	2,000.00		0.00		0.00		2,000.00	0.00
206-336-900.000	PRINT/PUBLISH	2,000.00		0.00		0.00		2,000.00	0.00
206-336-915.000	MEMBER/DUES	100.00		0.00		0.00		100.00	0.00
206-336-920.000	UTILITIES	14,000.00		3,096.98		832.87		10,901.02	22.14
206-336-931.000	REP/MAINT	60,103.00		12,469.81		4,265.84		47,633.19	20.75
206-336-935.000	INSURANCE	35,000.00		33,275.52		1,170.33		1,724.48	95.07
206-336-940.000	RENTALS	0.00		0.00		0.00		0.00	0.00
206-336-940.001	HYDRANT RENTALS	0.00		0.00		0.00		0.00	0.00
206-336-941.000	CONTINGENCY	2,000.00		0.00		0.00		2,000.00	0.00
206-336-955.000	MISCELLANEOUS	1,500.00		649.05		0.00		850.95	43.27
206-336-968.000	DEPRECIATION AND DEPLETION	0.00		0.00		0.00		0.00	0.00
206-336-968.001	LOSS ON DISPOSAL CAPITAL ASSET	0.00		0.00		0.00		0.00	0.00

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 06/30/2025		ACTIVITY FOR MONTH 06/30/2025 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDGT- USED
			NORMAL (ABNORMAL)			NORMAL (ABNORMAL)		
Fund 206 - FIRE FUND								
Expenditures								
	CAPITAL OUTLAY	21,600.00	10,024.80		0.00	11,575.20		46.41
	FUTURE EQP/IMP	40,000.00	0.00		0.00	40,000.00		0.00
	DEBT SERVICE	0.00	119,333.33		0.00	(119,333.33)		100.00
	DEBT SERVICE - PRINCIPAL	120,000.00	0.00		0.00	120,000.00		0.00
	DEBT SERVICE - INTEREST	1,800.00	1,133.67		0.00	666.33		62.98
Total Dept 336 - FIRE			193,367.83		8,393.83	280,380.17		40.82
TOTAL EXPENDITURES			193,367.83		8,393.83	280,380.17		40.82
Fund 206 - FIRE FUND:								
TOTAL REVENUES			171,526.07		18,385.97	302,221.93		36.21
TOTAL EXPENDITURES			193,367.83		8,393.83	280,380.17		40.82
NET OF REVENUES & EXPENDITURES			(21,841.76)		9,992.14	21,841.76		100.00

REVENUE AND EXPENDITURE REPORT FOR PENTWATER TOWNSHIP
PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	2025-26		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	NORMAL (ABNORMAL)	06/30/2025	06/30/2025	MONTH 06/30/2025	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BUDGT USED
Fund 209 - CEMETERY FUND										
Revenues										
Dept 000										
209-000-401.000	PAR PREV YE BAL	44,611.00		0.00		0.00		44,611.00	0.00	
209-000-402.000	CURR PROP TAX	104,920.00		0.00		0.00		104,920.00	0.00	
209-000-411.000	DEL REAL PP TAX	0.00		4,143.96		4,143.96		(4,143.96)	100.00	
209-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0.00		0.00		0.00		0.00	0.00	
209-000-607.000	SERV RENDERED	0.00		0.00		0.00		0.00	0.00	
209-000-626.000	INTERMENT FEES	2,500.00		1,400.00		500.00		1,100.00	56.00	
209-000-644.000	CEMETERY FOUNDATION	2,000.00		1,435.00		516.00		565.00	71.75	
209-000-645.000	LOT SALES	3,000.00		2,200.00		1,600.00		800.00	73.33	
209-000-646.000	COLUM SALES	3,500.00		700.00		0.00		2,800.00	20.00	
209-000-647.000	SCAT GAR BRICK	100.00		0.00		0.00		100.00	0.00	
209-000-664.000	INTEREST INCOME	12,475.00		1,401.38		0.00		11,073.62	11.23	
209-000-671.000	OTHER INCOME	2,400.00		7,000.00		7,000.00		(4,600.00)	291.67	
209-000-672.001	VENDOR REFUNDS	0.00		0.00		0.00		0.00	0.00	
209-000-699.000	TRANSFER IN	0.00		0.00		0.00		0.00	0.00	
Total Dept 000		175,506.00		18,280.34		13,759.96		157,225.66	10.42	
TOTAL REVENUES		175,506.00		18,280.34		13,759.96		157,225.66	10.42	
Expenditures										
Dept 567 - CEMETERY										
209-567-702.000	SALARIES & WAGES	27,140.00		6,262.32		2,087.44		20,877.68	23.07	
209-567-704.000	ASSIST BURIALS	2,076.00		0.00		0.00		2,076.00	0.00	
209-567-704.001	CEMETERY ASSISTANT	3,245.00		1,166.32		573.60		2,078.68	35.94	
209-567-705.000	EMPLOYER FICA CONTRIB	2,325.00		568.28		203.56		1,756.72	24.44	
209-567-727.000	OFFICE SUPP	0.00		0.00		0.00		0.00	0.00	
209-567-752.000	SUPPLIES/EQUIPMENT	5,300.00		828.42		48.33		4,471.58	15.63	
209-567-801.000	PROF SERV-ATTOR	1,700.00		67.00		0.00		1,633.00	3.94	
209-567-802.000	PRO SERV SOFTWA	2,100.00		419.00		0.00		1,681.00	19.95	
209-567-804.000	PROF SERV MAP	250.00		0.00		0.00		250.00	0.00	
209-567-805.000	PRO SERV AUDIT	500.00		0.00		0.00		500.00	0.00	
209-567-806.000	COLUM PLAQUES	2,400.00		141.00		0.00		2,259.00	5.88	
209-567-807.000	BRICK ENGRAVING	300.00		0.00		0.00		300.00	0.00	
209-567-810.000	FOUNDATION EXP	2,000.00		94.30		0.00		1,905.70	4.72	
209-567-815.000	EDUCATION/TRAINING	0.00		0.00		0.00		0.00	0.00	
209-567-828.000	BANK FEES	420.00		35.00		0.00		385.00	8.33	
209-567-830.008	ADMIN EXPENSE	100.00		0.00		0.00		0.00	0.00	
209-567-851.000	POSTAGE	100.00		75.00		0.00		25.00	75.00	
209-567-855.000	OTHER SER/CHGS	0.00		0.00		0.00		0.00	0.00	
209-567-860.000	TRAVEL EXPENSES	0.00		0.00		0.00		0.00	0.00	
209-567-900.000	PRINT/PUBLISH	350.00		0.00		0.00		350.00	0.00	
209-567-910.000	EDUCATION/TRAINING	0.00		0.00		0.00		0.00	0.00	
209-567-915.000	MEMBER/DUES	0.00		0.00		0.00		0.00	0.00	
209-567-920.000	UTILITIES	4,000.00		758.72		0.00		3,241.28	18.97	
209-567-928.000	REFUNDS	500.00		0.00		0.00		500.00	0.00	
209-567-930.000	REP/MAINT BLDGS	500.00		0.00		0.00		500.00	0.00	
209-567-930.001	REP/MAINT GROUN	50,000.00		3,300.00		0.00		46,700.00	6.60	
209-567-931.000	REP/MAINT EQUIP	2,000.00		344.29		0.00		1,655.71	17.21	
209-567-931.001	REP/MAINT IRRIG	14,000.00		0.00		0.00		14,000.00	0.00	
209-567-935.000	INSURANCE	3,000.00		0.00		0.00		3,000.00	0.00	
209-567-941.000	CONTINGENCY	0.00		0.00		0.00		0.00	0.00	
209-567-955.000	MISCELLANEOUS	1,300.00		0.00		0.00		1,300.00	0.00	
209-567-970.000	CAPITAL OUTLAY	50,000.00		0.00		0.00		50,000.00	0.00	

PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 06/30/2025		ACTIVITY FOR MONTH 06/30/2025 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDDT USED
			NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 209 - CEMETERY FUND								
Expenditures								
Total Dept 567 - CEMETERY		175,506.00	14,059.65		2,912.93	161,446.35	8.01	
TOTAL EXPENDITURES		175,506.00	14,059.65		2,912.93	161,446.35	8.01	
Fund 209 - CEMETERY FUND:								
TOTAL REVENUES		175,506.00	18,280.34		13,759.96	157,225.66	10.42	
TOTAL EXPENDITURES		175,506.00	14,059.65		2,912.93	161,446.35	8.01	
NET OF REVENUES & EXPENDITURES		0.00	4,220.69		10,847.03	(4,220.69)	100.00	

User: MO

DB: Pentwater Twp

PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	2025-26		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	06/30/2025	06/30/2025	MONTH 06/30/2025	INCREASE (DECREASE)	BALANCE	% BDGT
								NORMAL (ABNORMAL)	USED
Fund 592 - SEWER FUND									
Revenues									
Dept 000									
592-000-411.000	DEL REAL P TAX SEWER	0.00		79.40		0.00		(79.40)	100.00
592-000-501.000	FEDERAL GRANTS - GENERAL	0.00		0.00		0.00		0.00	0.00
592-000-552.000	STATE GRANTS - SANITATION	0.00		0.00		0.00		0.00	0.00
592-000-580.000	LOCAL UNIT GRANTS	0.00		0.00		0.00		0.00	0.00
592-000-608.000	SEWER CONNECTION FEES	0.00		0.00		0.00		0.00	0.00
592-000-610.000	LATE FEES	0.00		0.00		0.00		0.00	0.00
592-000-642.000	TWP. SEWER SALES	175,000.00		33,723.66	33,723.66			141,276.34	19.27
592-000-656.000	PENALTIES	300.00		219.61		0.00		84.39	71.87
592-000-664.000	INTEREST INCOME	0.00		0.00		0.00		0.00	0.00
592-000-671.000	MISCELLANEOUS	0.00		0.00		0.00		0.00	0.00
592-000-672.001	VENDOR REFUNDS	0.00		0.00		0.00		0.00	0.00
592-000-699.000	TRANSFER IN	0.00		0.00		0.00		0.00	0.00
Total Dept 000		175,300.00		34,018.67	33,723.66			141,281.33	19.41
TOTAL REVENUES									
		175,300.00		34,018.67	33,723.66			141,281.33	19.41
Expenditures									
Dept 000									
592-000-828.000	BANK FEES	0.00		0.00		0.00		0.00	0.00
Total Dept 000		0.00		0.00		0.00		0.00	0.00
Dept 538 - SHARED N&S SEWER EXPENDITURES									
592-538-752.000	SUPPLIES/EQUIPMENT	2,000.00		0.00		0.00		2,000.00	0.00
592-538-804.000	PROF SER SOFTWA	3,500.00		419.00		0.00		3,081.00	11.97
592-538-829.000	STATE PERMITS	0.00		0.00		0.00		0.00	0.00
592-538-830.001	UTILITY LOCATING SERVICES	2,000.00		42.00		0.00		1,958.00	2.10
592-538-830.002	ENGINEERING SERVICES	15,000.00		0.00		0.00		15,000.00	0.00
592-538-830.003	OPERATION SERVICES	2,300.00		645.00	282.00			1,655.00	28.04
592-538-830.004	FINANCIAL CONSULTANT SERVICES	1,500.00		918.00	918.00			582.00	61.20
592-538-830.005	LEGAL SERVICES	11,000.00		2,579.50		0.00		8,420.50	23.45
592-538-830.006	AUDITOR SERVICES	2,000.00		0.00		0.00		2,000.00	0.00
592-538-830.008	ADMIN EXPENSE	0.00		0.00		0.00		0.00	0.00
592-538-851.100	POSTAGE - SEWER	300.00		250.00		0.00		50.00	83.33
592-538-855.000	OTHER SER/CHGS	500.00		0.00		0.00		500.00	0.00
592-538-995.000	TRANSFERS OUT	0.00		0.00		0.00		0.00	0.00
Total Dept 538 - SHARED N&S SEWER EXPENDITURES		40,100.00		4,853.50	1,200.00			35,246.50	12.10
Dept 539 - SHARED N&S SEWER ADMINISTRATION									
592-539-702.000	SALARIES & WAGES	10,826.00		1,193.01	419.30			9,632.99	11.02
592-539-705.000	EMPLOYER FICA CONTRIB	828.00		91.27	32.09			736.73	11.02
592-539-830.007	LIABILITY INSURANCE - SEWER	3,000.00		0.00	0.00			3,000.00	0.00
592-539-915.000	MEMBER/DUES	0.00		0.00	0.00			0.00	0.00
592-539-955.000	MISCELLANEOUS	500.00		0.00	0.00			500.00	0.00
592-539-968.100	EQUIPMENT DEPRECIATION	0.00		0.00	0.00			0.00	0.00
592-539-970.006	CAPITAL OUTLAY - SEWER	3,000.00		0.00	0.00			3,000.00	0.00
592-539-991.100	DEBT SERVICE - PRINCIPAL	0.00		0.00	0.00			0.00	0.00
592-539-991.200	DEBT SERVICE - INTEREST	0.00		0.00	0.00			0.00	0.00

PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	2025-26		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	06/30/2025	(ABNORMAL)	MONTH 06/30/2025	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 592 - SEWER FUND										
Expenditures										
Total Dept 539 - SHARED N&S SEWER ADMINISTRATION		18,154.00		1,284.28		451.39		16,869.72		7.07
Dept 540 - TWP NORTH SEWER EXPENDITURES										
592-540-752.000	SUPPLIES/EQUIPMENT	4,000.00		0.00		0.00		4,000.00		0.00
592-540-800.000	PROF/CONTRACT SERVICES	12,000.00		3,059.00		812.00		8,941.00		25.49
592-540-920.000	-UTILITIES	4,000.00		247.55		0.00		3,752.45		6.19
592-540-920.001	VILLAGE UTILITIES	40,000.00		9,572.70		0.00		30,427.30		23.93
592-540-931.000	REP/MAINT	2,000.00		0.00		0.00		2,000.00		0.00
592-540-942.000	EQUIPMENT RENTAL	500.00		0.00		0.00		500.00		0.00
592-540-970.006	CAPITAL OUTLAY - SEWER	10,000.00		0.00		0.00		10,000.00		0.00
592-540-991.100	DEBT SERVICE - PRINCIPAL	0.00		0.00		0.00		0.00		0.00
592-540-991.200	DEBT SERVICE - INTEREST	0.00		0.00		0.00		0.00		0.00
Total Dept 540 - TWP NORTH SEWER EXPENDITURES		72,500.00		12,879.25		812.00		59,620.75		17.76
Dept 541 - TWP SOUTH SEWER EXPENDITURES										
592-541-752.000	SUPPLIES/EQUIPMENT	3,500.00		0.00		0.00		3,500.00		0.00
592-541-800.000	PROF/CONTRACT SERVICES	20,000.00		2,807.00		896.00		17,193.00		14.04
592-541-829.000	STATE PERMITS	1,800.00		0.00		0.00		1,800.00		0.00
592-541-920.000	UTILITIES	4,500.00		786.36		58.64		3,713.64		17.47
592-541-931.000	REP/MAINT	10,000.00		0.00		0.00		10,000.00		0.00
592-541-942.000	EQUIPMENT RENTAL	500.00		0.00		0.00		500.00		0.00
592-541-970.006	CAPITAL OUTLAY - SEWER	10,000.00		0.00		0.00		10,000.00		0.00
592-541-991.100	DEBT SERVICE - PRINCIPAL	0.00		0.00		0.00		0.00		0.00
592-541-991.200	DEBT SERVICE - INTEREST	0.00		0.00		0.00		0.00		0.00
Total Dept 541 - TWP SOUTH SEWER EXPENDITURES		50,300.00		3,593.36		954.64		46,706.64		7.14
TOTAL EXPENDITURES		181,054.00		22,610.39		3,418.03		158,443.61		12.49
Fund 592 - SEWER FUND:										
TOTAL REVENUES		175,300.00		34,018.67		33,723.66		141,281.33		19.41
TOTAL EXPENDITURES		181,054.00		22,610.39		3,418.03		158,443.61		12.49
NET OF REVENUES & EXPENDITURES		(5,754.00)		11,408.28		30,305.63		(17,162.28)		198.27

User: MO

EXP CHECK RUN DATES 06/01/2025 - 06/30/2025

DB: Pentwater Twp

BOTH JOURNALIZED AND UNJOURNALIZED PAID

BANK CODE: GFPOL

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Pay By Check Type: EFT Transfer							
3646	CONSUMERS CREDIT UNION	06/02/2025	06/24/2025	1,321.40	0.00	Paid	Y
Total Pay By Check Type: EFT Transfer				1,321.40	0.00		
Pay By Check Type: Paper Check							
3614	CHARTER COMMUNICATIONS	06/01/2025	06/11/2025	180.00	0.00	Paid	Y
3615	CINTAS	06/05/2025	06/11/2025	73.59	0.00	Paid	Y
3616	CONSUMERS ENERGY	06/01/2025	06/11/2025	98.17	0.00	Paid	Y
3617	CONSUMERS ENERGY	06/01/2025	06/11/2025	7.32	0.00	Paid	Y
3618	DTE ENERGY	06/05/2025	06/11/2025	58.64	0.00	Paid	Y
3619	DTE ENERGY	06/05/2025	06/11/2025	74.90	0.00	Paid	Y
3620	F&V OPERATIONS	06/10/2025	06/11/2025	282.00	0.00	Paid	Y
3621	F&V OPERATIONS	06/10/2025	06/11/2025	812.00	0.00	Paid	Y
3622	F&V OPERATIONS	06/10/2025	06/11/2025	896.00	0.00	Paid	Y
3623	JONS TO GO	05/20/2025	06/11/2025	105.00	0.00	Paid	Y
3624	JONS TO GO	04/22/2025	06/11/2025	105.00	0.00	Paid	Y
3625	KEN ADAMS EXCAVATING	05/27/2025	06/11/2025	9,000.00	0.00	Paid	Y
3626	INTEGRITY BUSINESS SOLUTIONS	06/10/2025	06/11/2025	263.14	0.00	Paid	Y
3627	OCEANA COUNTY TREASURER	05/30/2025	06/11/2025	9.38	0.00	Paid	Y
3628	OCEANA COUNTY TREASURER	05/30/2025	06/11/2025	5.86	0.00	Paid	Y
3629	PENTWATER CONVENIENCE CENTER	06/04/2025	06/11/2025	48.33	0.00	Paid	Y
3630	QUADIENT LEASING USA, INC	05/27/2025	06/11/2025	241.02	0.00	Paid	Y
3631	REPUBLIC SERVICES #240	05/25/2025	06/11/2025	2,448.31	0.00	Paid	Y
3632	RYANS LAWN CARE	06/09/2025	06/11/2025	176.00	0.00	Paid	Y
3633	SHOTWELL SOLUTIONS LLC	06/05/2025	06/11/2025	369.00	0.00	Paid	Y
3634	UTILITY FINANCIAL SOLUTIONS, LLC	05/26/2025	06/11/2025	918.00	0.00	Paid	Y
3635	RICOH USA, INC -2	04/01/2025	06/11/2025	331.67	0.00	Paid	Y
Total Pay By Check Type: Paper Check				16,503.33	0.00		

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
# of Invoices:	23	# Due:	0	Totals:	17,824.73		0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00		0.00
Net of Invoices and Credit Memos:				17,824.73			0.00
--- TOTALS BY BANK ---							
GFPOL							
--- TOTALS BY GL DISTRIBUTION ---							
POOLED GF CHECKING							
				17,824.73			
TRAVEL							
101-253-860.000				456.55			
101-265-752.000				896.16			
101-265-802.000				21.19			
101-265-825.000				79.90			
101-265-850.000				180.00			
101-265-854.000				331.67			
101-265-855.000				73.59			
101-265-920.000				180.39			
101-265-932.000				176.00			
101-265-940.001				241.02			
101-265-955.000				39.74			
101-265-964.000				15.24			
101-526-940.000				2,448.31			
101-526-940.001				210.00			
101-526-999.001				9,000.00			
101-702-802.000				460.00			
209-567-752.000				48.33			
592-538-830.003				282.00			
592-538-830.004				918.00			
592-540-800.000				812.00			
592-541-800.000				896.00			
592-541-920.000				58.64			
--- TOTALS BY FUND ---							
101 - GENERAL FUND				14,809.76			0.00
209 - CEMETERY FUND				48.33			0.00
592 - SEWER FUND				2,966.64			0.00
--- TOTALS BY DEPT/ACTIVITY ---							
253 - TREASURER							
265 - TOWNSHIP				456.55			0.00
526 - TRANSFER STATION				2,234.90			0.00
538 - SHARED N&S SEWER EXPENDITUR				11,658.31			0.00
540 - TWP NORTH SEWER EXPENDITURE				1,200.00			0.00
541 - TWP SOUTH SEWER EXPENDITURE				812.00			0.00
567 - CEMETERY				954.64			0.00
702 - ZONING ADMINISTRATION				48.33			0.00
				460.00			0.00

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Pay By Check Type: Paper Check							
3548	INTEGRITY BUSINESS SOLUTIONS	05/09/2025	05/13/2025	58.69	0.00	Paid	Y
3549	DTE ENERGY	05/07/2025	06/12/2025	156.75	0.00	Paid	Y
3550	PENTWATER CONVENIENCE CENTER	04/01/2025	05/14/2025	34.00	0.00	Paid	Y
3551	PENTWATER CONVENIENCE CENTER	04/23/2025	05/14/2025	83.35	0.00	Paid	Y
3552	WITMER PUBLIC SAFETY GROUP INC	05/07/2025	05/14/2025	357.95	0.00	Paid	Y
3559	TARGET SOLUTIONS	05/01/2025	05/16/2025	1,000.00	0.00	Paid	Y
3595	ABSOLUTE SAFETY	05/17/2025	06/10/2025	471.51	0.00	Paid	Y
3596	ADVANTAGE FLEET	05/01/2025	06/10/2025	1,268.83	0.00	Paid	Y
3597	ADVANTAGE FLEET	05/23/2025	06/10/2025	2,180.50	0.00	Paid	Y
3598	CHARTER COMMUNICATIONS	06/01/2025	06/12/2025	287.54	0.00	Paid	Y
3599	CONSUMERS ENERGY	05/23/2025	06/10/2025	294.38	0.00	Paid	Y
3600	K & S GARAGE DOOR	05/29/2025	06/10/2025	345.00	0.00	Paid	Y
3601	LARSON AND SON	05/05/2025	06/10/2025	11.99	0.00	Paid	Y
3602	LARSON AND SON	05/12/2025	06/10/2025	16.77	0.00	Paid	Y
3603	LARSON AND SON	05/15/2025	06/10/2025	138.97	0.00	Paid	Y
3604	LARSON AND SON	06/04/2025	06/10/2025	29.34	0.00	Paid	Y
3605	LARSON AND SON	06/03/2025	06/10/2025	32.97	0.00	Paid	Y
3606	MACQUEEN EMERGENCY	06/03/2025	06/10/2025	483.73	0.00	Paid	Y
3607	MASON OCEANA 911	05/28/2025	06/12/2025	750.00	0.00	Paid	Y
3608	MICHIGAN COUNTIES WORKERS COMP FU	05/14/2025	06/10/2025	1,170.33	0.00	Paid	Y
3609	REPUBLIC SERVICES #240	05/25/2025	06/10/2025	174.93	0.00	Paid	Y
3610	SAMMY BEE SEWING	05/08/2025	06/10/2025	40.00	0.00	Paid	Y
3611	VERIZON	05/24/2025	06/10/2025	76.02	0.00	Paid	Y
3612	WITMER PUBLIC SAFETY GROUP INC	05/21/2025	06/10/2025	434.78	0.00	Paid	Y
3613	WITMER PUBLIC SAFETY GROUP INC	05/22/2025	06/10/2025	143.18	0.00	Paid	Y
Total Pay By Check Type: Paper Check				10,041.51	0.00		
# of Invoices:	25	# Due:	0	Totals:	10,041.51	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				10,041.51	0.00		
--- TOTALS BY BANK ---							
				FIRE DEPARTMENT CHECKING			
				10,041.51			
				FDCHK			
--- TOTALS BY GL DISTRIBUTION ---							
				UNIFORMS			
				206-336-721.000	40.00		
				206-336-752.000	2,458.37		
				206-336-815.000	1,000.00		
				206-336-920.000	1,106.97		
				206-336-931.000	4,265.84		
				206-336-935.000	1,170.33		

INVOICE REGISTER REPORT FOR PENTWATER TOWNSHIP
EXP CHECK RUN DATES 06/01/2025 - 06/30/2025
BOTH JOURNALIZED AND UNJOURNALIZED PAID
BANK CODE: FDCHK

07/01/2025 01:17 PM
User: MO
DB: Pentwater Twp

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
---	TOTALS BY FUND ---						
	206 - FIRE FUND			10,041.51	0.00		
---	TOTALS BY DEPT/ACTIVITY ---						
	336 - FIRE			10,041.51	0.00		

For Check Dates 06/01/2025 to 06/30/2025

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
06/26/2025	GFPOL	30084	< Check added as Void >	0.00	0.00	0.00	Void
06/26/2025	GFPOL	30085	< Check added as Void >	0.00	0.00	0.00	Void
06/26/2025	GFPOL	DD98	BAILEY, CHRISTOPHER R.	744.23	0.00	657.90	Open
06/26/2025	GFPOL	DD99	BRAVIS, GLENN C	648.90	0.00	435.41	Open
06/26/2025	GFPOL	DD100	CAVAZOS, LYNNETTE M	1,483.08	0.00	1,167.33	Open
06/26/2025	GFPOL	DD101	CLUCHEY, TERRY L.	178.64	0.00	157.38	Open
06/26/2025	GFPOL	DD102	DEGREGORIO, PAULA M	89.32	0.00	78.68	Open
06/26/2025	GFPOL	DD103	DOUGLAS, HEATHER A	1,483.08	0.00	1,283.01	Open
06/26/2025	GFPOL	DD104	DOUGLAS, HEATHER A	166.39	0.00	153.66	Open
06/26/2025	GFPOL	DD105	EATON, BARBARA C	2,274.50	0.00	1,503.21	Open
06/26/2025	GFPOL	DD106	EDWARDS, KEITH J	1,443.31	0.00	1,245.04	Open
06/26/2025	GFPOL	DD107	EDWARDS, KEITH J	118.97	0.00	109.86	Open
06/26/2025	GFPOL	DD108	FLOOD, DEBRA A	605.64	0.00	512.86	Open
06/26/2025	GFPOL	DD109	FLOOD, JOSEPH M	292.62	0.00	257.79	Open
06/26/2025	GFPOL	DD110	FLYNN, MICHAEL W	234.69	0.00	196.76	Open
06/26/2025	GFPOL	DD111	GRAETTINGER, JOHN S	89.32	0.00	78.68	Open
06/26/2025	GFPOL	DD112	HOLUB, DEAN J	145.37	0.00	128.07	Open
06/26/2025	GFPOL	DD113	HOOYMAN, PATRICK J	89.32	0.00	78.68	Open
06/26/2025	GFPOL	DD114	LYNN, ROBERT L	296.36	0.00	271.37	Open
06/26/2025	GFPOL	DD115	MILLER, ROBERT A	496.00	0.00	445.94	Open
06/26/2025	GFPOL	DD116	MONTON, ANTHONY A	111.66	0.00	98.36	Open
06/26/2025	GFPOL	DD117	MURPHY, MAUREEN H	299.49	0.00	263.85	Open
06/26/2025	GFPOL	DD118	MURPHY, MAUREEN H	1,483.08	0.00	1,283.01	Open
06/26/2025	GFPOL	DD119	RUSSELL, JEAN E	111.66	0.00	103.12	Open
06/26/2025	GFPOL	DD120	WRISLEY, JEFFREY A	89.32	0.00	82.50	Open
06/26/2025	GFPOL	EFT288	POOLED FEDERAL TAXES	2,954.66	2,954.66	0.00	Open
06/12/2025	GFPOL	DD84	BAILEY, CHRISTOPHER R.	744.23	0.00	657.90	Open
06/12/2025	GFPOL	DD85	CAVAZOS, LYNNETTE M	1,483.08	0.00	1,167.34	Open
06/12/2025	GFPOL	DD86	DOUGLAS, HEATHER A	1,483.08	0.00	1,283.02	Open
06/12/2025	GFPOL	DD87	DOUGLAS, HEATHER A	166.39	0.00	153.66	Open

Check Date	Bank	Check Number	Check Number Name	Check Gross	Physical Check Amount	Direct Deposit Status
06/12/2025	GFPOL	DD88	EATON, BARBARA C	2,274.50	0.00	1,503.21 Open
06/12/2025	GFPOL	DD89	EDWARDS, KEITH J	1,443.31	0.00	1,245.03 Open
06/12/2025	GFPOL	DD90	MILLER, ROBERT A	496.00	0.00	445.94 Open
06/12/2025	GFPOL	DD91	MURPHY, MAUREEN H	1,483.08	0.00	1,283.02 Open
06/12/2025	GFPOL	DD92	MURPHY, MAUREEN H	299.49	0.00	263.85 Open
06/12/2025	GFPOL	DD93	BEAVIS, GLENN C	1,292.39	0.00	853.33 Open
06/12/2025	GFPOL	DD94	FLOOD, DEBRA A	346.08	0.00	300.16 Open
06/12/2025	GFPOL	DD95	FLOOD, JOSEPH M	292.62	0.00	257.80 Open
06/12/2025	GFPOL	DD96	LYNN, ROBERT L	277.24	0.00	254.52 Open
06/12/2025	GFPOL	EFT286	POOLED FEDERAL TAXES	2,940.87	2,940.87	0.00 Open
Totals:			Number of Checks: 040	30,951.97	5,895.53	20,261.25

Total Physical Checks:

2

Total Check Stubs:

38

Check Register Report For Pentwater Township
For Check Dates 06/01/2025 to 06/30/2025

07/01/2025 01:30 PM

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit Status
06/12/2025	FDCHK	EFT287	EFTPS FIRE	6.12	6.12	0.00 Open
06/06/2025	FDCHK	DD97	SMITH, KAREN R	40.00	0.00	36.94 Open
Totals:			Number of Checks: 002	46.12	6.12	36.94

Total Physical Checks:
Total Check Stubs:

2

Lynne Cavazos

From: Justin Wambaugh <library.asst2@pentwaterlibrary.org>
Sent: Tuesday, July 1, 2025 4:39 PM
To: Lynne Cavazos; Maureen Murphy; Heather Douglas
Subject: July Events at Pentwater Library
Attachments: JULY Events.png; NERF Games.png; John Wemlinger Author Talk.png; Buen Camino!.png; COCAS July 2025.png; Allendale Jazz Orchestra.png

Hello,

I've attached our July Events at the Library flyer, which highlights some of the exciting programs we have coming up, along with some flyers for our featured events on the list. If you are able to share these by posting them up or sharing them electronically that would be great!

Here are a few of the featured events:

NERF Mobile Games - July 3rd at 11 AM (Ages 6-16)

Join us for some NERF fun as you run, dodge, dive, and blast the competition! We'll be playing games like "Capture the Flag," "Eliminator," and "Zombies VS Humans." We provide NERF blasters, darts, and eye protection, but you're welcome to bring your own equipment. Please sign up at the Library or by calling 231-869-8581.

Author Talk with John Wemlinger - July 9th at 6:30 PM

John Wemlinger, a retired Army Colonel from Onkama, Michigan, will be discussing his book, "The Cut". He has written six novels since 2016 and is currently working on his seventh. "The Cut", a historical fiction novel set in Manistee County, Michigan, was named a Michigan Notable Book by the State Library of Michigan.

Buen Camino! The Good Way: A Hike Across Spain - July 16th at 6:30 PM

In April 2025, Olivia backpacked 500 miles on the ancient pilgrimage trail, the Camino de Santiago, in Spain. The path goes through small towns and big cities, over mountains and through vineyards, with impressive historical sites and buildings throughout. Come hear about her adventures, see amazing pictures, and ask any questions about the trip.

Color our Community – Artists in Action with Alan Feyen – July 23rd at 3:30 PM

This interactive series features live demonstrations by talented local artists, offering attendees a chance to witness the creative process up close. This event will include a live demonstration by Alan Feyen with his Alcohol Ink paintings, an artist Q&A session, and an opportunity to view some of his work.

Also coming up in early August:

Allendale Jazz Orchestra Concert – August 1st at 7:00 PM

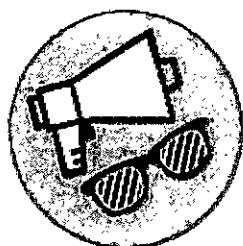
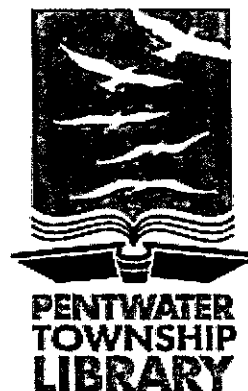
PENTWATER TOWNSHIP LIBRARY

JULY

events | 2025

COLOR ^{our}
WORLD

FREE AND FUN PROGRAMS:

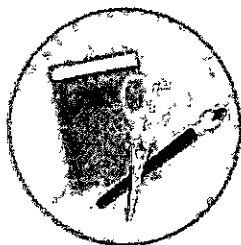


NERF MOBILE GAMES

For Kids Ages 6-16 Years Old

July 3rd | 11:00 am - 12:00 pm

Join in the NERF fun at the Library as you run, dodge, dive, and blast the competition! From 'Capture the Flag' to 'Eliminator' to 'Zombies VS Humans,' players will put their physical and mental skills to the test. NERF Blasters and darts, as well as required eye protection, is provided, but you can bring your own equipment. Sign up at the Library or by calling 231-869-8581. Are you NERF enough?



SUMMER READING PROGRAMS

Programs for all ages! Sign-up at the Library today!

Mondays 11am - Weekly Activities for Children

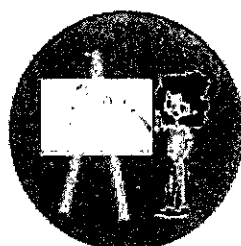
Fridays 11am - Summer Story Time for Preschoolers

SUMMER ART PROGRAM- Thursdays at 10am for 6-10yo, 1pm for 11-18yo

Weekly Art Projects- Space is Limited, reserve a spot a week in advance.

EVENT- JULY 25th | 7:00-8:00 pm 4H Dog Presentation

Local 4H Dog Club will show off their tricks on an Obstacle Course outside Library.



ONGOING PROGRAMS

COLOR OUR COMMUNITY: ARTISTS IN ACTION

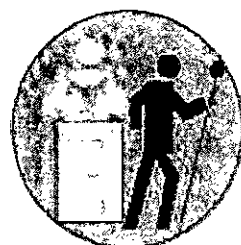
ALAN FEYEN - JULY 23rd | 3:30 pm - 5:00 pm

This interactive event features a live demonstration by Local Artist Alan Feyen, offering attendees a chance to witness his process up close and ask questions.

TECH HELP | JULY 1 / JULY 15 | 1:00 pm - 2:00 pm

BOOK CLUBS: LIBRARY BOOK CLUB | 2ND MON | 1:00 pm

HARDBACK BOOK CLUB | 2ND TUES | 10:30 am / ARC | 1ST MON | 5:30 pm



OTHER EVENTS FOR ADULTS

AUTHOR TALK WITH JOHN WEMLINGER

JULY 9th | 6:30 pm - 7:30 pm

John Wemlinger discusses his book, "The Cut." John is a retired Army Colonel, and lives in Onekama, he's written six novels so far. "The Cut" is set in Manistee County.

BUEN CAMINO! THE GOOD WAY: A HIKE ACROSS SPAIN

JULY 16th | 6:30 pm - 7:30 pm

Our Olivia traveled to Spain and hiked 500 miles on the Camino de Santiago. Come hear all about it, see some amazing pictures, and ask any questions about the trip.

For more info on these and other events, visit pentwaterlibrary.org/programs.

COLOR OUR WORLD

Pentwater
Township
Library

•• Summer
2025

Space limited,
Sign up
starting
June 9th!
231-869-8581



**Mobile
Games**

Join in the NERF fun as you run, dodge, dive, and blast the competition! From 'Capture the Flag' to 'Eliminator' to 'Zombie VS Humans,' players will put their physical and mental skills to the test. NERF Blasters and darts are provided, but you can also bring your own equipment. Are you NERF enough?!

When: **July 3rd**

Where: **11:00 A.M.**

 **Joel Tacey's
Tiptop Entertainment**
1-866-625-4846 • nerfmichigan.com



For more events visit:
pentwaterlibrary.org/programs



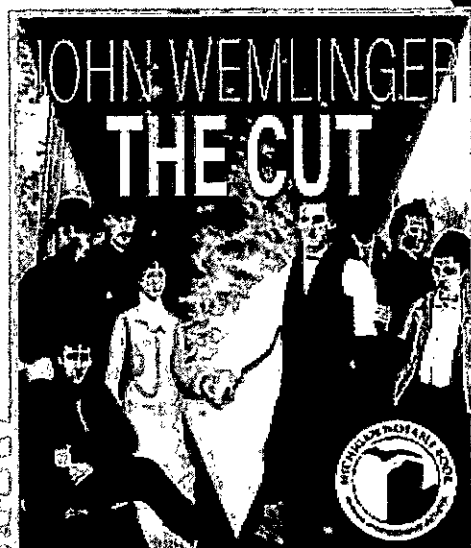
AUTHOR TALK WITH JOHN WEMLINGER

WEDNESDAY, JULY 9th,
6:30pm - 7:30pm



Come join us this Summer at the Library as John Wemlinger discusses his book, *The Cut*.

John is a retired Army Colonel, who grew up in Columbus, Ohio, and now lives in Onkama, Michigan. Since 2016, he's written six novels, and is currently working on a seventh.



The Cut, is a historical fiction novel, set in Manistee County, Michigan, following a pair of lovers and their feuding families from the lumber and farming industries. This book was also named a Michigan Notable Book by the State Library of Michigan.

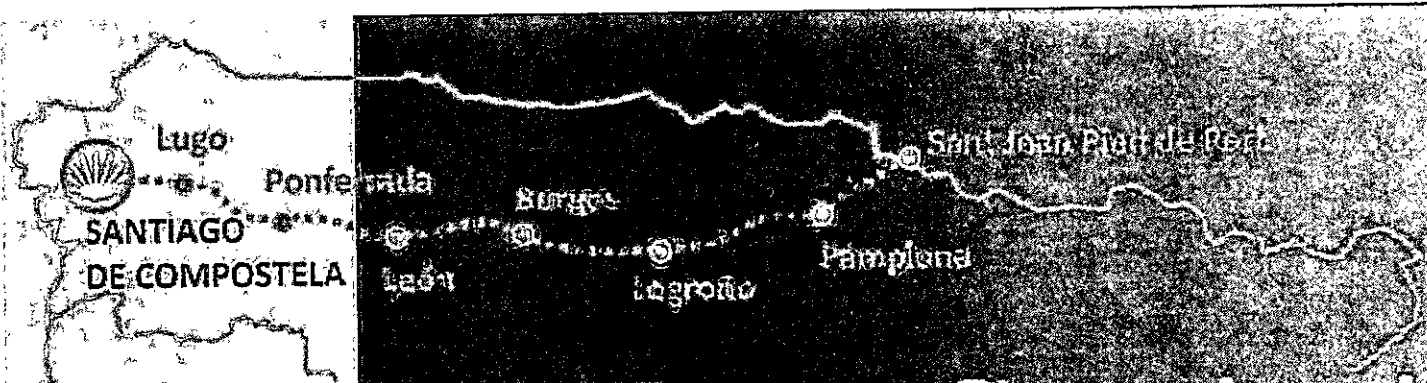


Pentwater Township Library

402 Park St.

Pentwater, Michigan 49449 | (231) 869-8581

<https://www.pentwaterlibrary.org/>



¡Buen Camino!

The Good Way: A Hike Across Spain

In April 2025, Olivia traveled to Spain and backpacked 500 miles on the ancient pilgrimage trail, the Camino de Santiago. The path passed through small towns and big cities, over mountains and through vineyards, with impressive historical sites and buildings all throughout.

Come hear about all of her adventures, see some amazing pictures, and ask any questions about the trip!

Wednesday, July 16th
at the Library
6:30pm-7:30pm



PENTWATER
TOWNSHIP
LIBRARY



Color Our Community: Artists in Action

Pentwater Township Library Monthly Artist Showcase

This interactive series features live demonstrations by talented artists from the community, offering attendees a chance to witness the creative process up close.

This showcase will take place on:
Wednesday, July 23rd
at the Library | 3:30 p.m.

The event will include live demonstration, an artist Q&A session, and an opportunity to view some of the artist's work close up.

Future showcases will highlight various artistic disciplines, including weaving, painting, pastels, stained glass and more.

The event is free and open to all ages. Whether you're an artist yourself or simply an admirer of creativity, this series promises to be a unique and engaging experience.

**Alan
Feyen**

Showcasing:
Alcohol Ink Painting



Pentwater Township Library

402 Park St.

Pentwater, Michigan 49449 | (231) 869-8581

<https://www.pentwaterlibrary.org/>

Join us for...

ALLENDALE *Jazz* ORCHESTRA



Friday, August 1st, 2025 | 7 p.m.

Performing your jazz and big band favorites.

This performance will take place outside and you will want to bring your own chairs or blankets for the lawn.

Sponsored by: Friends of the Pentwater Library 2.0



Pentwater Township Library

402 Park St.

Pentwater, Michigan 49449 | (231) 869-8581

<https://www.pentwaterlibrary.org/>



PENTWATER FIRE DEPARTMENT

486 E Park St • PO Box 1117
Pentwater, MI 49449

Phone 231.869.5987 • Fax 231.869.8511
www.pentwaterfiredepartment.com

Monthly Meeting Agenda

Meeting Date: Wednesday, July 2, 2025 19:00
Meeting Location: Pentwater Fire Department
Call to Order

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 6/4/25
- III. Reports of Officers
 - a. Treasurer Terry Cluchey
 - i. Ending Payroll - \$37,870.00
 - ii. Checking - \$56,327.42
 - iii. CLASS - \$69,538.61
 - iv. EDGE - \$259,444.58
 - v. Total Funds - \$385,310.61
- IV. Old Business
 - a. By-Laws
 - b. Millage Renewal Planning for November 2026 Election
 - c. Vehicle Maintenance
 - d. ID Badges
 - e. Oceana County Fair personnel support, Aug 17-23, 2025
 - f. National Night Out, August 5, 2025 @ Shelby Township Park
 - g. Direct Deposit Forms
 - h. Annual Testing
 - i. Hose Testing Completed, 6/17/2025 at 0700
 - i. Radios
 - j. Truck Checks
 - i. July Schedule
 - 1. => 342
 - 2. => Trailer
 - 3. => 371
 - 4. => 391
 - 5. => 361
 - ii. Folders located in Locker #3
 - iii. Checks to be done at any time in the month
 - iv. Ensure pay sheet is filled out after it is completed
 - k. Active911 member response status visibility improvement in PFD Station Bays



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- I. Ray Hasil Surprise Retirement Party was held on 6/11/2025
- V. New Business
- VI. Training
- VII. Discussion on Last Month's Calls-
 - a. 28 medical, 11 fire and 1 UAV call for service in June
 - b. Discussion on best practices for prior month's calls
- VIII. Adjourn



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Monthly Meeting Minutes

Meeting Date: Wednesday, June 4, 2025 19:00
Meeting Location: Pentwater Fire Department
Call to Order

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - b. Minutes from 5/7/25
 - c. A motion to approve the minutes was made by Mike Barefoot and seconded by Kyle Dillingham. The motion was unanimously passed by all members present.
- III. Reports of Officers
 - a. Treasurer Terry Cluchey
 - i. Ending Payroll - \$26,340.00
 - ii. Checking - \$37,769.98
 - iii. CLASS - \$79,274.90
 - iv. EDGE - \$258,532.82
 - v. Total Funds - \$375,577.70
- IV. Old Business
 - a. By-Laws
 - i. Mike Barefoot to bring to July Meeting for review.
 - b. Millage Renewal Planning
 - i. Intention is to target 2.5 mils for the November 2026 Election
 - c. Vehicle Maintenance
 - i. 391 door repair is ongoing
 - ii. 361 valve fixed
 - iii. 341 repairs
 1. valve wire fixed
 2. pump needs be run in RPM mode until new module is installed
 - iv. 351 is fixed and ready to return to PFD
 - d. ID tags for Department Issued Equipment
 - i. Pictures are needed for Anna, Katie and Ethan in order to complete badges
 - e. Oceana County Fair personnel support, Aug 17-23, 2025
 - f. National Night Out, August 5, 2025 @ Shelby Township Park
 - g. Direct Deposit Forms



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- h. Annual Testing
 - i. Hose, 6/17/2025 at 08:00
 - ii. Help needed to move trucks around
- i. Graduations
 - i. Muskegon Fire Academy, 5/29/2025
 - ii. Oceana Fire Academy, 6/7/2025
 - iii. Anna and Katie presented new helmet shields in June Meeting
- j. Officer Changes
- k. Drone to be brought on calls in responding vehicle.
- l. Radios
 - i. Fee paid to State. Waiting on programming.
- m. Truck Checks
 - i. June Schedule
 - 1. 302 => 342
 - 2. 306 => Trailer
 - 3. 303 => 371
 - 4. 326 => 391
 - 5. 323 => 361
 - ii. Folders will be located in Locker #3
 - iii. Checks to be done anytime in the month
 - iv. Ensure pay sheet is filled out after it is completed
- n. Chris Reske was hired as new member of Pentwater Rescue
- o. Active911 member response status visibility improvement in PFD Station Bays
- V. New Business
 - a. June 11th, surprise party for Ray Hasil at 1800 hours at PFD. Family is welcome.
- VI. Training
 - a. Fit testing.
- VII. Discussion on Last Month's Calls-
 - a. 23 medical, 12 fire and 2 UAV calls for service in May
 - b. Discussion on best practices for prior month's calls
- VIII. Adjourn
 - a. Meeting was adjourned by Jonathan Hughart.



PENTWATER FIRE DEPARTMENT

486 E Park St • PO Box 1117
Pentwater, MI 49449

Phone 231.869.5987 • Fax 231.869.8511
www.pentwaterfiredepartment.com

Officer Meeting Minutes

Meeting Date: Wednesday, June 4, 2025 19:00

Meeting Location: Pentwater Fire Department

Call to Order

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 5/7/25
 - b. A motion to approve the minutes was made by Mark Haynor and seconded by Kyle Dillingham. The motion was unanimously passed by all members present.
- III. Reports of Officers
 - a. Treasurer Terry Cluchey
 - i. Ending Payroll - \$26,340.00
 - ii. Checking - \$37,769.98
 - iii. CLASS - \$79,274.90
 - iv. EDGE - \$258,532.82
 - v. Total Funds - \$375,577.70
- IV. Old Business
 - a. By-Laws
 - i. Bring Rough Draft in next month for department review
 - b. Millage Renewal Planning
 - i. Supplemental Milage target for November 2026, 2.5 mils
 - c. Vehicle Maintenance
 - i. 351 complete. Electrical issues resolved.
 - ii. Rear emergency light is on order and will be replaced when available
 - iii. 391, incorrect doors were sent, correct doors are on order with Pierce. Pushing for return this week to be able to be at Fire Academy graduation
 - iv. 341 valve was repaired, pump needs to be run on the RPM side for it to work, Pressure side has module that is going bad and needs to be replaced.
 - v. 361 air primer valve fixed
 - d. ID tags for Department Issued Equipment
 - e. Oceana County Fair personnel support, Aug 17-23, 2025
 - f. National Night Out, August 5, 2025 @ Shelby Township Park
 - g. Direct Deposit Forms



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- h. Annual Testing
 - i. Hose, 6/17/2025 at 08:00
 - i. Graduations
 - i. Muskegon Fire Academy, 5/29/2025
 - ii. Oceana Fire Academy, 6/7/2025
 - 1. Show up at 1800 hours.
 - iii. Helmet shields to be handed out to Katie and Anna in today's meeting.
 - iv. Pinning ceremony for Anna to be at Saturday's graduation.
 - j. Drone to be brought on calls in responding vehicle.
 - k. Radios
 - l. Truck Checks
 - m. Chris Reske hired as a new member of Pentwater Rescue
 - n. Active911 member response status visibility improvement in PFD Station Bays
- V. New Business
- a. June 21, Duna Vista Presentation by Jonathan
 - b. Discussion to investigate selling 341 and replacing with a second tender. Look into finance options to understand financial impacts.
 - c. Traffic Vest reminder
 - d. Public notification posts for upcoming month. Fire Response with Riverton and Graduation / Training / % cert levels.
- VI. Training
- a. Fit testing.
- VII. Discussion on Last Month's Calls-
- a. 23 medical, 12 fire and 2 UAV calls for service in May
 - b. Discussion on best practices for prior month's calls
- VIII. Adjourn
- a. Meeting was adjourned by Jonathan Hughart.

Pentwater Township
Deputy Supervisor, Zoning Administrator and Ordinance Enforcement Officer
Monthly Report – June 30, 2025

Board Members, the following is a summary of the activities that were conducted by the Deputy Supervisor, Zoning Administrator and Ordinance Enforcement Officer for the month of June, 2025.

Deputy Supervisor - I worked with the Township Supervisor, Lynne Cavazos, F&V, and/or Township Attorney Mark Nettleton regarding:

- Reviewed the Red Barn Learning Concept Programming Concept and began a draft of the Articles of Incorporation for a possible Recreation Authority.
- Reviewed and submitted Sanitary Sewer System invoices.
- Responded with F&V to two Township South Sanitary Sewer repairs.
- Attended the Limited Access Dune Communities meeting on June 12.
- Attended the Township Board meeting of June 11.
- I began helping the Clerk's office with getting ready for the annual audit on

Code Enforcement -- Nothing notable at this time.

Planning Commission - The Planning Commission met on June 10, 2025 to:

- Discuss a possible Zoning Ordinance Amendment to Section 3.29 – Keeping of Animals;
- Continue a discussion on implementation of the Master Plan and Housing;
- Conduct the annual meeting where Tony Monton was re-elected as Chairperson, Paula DeGregorio as Vice Chairperson, and Heather Douglas as Secretary; and,
- Approve the 2025-2026 Meeting Schedule.

I also took part in a webinar for Uses by Right and Administrative Approvals hosted by the Michigan Association of Planning on June 25.

Zoning Board of Appeals - The Zoning Board of Appeals met on June 17, 2025, to conduct its Annual Meeting where Jean Russell was re-elected as Chairperson, and Mark Trierweiler was elected as Vice Chairperson. The ZBA also had the opportunity at this meeting to talk with Mark Sturr, candidate for the ZBA's First Alternate position.

Zoning Permits – The following Zoning Permits were issued in June, 2025:

1. ZP 3532 was issued to Matthew 6 Construction to rebuild a deck at 5661 Ottawattamie Dr.
2. ZP 3533 was issued to Joseph Mitchell to install a privacy fence in the rear yard of 5851 Bryant Ave.
3. ZP 3534 was issued to The Green Panel, Inc. to install Solar Panels and a battery storage unit at 6062 Ridge Road.

Other Comments – None.

Sincerely,

Keith J. Edwards

Pentwater Township

Deputy Supervisor, Zoning Administrator & Ordinance Enforcement Officer

Township of Pentwater Assessor

500 N Hancock St.
PO Box 512
Pentwater MI 49449
Phone: (231) 869-6231 Ext 4

Monthly Township Report July 2025

Board of Review:

- The July Board of Review meeting will be held on Tuesday, July 22, 2025, at 1 pm.

Michigan Tax Tribunal:

- We currently have 1 pending residential MTT petition.
- The deadline for filing a **Commercial/Industrial** petition was June 2, 2025 (The May 31st deadline fell on a Saturday, so petitions were considered timely filed if postmarked by June 2nd.)
- The deadline for filing a **Residential** petition is July 31, 2025.

Miscellaneous:

- I am now working on the 2026 Assessment Roll. I am entering deeds, PTAs, and PREs as they come in.
- I am currently working on scanning older documents into our Assessing program so we can recycle some of the paper I have stored in my office.
- I do have staff verifying measurements and taking new exterior pictures of buildings.

If you have any questions, please let me know!

Sincerely,
Barbie Eaton, MAAO
Pentwater Township Assessor



PENTWATER TOWNSHIP CEMETERY MONTHLY REPORT

MONTH OF: JUNE 2025

NUMBER OF BURIALS

Traditional:

1

Cremains:

2

Columbarium:

2

FOUNDATIONS SET:

2

GRAVESITES SOLD:

8

COLUMBARIUMS SOLD:

SCATTER BRICKS SOLD:

Equipment Maintenance:

 (Approximate # of hours)

Grounds Care:

 (Approximate # of hours)

Openings/Closings:

 (Approximate # of hours)

Administration:

58

 (Approximate # of hours)

(i.e. Record maintenance, phone calls, emails,
Meetings with families, grave location, etc.)

Respectfully Submitted

MAUREEN MURPHY, CLERK

Date: 7/01/2025

PENTWATER TOWNSHIP
TRANSFER SITE MONTHLY REPORT

Month/Year: 6/25

Total Number of Visitors: 282

Total Fees Rec'd: 2102.00

Trash Visitors: 154

Recycling Visitors: 106

Trash/Recycling Visitors: 22

Yard Waste Visitors – Village: 128

Yard Waste Visitors – Township: 81

Yard Waste Visitors – Weare: 2

Submitted By: Beh

Date: 6/28/25

nb (b)

Resolution

To be used by governmental units in connection with applications to construct, operate, use and/or maintain within the right-of-way; or to close a county road.

(NOTE: Please use this form when submitting a Permit Resolution)

RESOLVED, that the COVE is hereby authorized to make
(Private Organization)
Application to the Oceana County Road Commission on behalf of the City/Village/Township
of Pentwater, in the County of Oceana, Michigan for the necessary permit(s)
(Name of Municipality)
to: Business 31 (Pere Marquette Hwy) from
Hancock St. to the entrance of Duna Vista
Subdivision. (Saturday - Aug. 2, 2025)

within the right-of-way of county roads Business 31 - North,
and that the City/Village/Township of Pentwater, in the county of Oceana,
(Name of Municipality)
Michigan supports the requested activity.

I hereby certify that the foregoing is a true copy of a resolution adopted by the
City/Village/ Township of Pentwater, at a Township Board meeting held on the
(Name of Municipality) (Regular, special)
9th day of July A.D. 20 25.

Signed _____

Title _____

RIETH-RILEY CONSTRUCTION Co., INC. ^{ALB (b)}

100% Quality • 100% Employee Owned • Over 100 Years

Phone: (231)-845-7031 Fax: (231)-845-5621

Address: 5565 w. First St., Ludington, Mi 49431

PROPOSAL

Reference # **25-051**

Date: **7/1/2025**

Job Name: CEMETERY PAVING	Job Location:
Proposal Submitted to Customer	Owner Information
Name: Pentwater Township	Name:
Address: 500 N. Hancock St., Pentwater, MI 49449	Address:
Phone: 231-869-6231 Email:	Phone: Email:

Rieth-Riley Construction Co., Inc. ("Rieth-Riley") submits to Owner/General Contractor ("Customer") this Proposal based on plans and specifications prepared by John Sniegowski and dated 7/1/25 and the following addenda, if any: _____.

Scope of Work

ENTRANCE, BLOCK 5, BLOCK 13

1. Excavate curves to widen, add gravel and compact.
2. Furnish and install asphalt surface at an approximate rate of 220 lbs. per syd. (2").
3. Restore disturbed areas.

Approximate Total Area: 6,365 sft.
Total Cost: \$20,195.00

ALTERNATE TO RESURFACE BLOCK 5 BETWEEN 2 OTHER AREAS ADD \$3,182.00

BLOCK 20 CURVES

1. Excavate curves to widen, add gravel and compact.
2. Furnish and install asphalt surface at an approximate rate of 275 lbs. per syd. (2 ½").
3. Place gravel, asphalt and rip-rap for two spillways.
4. Restore disturbed areas.

Approximate area: 270 sft.
Total Cost: \$4,405.00

BLOCK 18 & 19 INTERSECTION

1. Mill butt joints at limits of paving and place asphalt at an approximate rate of 165 lbs. per syd. (1 ½").

Total Cost: \$3,490.00 WHEN COMPLETED WITH OTHER WORK

Owner is responsible for any permits required by the State, County, and Local Authorities.

* Bonds are not included.

* A 3% charge will be added to any invoices when paid by Credit/Debit card.

SALES TAX INCLUDED: YES	
RIETH-RILEY CONSTRUCTION CO., INC.	
THIS PROPOSAL INCLUDES ALL OF THE STANDARD TERMS & CONDITIONS ENCLOSED WITH THIS PROPOSAL.	By: _____ (John Sniegowski-Project Manager)
ACCEPTANCE OF PROPOSAL	
I (we) have read the above Proposal, INCLUDING THE STANDARD TERMS & CONDITIONS, and hereby accept this Proposal. You are hereby authorized to begin the work as proposed.	
By: _____ (Authorized Signature)	_____ (Date Signed) _____ (Printed Name & Title)

STANDARD TERMS & CONDITIONS OF THIS PROPOSAL

The following terms and conditions are part of this Proposal:

1. **The Proposal prices provided herein are based on the current average posted price for asphalt cement as listed in the "Asphalt Weekly Monitor" published by Potent & Partners, Inc. If this average posted price increases at the time Contractor commences performance of the work covered by this Proposal, we reserve the right to adjust the Proposal prices consistent with the change in the price of the asphalt cement.**
2. All material is warranted to be as specified. All work is to be completed according to this Proposal and in a workmanlike manner. Unless otherwise provided in this Proposal, Customer, at its expense, shall provide a properly compacted and stable subgrade or subbase (proof rolling or other testing satisfactory to Contractor) upon which any material is to be placed.
3. **OTHER THAN AS EXPRESSLY PROVIDED FOR IN THIS PROPOSAL, CONTRACTOR MAKES NO EXPRESS OR IMPLIED WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. CUSTOMER'S SOLE REMEDY FOR BREACH OF WARRANTY IS LIMITED EXCLUSIVELY TO REMOVAL AND REPLACEMENT OF THE DEFECTIVE WORK. OTHER THAN REMOVAL AND REPLACEMENT, RIETH-RILEY HAS NO OTHER LIABILITY FOR ANY TYPE OF DAMAGE, WHETHER INCIDENTAL, CONSEQUENTIAL OR OTHERWISE.**
4. Any express performance warranty provided in this Proposal shall be waived in the event Customer, either verbally or in writing, directs Contractor to place its paving materials over a subgrade or a subbase the condition of which Rieth-Riley has advised Customer is unacceptable.
5. Contractor will not be liable for delays caused by labor disturbances, weather conditions, acts of God, acts of governmental agencies, accidents, shortages of necessary materials and supplies, or any other cause beyond our control.
6. Any damage to or caused by appurtenances, including but not limited to stumps, buried concrete slabs or footing, septic tanks, sprinkler systems or utilities not specifically described on the plans or accurately marked on the jobsite to make us aware of their exact location and depth, will be the Customer's responsibility; and any extra work involved will become an extra charge over the quoted price.
7. Extra work not included in this Proposal will be performed at the direction of the Customer or his authorized representative. Customer shall promptly issue an appropriate written change order to cover the authorized work.
8. If no sales tax is included in this Proposal, Customer is required to provide a valid sales tax exemption certificate; otherwise, sales tax will be added when completed work is invoiced.
9. Contractor will not proceed with the work as specified in this Proposal until satisfied of the Customer's ability and intent to pay according to the terms outlined herein.
10. **PAYMENT IS DUE UPON CUSTOMER'S RECEIPT OF INVOICES** issued, whether progress or final, for work completed to date. If prompt payment is not received, Contractor will suspend work in progress.
11. Nothing herein contained shall be construed as a waiver or modification of Contractor statutory lien rights, which lien rights Contractor will exercise if payment by Customer is not promptly made.
12. **A SERVICE CHARGE OF 1½% PER MONTH**, which is an annual percentage rate of 18% per annum, will be made on all account balances not paid as provided for herein, together with costs of collection and reasonable attorney fees and expenses.
13. **Customer represents and warrants that there are no hazardous substances or hazardous wastes located on or within the jobsite.** Customer agrees to defend, indemnify, and hold harmless Contractor, its officers, and employees from any type of loss and/or liability, including reasonable attorney fees and expenses, arising from a breach of this representation or warranty or Customer's violation of environmental law, regulation, or policy.
14. The following sentence only applies if the parties intend that their contractual relationship will be governed by a written contract other than this Proposal: This Proposal is submitted subject to entering a written contract, the terms, and conditions of which are acceptable to both parties.
15. Rieth Riley Construction Co. Inc. cannot guarantee against ponding water if the pavement slope has less than 1% fall.
16. Reflective cracking may occur when paving over existing asphalt or concrete.

"LICENSE NO. A1590913 A residential builder or a residential maintenance and alteration contractor is required to be licensed under Article 24 of the occupational code, 1980 PA 299, MCL 339.2401 to 339.2412. An electrician is required to be licensed under the electrical administrative act, 1956 PA 217, MCL 338.881 to MCL 338.3511 to 338.3569. A Mechanical contractor is required to be licensed under the Forbes mechanical contractors act, 1984 PA 192, MCL 338.971 to 338.988.

Designation of Dean Holub as Designee for Clerk and Treasurer

In accordance with the General Property Tax Act (Act 206 of 1983), as amended by Public Act 129 of 2019, the Township Board is being asked to approve the designation of Dean Holub as a designee for both the Clerk and Treasurer. This designation is in addition to the existing Deputy Clerk and Deputy Treasurer roles.

As a Treasurer's designee, Dean Holub will be authorized to accept property tax payments on behalf of the Treasurer during designated times, particularly during peak collection periods. The purpose of this appointment is to improve flexibility, ensure continuity of service, and enhance operational efficiency during busy tax collection periods. While the Deputy Treasurer retains their duties, this additional designation provides further capacity to serve the public effectively.

Though Public Act 129 of 2019 specifically outlines the treasurer's authority to appoint a designee for tax collection—with board approval—this appointment also includes authorization for Dean to act in limited clerical functions as needed under the direction of the Clerk, providing additional support during times of high demand.

Dean Holub's dual designation is intended to ensure uninterrupted township services and reflects a proactive approach to resource planning and public service.

MEMORANDUM

To: Pentwater Township Board of Trustees

From: Keith Edwards, Zoning Administrator and Deputy Supervisor

Date: June 23, 2025

Subject: Recommendation for First Alternate Position – Zoning Board of Appeals

Our Township Clerk, Maureen Murphy had one application on file for those seeking to serve on various Township boards, commissions or committees. Mr. Tom Sturr, submitted an application and expressed interest in any available appointment within the Township. Attached to this memorandum, please find Mr. Sturr's application for your review.

Although Mr. Sturr resides within the Village limits, he is still eligible to serve on the Township's Zoning Board of Appeals. Thus, I had an opportunity to invite him to the Annual Meeting of the Zoning Board of Appeals (ZBA), which he attended on June 17, 2025. The ZBA was able to chat with him during the meeting, and the consensus of the ZBA was that he should be recommended for consideration to serve as the First Alternate of the ZBA.

I talked with the Township Supervisor on Monday, June 23, and we are recommending that the Township Board of Trustees consider Mr. Mark Sturr for the position of First Alternate to the ZBA.

Pentwater Township

APPLICATION FOR APPOINTMENT TO: (check one or more)

- ☒ BOARD OF REVIEW
- ☒ ELECTION INSPECTOR
- ☒ PENTWATER LAKE IMPROVEMENT BOARD
- ☒ PLANNING COMMISSION
- ☒ RECREATION COMMITTEE
- ☒ ROAD COMMITTEE
- ☒ ZONING BOARD OF APPEALS

Name MARK SNRK

Occupation RETIRED

Full Time Resident: ☒ Yes ☐ No

Home Address 360 3rd AVE. PENTWATER 49449
Street/Box No. City Zip

Home Telephone 231 450 2366 Business Telephone _____

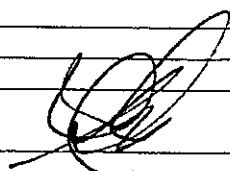
E-Mail Address FOGGLAKE@CARRINTER.NET

Please indicate experience and/or qualifications that would help make you an effective member of the board/commission for which you have applied. (Add additional page if necessary)

PAST CRYSTAL TOWNSHIP SUPERVISOR
OCEANA COUNTY PARKS AND RECREATION (CHAIRMAN)
CRYSTAL TOWNSHIP ZONING ADMIN.
CRYSTAL TOWNSHIP BOARD OF REVIEW
HAVE WRITTEN OR CO-WRITTEN SEVERAL SUCCESSFUL
GRANTS FOR OCEANA COUNTY WHILE ON THE
COUNTY PARKS AND RECREATION BOARD

Volunteer Experiences _____

Date: 2/6/25

Signature 

Please return this application to: Pentwater Township Office
500 N. Hancock St. P.O. Box 512
Pentwater, Michigan 49449

nb (S)
nb (F)

MEMORANDUM

To: Pentwater Township Board of Trustees

From: Keith Edwards, Zoning Administrator and Deputy Supervisor

Date: June 27, 2025

Subject: Recommendation for Second Alternate Position – ZBA

The Township Clerk recently received an application for the Second Alternate position for the Zoning Board of Appeals (ZBA) from Barb Siok, a Pentwater Township Resident. Attached to this memorandum, please find Ms. Siok's application for your review.

I have had the pleasure of working with Barb while we were both working with the Village of Pentwater, and she previously served as the Recording Secretary for the Village ZBA. She has a good understanding of the roles of ZBA members.

I talked with the Township Supervisor on Friday, June 27, and we are recommending that the Township Board of Trustees consider Ms. Barb Siok for the position of Second Alternate to the ZBA.

nb (g)
nb (g)

MEMORANDUM

To: Pentwater Township Board of Trustees

From: Keith Edwards, Zoning Administrator and Deputy Supervisor

Date: June 30, 2025

Subject: Recommendation for Recording Secretary for PC and ZBA

Recently, while talking with Barb Siok about the Second Alternate position on the ZBA, I also asked her if she would be willing to serve as the Recording Secretary for the Planning Commission (PC) and Zoning Board of Appeals (ZBA).

Barb has had experience before as the Recording Secretary for the Township Board, I have worked with her on the Village ZBA, and she serves in the same capacity on the Pentwater Lake Association. Barb and I also determined that the typical meeting days of the PC and ZBA would not conflict with her other obligations.

Thus, after talking it over with the Township Supervisor, I recommend the Township Board of Trustees hire Barb Siok as the Recording Secretary for the Pentwater Township Planning Commission and Zoning Board of Appeals.



**APPLICATION FOR APPOINTMENT TO:
ZONING BOARD OF APPEALS**

Name Barb Siok Occupation: Retired Village of Pentwater Deputy Clerk/Treasurer
Full Time Resident : Yes ☒

Home Address : 6224 Ridge Rd. Pentwater, MI 49449
Street/Box No. City Zip

Home Phone: 708-860-2869

E-Mail Address: Pentwater.RS@Gmail.com

Please indicate experience and/or qualifications that would help make you an effective member of the board/commission for which you have applied.

- 1) As a Pentwater Township resident for more than ten years, I am interested in best practices of balancing property rights with the rights that will benefit our community with diverse experiences as a former deputy/clerk treasure for more than ten years of government and public service.
- 2) Desire to learn more about zoning laws, processes and tools or resources that Pentwater Township uses to apply and interpret land uses and zoning requirements with an open mind.
- 3) Willing to perform the duties that are lawfully assigned to the ZBA position.
- 4) Former recording secretary for the Village of Pentwater ZBA.
- 5) Former recording secretary for Pentwater Township.

Volunteer Experiences:

Pentwater Service Club; Pentwater Women's Club; Pentwater Lake Association;
Pentwater Lake Improvement Board; Pentwater Artisan Learning Center; Pentwater
Arts Council; Former PYC Secretary.

Date: 06/25/2025

Signature: Barb Siok

Please return this application to: Pentwater Township Office
500 N. Hancock St. P.O. Box 512
Pentwater, Michigan 49449

C:\Users\Township\Documents\Applications\Board-Commission Application.doc

nb(g)

PENTWATER TOWNSHIP

RESOLUTION TO IMPOSE A PROPERTY TAX ADMINISTRATION FEE

Resolution No. 2025-__

At a regular meeting of the Township Board of Pentwater Township, Oceana County, Michigan, held at the Township Hall located at [insert address] on the [insert day] of [insert month], 2025, at [insert time] p.m., the following resolution was offered by [insert name] and supported by [insert name].

- WHEREAS, Pentwater Township is responsible for the assessment of property values, collection of property taxes, and management of the property tax review and appeal process;
- WHEREAS, the General Property Tax Act, Public Act 206 of 1893, as amended, specifically MCL 211.44(7), authorizes the imposition of a property tax administration fee of not more than one percent (1%) of the total tax bill per parcel;
- WHEREAS, the Township Board desires to impose such a fee to recover the costs incurred in the administration and management of the assessment, tax collection, and appeal processes;

NOW, THEREFORE, BE IT RESOLVED, that:

1. Authorization of Fee: Pentwater Township shall impose a property tax administration fee of one percent (1%) on all amounts paid for property taxes before February 15 of the year after the taxes become due and payable.
2. Effective Year: This resolution shall apply to all property tax levies that become due in 2025 and each year thereafter.
3. Duration: This resolution shall remain in effect until amended or rescinded by the Pentwater Township Board.

YEAS: [Insert Names]

NAYS: [Insert Names]

ABSENT: [Insert Names]

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I, the undersigned, being the duly qualified and acting Township Clerk of Pentwater Township, Oceana County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting held on the [insert date], 2025.

Maureen Murphy, Township Clerk
Pentwater Township

~~nb(h)~~
nb(h)

PENTWATER TOWNSHIP

RESOLUTION TO IMPOSE A PROPERTY TAX ADMINISTRATION FEE

Resolution No. 2025-__

At a regular meeting of the Township Board of Pentwater Township, Oceana County, Michigan, held at the Township Hall located at [insert address] on the [insert day] of [insert month], 2025, at [insert time] p.m., the following resolution was offered by [insert name] and supported by [insert name].

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- WHEREAS, the General Property Tax Act, Public Act 206 of 1893, as amended, specifically MCL 211.44(7), authorizes the imposition of a property tax administration fee of not more than one percent (1%) of the total tax bill per parcel;
- WHEREAS, the Township Board desires to impose such a fee to recover the costs incurred in the administration and management of the assessment, tax collection, and appeal processes;

NOW, THEREFORE, BE IT RESOLVED, that:

1. Authorization of Fee: Pentwater Township shall impose a property tax administration fee of one percent (1%) on all amounts paid for property taxes before February 15 of the year after the taxes become due and payable.
2. Effective Year: This resolution shall apply to all property tax levies that become due in 2025 and each year thereafter.
3. Duration: This resolution shall remain in effect until amended or rescinded by the Pentwater Township Board.

YEAS: [Insert Names]

NAYS: [Insert Names]

ABSENT: [Insert Names]

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I, the undersigned, being the duly qualified and acting Township Clerk of Pentwater Township, Oceana County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting held on the [insert date], 2025.

Maureen Murphy, Township Clerk
Pentwater Township