



PENTWATER TOWNSHIP BOARD
AGENDA PACKET

REGULAR BOARD MEETING

January 14, 2026 – 6:00 PM

Lynne Cavazos, Supervisor
Heather A. Douglas, Treasurer
Maureen H Murphy, Clerk

Mike Flynn, Trustee
Dean Holub, Trustee

PENTWATER TOWNSHIP BOARD MEETING
Regular Meeting

January 14, 2026 at 6:00 p.m.
Pentwater Township Hall
500 N. Hancock Street, Pentwater, MI 49449

Join Zoom Meeting

<https://us02web.zoom.us/j/86141326636?pwd=S2h88Zt71MqB1j9uclUVSHUgB1PSU.1>

Meeting ID: 861 4132 6636

Passcode: 446835

Dial by your location

+1 312 626 6799 US (Chicago)

AGENDA

- 1.** Call to Order/Pledge
- 2.** Roll Call
- 3.** Consent Agenda – Review & Action
 - a. Minutes of December 12, 2025
 - b. Correspondence: Charter Communication – Upcoming Changes
 - c. Monthly Budget Reports for General Fund, Cemetery and Fire Department
 - d. Payment of Bills
(Consent Agenda contains all routine items of business on which no disagreement or debate is anticipated. Upon the request of any board member, an item shall be removed from the consent agenda and placed on the regular agenda under New Business)
- 4.** Meeting Agenda - Review & Action
- 5.** Public Comment on Agenda Items (Three (3) minutes maximum)
- 6.** Supervisor's Report
- 7.** Clerks' Report
- 8.** Treasurer's Report
- 9.** Library Board Packet
- 10.** Fire Department Minutes
- 11.** Recreation Report
- 12.** Reports
 - a. Zoning Administrator
 - b. Assessor
 - c. Cemetery Sexton
 - d. Transfer Station

13. Unfinished Business

- a. Sewer Mediation Agreement Status

14. New Business

- a. Review & Public Comment: Michigan Natural Resource Fund Grant Proposal for Beachfront Restoration Project.
- b. Review & Action: Bids for Pentwater Township Transfer Station and Recycling Center for 2026-2031
- c. Review & Action: Approval of Access Agreement for Weare Township for Pentwater Township Transfer Station and Recycling Center.
- d. Review & Action: Approval of Standard IRS Mileage rate for 2026 – \$.725 per mile.
- e. Review & Action: Approval of Township Board to attend the Annual MTA Conference and Expo – April 20-23, 2026 at Grand Traverse Resort

15. Public Comments (Three - 3 minutes maximum)

16. Other Items from Board Members

17. Adjournment

Public Participation at Board of Trustee Meetings

- 1. When addressing the Board, please state your name and address and direct all questions and comments to the Chairperson.
- 2. We ask that you show common courtesy, display respect for all participants, and refrain from any personal attacks.
- 3. You may address the Board on any agenda item under the PUBLIC COMMENTS ON AGENDA ITEMS ONLY. Please limit your comments to three (3) minutes.
- 4. You may address the Board on any matter that falls within the Boards jurisdiction under the PUBLIC COMMENTS PORTION OF THE AGENDA (maximum three minutes).
- 5. If you would like to meet with any Board or staff member following the meeting, please make your wishes known.
- 6. The public, press and/or legal stenographers are permitted to record the proceedings – either video or audio – so long as it does not interfere with the meeting.



A General Law Township

Pentwater Township Regular Board Meeting Consent Agenda Items January 14, 2026

- Prior Meeting Minutes:
 - Township Regular Board Meeting – December 10, 2026
- Correspondence:
- Financial Reports for Period 12/01/25 thru 12/31/25
 - Claims/Bills as follows:
 - Township: \$13,922
 - Road: \$0
 - Cemetery: \$6,225
 - Sewer: \$7,096
 - Fire: \$2,287
 - Payroll as follows:
 - Township/Cem/Sewer: \$33,352
 - Fire: \$0

<p>PENTWATER TOWNSHIP BOARD PENTWATER COMMUNITY HALL 500 N. HANCOCK STREET, PENTWATER, MI 49449</p> <p><i>Regular Board Meeting</i></p> <p><i>Draft Minutes</i></p> <p>10 December 2025</p> <p>ZOOM Available for Audience</p>	
<p>Supervisor Cavazos called the Regular Board Meeting to order at 6:00 PM</p> <p>Members Present: Cavazos, Flynn, Holub, Murphy</p> <p>Members Absent: Douglas</p> <p>Staff Present: Glenn Beavis, Deputy Clerk</p> <p>Others Present: Valerie Church-McHugh, Pentwater District Library President; Tom Roose, Roose Electric; Scott Gardner, American Classic Dumpster Service</p> <p>Present via Zoom: Ted Cuchna</p> <p>Motion by Holub and seconded by Flynn to accept the Consent Agenda as presented.</p> <ul style="list-style-type: none"> • Prior Meeting Minutes: <ul style="list-style-type: none"> ○ Township Regular Board Meeting – November 12 & 21, 2025 • Correspondence: None • Financial Reports for Period 11/01/25 thru 11/30/25 <ul style="list-style-type: none"> ○ Claims/Bills as follows: <ul style="list-style-type: none"> ■ Township: \$24,022 ■ Road: \$1,913 ■ Cemetery: \$8,153 ■ Sewer: \$44,712 ■ Fire: \$8,854 ○ Payroll as follows: <ul style="list-style-type: none"> ■ Township/Cem/Sewer: \$35,276 ■ Fire: \$0 <p>Roll call vote:</p> <p>Yes: Cavazos, Flynn, Holub, Murphy</p> <p>No: None</p> <p>Motion: Carries</p>	<p>CALL TO ORDER</p> <p>ROLL CALL</p> <p>CONSENT AGENDA - Review & Action</p>
None	PUBLIC COMMENTS
Library board member Valerie McHugh spoke to ongoing transition activities associated with the recent conversion to a district library	LIBRARY
Supervisor Cavazos communicated the following: (1) Reminder: Wreaths Across America at Pentwater Township Cemetery	SUPERVISOR'S REPORT

- Date: 12/13/25 – Ceremony starts at Noon.
- Parking available at the Pentwater VFW on Business 31
- Distribution of Wreaths to 364 Veteran Graves by Volunteers
- Everyone Welcome to Attend.

NOTE: Distribution of 63 Wreaths to Veterans at the North Weare Cemetery at 2:00 PM.

(2) Update on Township/Village Sewer Agreement

- The Township does not have a signed agreement with the Village as of 12/10/25/
- The Township has not received the money agreed upon at Mediation.

(3) 5 County Materials Management Update

- Meeting held at the Griswold Annex on 12/01/25
- The group continues to work on Finalizing Goals and Objectives.
- Presentation by EGLE to clarify their expectation for the 5 county plan.
- Update from WMSRDC on the current timeline for completing the plan that will meet the needs of all 5 counties: Lake, Mason, Muskegon, Newaygo, and Oceana.

Clerk Murphy reported the following:

CLERK'S REPORT

• **Cemetery**

I'm also very excited for Wreaths Across America this Saturday, I hope the weather conditions change. One can only hope and pray.

Since November there has been a collective thinking with people wanting to buy Cemetery Lots. I have had over 12 calls/emails with people wanting to purchase burial spaces and many of them want to purchase them sight unseen. Luckily, I have been able to have most of them wait until the cemetery opens in the spring. So, they know exactly what they are purchasing.

• **Contracts**

The Township has three contracts that will be expiring in 2026. I would like to start working on them as soon as possible, so they will not be an issue during the 2026 Election Cycle.

1. Republic Services for Transfer Station and Recycling Center and Fire Department –
2. Ricoh Copy Machine – August 2026 I will start receiving proposals in March
3. Cintas – November 2026 I will start receiving proposals in May, I will need to reach out to other Mat Rental Companies before May. Cintas is already pushing me to sign a three-year contract that does not expire until November. I will start reaching out to other companies after the New Year.

• **Franchise Agreements**

<p>Keith and I will be working on updating our Franchise Agreements after the New Year.</p> <ul style="list-style-type: none"> • Elections 2026 <p>As of today, it looks like we will not have an Election until the August 11th Primary.</p> <p>The Village Council has three members whose terms are expiring this year that will need to run for their seat on council, if they are so inclined, Kathy O' Connor, Dave Bluhm and Jared Griffis.</p> <p>Fire Department is thinking about putting a new millage on the ballot for the November Election.</p> <p>Glenn and I both finished our Election Training and are signed, sealed and certified to run elections for 2026.</p> <ul style="list-style-type: none"> • Township Hall <p>Rande Listerman the Village's Clerk/Treasurer is retiring after eight years; there is an Open House honoring all her years of service at Pentwater Village Hall on December 17th from 2pm – 4pm. Make sure to stop in and wish her the best.</p> <p>The Fire Department passed a new set of bylaws at their November 5th meeting. The bylaws were sent to the Fire Department's attorney for review. Per our intergovernmental agreement <i>The Township and The Village also need to be part of any amendments to these Bylaws. The board needs to review the bylaws that were approved by the Fire Department.</i></p> <p>Township Hall will be closed on Christmas Eve through New Years Day for the Holiday Season. The Treasurer's office will be open on Tuesday, December 30th from 9:00am – 5:00pm during this time to collect taxes. Wishing all you a very Merry Christmas and Happy New Year</p>	
No report this period	TREASURER'S REPORT
The following reports were received and placed on file: <ul style="list-style-type: none"> • Library • Fire Department • Recreation 	OTHER DEPARTMENTAL REPORTS Library, Fire Department and Recreation
The following Staff reports were received and placed on file: <ul style="list-style-type: none"> • Deputy Supervisor, Zoning Administrator & Ordinance Enforcement Officer • Assessor • Cemetery • Transfer Station 	STAFF REPORTS Zoning, Assessing, Cemetery, Transfer Station
None	OLD BUSINESS
At the behest of Trustee Holub, Representative Scott Gardner from American Classic Dumpster Service introduced the company, recycling capabilities and limitations, and spoke in general terms about a contract proposal he provided to Trustee Holub. The Township will consider this proposal along with a yet to be provided proposal from	NEW BUSINESS a) American Classic Trash/recycling services

<p>current supplier Republic Services for its next contract cycle.</p> <p>No motion proposed as this was simply an introduction to American Classic and Representative Gardner.</p> <p>ACTION NEEDED: None</p>	
<p>The recently signed Pentwater District Library Agreement requires that the Township Board, as one of the municipal partners, appoint a replacement board member in December of each year. This year, Valerie Church-McHugh's board term expires December 31st, 2025. The Library Board recommends that she be re-appointed for another three-year term expiring December 31st 2028.</p> <p>Motion by Holub and seconded by Murphy to re-appoint Valerie Church-McHugh to the Pentwater District Library Board for another three-year term.</p> <p>Roll call vote:</p> <p>Yes: Cavazos, Flynn, Holub, Murphy No: None</p> <p>Motion: Carries</p> <p>ACTION NEEDED: Set up annually recurring reminder "TASK" in Outlook to include an agenda item on December Regular Board Meetings to appoint/re-appoint a person to the Pentwater District Library.</p>	<p>NEW BUSINESS b) Annual Appointment of District Library Board Member</p>
<p>Motion by Cavazos, seconded by Flynn to approve Budget Amendment Journal Entries 1938, 1939, 1940, & 1950. These amendments revise certain elements of the General Fund, Road Fund, Fire Fund, Cemetery Fund, and Sewer Fund. In all cases these revisions redistribute budgeted monies within their respective funds and result in no net change in overall fund dollar amounts.</p> <p>Roll call vote:</p> <p>Yes: Cavazos, Flynn, Holub, Murphy No: None</p> <p>Motion: Carries</p> <p>ACTION NEEDED: Post adopted budget amendments in BS&A. Upload supervisor signed/approved JE documents.</p>	<p>NEW BUSINESS c) Appointment to Q4 Budget Amendments</p>
<p>Motion by Flynn, seconded by Holub to approve the Road Committee's recommended road improvements for calendar year 2026 with understanding that finalization of what will be completed pending receipt of Oceana County Road Commission (OCRC) cost estimates. See Board Packet for details.</p> <p>Roll call vote:</p> <p>Yes: Cavazos, Flynn, Holub, Murphy No: None</p> <p>Motion: Carries</p> <p>ACTION NEEDED: OCRC will submit query to Supervisor Cavazos in December asking which roads the Township identifies as needing repair/maintenance, at which point she will pass along the Road Committee's recommendations.</p>	<p>NEW BUSINESS d) Proposed Road Improvements for CY2026</p>

• Tom Roose – Requests fire hydrant be installed in Apache Hills subdivision	PUBLIC COMMENTS
Supervisor Cavazos spoke about the EGLE Turn-Around proposed project and the need to set up a meeting to solicit public input. Her plan is to make this an agenda item for the January 2026 Board Meeting.	OTHER ITEMS FROM BOARD MEMBERS
Moved by Holub, seconded by Flynn to adjourn the meeting at 7:15 PM. Motion carried via voice vote.	ADJOURNMENT
Maureen Murphy, Township Clerk	Notes taken by Deputy Clerk Beavis

DRAFT

December 15, 2025



T4 P2 703 ****AUTO**ALL FOR AADC 493

Pentwater Township
500 North Hancock Street
P.O. Box 512
Pentwater, MI 49449-8935

Re: Charter Communications - Upcoming Changes

Dear Franchise Official:

Charter values our customers and works hard to keep prices as low as possible. Despite our best efforts, rising costs have impacted our prices.

Our Spectrum TV Select and Spectrum TV Platinum packages, in addition to live TV, include access to thousands of On Demand programming options and regional sports networks. Additionally, customers now have access to major programmer's streaming services with a retail value of over a \$100 per month at no additional cost to the customer including HBO Max Basic with Ads, ESPN Unlimited, Hulu, Disney+ Basic, Paramount+ Essential, Peacock Premium with Ads, FOX One, AMC+ with Ads, Tennis Channel, VIX Premium with Ads, and coming soon discovery+ with ads and BET+. That's thousands of hours' worth of movies, popular TV shows for the whole family, exclusive originals, live sports and more.

Spectrum customers can get tailored ways to save without compromising the quality and reliability they deserve.

- They can access special offers through My Spectrum App.
- See how much they can save with our online savings calculator (<https://www.spectrum.com/packages/savings-calculator>).
- Or they can call for an account review and speak to an agent for ways to save.

Customers are being notified via bill message regarding the following price changes that will take effect on or after January 15, 2026. For customers who may be paying a promotional price, the retail price does not take effect until the end of the promotional period.ⁱ

Spectrum Pricing & Packaging <small>*Includes Broadcast TV Surcharge</small>	Price Change
Spectrum TV Basic*	Will increase by \$5 per month.
Spectrum TV Select*	Will increase by \$10 per month.
Spectrum TV Silver*	Will increase by \$10 per month.
Spectrum TV Gold*	Will increase by \$10 per month.
Spectrum TV Select Signature*	Will increase by \$10 per month.
Spectrum TV Select Plus*	Will increase by \$10 per month.
Spectrum TV Platinum*	Will increase by \$10 per month.
Spectrum TV Choice*	Will increase by \$5 per month.

01/08/2026 11:18 AM
User: GLENN
DB: PENTWATER TWP

CASH SUMMARY BY ACCOUNT FOR PENTWATER TOWNSHIP
FROM 12/01/2025 TO 12/31/2025
FUND: 101 204 206 209 592 703
CASH AND INVESTMENT ACCOUNTS

Page: 1/1

Fund	Account	Description	Beginning Balance 12/01/2025	Total Debits	Total Credits	Ending Balance 12/31/2025
Fund 101	GENERAL FUND					
004.000	PETTY CASH		151.00	0.00	0.00	151.00
006.000	POOLED CASH		136,764.64	15,283.40	35,862.82	116,185.22
017.000	MI CLASS - GENERAL FUND		29,433.49	43,242.07	29,719.00	42,956.56
017.001	EDGE - GENERAL FUND		43,097.46	0.00	43,242.07	(144.61)
017.003	MICLASS HART-PTW NON-MOTORIZED TR		26,306.13	0.00	0.00	26,306.13
017.004	CFCU FUND BALANCE POLICY CD		129,906.12	0.00	0.00	129,906.12
017.005	CONSUMERS CREDIT UNION PRIM BUS S		27.78	0.00	0.00	27.78
	GENERAL FUND		365,686.62	58,525.47	108,823.89	315,388.20
Fund 204	ROAD FUND					
001.001	MI CLASS - ROAD FUND		62,592.02	0.00	0.00	62,592.02
006.000	POOLED CASH		(53,919.15)	1,141.91	0.00	(52,777.24)
017.000	MC EDGE - ROAD FUND		(115.42)	0.00	0.00	(115.42)
	ROAD FUND		8,557.45	1,141.91	0.00	9,699.36
Fund 206	FIRE FUND					
001.000	CHECKING ACCT		24,256.25	28,375.56	2,627.87	50,003.94
001.001	MI CLASS - FD		97,190.68	163,657.92	6,561.00	254,287.60
001.002	MC EDGE - FD		163,110.67	0.00	163,657.92	(547.25)
	FIRE FUND		284,557.60	192,033.48	172,846.79	303,744.29
Fund 209	CEMETERY FUND					
001.001	MI CLASS - CEMETERY		159,864.78	171,280.95	11,461.72	319,684.01
001.002	MC EDGE - CEMETERY		170,708.20	0.00	171,280.95	(572.75)
006.000	POOLED CASH		32,734.65	18,435.46	8,767.51	42,402.60
	CEMETERY FUND		363,307.63	189,716.41	191,510.18	361,513.86
Fund 592	SEWER FUND					
006.000	POOLED CASH		36,132.13	0.00	7,687.27	28,444.86
Fund 703	CURRENT TAX COLLECTION FUND					
002.000	HUNTINGTON CHECKING ACCT		57,079.72	2,135,687.74	39,071.71	2,153,695.75
	TOTAL - ALL FUNDS		1,115,321.15	2,577,105.01	519,939.84	3,172,486.32

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DB: Pentwater Twp

TRIAL BALANCE REPORT FOR PENTWATER TOWNSHIP
PERIOD ENDING 12/31/2025

Page: 1/4

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Assets			
Dept 000			
101-000-004.000	PETTY CASH	151.00	
101-000-006.000	POOLED CASH	116,419.46	
101-000-017.000	MI CLASS - GENERAL FUND	42,956.56	
101-000-017.001	EDGE - GENERAL FUND		144.61
101-000-017.003	MICLASS HART-PTW NON-MOTORIZED TRAIL	26,306.13	
101-000-017.004	CFCU FUND BALANCE POLICY CD	129,906.12	
101-000-017.005	CONSUMERS CREDIT UNION PRIM BUS SHAR	27.78	
101-000-040.000	A/R NON-GOV'T ENTITIES		
101-000-056.000	INTEREST REC		
101-000-072.000	DUE FROM COUNTY	18,439.65	
101-000-078.000	DUE FROM STATE	13,529.00	
101-000-084.000	DUE FROM OTHER		
101-000-084.204	DUE FROM ROAD		
101-000-084.206	DUE FROM FIRE		
101-000-084.209	DUE FROM CEMETERY		
101-000-084.286	DUE FROM ARPA		
101-000-084.592	DUE FROM SEWER		
101-000-084.703	DUE FROM TAX		
101-000-193.000	L.T. ADVANCE TO SEWER FUND	90,000.00	
101-000-193.001	INTREST ON LONG TERM ADVANCE	2,022.57	
204-000-001.000	ROAD FUND ACCOUNT		
204-000-001.001	MI CLASS - ROAD FUND	64,505.02	
204-000-006.000	POOLED CASH		54,690.24
204-000-017.000	MC EDGE - ROAD FUND		115.42
204-000-072.000	DUE FROM COUNTY	6,175.13	
204-000-084.101	DUE FROM GF		
204-000-084.209	DUE FROM CEMETERY		
206-000-001.000	CHECKING ACCT	50,133.57	
206-000-001.001	MI CLASS - FD	254,287.60	
206-000-001.002	MC EDGE - FD		547.25
206-000-018.000	A/R		
206-000-026.000	DUE FR COUNTY		
206-000-040.000	A/R NON-GOV'T ENTITIES		
206-000-072.000	MFR DUE FROM CO	18,387.45	
206-000-084.101	DUE FROM GF	133,851.73	
206-000-111.000	UNDEP FUNDS		
206-000-140.000	CAP ASSETS	1,066,898.00	
206-000-148.000	FIRE TRUCK		
209-000-001.001	MI CLASS - CEMETERY	319,684.01	
209-000-001.002	MC EDGE - CEMETERY		572.75
209-000-006.000	POOLED CASH	42,402.60	
209-000-040.000	A/R NON-GOV'T ENTITIES		
209-000-072.000	DUE FR COUNTY	4,143.75	
209-000-084.101	DUE FROM GF		
209-000-084.204	TO ROAD		
209-000-084.703	DUE FROM TAX		
592-000-006.000	POOLED CASH	28,505.36	
592-000-033.000	UTILITY BILLS RECEIVABLE	44,295.33	
592-000-033.001	UNBILLED RECEIVABLES		
592-000-034.000	DELINQUENT UTILITY BILL RECEIVABLE T		
592-000-035.000	U/R OVER 90 DAYS		
592-000-084.101	DUE FROM GF		
592-000-084.286	DUE FROM APR		
Total Dept 000		2,473,027.82	56,070.27
TOTAL ASSETS		2,473,027.82	56,070.27
Liabilities			
Dept 000			
101-000-202.000	ACCOUNTS PAYABLE		1,020.12
101-000-202.001	ACCTS PAYABLE		
101-000-214.204	DUE TO ROAD FUND		
101-000-214.206	DUE TO FIRE DEPT	17,719.00	
101-000-214.209	DUE TO CEMETERY		
101-000-214.529	DUE TO SEWER		
101-000-223.000	DUE TO LIBRARY		
101-000-257.000	ACCRUED WAGES		
101-000-258.000	P/R LIABILITIES		
101-000-258.001	P/R LIABILITIES - FWT	29.20	
101-000-258.002	P/R LIABILITIES - SS WH	10.44	
101-000-258.003	P/R LIABILITIES - MED WH	2.44	
101-000-258.004	P/R LIABILITIES - SWT		2,847.39
101-000-259.000	DIRECT DEP LIAB		

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TRIAL BALANCE REPORT FOR PENTWATER TOWNSHIP
PERIOD ENDING 12/31/2025

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GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Liabilities			
101-000-259.001	LIAB ACCOUNT		
101-000-259.002	LIAB ACCOUNT		
101-000-339.000	DEF REVENUES		
101-000-352.000	DUE TO SSB		
204-000-202.000	ACCOUNTS PAYABLE		495.00
204-000-214.000	DUE TO OTHER FUNDS		
204-000-214.209	DUE TO CEMETERY		
204-000-258.001	P/R LIABILITIES - FWT		
204-000-258.002	P/R LIABILITIES - SS WH		
204-000-258.003	P/R LIABILITIES - MED WH		
204-000-258.004	P/R LIABILITIES - SWT		36.08
206-000-202.000	ACCOUNTS PAYABLE		
206-000-202.001	ASSOCIATION FEE		
206-000-202.002	A/P		
206-000-214.101	DUE TO GENERAL FUND		
206-000-252.000	ACCURED INTEREST PAYABLE		716.25
206-000-257.000	P/R LIABILITIES		
206-000-258.000	ACC FWT		
206-000-258.001	ACC SS WTHOLD		
206-000-258.002	ACC MEDICARE		42.08
206-000-258.003	ACC SWT		
206-000-258.004	P/R LIABILITIES - SWT		1,901.55
206-000-259.000	DIRECT DEP LIAB		
206-000-301.000	LONG TERM DEBT		238,668.00
206-000-314.000	DEBT SERVICE - PRINCIPAL		
206-000-339.000	DEF REVENUES		
209-000-202.000	ACCOUNTS PAYABLE		
209-000-202.001	AP-RPC		
209-000-202.002	OTHER ACCTS PAY		
209-000-214.204	DUE TO ROAD FUND		
209-000-226.101	DUE TO TOWNSHIP		
209-000-257.000	ACCRUED SAL/WAG		
209-000-258.000	SAL/WAG - FWT		
209-000-258.001	P/R LIABILITIES - FWT		
209-000-258.002	P/R LIABILITIES - SS WH		
209-000-258.003	P/R LIABILITIES - MED WH		
209-000-258.004	P/R LIABILITIES - SWT		177.80
592-000-202.000	ACCOUNTS PAYABLE		
592-000-230.000	DUE TO TAX		
592-000-258.000	P/R LIABILITIES		
592-000-258.001	P/R LIABILITIES - FWT		
592-000-258.002	P/R LIABILITIES - SS WH		
592-000-258.003	P/R LIABILITIES - MED WH		
592-000-258.004	P/R LIABILITIES - SWT		
592-000-314.000	L.T. ADVANCES FROM GEN FUND		90,000.00
Total Dept 000		17,761.08	335,904.27
Dept 539 - SHARED N&S SEWER ADMINISTRATION			
592-539-314.000	DEBT SERVICE - PRINCIPAL		
Total Dept 539 - SHARED N&S SEWER ADMINISTRATION		0.00	0.00
TOTAL LIABILITIES		17,761.08	335,904.27
Fund Equity			
Dept 000			
101-000-390.000	FUND BALANCE		677,061.66
101-000-390.001	OPENING BALANCE		
204-000-390.000	FUND BALANCE		258,603.70
206-000-390.000	FUND BALANCE		
206-000-390.001	OPENING BALANCE		
206-000-390.002	RET EARNINGS		1,397,298.27
209-000-390.000	FUND BALANCE		431,785.57
209-000-390.001	OPENING BALANCE		
592-000-390.000	FUND BALANCE		4,849.52
592-000-390.001	OPENING BALANCE		
Total Dept 000		0.00	2,769,598.72
TOTAL FUND EQUITY		0.00	2,769,598.72

01/06/2026 02:40 PM
User: MO
DB: Pentwater Twp

TRIAL BALANCE REPORT FOR PENTWATER TOWNSHIP
PERIOD ENDING 12/31/2025

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GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Dept 000			
Total Dept 000		78,449.44	713,776.15
TOTAL REVENUES			635,326.71
Expenditures			
Dept 000			0.00
Total Dept 000		314,333.19	0.00
Dept 101 - TOWNSHIP BOARD			
Total Dept 101 - TOWNSHIP BOARD		2,973.31	0.00
Dept 171 - SUPERVISOR			
Total Dept 171 - SUPERVISOR		32,090.84	0.00
Dept 215 - CLERK			
Total Dept 215 - CLERK		55,489.61	0.00
Dept 247 - BOARD OF REVIEW			
Total Dept 247 - BOARD OF REVIEW		625.01	0.00
Dept 253 - TREASURER			
Total Dept 253 - TREASURER		52,450.24	21.80
Dept 257 - ASSESSOR			
Total Dept 257 - ASSESSOR		50,426.98	0.00
Dept 262 - ELECTION			
Total Dept 262 - ELECTION		991.83	0.00
Dept 265 - TOWNSHIP			
Total Dept 265 - TOWNSHIP		96,821.59	0.00
Dept 336 - FIRE			
Total Dept 336 - FIRE		338,452.35	0.00
Dept 445 - DRAIN			
Total Dept 445 - DRAIN		474.72	0.00
Dept 526 - TRANSFER STATION			
Total Dept 526 - TRANSFER STATION		48,594.52	0.00
Dept 538 - SHARED N&S SEWER EXPENDITURES			
Total Dept 538 - SHARED N&S SEWER EXPENDITURES		29,539.93	0.00
Dept 539 - SHARED N&S SEWER ADMINISTRATION			
Total Dept 539 - SHARED N&S SEWER ADMINISTRATION		10,880.10	0.00
Dept 540 - TWP NORTH SEWER EXPENDITURES			

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TRIAL BALANCE REPORT FOR PENTWATER TOWNSHIP
PERIOD ENDING 12/31/2025

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GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Expenditures			
Total Dept 540 - TWP NORTH SEWER EXPENDITURES		55,428.27	0.00
Dept 541 - TWP SOUTH SEWER EXPENDITURES			
Total Dept 541 - TWP SOUTH SEWER EXPENDITURES		33,029.56	0.00
Dept 567 - CEMETERY			
Total Dept 567 - CEMETERY		117,756.50	0.00
Dept 597 - DOC/RECREATION/PLIB			
Total Dept 597 - DOC/RECREATION/PLIB		21,000.38	0.00
Dept 701 - PLANNING COMMISSION			
Total Dept 701 - PLANNING COMMISSION		3,516.70	0.00
Dept 702 - ZONING ADMINISTRATION			
Total Dept 702 - ZONING ADMINISTRATION		39,974.73	0.00
Dept 703 - ZONING BOARD OF APPEALS			
Total Dept 703 - ZONING BOARD OF APPEALS		1,282.51	0.00
Unclassified		1,306,132.87	21.80
TOTAL EXPENDITURES		1,306,111.07	
Total - All Funds:		3,875,371.21	3,875,371.21

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2025		AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
				INCREASE	DECREASE		
Fund 101 - GENERAL FUND							
Revenues							
Dept 000	FROM PREV YEAR END						
101-00-0-400.000	CURRENT REAL PROPERTY	34,152.00	0.00	34,152.00	0.00	356,927.30	0.76
101-00-0-402.000	ADMIN FEE LAND BANK	359,667.00	0.00	0.00	0.00	0.00	0.00
101-00-0-405.001	DELINQUENT REAL PROP TAX	0.00	0.00	18,438.46	(18,438.46)	100.00	100.00
101-00-0-411.000	COMM FOREST TAX	34.00	0.00	17.36	17.36	48.94	48.94
101-00-0-429.000	STATE PMT IN LIEU OF TAX (PILT)	0.00	0.00	0.00	0.00	0.00	0.00
101-00-0-432.000	TRAILER PARK TAX	220.00	0.00	220.00	0.00	0.00	0.00
101-00-0-434.000	HOMESTEAD DENIALS	0.00	0.00	(706.67)	(706.67)	100.00	100.00
101-00-0-442.000	HONESTY & INTEREST TAXES	98,000.00	0.00	0.00	0.00	0.00	0.00
101-00-0-445.000	TAX ADMINISTRATION FEE	32,522.52	0.00	65,477.48	65,477.48	33.19	33.19
101-00-0-447.000	DELINQUENT TAX ADMIN FEE	0.00	0.00	0.00	0.00	0.00	0.00
101-00-0-449.000	SET REIMBURSEMENT	7,200.00	8,952.48	(1,752.48)	(1,752.48)	124.34	124.34
101-00-0-477.000	FRANCHISE FEES (CHARTER COMM)	8,000.00	5,147.03	2,852.97	2,852.97	64.34	64.34
101-00-0-479.000	ZONING PERMIT FEES	1,750.00	1,720.00	30.00	30.00	98.29	98.29
101-00-0-481.000	PLANNING COMMISSION REVIEW FEES	1,500.00	905.00	595.00	595.00	60.33	60.33
101-00-0-541.001	TSRC STATE GRANT	0.00	0.00	(87,754.20)	(87,754.20)	100.00	100.00
101-00-0-549.000	ELECTION REIMBURSEMENT	1,000.00	(78,149.44)	79,449.44	(7,844.9)	100.00	100.00
101-00-0-569.000	OTHER STATE GRANTS	0.00	3.05	(3.05)	(3.05)	100.00	100.00
101-00-0-569.001	OTHER STATE GRANTS SBTE REIM OPERATING	0.00	255.67	(255.67)	(255.67)	100.00	100.00
101-00-0-573.000	LOCAL COMMUNITY STABILIZATION SHARE	3,000.00	3,937.80	(937.80)	(937.80)	131.26	131.26
101-00-0-574.000	CONSTITUTIONAL STATE SHARED REVENUE	82,120.00	55,685.00	26,435.00	26,435.00	67.81	67.81
101-00-0-574.001	STATUTORY REVENUE SHARING TWP	0.00	73.00	(73.00)	(73.00)	100.00	100.00
101-00-0-574.002	STADTORY REVENUE SHARING WPP	0.00	113.00	(113.00)	(113.00)	100.00	100.00
101-00-0-580.000	LOCAL UNIT GRANTS	0.00	5,000.00	(5,000.00)	(5,000.00)	100.00	100.00
101-00-0-607.000	LAND DIV FEE	300.00	0.00	300.00	0.00	0.00	0.00
101-00-0-607.001	ZONING - PC REVIEW FEES	1,500.00	0.00	1,500.00	0.00	0.00	0.00
101-00-0-607.002	ZBA FEES	800.00	440.00	360.00	360.00	55.00	55.00
101-00-0-607.003	ZONING - TWP BOARD REVIEW FEES	800.00	0.00	800.00	0.00	0.00	0.00
101-00-0-626.000	COPY FEES	0.00	0.00	0.00	0.00	0.00	0.00
101-00-0-628.000	TRANSFER SITE FEES	18,000.00	19,822.00	(1,822.00)	(1,822.00)	110.12	110.12
101-00-0-664.000	INTEREST INCOME	13,400.00	14,841.58	(1,441.58)	(1,441.58)	110.76	110.76
101-00-0-670.000	INTEREST ON SEWER LT ADVANCE	0.00	2,000.00	(2,000.00)	(2,000.00)	100.00	100.00
101-00-0-672.001	VENDOR REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00
101-00-0-686.000	MISCELLANEOUS	12,500.00	512.38	11,987.62	11,987.62	4.10	4.10
101-00-0-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		643,943.00	183,136.74	3,283.40	3,283.40	460,806.26	28.44
TOTAL REVENUES		643,943.00	183,136.74	3,283.40	3,283.40	460,806.26	28.44
Expenditures							
Dept 101 - TOWNSHIP BOARD		4,844.00	2,973.31	312.98	312.98	1,870.69	61.38
Dept 171 - SUPERVISOR							
101-171-702.000	SALARIES & WAGES	38,560.00	28,178.52	2,966.16	2,966.16	73.08	73.08
101-171-702.001	DEPUTY WAGES	12,360.00	702.98	11,657.02	11,657.02	5.69	5.69
101-171-705.000	EMPLOYER FICA CONTRIB	3,895.00	2,209.42	1,685.58	1,685.58	56.72	56.72
101-171-815.000	TRANSFER OUT	1,100.00	367.00	733.00	733.00	33.36	33.36
Total Dept 101 - TOWNSHIP BOARD		4,844.00	2,973.31	312.98	312.98	1,870.69	61.38

GL NUMBER	DESCRIPTION	YTD BALANCE			ACTIVITY FOR		AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
		2025-26 AMENDED BUDGET	2025-26 NORMAL (ABNORMAL)	MONTH 12/31/2025 INCREASE (DECREASE)	MONTH 12/31/2025 INCREASE (DECREASE)			
Fund 101 - GENERAL FUND								
Expenditures		900.00	632.92	0.00	0.00	267.08	70.32	0.00
101-171-860.000	TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-171-955.000	MISCELLANEOUS							
Total Dept 171 - SUPERVISOR		56,815.00	32,090.84	3,332.79	24,724.16	56.48		
Dept 215 - CLERK								
101-215-702.000	SALARIES & WAGES	38,560.00	28,178.52	2,966.16	10,381.48	73.08		
101-215-702.001	DEPUTY WAGES	28,956.00	20,613.42	2,579.38	8,342.58	71.19		
101-215-705.000	EMPLOYER FICA CONTRIB	5,165.00	3,764.83	429.62	1,400.17	72.89		
101-215-712.000	REC SECRETARY	541.00	421.38		119.62	77.89		
101-215-815.000	EDUCATION/TRAINING	2,100.00	407.31	0.00	1,692.69	19.40		
101-215-860.000	TRAVEL	3,150.00	2,104.15	0.00	1,045.85	66.80		
101-215-955.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00		
Total Dept 215 - CLERK		78,572.00	55,489.61	6,045.39	23,082.39	70.62		
Dept 247 - BOARD OF REVIEW								
101-247-702.000	SALARIES & WAGES	1,195.00	580.60	290.30	614.40	48.59		
101-247-705.000	EMPLOYER FICA CONTRIB	91.00	44.41	22.19	46.59	48.80		
101-247-815.000	EDUCATION/TRAINING	150.00	0.00	0.00	150.00	0.00		
101-247-860.000	TRAVEL EXPENSES	100.00	0.00	0.00	100.00	0.00		
101-247-900.000	PRINT/PUBLISH	100.00	0.00	0.00	100.00	0.00		
101-247-955.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00		
Total Dept 247 - BOARD OF REVIEW		2,136.00	625.01	312.49	1,510.99	29.26		
Dept 253 - TREASURER								
101-253-702.000	SALARIES & WAGES	38,560.00	28,178.52	2,966.16	10,381.48	73.08		
101-253-702.001	DEPUTY WAGES	13,386.00	11,490.96	1,762.85	1,895.04	85.84		
101-253-705.000	EMPLOYER FICA CONTRIB	3,974.00	3,034.70	361.78	939.30	76.36		
101-253-727.000	TWP TREASURER OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00		
101-253-752.000	SUPPLIES/EQUIPMENT	0.00	180.41	0.00	(180.41)	100.00		
101-253-802.000	PROF SERV/SOFTW	4,250.00	2,268.50	20.00	1,981.50	53.38		
101-253-815.000	EDUCATION/TRAINING	1,900.00	536.00	0.00	1,364.00	28.21		
101-253-851.000	POSTAGE	5,800.00	4,825.83	0.00	974.17	83.20		
101-253-860.000	TRAVEL	2,700.00	1,776.32	0.00	923.68	65.79		
101-253-915.000	MEMBER/DUES	0.00	159.00	0.00	(159.00)	100.00		
101-253-955.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00		
101-253-964.000	REFUNDS	0.00	(21.80)	0.00	21.80	100.00		
Total Dept 253 - TREASURER		70,570.00	52,428.44	5,430.23	18,141.56	74.29		
Dept 257 - ASSESSOR								
101-257-702.000	SALARIES & WAGES	59,137.00	43,215.50	4,549.00	15,921.50	73.08		
101-257-703.000	EMPLOYER FICA CONTRIB	4,523.00	3,305.98	348.00	1,217.02	73.09		
101-257-802.001	PROF SERVICES - ATTY	2,000.00	0.00	0.00	2,000.00	0.00		
101-257-804.000	PROF SERV/SOFTW	5,000.00	3,905.50	0.00	1,094.50	78.11		
101-257-815.000	EDUCATION/TRAINING	0.00	0.00	0.00	0.00	0.00		
101-257-851.000	POSTAGE	3,000.00	0.00	0.00	3,000.00	0.00		
101-257-860.000	TRAVEL EXPENSES	0.00	0.00	0.00	0.00	0.00		
101-257-955.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00		

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
		2025-26 AMENDED BUDGET	12/31/2025 NORMAL (ABNORMAL)	MONTH INCREASE (DECREASE)	12/31/2025 NORMAL (DECREASE)		
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 257 - ASSESSOR		73,760.00	50,426.98	4,897.00	23,333.02	68.37	
Dept 262 - ELECTION							
101-262-702.000 SALARIES & WAGES	6,000.00	118.97	0.00	5,881.03	1.98		
101-262-705.000 EMPLOYER FICA CONTRIB	460.00	9.10	0.00	450.90	1.98		
101-262-752.000 SUPPLIES/EQUIPMENT	2,500.00	79.63	0.00	2,420.37	3.19		
101-262-801.000 ELECT SERV VILL	6,500.00	0.00	0.00	6,500.00	0.00		
101-262-802.000 ELECT OTHER CON	500.00	0.00	0.00	500.00	0.00		
101-262-803.000 ELECTION SOURCE - CONTRACTUAL	1,000.00	0.00	0.00	1,000.00	0.00		
101-262-815.000 EDUCATION/TRAINING	1,000.00	0.00	0.00	1,000.00	0.00		
101-262-851.000 POSTAGE	600.00	0.00	0.00	600.00	0.00		
101-262-860.000 TRAVEL EXPENSES	2,000.00	784.13	0.00	1,215.87	39.21		
101-262-955.000 MISCELLANEOUS	1,000.00	0.00	0.00	1,000.00	0.00		
101-262-970.003 CAP OUT OTHER	0.00	0.00	0.00	0.00	0.00		
Total Dept 262 - ELECTION	21,560.00	991.83	0.00	20,568.17	4.60		
Dept 265 - TOWNSHIP							
101-265-705.000 EMPLOYER FICA CONTRIB	487.00	436.51	55.96	50.49	89.63		
101-265-706.000 CUSTODIAL WAGES	6,359.00	5,706.09	731.55	652.91	89.73		
101-265-752.000 SUPPLIES/EQUIPMENT	8,000.00	8,235.97	505.34	(235.97)	102.95		
101-265-802.000 PROF SERV SOFTWARE	7,500.00	8,117.39	656.44	(617.39)	108.23		
101-265-804.000 PROF SERV-AUTOR	25,500.00	13,198.30	4,780.50	12,301.70	51.76		
101-265-806.000 PROF SERV-AUDIT	5,000.00	4,555.00	0.00	445.00	91.10		
101-265-806.001 OTHER SERVICES	0.00	0.00	0.00	0.00	0.00		
101-265-806.001 PROF SERV IT	0.00	750.00	0.00	(750.00)	100.00		
101-265-807.000 PROF SERV WEB	2,800.00	2,750.00	0.00	50.00	98.21		
101-265-809.000 OTHER SERVICES	0.00	0.00	0.00	0.00	0.00		
101-265-815.000 EDUCATION/TRAINING	0.00	750.00	0.00	(750.00)	100.00		
101-265-820.000 PROF CONSULTANT	2,000.00	0.00	0.00	2,000.00	0.00		
101-265-825.000 SUBSCRIPTIONS	400.00	199.90	0.00	0.00	200.10	49.98	
101-265-828.000 BANK FEES	1,680.00	479.94	0.00	1,200.06	28.57		
101-265-829.000 PERMITS	0.00	40.00	0.00	(40.00)	100.00		
101-265-850.000 UTIL PH/INTERNE	4,200.00	2,594.12	304.32	1,605.88	61.76		
101-265-851.000 POSTAGE	800.00	816.69	0.00	(16.69)	102.09		
101-265-854.000 COPYING	1,800.00	863.79	0.00	936.21	47.99		
101-265-855.000 OTHER SER/CHGS	2,600.00	1,612.58	91.93	987.42	62.02		
101-265-860.000 TRAVEL EXPENSES	0.00	0.00	0.00	0.00	0.00		
101-265-900.000 PRINT/PUBLISH	3,200.00	1,323.40	208.00	1,876.60	41.36		
101-265-900.001 PRINT/PUB NOTIC	1,200.00	286.45	0.00	9,133.55	23.87		
101-265-915.001 MEMBER/DUES	6,600.00	5,085.10	550.00	1,514.90	77.05		
101-265-932.000 REP/MAIN CUSTOD	0.00	225.00	0.00	(225.00)	100.00		
101-265-934.003 REP/MAIN MISC	0.00	0.00	0.00	409.00	41.57		
101-265-935.000 UTILITIES	5,000.00	5,202.99	468.08	2,497.01	67.57		
101-265-937.000 REP/MAINT BUILDING	12,725.00	3,572.79	0.00	9,152.21	28.08		
101-265-940.000 REP/MAIN MOW/SN	2,100.00	1,056.00	0.00	1,044.00	50.29		
101-265-941.000 REP/MAIN CUSTOD	525.00	0.00	0.00	525.00	0.00		
101-265-944.003 REP/MAIN MISC	700.00	291.00	0.00	406.00	104.00		
101-265-945.000 INSURANCE/HONDS	5,000.00	5,406.00	0.00	(406.00)	108.12		
101-265-947.000 WORK COMP	2,000.00	1,240.00	0.00	760.00	62.00		
101-265-949.000 COPY MACH RENT	1,700.00	1,029.68	111.92	670.32	60.57		
101-265-950.000 POST MACH RENT	1,000.00	964.08	35.92	241.02	96.41		
101-265-955.000 MISCELLANEOUS	6,500.00	6,236.55	26.76	263.45	95.95		
101-265-964.000 REFUNDS ASSESSOR CHANGES	100.00	357.25	0.00	(257.25)	357.25		
101-265-970.000 CAP OUT-COMPUTE	6,000.00	0.00	0.00	6,000.00	0.00		

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2025		AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
				INCREASE	DECREASE		
Fund 101 - GENERAL FUND							
Expenditures							
101-265-970.002	CAP OUT-BLDG	13,500.00	13,439.02	0.00	0.00	60,98	99.55
101-265-970.003	CAP OUT OTHER	2,500.00	0.00	0.00	0.00	2,500.00	0.00
101-265-970.004	CAP OUT BLD REP	0.00	0.00	0.00	0.00	0.00	0.00
101-265-991.100	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
101-265-995.000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 265 - TOWNSHIP		142,176.00	96,821.59	6,731.82	45,354.41	68.10	
Dept 445 - DRAIN	AT LARGE DRAINAGE ASSESSMENT	20,000.00	474.72	0.00	0.00	19,525.28	2.37
Total Dept 445 - DRAIN		20,000.00	474.72	0.00	0.00	19,525.28	2.37
Dept 526 - TRANSFER STATION							
101-526-702.000	SALARIES & WAGES	17,500.00	12,217.99	1,548.60	5,282.01	69.82	
101-526-705.000	EMPLOYER FICA CONTRIB	1,168.00	934.67	118.46	233.33	80.02	
101-526-752.000	SUPPLIES/EQUIPMENT	700.00	683.61	0.00	16.39	97.66	
101-526-802.000	CONTRACTUAL SER	0.00	0.00	0.00	0.00	0.00	
101-526-815.000	TSRC EDUCATION/TRAINING	0.00	335.00	0.00	(335.00)	100.00	
101-526-900.000	PRINT/PUBLISH	0.00	498.00	0.00	(498.00)	100.00	
101-526-915.000	TSRC MEMBER/DUES	0.00	250.00	0.00	(250.00)	100.00	
101-526-920.000	UTILITIES	500.00	398.22	80.46	101.78	79.64	
101-526-934.000	REP/MAINT	2,571.00	0.00	0.00	2,571.00	0.00	
101-526-935.000	INSURANCE/BONDS	2,500.00	2,427.00	73.00	73.00	97.08	
101-526-940.000	RENTALS	30,000.00	20,905.03	1,195.60	9,094.97	69.68	
101-526-940.001	EQUIP RENT/JONS	1,500.00	945.00	105.00	555.00	63.00	
101-526-956.000	MISCELLANEOUS	800.00	0.00	0.00	800.00	0.00	
101-526-964.000	REFUNDS	0.00	0.00	0.00	0.00	0.00	
101-526-999.001	TSRC GRANT EXPENDITURES	0.00	9,000.00	0.00	(9,000.00)	100.00	
Total Dept 526 - TRANSFER STATION		57,239.00	48,594.52	3,048.12	8,644.48	84.90	
Dept 597 - DOC/RECREATION/PLIB							
101-597-802.000	CONT SER DOCK	800.00	300.00	0.00	0.00	500.00	37.50
101-597-804.000	CONT SER REC	7,500.00	0.00	0.00	0.00	7,500.00	0.00
101-597-804.100	PARK PLACE	7,500.00	0.00	0.00	0.00	0.00	0.00
101-597-804.200	NORTHEND PARK	0.00	0.00	0.00	0.00	0.00	0.00
101-597-805.000	CONT SER PLIB	6,350.00	6,350.00	0.00	0.00	0.00	100.00
101-597-808.000	BUOYS	1,200.00	200.00	0.00	0.00	1,000.00	16.67
101-597-934.000	REP MAIN BOAT	25,000.00	14,150.38	0.00	0.00	10,849.62	56.60
101-597-955.000	MISCELLANEOUS	2,500.00	0.00	0.00	0.00	2,500.00	0.00
Total Dept 597 - DOC/RECREATION/PLIB		50,850.00	21,000.38	0.00	0.00	29,849.62	41.30
Dept 701 - PLANNING COMMISSION							
101-701-702.000	SALARIES/WAGES	2,800.00	3,094.56	539.17	(294.56)	110.52	
101-701-705.000	EMPLOYER FICA CONTRIB	214.00	236.79	41.27	(22.79)	110.65	
101-701-802.000	PROF SERV ATTORNEY	3,500.00	0.00	0.00	3,500.00	0.00	
101-701-804.000	PROF SERV CONSULTANT	1,000.00	0.00	0.00	1,000.00	0.00	
101-701-805.000	MASTER PLAN UPDATE	0.00	0.00	0.00	0.00	0.00	
101-701-812.000	RECORDING SECRETARY	500.00	0.00	0.00	500.00	0.00	
101-701-815.000	EDUCATION/TRAINING	200.00	0.00	0.00	200.00	0.00	

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2025		AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
				INCREASE	DECREASE		
Fund 101 - GENERAL FUND							
Expenditures							
101-701-851.000	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00
101-701-860.000	TRAVEL EXPENSES	50.00	0.00	0.00	50.00	0.00	0.00
101-701-900.000	NEWSPAPER PUBLICATIONS	500.00	185.35	0.00	314.65	37.07	0.00
101-701-955.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
101-701-964.000	REFUNDS	125.00	0.00	0.00	125.00	0.00	0.00
Total Dept 701 - PLANNING COMMISSION		8,889.00	3,516.70	580.44	5,372.30	39.56	
Dept 702 - ZONING ADMINISTRATION							
101-702-702.000	SALARIES & WAGES	38,000.00	27,958.81	2,886.62	10,041.19	73.58	
101-702-702.001	DEPUTY WAGES	0.00	0.00	0.00	0.00	0.00	
101-702-703.000	HEARING OFFICER WAGES	250.00	0.00	0.00	250.00	0.00	
101-702-705.000	EMPLOYER FICA CONTRIBUTION	2,907.00	2,138.89	220.83	768.11	73.58	
101-702-752.000	SUPPLIES/EQUIPMENT	50.00	0.00	0.00	50.00	0.00	
101-702-802.000	PROF SERVICES	3,500.00	3,461.00	0.00	39.00	98.89	
101-702-802.001	PROF SER ATTY	5,500.00	4,472.50	1,440.50	1,027.50	81.32	
101-702-804.000	PROF SERV CONSU	400.00	0.00	0.00	400.00	0.00	
101-702-815.000	EDUCATION/TRAINING	450.00	401.77	0.00	48.23	89.28	
101-702-860.000	TRAVEL EXPENSES	350.00	559.76	0.00	(209.76)	159.93	
101-702-880.000	ADVERTISING-ZON	1,000.00	0.00	0.00	0.00	0.00	
101-702-900.000	PRINT/PUBLISH	982.00	0.00	0.00	18.00	98.20	
101-702-955.000	MISCELLANEOUS	50.00	0.00	0.00	50.00	0.00	
101-702-964.000	REFUNDS	100.00	0.00	0.00	100.00	0.00	
Total Dept 702 - ZONING ADMINISTRATION		52,557.00	39,974.73	4,547.95	12,582.27	76.06	
Dept 703 - ZONING BOARD OF APPEALS							
101-703-702.000	SALARIES & WAGES	500.00	401.96	0.00	98.04	80.39	
101-703-705.000	EMPLOYER FICA CONTRIB	75.00	36.12	0.00	38.88	48.16	
101-703-802.000	PROF SERV ATTY	1,300.00	0.00	0.00	1,300.00	0.00	
101-703-812.000	REC SECRETARY	500.00	70.23	0.00	429.77	14.05	
101-703-815.000	EDUCATION/TRAINING	300.00	125.00	0.00	175.00	41.67	
101-703-860.000	TRAVEL EXPENSES	0.00	0.00	0.00	0.00	0.00	
101-703-900.000	PRINT/PUBLISH	900.00	649.20	166.00	250.80	72.13	
101-703-955.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00	
101-703-964.000	REFUNDS	300.00	0.00	0.00	300.00	0.00	
Total Dept 703 - ZONING BOARD OF APPEALS		3,975.00	1,282.51	166.00	2,692.49	32.26	
TOTAL EXPENDITURES		643,943.00	406,691.17	35,405.21	237,251.83	63.16	
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		643,943.00	183,136.74	3,283.40	460,806.26	28.44	
TOTAL EXPENDITURES		643,943.00	406,691.17	35,405.21	237,251.83	63.16	
NET OF REVENUES & EXPENDITURES		0.00	(223,554.43)	(32,121.81)	223,554.43	100.00	

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2025		AVAILABLE NORMAL (ABNORMAL)	% BDGT USED
				INCREASE	DECREASE		
Fund 204 - ROAD FUND							
Revenues							
Dept 000	FROM PREV YEAR END CURRENT REAL PR TAX AD FEE DEL REAL P TAX LOCAL COMMUNITY STABILIZATION SHARE INTEREST INCOME REIMBURSEMENT REVENUE APACHE HILLS TRANSFER IN		113,000.00 150,000.00 0.00 0.00 0.00 7,500.00 0.00	0.00 1,141.91 0.00 6,174.63 0.00 3,981.69 59,774.67	1,141.91 0.00 (6,174.63) 0.00 3,518.31 (59,774.67)	113,000.00 148,858.09 0.00 100.00 0.00 53.09 100.00	0.00 0.76 0.00 100.00 0.00 53.09 0.00
Total Dept 000		270,500.00	71,072.90	1,141.91	1,141.91	199,427.10	26.27
TOTAL REVENUES		270,500.00	71,072.90	1,141.91	1,141.91	199,427.10	26.27
Expenditures							
Dept 000	SAALARIES & WAGES EMPLOYER FICA CONTRIB PROF SERV-AUDIT OTHER SER/CHGS REP/MAIN BRINE REP MAIN INTERI REP/MAIN APACHE HILLS MISCELLANEOUS		1,750.00 134.00 2,000.00 0.00 11,000.00 243,000.00 0.00 0.00	1,697.12 129.83 1,913.00 745.28 10,626.00 239,447.29 59,774.67 0.00	0.00 0.00 0.00 0.00 0.00 0.00 (59,774.67)	52.88 4.17 87.00 (745.28) 374.00 3,552.71 98.54 0.00	96.98 96.89 95.65 100.00 96.60 100.00 100.00 0.00
Total Dept 000		257,884.00	314,333.19	0.00	0.00	(56,449.19)	121.89
TOTAL EXPENDITURES		257,884.00	314,333.19	0.00	0.00	(56,449.19)	121.89
Fund 204 - ROAD FUND:							
TOTAL REVENUES		270,500.00	71,072.90	1,141.91	1,141.91	199,427.10 (56,449.19)	26.27 121.89
TOTAL EXPENDITURES		257,884.00	314,333.19	0.00	0.00	255,876.29	1,928.19
NET OF REVENUES & EXPENDITURES		12,616.00	(243,260.29)	1,141.91	1,141.91		

GL NUMBER	DESCRIPTION	2025-26		2025-26		ACTIVITY FOR		AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	12/31/2025 INCREASE (DECREASE)	MONTH 12/31/2025 INCREASE (DECREASE)	YTD BALANCE	12/31/2025 INCREASE (DECREASE)		
Fund 206 - FIRE FUND									
Revenues									
Dept 000	FROM PREV YEAR-END								
206-000-401.000	CURR REAL P TAX	0.00		104,093.43	0.00	181,325.57	0.00	0.00	0.00
206-000-402.000	CURR PROP TAX - EQUIPMENT	285,419.00		139,504.00	2,284.20	1,116.43	1,116.43	36.47	36.47
206-000-402.100	DEL REAL P TAX	0.00		50,877.93	0.00	88,626.07	(12,349.90)	100.00	100.00
206-000-411.000	DEL REAL TX FIRE EQUIP	0.00		12,349.90	0.00	(6,036.07)	1,617.08	54.77	54.77
206-000-411.100	STATE GRANTS FIRE	3,575.00		6,036.07	0.00	0.00	0.00	0.00	0.00
206-000-552.001	LOCAL COMMUNITY STABILIZATION SHARE EQU	0.00		1,957.92	0.00	0.00	0.00	0.00	0.00
206-000-573.000	INTEREST INCOME	0.00		0.00	0.00	0.00	0.00	0.00	0.00
206-000-664.000	MISCELLANEOUS	15,000.00		8,961.12	6,038.88	4,640.93	(4,640.93)	100.00	59.74
206-000-671.000	DONATIONS	0.00		4,640.93	0.00	13,460.00	(13,460.00)	100.00	100.00
206-000-674.000	MFR REIMBURSE	30,250.00		20,460.00	0.00	9,790.00	9,790.00	67.64	67.64
206-000-699.000	TRANSFER IN	0.00		0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		473,748.00		222,837.30	4,095.56	250,910.70	250,910.70	47.04	47.04
TOTAL REVENUES		473,748.00		222,837.30	4,095.56	250,910.70	250,910.70	47.04	47.04
Expenditures									
Dept 000									
206-000-955.000	MISCELLANEOUS	0.00		0.00	0.00	0.00	0.00	0.00	0.00
206-000-995.000	TRANSFERS OUT	0.00		0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00		0.00	0.00	0.00	0.00	0.00	0.00
Dept 336 - FIRE									
206-336-702.000	SALARIES & WAGES	130,000.00		59,495.00	0.00	70,505.00	(240.00)	45.77	100.00
206-336-702.002	SALARIES \$ WAGES FIRE 2	0.00		240.00	0.00	0.00	0.00	0.00	0.00
206-336-703.000	PAYROLL EXPENSE	0.00		0.00	0.00	5,375.26	5,375.26	45.95	45.95
206-336-705.000	EMPLOYER FICA CONTRIB	9,945.00		4,569.74	2,064.48	2,935.52	2,935.52	41.29	41.29
206-336-721.000	UNIFORMS	5,000.00		0.00	0.00	300.00	300.00	0.00	0.00
206-336-725.000	MUTA EXPENSE	300.00		13,695.86	441.15	6,304.14	6,304.14	68.48	68.48
206-336-752.000	SUPPLIES/EQUIPMENT	20,000.00		0.00	0.00	1,000.00	1,000.00	0.00	0.00
206-336-800.000	PROF/CONTRACT SERVICES	1,000.00		2,349.00	0.00	1,251.00	1,251.00	51.88	51.88
206-336-802.000	PROF SERVICES - SOFTWARE	2,600.00		600.00	0.00	600.00	600.00	0.00	0.00
206-336-805.000	PROF SERV-AUDIT	8,000.00		8,000.00	7,816.07	0.00	183.93	97.70	97.70
206-336-815.000	EDUCATION/TRAINING	500.00		500.00	334.65	25.76	165.35	66.93	66.93
206-336-828.000	BANK FEES	600.00		600.00	261.30	8.85	338.70	43.55	43.55
206-336-851.000	POSTAGE	0.00		0.00	0.00	0.00	0.00	0.00	0.00
206-336-855.000	OTHER SER/CHGS	1,000.00		1,000.00	219.98	1,169.18	1,169.18	22.00	22.00
206-336-860.000	TRAVEL EXPENSES	2,000.00		2,000.00	334.03	830.82	830.82	58.46	58.46
206-336-880.000	COMM PROMOTION	2,000.00		2,000.00	0.00	2,000.00	674.15	674.15	674.15
206-336-900.000	PRINT/PUBLISH	36,000.00		36,000.00	348.00	102.00	102.00	77.33	77.33
206-336-915.000	MEMBER/DUES	450.00		450.00	14,400.00	10,042.88	5,957.12	71.73	71.73
206-336-920.000	UTILITIES	55,653.00		55,653.00	40,920.00	759.37	14,733.00	73.53	73.53
206-336-931.000	REP/MAINT	36,000.00		36,000.00	35,325.85	0.00	0.00	0.00	0.00
206-336-935.000	INSURANCE	0.00		0.00	0.00	0.00	0.00	0.00	0.00
206-336-940.000	RENTALS	0.00		0.00	0.00	0.00	0.00	0.00	0.00
206-336-940.001	HYDRANT RENTALS	0.00		0.00	0.00	0.00	0.00	0.00	0.00
206-336-941.000	CONTINGENCY	2,000.00		2,000.00	0.00	2,000.00	0.00	0.00	0.00
206-336-955.000	MISCELLANEOUS	1,892.54		1,892.54	140.03	(92.54)	140.03	105.14	105.14
206-336-964.000	REFUNDS DUE TO ASSESSOR CHANGES	0.00		0.00	0.00	0.00	0.00	0.00	0.00
206-336-968.000	DEPRECIATION AND DEPLETION	0.00		0.00	0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2025-26		ACTIVITY FOR MONTH 12/31/2025		AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
		AMENDED BUDGET	YTD BALANCE 12/31/2025 (ABNORMAL)	INCREASE (DECREASE)	MONTH 12/31/2025 INCREASE (DECREASE)		
Fund 206 - FIRE FUND							
Expenditures							
206-336-968.001	LOSS ON DISPOSAL CAPITAL ASSET	0.00	0.00	0.00	0.00	0.00	0.00
206-336-970.000	CAPITAL OUTLAY	22,500.00	22,344.84	0.00	155.16	99.31	
206-336-977.000	FUTURE EQP/IMP	36,000.00	15,000.00	0.00	21,000.00	41.67	
206-336-991.000	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	
206-336-991.100	DEBT SERVICE - PRINCIPAL	120,000.00	119,333.33	0.00	666.67	99.44	
206-336-991.200	DEBT SERVICE - INTEREST	1,800.00	1,734.03	0.00	65.97	96.34	
		473,748.00	338,452.35	2,286.80	135,295.65	71.44	
Total Dept 336 - FIRE							
TOTAL EXPENDITURES		473,748.00	338,452.35	2,286.80	135,295.65	71.44	
Fund 206 - FIRE FUND:							
TOTAL REVENUES		473,748.00	222,837.30	4,095.56	250,910.70	47.04	
TOTAL EXPENDITURES		473,748.00	338,452.35	2,286.80	135,295.65	71.44	
NET OF REVENUES & EXPENDITURES		0.00	(115,615.05)	1,808.76	115,615.05	100.00	

GL NUMBER	DESCRIPTION	2025-26		2025-26		ACTIVITY FOR MONTH 12/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	YTD BALANCE	12/31/2025 INCREASE (DECREASE)			
Fund 209 - CEMETERY FUND								
Revenues								
Dept 000								
209-000-401.000	PAR PREV YE BAL	44,611.00	0.00	0.00	44,611.00	0.00		
209-000-402.000	CURR PROP TAX	104,920.00	766.35	766.35	104,153.65	0.73		
209-000-411.000	DEL REAL PP TAX	0.00	4,143.96	4,143.96	(4,143.96)	100.00		
209-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0.00	0.00	0.00	0.00	0.00		
209-000-607.000	SERV RENDERED	0.00	0.00	0.00	0.00	0.00		
209-000-626.000	INTERMENT FEES	2,500.00	3,650.00	3,650.00	(1,150.00)	146.00		
209-000-644.000	CEMETERY FOUNDATION	2,000.00	2,986.00	2,986.00	(986.00)	149.30		
209-000-645.000	LOT SALES	3,000.00	11,800.00	5,800.00	(8,800.00)	393.33		
209-000-646.000	COLUMN SALES	3,500.00	2,700.00	0.00	800.00	77.14		
209-000-647.000	SCAT GAR BRICK	100.00	0.00	0.00	100.00	0.00		
209-000-664.000	INTEREST INCOME	12,475.00	9,502.04	0.00	2,972.96	76.17		
209-000-671.000	OTHER INCOME	2,400.00	15,902.39	407.39	(13,502.39)	662.60		
209-000-672.001	VENDOR REFUNDS	0.00	0.00	0.00	0.00	0.00		
209-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00		
Total Dept 000		175,506.00	51,450.74	51,450.74	6,973.74	124,055.26	29.32	29.32
TOTAL REVENUES		175,506.00	51,450.74	51,450.74	6,973.74	124,055.26	29.32	29.32
Expenditures								
Dept 567 - CEMETERY								
209-567-702.000	SALARIES & WAGES	27,140.00	20,130.17	2,087.44	7,009.83	74.17		
209-567-704.001	ASSIST BURIALS	2,076.00	0.00	0.00	2,076.00	0.00		
209-567-705.000	CEMETERY ASSISTANT	3,245.00	2,934.92	0.00	310.08	90.44		
209-567-727.000	EMPLOYER FICA CONTRIB	2,325.00	1,764.49	159.70	560.51	75.89		
209-567-752.000	OFFICE SUPP	0.00	0.00	0.00	0.00	0.00		
209-567-801.000	SUPPLIES/EQUIPMENT	4,550.00	1,819.61	0.00	2,730.39	39.99		
209-567-802.000	PROF SERV-ATTOR	1,700.00	1,700.00	0.00	1,197.50	29.56		
209-567-804.000	PROF SERV SOFTWA	2,100.00	797.90	378.90	1,302.10	38.00		
209-567-805.000	PROF SERV MAP	250.00	0.00	0.00	250.00	0.00		
209-567-806.000	PRO SERV AUDIT	1,250.00	1,241.00	0.00	9.00	99.28		
209-567-807.000	COLUMN PLAQUES	2,400.00	2,919.00	0.00	(519.00)	121.63		
209-567-810.000	BRICK ENGRAVING	300.00	0.00	0.00	300.00	0.00		
209-567-815.000	FOUNDATION EXP	2,000.00	326.46	0.00	1,673.54	16.32		
209-567-828.000	EDUCATION/TRAINING	0.00	0.00	0.00	0.00	0.00		
209-567-830.008	BANK FEES	420.00	35.00	0.00	385.00	8.33		
209-567-851.000	ADMIN EXPENSE	0.00	0.00	0.00	0.00	0.00		
209-567-855.000	POSTAGE	100.00	75.00	0.00	25.00	75.00		
209-567-915.000	OTHER SER/CHGS	0.00	29.39	0.00	(29.39)	100.00		
209-567-920.000	TRAVEL EXPENSES	0.00	0.00	0.00	0.00	0.00		
209-567-930.000	PRINT/PUBLISH	350.00	0.00	0.00	350.00	0.00		
209-567-931.001	EDUCATION/TRAINING	0.00	0.00	0.00	0.00	0.00		
209-567-931.001	MEMBER/DUES	0.00	0.00	0.00	0.00	0.00		
209-567-928.000	UTILITIES	4,000.00	3,551.80	0.00	448.20	88.80		
209-567-930.000	REFUNDS	500.00	331.25	0.00	162.5	67.45		
209-567-930.001	REP/MAINT BLDGS	500.00	750.00	0.00	(250.00)	150.00		
209-567-931.000	REP/MAINT GROUN	50,000.00	37,123.00	0.00	12,877.00	74.25		
209-567-931.001	REP/MAINT EQUIP	2,000.00	741.71	0.00	1,258.29	37.09		
209-567-931.001	REP/MAINT IRRIG	14,000.00	169.68	0.00	13,830.32	1.21		
209-567-935.000	INSURANCE	3,000.00	3,297.00	0.00	(297.00)	109.90		
209-567-941.000	CONTINGENCY	0.00	0.00	0.00	0.00	0.00		
209-567-955.000	MISCELLANEOUS	1,300.00	638.62	0.00	661.38	49.12		
209-567-970.000	CAPITAL OUTLAY	50,000.00	38,572.00	0.00	11,428.00	77.14		

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE 12/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
					ACTIVITY FOR MONTH 12/31/2025 INCREASE (DECREASE)	
Fund 209 - CEMETERY FUND Expenditures						
Total Dept 567 - CEMETERY			175,506.00	117,756.50	8,044.04	57,749.50
TOTAL EXPENDITURES			175,506.00	117,756.50	8,044.04	57,749.50
Fund 209 - CEMETERY FUND: TOTAL REVENUES TOTAL EXPENDITURES NET OF REVENUES & EXPENDITURES			175,506.00 175,506.00 0.00	51,450.74 117,756.50 (66,305.76)	6,973.74 8,044.04 (1,070.30)	29,32 57,749.50 66,305.76 100.00

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 592 - SEWER FUND						
Revenues						
Dept 000						
592-000-411.000	DEL REAL P TAX SEWER	0.00	79.40	0.00	(79.40)	100.00
592-000-501.000	FEDERAL GRANTS - GENERAL	0.00	0.00	0.00	0.00	0.00
592-000-552.000	STATE GRANTS - SANITATION	0.00	0.00	0.00	0.00	0.00
592-000-580.000	LOCAL UNIT GRANTS	0.00	0.00	0.00	0.00	0.00
592-000-608.000	SEWER CONNECTION FEES	0.00	0.00	0.00	0.00	0.00
592-000-610.000	LATE FEES	0.00	0.00	0.00	0.00	0.00
592-000-642.000	TWP. SEWER SALES	175,000.00	105,923.73	38,231.17	69,076.27	60.53
592-000-642.001	N TWP SEWER SALES	0.00	0.00	0.00	0.00	0.00
592-000-642.002	S TWP SEWER SALES	0.00	0.00	0.00	0.00	0.00
592-000-656.000	PENALTIES	300.00	825.90	0.00	(525.90)	275.30
592-000-664.000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
592-000-671.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
592-000-672.001	VENDOR REFUNDS	0.00	0.00	0.00	0.00	0.00
592-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000		175,300.00	106,829.03	38,231.17	68,470.97	60.94
TOTAL REVENUES		175,300.00	106,829.03	38,231.17	68,470.97	60.94
Expenditures						
Dept 000						
592-000-828.000	BANK FEES	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 538 - SHARED N&S SEWER EXPENDITURES						
592-538-752.000	SUPPLIES/EQUIPMENT	2,000.00	159.17	0.00	1,840.83	7.96
592-538-804.000	PROF SER/ SOFTWARE	3,500.00	419.00	0.00	3,081.00	11.97
592-538-829.000	STATE PERMITS	0.00	0.00	0.00	0.00	0.00
592-538-830.001	UTILITY LOCATING SERVICES	2,000.00	2,290.32	1,069.52	(290.32)	114.52
592-538-830.002	ENGINEERING SERVICES	7,500.00	0.00	0.00	7,500.00	0.00
592-538-830.003	OPERATION SERVICES	2,300.00	1,699.44	198.00	600.56	73.89
592-538-830.004	FINANCIAL CONSULTANT SERVICES	1,500.00	918.00	0.00	582.00	61.20
592-538-830.005	LEGAL SERVICES	18,500.00	22,229.00	3,149.00	(3,729.00)	120.16
592-538-830.006	AUDITOR SERVICES	2,000.00	1,241.00	0.00	1,759.00	62.05
592-538-830.008	ADMIN EXPENSE	0.00	0.00	0.00	0.00	0.00
592-538-851.100	POSTAGE - SEWER	300.00	250.00	50.00	50.00	83.33
592-538-855.000	OTHER SER/CHGS	500.00	0.00	0.00	500.00	0.00
592-538-937.000	WORK COMP	0.00	334.00	0.00	(334.00)	100.00
592-538-995.000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 538 - SHARED N&S SEWER EXPENDITURES		40,100.00	29,539.93	4,416.52	10,560.07	73.67
Dept 539 - SHARED N&S SEWER ADMINISTRATION						
592-539-702.000	SALARIES & WAGES	10,826.00	5,302.78	549.08	5,523.22	48.98
592-539-705.000	EMPLOYER FICA CONTRIB	828.00	405.66	42.01	422.34	48.99
592-539-830.007	LIABILITY INSURANCE - SEWER	3,000.00	3,029.00	0.00	(29.00)	100.97
592-539-915.000	MEMBER/DUES	0.00	0.00	0.00	0.00	0.00
592-539-955.000	MISCELLANEOUS	500.00	142.66	357.34	28.53	0.00
592-539-968.100	EQUIPMENT DEPRECIATION	0.00	0.00	0.00	0.00	0.00
592-539-970.006	CAPITAL OUTLAY - SEWER	3,000.00	0.00	3,000.00	0.00	0.00

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE 12/31/2025 (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2025		AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
				INCREASE	DECREASE		
Fund 592 - SEWER FUND							
Expenditures							
592-539-991.100	DEBT SERVICE - PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00
592-539-991.200	DEBT SERVICE - INTEREST	0.00	2,000.00	0.00	0.00	(2,000.00)	100.00
Total Dept 539 - SHARED N&S SEWER ADMINISTRATION		18,154.00	10,880.10	591.09	591.09	7,273.90	59.93
Dept 540 - TWP NORTH SEWER EXPENDITURES							
592-540-752.000	SUPPLIES/EQUIPMENT	1,000.00	57.92	0.00	0.00	942.08	5.79
592-540-800.000	PROF/CONTRACT SERVICES	28,000.00	28,593.07	1,099.00	(593.07)	102.12	
592-540-920.000	UTILITIES	2,000.00	975.28	0.00	0.00	1,024.72	48.76
592-540-920.001	VILLAGE UTILITIES	40,000.00	19,924.00	0.00	0.00	20,076.00	49.81
592-540-931.000	REP/MAINT	2,000.00	0.00	0.00	0.00	2,000.00	0.00
592-540-942.000	EQUIPMENT RENTAL	500.00	0.00	0.00	0.00	500.00	0.00
592-540-970.006	CAPITAL OUTLAY - SEWER	10,000.00	5,878.00	0.00	0.00	4,122.00	58.78
592-540-991.100	DEBT SERVICE - PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00
592-540-991.200	DEBT SERVICE - INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 540 - TWP NORTH SEWER EXPENDITURES		83,500.00	55,428.27	1,099.00	28,071.73	66.38	
Dept 541 - TWP SOUTH SEWER EXPENDITURES							
592-541-752.000	SUPPLIES/EQUIPMENT	1,500.00	24.20	0.00	0.00	1,475.80	1.61
592-541-800.000	PROF/CONTRACT SERVICES	11,000.00	11,960.34	1,524.60	(960.34)	108.73	
592-541-829.000	STATE PERMITS	1,800.00	0.00	0.00	0.00	1,800.00	0.00
592-541-920.000	UTILITIES	4,500.00	2,904.62	56.06	1,595.38	64.55	
592-541-931.000	REP/MAINT	12,500.00	12,040.40	0.00	0.00	459.60	96.32
592-541-942.000	EQUIPMENT RENTAL	500.00	0.00	0.00	0.00	500.00	0.00
592-541-970.006	CAPITAL OUTLAY - SEWER	7,500.00	6,100.00	0.00	0.00	1,400.00	81.33
592-541-991.100	DEBT SERVICE - PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00
592-541-991.200	DEBT SERVICE - INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 541 - TWP SOUTH SEWER EXPENDITURES		39,300.00	33,029.56	1,580.66	6,270.44	84.04	
TOTAL EXPENDITURES		181,054.00	128,877.86	7,687.27	52,176.14	71.18	
Fund 592 - SEWER FUND:							
TOTAL REVENUES		175,300.00	106,829.03	38,231.17	68,470.97	60.94	
TOTAL EXPENDITURES		181,054.00	128,877.86	7,687.27	52,176.14	71.18	
NET OF REVENUES & EXPENDITURES		(5,754.00)	(22,048.83)	30,543.90	16,294.83	383.19	

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlnized
Pay By Check Type: EFT Transfer							
4105	CONSUMERS CREDIT UNION	12/02/2025	12/09/2025	1,084.43	0.00	Paid	Y
Total Pay By Check Type: EFT Transfer				1,084.43	0.00		
Pay By Check Type: Paper Check							
4076	CONSUMERS ENERGY	11/26/2025	12/03/2025	80.46	0.00	Paid	Y
4077	CONSUMERS ENERGY	11/26/2025	12/03/2025	200.96	0.00	Paid	Y
4078	ECHO PUBLISHING INC	12/01/2025	12/03/2025	208.00	0.00	Paid	Y
4079	ECHO PUBLISHING INC	12/01/2025	12/03/2025	166.00	0.00	Paid	Y
4080	F&V OPERATIONS	12/03/2025	12/03/2025	168.00	0.00	Paid	Y
4081	F&V OPERATIONS	12/03/2025	12/03/2025	198.00	0.00	Paid	Y
4082	F&V OPERATIONS	12/03/2025	12/03/2025	1,099.00	0.00	Paid	Y
4083	F&V OPERATIONS	12/03/2025	12/03/2025	1,524.60	0.00	Paid	Y
4084	GREAT LAKES & ST LAWRENCECITIES I	11/07/2025	12/03/2025	550.00	0.00	Paid	Y
4085	JONS TO GO	12/02/2025	12/03/2025	105.00	0.00	Paid	Y
4086	JONS TO GO	12/12/2025	12/03/2025	105.00	0.00	Paid	Y
4087	PENTWATER TOWNSHIP	12/01/2025	12/03/2025	26.76	0.00	Paid	Y
4088	REPUBLIC SERVICES #240	11/25/2025	12/03/2025	1,195.60	0.00	Paid	Y
4089	RICOH USA, INC - 1	11/19/2025	12/03/2025	111.92	0.00	Paid	Y
4090	SHOTWELL SOLUTIONS LLC	12/01/2025	12/03/2025	635.25	0.00	Paid	Y
4093	ANAVON TECHNOLOGY GROUP	12/01/2025	12/04/2025	124.32	0.00	Paid	Y
4094	CINTAS	12/04/2025	12/04/2025	91.93	0.00	Paid	Y
4095	RYANS LAWN CARE	12/04/2025	12/04/2025	5,313.00	0.00	Paid	Y
4096	CONSUMERS ENERGY	12/01/2025	12/05/2025	98.88	0.00	Paid	Y
4097	CONSUMERS ENERGY	12/01/2025	12/05/2025	24.87	0.00	Paid	Y
4098	DEBRA FLOOD	12/05/2025	12/05/2025	160.44	0.00	Paid	Y
4099	MISS DIG 811	12/01/2026	12/04/2025	901.52	0.00	Paid	Y
4106	CHARTER COMMUNICATIONS	12/01/2025	12/05/2025	180.00	0.00	Paid	Y
4107	DTE ENERGY	12/05/2025	12/11/2025	143.37	0.00	Paid	Y
4108	DTE ENERGY	12/05/2025	12/11/2025	56.06	0.00	Paid	Y
4109	QUADIENT LEASING USA, INC	11/27/2025	12/11/2025	241.02	0.00	Paid	Y
4110	MIKA MYERS	12/09/2025	12/12/2025	938.00	0.00	Paid	Y
4111	MIKA MYERS	12/09/2025	12/12/2025	1,842.50	0.00	Paid	Y
4112	MIKA MYERS	12/09/2025	12/12/2025	1,440.50	0.00	Paid	Y
4113	MIKA MYERS	12/09/2025	12/12/2025	3,149.00	0.00	Paid	Y
4114	ELECTION SOURCE	12/14/2025	12/16/2025	27.74	27.74	Open	N
4115	GLENN C BEAVIS	12/16/2025	12/17/2025	386.90	386.90	Open	N
4116	MAUREEN MURPHY	12/17/2025	12/17/2025	58.80	58.80	Open	N
4117	KCI	11/30/2025	12/18/2025	1,833.62	1,833.62	Open	N
4118	CINTAS	12/18/2025	12/18/2025	91.93	91.93	Open	N
4119	COLDSPRING	12/18/2025	12/19/2025	369.00	369.00	Open	N
4120	ELECTION SOURCE	01/01/2026	12/19/2025	615.00	615.00	Open	N
4121	INTEGRITY BUSINESS SOLUTIONS	12/18/2025	12/19/2025	351.07	351.07	Open	N
4122	OCEANA COUNTY TREASURER	12/19/2025	12/19/2025	24.43	24.43	Open	N
4123	RYANS LAWN CARE	12/19/2025	12/19/2025	1,320.00	1,320.00	Open	N

Inv Ref#	Vendor	Total Pay By	Check Type:	Paper	Check	Inv Date	Due Date	Inv Amt	Inv Amt	Amt Due	Status	Jrnlized
# of Invoices:	41	#	Due:	10						26,158.45		5,078.49
# of Credit Memos:	0	#	Due:	0						27,242.88		5,078.49
Net of Invoices and Credit Memos:										27,242.88		5,078.49
---- TOTALS BY BANK ----	GFPOL											
---- TOTALS BY GL DISTRIBUTION ----												
101-215-860.000	TRAVEL									386.90		
101-253-802.000	PROF SERV	SOFTW								262.00		
101-253-860.000	TRAVEL									160.44		
101-253-915.000	MEMBER/DUES									159.00		
101-257-851.000	POSTAGE									1,833.62		
101-262-752.000	SUPPLIES/EQUIPMENT									27.74		
101-262-803.000	ELECTION SOURCE - CONTRACTUAL									615.00		
101-265-752.000	SUPPLIES/EQUIPMENT									614.41		
101-265-802.000	PROF SERV	SOFTWARE								656.44		
101-265-804.000	PROF SERV-ATTOR									2,780.50		
101-265-850.000	UTIL PH/INTERNE									304.32		
101-265-855.000	OTHER SER/CHGS									183.86		
101-265-900.000	PRINT/PUBLISH									208.00		
101-265-915.000	MEMBER/DUES									550.00		
101-265-920.000	UTILITIES									468.08		
101-265-932.000	REP/MAIN MOW/SN									1,320.00		
101-265-940.000	COPY MACH RENT									111.92		
101-265-940.001	POST MACH RENT									241.02		
101-265-955.000	MISCELLANEOUS									26.76		
101-265-964.000	REFUNDS ASSESSOR CHANGES									24.43		
101-526-920.000	UTILITIES									80.46		
101-526-940.000	RENTALS									1,195.60		
101-526-940.001	EQUIP RENT/JONS									105.00		
101-702-802.001	PROF SER ATTY									1,440.50		
101-703-900.000	PRINT/PUBLISH									166.00		
209-567-802.000	PRO SERV	SOFTWA								378.90		
209-567-806.000	COLUMN PLAQUES									369.00		
209-567-930.001	REP/MAINT GROUN									5,313.00		
209-567-955.000	MISCELLANEOUS									163.80		
592-538-830.001	UTILITY LOCATING SERVICES									1,069.52		
592-538-830.003	OPERATION SERVICES									198.00		
592-538-830.005	LEGAL SERVICES									3,149.00		
592-540-800.000	PROF/CONTRACT SERVICES									1,099.00		
592-541-800.000	PROF/CONTRACT SERVICES									1,524.60		
592-541-920.000	UTILITIES									56.06		

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DB: Pentwater Twp

INVOICE REGISTER REPORT FOR PENTWATER TOWNSHIP
POST DATES 12/01/2025 - 12/31/2025
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GFPOL

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlnized
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			13,922.00	4,650.69		
	209 - CEMETERY FUND			6,224.70	427.80		
	592 - SEWER FUND			7,096.18	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	215 - CLERK			386.90	386.90		
	253 - TREASURER			581.44	0.00		
	257 - ASSESSOR			1,833.62	1,833.62		
	262 - ELECTION			642.74	642.74		
	265 - TOWNSHIP			7,489.74	1,787.43		
	526 - TRANSFER STATION			1,381.06	0.00		
	538 - SHARED N&S SEWER EXPENDITUR			4,416.52	0.00		
	540 - TWP NORTH SEWER EXPENDITURE			1,099.00	0.00		
	541 - TWP SOUTH SEWER EXPENDITURE			1,580.66	0.00		
	567 - CEMETERY			6,224.70	427.80		
	702 - ZONING ADMINISTRATION			1,440.50	0.00		
	703 - ZONING BOARD OF APPEALS			166.00	0.00		

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User: MO
DB: Pentwater Twp

INVOICE REGISTER REPORT FOR PENTWATER TOWNSHIP
POST DATES 12/01/2025 - 12/31/2025
BOTH JOURNALIZED AND UN-JOURNALIZED OPEN AND PAID

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Pay By Check Type: EFT Transfer							
4092	CONSUMERS CREDIT UNION	11/02/2025	12/03/2025	527.82	0.00	Paid	Y
Total Pay By Check Type: EFT Transfer				527.82	0.00		
Pay By Check Type: Paper Check							
4091	REPUBLIC SERVICES #240	11/25/2025	12/03/2025	214.05	0.00	Paid	Y
4100	CHARTER COMMUNICATIONS	12/01/2025	12/09/2025	287.54	0.00	Paid	Y
4101	VERIZON	11/24/2025	12/09/2025	76.02	0.00	Paid	Y
4102	CUMMINS SALES AND SERVICE	11/26/2025	12/09/2025	657.74	0.00	Paid	Y
4103	KLOTZ AUTO PARTS	11/29/2025	12/09/2025	101.63	0.00	Paid	Y
4104	W L CONSTRUCTION SUPPLY, INC	12/05/2025	12/09/2025	422.00	0.00	Paid	Y
Total Pay By Check Type: Paper Check				1,758.98	0.00		
# of Invoices:	7	# Due:	0	Totals:	2,286.80	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				2,286.80	0.00		
---- TOTALS BY BANK ----							
	FDCHK				2,286.80		
---- TOTALS BY GL DISTRIBUTION ----							
	206-336-752.000				441.15		
	206-336-828.000				25.76		
	206-336-851.000				8.85		
	206-336-880.000				334.03		
	206-336-920.000				577.61		
	206-336-931.000				759.37		
	206-336-955.000				140.03		
---- TOTALS BY FUND ----							
	206 - FIRE FUND				2,286.80	0.00	
---- TOTALS BY DEPT/ACTIVITY ----					2,286.80	0.00	
	336 - FIRE						

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
12/19/2025	GFPOL	DD348	BAILEY, CHRISTOPHER R.	744.23	0.00	657.90	Open
12/19/2025	GFPOL	DD349	BEAVIS, GLENN C	1,449.14	0.00	942.84	Open
12/19/2025	GFPOL	DD350	CAVAZOS, LYNNETTE M	1,483.08	0.00	1,167.33	Open
12/19/2025	GFPOL	DD351	CHRISTIANS, RONALD L	89.32	0.00	78.69	Open
12/19/2025	GFPOL	DD352	CLUCHEY, TERRY L.	89.32	0.00	78.68	Open
12/19/2025	GFPOL	DD353	DOUGLAS, HEATHER A	1,483.08	0.00	1,283.01	Open
12/19/2025	GFPOL	DD354	DOUGLAS, HEATHER A	166.39	0.00	153.65	Open
12/19/2025	GFPOL	DD355	EATON, BARBARA C	2,274.50	0.00	1,503.21	Open
12/19/2025	GFPOL	DD356	EDWARDS, KEITH J	1,573.09	0.00	1,346.39	Open
12/19/2025	GFPOL	DD357	EDWARDS, KEITH J	216.30	0.00	199.76	Open
12/19/2025	GFPOL	DD358	FLOOD, DEBRA A	1,222.10	0.00	988.73	Open
12/19/2025	GFPOL	DD359	FLOOD, JOSEPH M	438.93	0.00	386.70	Open
12/19/2025	GFPOL	DD360	FLYNN, MICHAEL W	145.37	0.00	118.06	Open
12/19/2025	GFPOL	DD361	GRAETTINGER, JOHN S	89.32	0.00	78.68	Open
12/19/2025	GFPOL	DD362	HOLUB, DEAN J	145.37	0.00	128.08	Open
12/19/2025	GFPOL	DD363	HOOYMAN, PATRICK J	89.32	0.00	78.68	Open
12/19/2025	GFPOL	DD364	MILLER, ROBERT A	774.30	0.00	691.12	Open
12/19/2025	GFPOL	DD365	MONTON, ANTHONY A	111.66	0.00	98.37	Open
12/19/2025	GFPOL	DD366	MURPHY, MAUREEN H	1,483.08	0.00	1,283.01	Open
12/19/2025	GFPOL	DD367	MURPHY, MAUREEN H	299.49	0.00	263.85	Open
12/19/2025	GFPOL	DD368	QUINN, RICHARD L	111.66	0.00	98.38	Open
12/19/2025	GFPOL	DD369	SIOK, BARBARA	70.23	0.00	61.88	Open
12/19/2025	GFPOL	DD370	STURR, MARK T	89.32	0.00	78.68	Open
12/19/2025	GFPOL	DD371	SUTTNER, LORI A	89.32	0.00	82.49	Open
12/12/2025	GFPOL	EFT312	POOLED FEDERAL TAXES	3,500.63	3,500.63	0.00	Open
12/11/2025	GFPOL	DD336	BAILEY, CHRISTOPHER R.	744.23	0.00	657.89	Open
12/11/2025	GFPOL	DD337	BEAVIS, GLENN C	1,200.47	0.00	800.85	Open
12/11/2025	GFPOL	DD338	CAVAZOS, LYNNETTE M	1,483.08	0.00	1,167.33	Open
12/11/2025	GFPOL	DD339	DOUGLAS, HEATHER A	1,483.08	0.00	1,283.01	Open
12/11/2025	GFPOL	DD340	DOUGLAS, HEATHER A	166.39	0.00	153.66	Open

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
12/11/2025	GFPOL	DD341	EATON, BARBARA C	2,274.50	0.00	1,503.21	Open
12/11/2025	GFPOL	DD342	EDWARDS, KEITH J	1,443.31	0.00	1,245.04	Open
12/11/2025	GFPOL	DD343	FLOOD, DEBRA A	540.75	0.00	462.18	Open
12/11/2025	GFPOL	DD344	FLOOD, JOSEPH M	292.62	0.00	257.80	Open
12/11/2025	GFPOL	DD345	MILLER, ROBERT A	774.30	0.00	691.12	Open
12/11/2025	GFPOL	DD346	MURPHY, MAUREEN H	1,483.08	0.00	1,283.01	Open
12/11/2025	GFPOL	DD347	MURPHY, MAUREEN H	299.49	0.00	263.84	Open
12/11/2025	GFPOL	EFT311	POOLED FEDERAL TAXES	2,937.82	2,937.82	0.00	Open
Totals:				33,351.67	6,438.45	21,617.11	
Total Physical Checks:							
Total Check Stubs:				38			



PENTWATER FIRE DEPARTMENT

486 E Park St • PO Box 1117
Pentwater, MI 49449

Phone 231.869.5987 • Fax 231.869.8511
www.pentwaterfiredepartment.com

Monthly Meeting Agenda

Meeting Date: Wednesday, January 7, 2026 19:00

Meeting Location: Pentwater Fire Department

Call to Order

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 12/3/25
- III. Reports of Officers
 - a. Treasurer Brad Van Duinen
 - i. Ending Payroll - \$23,800.00
 - ii. Checking - \$51,247.84
 - iii. CLASS - \$ 254,878.56
 - iv. EDGE - \$ 0.00
 - v. Total Funds - \$306,126.40
- IV. Old Business
 - a. By-Laws
 - b. New Millage Planning for November 2026 Election
 - c. ID Badges
 - d. New Box Alarm Plan and Traffic Management Control Plan
- V. New Business
 - a. Budget Planning Meeting for Officers
- VI. Training
- VII. Discussion on Last Months' Calls-
 - a. 25 medical, 13 fire and 0 UAV calls for service in December
 - i. 9 missed medical calls
 - b. Discussion on best practices for prior months' calls
- VIII. Adjourn



PENTWATER FIRE DEPARTMENT

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Monthly Meeting Minutes

Meeting Date: Wednesday, December 3, 2025 19:00

Meeting Location: Pentwater Fire Department

Call to Order

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 11/5/25
 - b. A motion to approve the minutes was made by Kyle Dillingham and seconded by Mike Barefoot. The motion was unanimously passed by all members present.
- III. Reports of Officers
 - a. Treasurer Brad Van Duinen
 - i. Ending Payroll - \$18,940.00
 - ii. Checking - \$29,761.25
 - iii. CLASS - \$ 96,920.66
 - iv. EDGE - \$ 163,657.92
 - v. Total Funds - \$290,339.83
- IV. Old Business
 - a. By-Laws
 - i. Lawyer review is needed prior to going to the Township for approval.
 - b. New Millage Planning for November 2026 Election
 - i. Members interested in being part of the millage planning process please notify Jonathan Hughart
 - c. Vehicle Maintenance
 - i. All vehicle maintenance is currently done
 - d. ID Badges
 - i. Pictures are received, badges still need to be created.
 - e. Active911 member response status visibility improvement in PFD Station Bays
 - f. New Online Medical Reporting System, First Due
- V. New Business
 - a. New box alarm system for structure fires within Oceana County.
 - i. If a fire is in Pentwater area we respond with all apparatuses



PENTWATER FIRE DEPARTMENT

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- ii. For support calls 1st out is Engine/Ladder and 2nd out is Tender. Priority on Engine is "packable" firefighters for manpower. Additional personnel to stay at the station on standby for next response.
- b. Intention of the new plan is to ensure coverage is maintained for the county during a structure fire event.
- c. Mason County support does not change from current system.
- d. Box Alarm Plan and Traffic Management Control Plan e-mailed to department members on 12/3/2025.

VI. Training

- a. Mike Barefoot to lead December training.

VII. Discussion on Last Months' Calls-

- a. 15 medical, 10 fire and 2 UAV calls for service in November
- b. Discussion on best practices for prior months' calls

VIII. Adjourn

- I. Meeting adjourned by Jonathan Hughart



PENTWATER FIRE DEPARTMENT

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Pentwater, MI 49449

Phone 231.869.5987 • Fax 231.869.8511
www.pentwaterfiredepartment.com

Officer Meeting Minutes

Meeting Date: Wednesday, December 3, 2025 19:00

Meeting Location: Pentwater Fire Department

Call to Order

Please note- the agenda for the Officer Meeting is the same as the regular monthly meeting and items are often discussed at both meetings.

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 11/5/25
- III. Reports of Officers
 - a. Treasurer Brad Van Duinen
 - i. Ending Payroll - \$18,940.00
 - ii. Checking - \$29,761.25
 - iii. CLASS - \$ 96,920.66
 - iv. EDGE - \$ 163,657.92
 - v. Total Funds - \$290,339.83
- IV. Old Business
 - a. By-Laws
 - i. Next step is for lawyer review
 - b. New Millage Planning for November 2026 Election
 - c. Truck Purchase
 - d. Vehicle Maintenance
 - e. ID Badges
 - f. Active911 member response status visibility improvement in PFD Station Bays
 - g. New Online Medical Reporting System, First Due
- V. New Business
 - a. 2026/27 Budget planning needed in January
- VI. Training
- VII. Discussion on Last Months' Calls-
 - a. 15 medical, 10 fire and 2 UAV calls for service in November
 - b. Discussion on best practices for prior months' calls



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VIII. Adjourn

- a. Meeting adjourned by Jonathan Hughart

Pentwater Township
Deputy Supervisor, Zoning Administrator and Ordinance Enforcement Officer
Monthly Report – January 8, 2025

The following is a summary of the activities that were conducted by the Deputy Supervisor, Zoning Administrator and Ordinance Enforcement Officer for the month of December 2025.

Deputy Supervisor - I worked with the Township Supervisor, Lynne Cavazos, F&V, and/or the Township Attorney regarding:

- Discuss the proposed Intergovernmental Wholesale Sewer Agreement between the Township and Village as drafted by the Township Attorney.
- Attended an EGLE webinar on well sites on December 11, and on using MiEnviro portal for water resource and other complaints on December 16.
- Met with Aaron Bigelow, the new Zoning Administrator for the Village on December 18.
- Reviewed and submitted Sanitary Sewer System invoices.

Code Enforcement – Nothing notable at this time.

Planning Commission - The Planning Commission held their regular meeting on December 9, 2025, where the Planning Commission:

- Held a public hearing and discussion on proposed amendments to Section 3.29 of the Zoning Ordinance for the Keeping of Animals, which will return to the Planning Commission at their February meeting.
- Discussed several possible changes to Zoning Ordinance regulations for Single Family Residential Districts.

Zoning Board of Appeals - The Zoning Board of Appeals did not meet in December, 2025.

Zoning Permits – The following Zoning Permits were issued in December:

1. ZP 3556 was issued to Tomas Perez to demolish the existing deck and construct a new 26'x 12' deck at 5714 Longbridge Road.

Other Comments – None.

Sincerely,

Keith J. Edwards

Pentwater Township
Deputy Supervisor, Zoning Administrator & Ordinance Enforcement Officer



PENTWATER TOWNSHIP CEMETERY MONTHLY REPORT

MONTH OF: DECEMBER 2025

NUMBER OF BURIALS

Traditional: _____

Cremains: _____

Columbarium: _____

FOUNDATIONS SET: _____

GRAVESITES SOLD: 8 _____

COLUMBARIUMS SOLD: _____

SCATTER BRICKS SOLD: _____

Equipment Maintenance: _____ (*Approximate # of hours*)

Grounds Care: _____ (*Approximate # of hours*)

Openings/Closings: _____ (*Approximate # of hours*)

Administration: 48 _____ (*Approximate # of hours*)

*(i.e. Record maintenance, phone calls, emails,
Meetings with families, grave location, etc.)*

Respectfully Submitted

MAUREEN MURPHY, CLERK

Date: 01/01/2026

PENTWATER TOWNSHIP

TRANSFER SITE MONTHLY REPORT

Month/Year: DEC 2025

Total Number of Visitors: _____

Total Fees Rec'd: \$ 102

<u>Site Usage</u>	<u>Village</u>	<u>Township</u>	<u>Weare</u>
Trash:	_____	_____	_____
Recycling:	<u>11</u>	<u>23</u>	<u>0</u>
Both:	_____	_____	_____

Yard Waste Visitors – Village: _____

Yard Waste Visitors – Township: _____

Yard Waste Visitors – Weare: _____

Submitted By: GLENN PER DEAN/BOB & CASH RECEIPT

Date: 1/7/26

PENTWATER TOWNSHIP
TRANSFER SITE MONTHLY REPORT

Month/Year: 1/26

Total Number of Visitors: 38

Total Fees Rec'd: 114 00

Site Usage	Village	Township	Weare
Trash:	<u>0</u>	<u>0</u>	<u>0</u>
Recycling:	<u>7</u>	<u>23</u>	<u>8</u>
Both:	<u>0</u>	<u>0</u>	<u>0</u>

Yard Waste Visitors – Village: 0

Yard Waste Visitors – Township: 0

Yard Waste Visitors – Weare: 0

Submitted By: Bob Miller

Date: 1/5/26

Township of Pentwater Assessor

500 N Hancock St.
PO Box 512
Pentwater MI 49449
Phone: (231) 869-6231 Ext 4

Monthly Township Report January 2026

Board of Review:

- The December Board of Review meeting was held on Tuesday, December 9, 2025, at 1 pm. There was 1 petition to review.

Michigan Tax Tribunal:

- We have 1 pending MTT case currently.
- The deadline for filing a **Commercial/Industrial** petition was June 2, 2025 (The May 31st deadline fell on a Saturday, so petitions were considered timely filed if postmarked by June 2nd.)
- The deadline for filing a **Residential** petition was July 31, 2025.

Miscellaneous:

- The Rate of Inflation multiplier for 2026 has been released by the State of Michigan.
It will be 2.7% for the 2026 Assessment Roll.
- I am working on the 2026 Assessment Roll. I am entering deeds, PTAs, and PREs as they come in.
- I recently received the Equalization studies from the Oceana County Equalization Director. I am going over those and finalizing values for the 2026 Assessment Roll.

If you have any questions, please let me know!

Sincerely,
Barbie Eaton, MAAO
Pentwater Township Assessor

Talking points for Township Wholesale Sewer Agreement

- In February of 2023, the Township agreed to begin maintaining the Twp. North and South Sewer Systems at the request of former Village Manager, Chris Brown on April 1, 2023 because Mr. Brown did not want to include such expenses in his proposed 2023/24 budget.
- Chris Brown was going to provide the Township with starting capital, which was the left-over revenues from the Village sewer fund, paid by the rate payers within the Township limits. No payment was made. This is not Village money, nor Township money, but money provided by the users of the Sewer System.
- The Township has been paying quarterly invoices for Village sewage treatment since June of 2023 based on an Interim Wholesale Sewer Agreement, while Chris Brown said he would submit a final Wholesale Sewer Agreement for Township Review in March of 2024. Mr. Brown did not follow through.
- The Township began paying over \$9,000.00 per quarter to the Village for the sanitary sewer treatment for 41 customers in June of 2023, a rate that was also raised by the Village in 2024 and 2025. Thus, the Village has collected more than \$72,000.00 from the Township over the last two years with no improvements made to benefit the Township rate payers.
- The Township has borrowed \$125,000.00 from the Township General Fund to maintain both systems, albeit with no rate payer funds forwarded from the Village, and the Township General Fund has spent another \$90,000.00 approximately on making repairs, the

most expensive of which were due to deferred maintenance by the Village.

- Between April 1, 2023, and September, 2025 no final agreement on the transfer of assets or rate payer money has been achieved.
- At the request of the Village, the Township agreed to mediation in hopes of settling our differences, and a mediation agreement was reached by both parties, with both municipalities signing the same “Term Sheet” as a result of the mediation agreement.
- Although the Term Sheet memorialized a November 14, 2025 payment of \$135,000.00 from the Village to the Township no such payment was made from the Village.
- While the parties have drafted several iterations of a Final Intergovernmental Wholesale Sanitary Sewer Agreement, and the two parties are 95% in agreement the Village has demanded the insertion of language to include a paragraph on “chronic excess flow” and the installation at the Township’s cost of a new flow meter to measure real time flow and report on a daily basis. This demand comes after Township and Village Staff met on-site at the current location of the Township North System flow meter that was recently installed by the Township in August of 2025 because the old flow meter was failing. Township Staff showed the Village Staff including Village Manager, James “Toby” Van Ess that the flow meter has unfettered access by Village Staff, the flows are recorded weekly by F&V Operations (a third party) and can be electronically sent to the Village Manager on a weekly basis. Village Staff had no objection to such reporting.

- **Discussion on the proposed Wholesale Agreement seems to be stalled at this time, and the Township suggests that Township and Village representatives meet, without attorneys present to minimize costs to try to find a path forward.**

PENTWATER TOWNSHIP BOARD AGENDA PACKET REGULAR BOARD MEETING
January 14, 2026 – 6:00 PM

Agenda Item #14- New Business

- a. Review & Public Comment: Michigan Natural Resource Fund Grant Proposal for Beachfront Restoration Project.

Pentwater Township plans to pursue grant funds from the Michigan Department of Natural Resources (MDNR) Natural Resource Trust Fund (NRTF) opportunity in the 2026 application cycle (due April 1, 2026). The grant application will be developed in partnership with the MDNR State Park leadership to support a portion of the “Pentwater Community Beachfront Recreational Access Improvements” project at Charles Mears State Park.

A public input session to review the conceptual design plans was held in August 2024. Since then, grant funds have been secured to support the next phase of design engineering in 2026, which will incorporate the public feedback received. Funds being requested from the MDNR NRTF grant program are intended to support implementation/construction in 2027/2028.

The proposed grant will support construction of recreational amenities to improve public access, including reconfiguration of the walking path, ADA beach access, and park amenities (seating/benches, stairs, trash receptacles, bike racks, and overhead shade structure(s)). An additional grant application will be submitted either in the 2026 or 2027 NRTF application cycle to support the relocation/installation of a new ADA Playground in conjunction with the reconfiguration/improvements of the W. Lowell St. cul-de-sac. *Please see Notice(s) of Intent enclosed.*

The MDNR NRTF program requires that “the applicant provide the public with an adequate opportunity to review and comment on the proposed application. Dedicated public hearings are not required; however, the application must be an agenda item open to discussion by the general public in the normal public meetings of the local unit.”

Thereby, once available, a draft of the grant application will be available on the Township website for public comment. Public notice will be provided once the materials are posted. Please submit written comments to Supervisor Lynne Cavazos via email (supervisor@pentwatertownshipmi.gov) by Friday, February 27th to be included in the Township Board meeting packet for review/approval in March.

Members of the public will also have the opportunity to express support of the project to be submitted with the grant application. A template letter of support will also be posted on the website.

Enclosed:

- NOTICE OF INTENT FOR RECREATION GRANT PROJECTS (Part 1)
- NOTICE OF INTENT FOR RECREATION GRANT PROJECTS (Part 2)



Michigan Department of Natural Resources – Grants Management

NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

This information is requested by authority of Part 703, Act 451 of 1994, as amended, to be considered for a LWCF grant.

Name of Project Pentwater Community Beachfront Recreational Access Improvements (Part 1)	Date 01/10/2026	County Oceana
Identity of the applicant agency, organization, or individual: Pentwater Township, Oceana County, Michigan		
Indicate below the representative of the applicant to contact for additional information regarding this Notice: Name Lynne Cavazos Telephone Number (including area code) 231-869-6231, Ext. 222 E-mail Address supervisor@pentwatertownshipmi.gov		
Address (Street/PO Box), City, State, ZIP Code P.O. Box 512, Pentwater, MI 49449		
Agency from which will be sought: <input checked="" type="checkbox"/> Michigan Department of Natural Resources	Name of Program <input type="checkbox"/> Land and Water Conservation Fund <input checked="" type="checkbox"/> Natural Resources Trust Fund	
Estimated Federal Cost \$ 52,538.00	Estimated State Cost \$ 399,000.00	Estimated Other Cost \$ 84,062.00
Total Cost \$ 535,600.00		
Estimated date by which time the applicant expects to formally file an application April 1, 2026		
Geographic location of the project to be assisted (indicate specific location as well as city or county. Attach map if necessary) Charles Mears State Park (MI DNR) near 43.78291106207447, -86.44115650775096		
DRAFT		
Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project: The Pentwater community is experiencing significant impacts and costs related to sand migration, which causes excessive deposition and access challenges for critical shoreline infrastructure, including the harbor and channel, roads, piers, parking areas, and hiking/biking paths. Sand deposition along roadways, parking areas, and recreational infrastructure at Charles Mears State Park has created health and safety challenges. This project will address sand movement by stabilizing the beach and reconfiguring Park infrastructure using nature-based solutions. Final design engineering is currently underway and will be completed prior to the start of this grant period.		
Type of project Construction/Implementation	General size of scale project	
Purpose of project The Township and its partners are seeking funding to support the next phase of the project which will kick-off the construction of recreational amenities to improve public access. This portion of the project (Part 1) will include installation of a Boardwalk/Trail, Beach Access Roll Mat, and Park Amenities (Seating/Benches, Stairs, Trash Receptacles, Bike Racks, and an Overhead Shade Structure).		
Beneficiaries (persons or institutions benefited) Significant partnerships have been working collaboratively to address the beachfront challenges. Pentwater residents and visitors have demonstrated great commitment to this initiative. The project will not only improve access for all visitors but will offer the opportunity for individuals with more significant mobility limitations to access the beach. Having a nearby natural area that offers outdoor recreation is an essential outcome for community members.		
Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary): Developing accessible recreational infrastructure and incorporating nature-based design plans to address coastal erosion aligns with the MDNR/EGLE/MCMP's goals for mitigating coastal hazards and improving shoreline ecosystems.		



AREA WIDE RECREATION AND PLANNING CLEARINGHOUSES

PLANNING REGION 1. LIVINGSTON, MACOMB, MONROE, OAKLAND, ST. CLAIR, WASHINGTON, & WAYNE COUNTIES NOTE: Paper submissions will be denied. Submit by email: infocenter@semco.org (include email receipt with application)		SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS (SEMCOG) 1001 WOODWARD AVE., SUITE 1400 DETROIT, MI 48226-1904 PHONE: (313) 961-4266 FAX: (313) 961-4869	
PLANNING REGION 2. HILLSDALE, JACKSON, & LENAWEE COUNTIES		REGION 2 PLANNING COMMISSION JACKSON COUNTY TOWER BLDG., 9TH FLOOR 120 W MICHIGAN AVE. JACKSON, MI 49201 PHONE: (517) 788-4426 FAX: (517) 788-4635	
PLANNING REGION 3. BARRY, BRANCH, CALHOUN, KALAMAZOO, & ST. JOSEPH COUNTIES		SOUTH CENTRAL MICHIGAN PLANNING COUNCIL 300 S. WESTNEDGE AVE KALAMAZOO, MI 49007 PHONE: (269) 385-0409 FAX: (269) 925-0288	
PLANNING REGION 4. BERRIEN, CASS, & VAN BUREN COUNTIES		SOUTHWEST MICHIGAN PLANNING COMMISSION 376 WEST MAIN STREET, SUITE 130 BENTON HARBOR, MI 49022-3651 PHONE: (269) 925-1137 FAX: (269) 925-0288	
PLANNING REGION 5. GENESEE, LAPEER, & SHIAWASSEE COUNTIES		GLS REGION V PLANNING AND DEVELOPMENT COMMISSION 1101 BEACH ST., ROOM 223 FLINT, MI 48502-1470 PHONE: (810) 257-3010 FAX: (810) 257-3185	
PLANNING REGION 6. EATON, INGHAM, & CLINTON COUNTIES		TRI-COUNTY REGIONAL PLANNING COMMISSION 3135 PINE TREE ROAD, SUITE 2C LANSING, MI 48911-4234 PHONE: (517) 393-0342 FAX: (517) 393-4424	
PLANNING REGION 7. ARENAC, BAY, CLARE, GLADWIN, GRATIOT, HURON, IOSCO, ISABELLA, MIDLAND, OGEMAW, ROSCOMMON, SAGINAW, SANILAC & TUSCOLA COUNTIES		EAST MICHIGAN COUNCIL OF GOVERNMENTS 3144 DAVENPORT AVE., SUITE 200 SAGINAW, MI 48602-3494 PHONE: (989) 797-0800 FAX: (989) 797-0896	
PLANNING REGION 8. ALLEGAN, IONIA, KENT, MECOSTA, MONTCALM, OSCEOLA, & OTTAWA COUNTIES		WEST MICHIGAN REGIONAL PLANNING COMMISSION 1345 MONROE AVENUE, NW, SUITE 255 GRAND RAPIDS, MI 49505-4670 PHONE: (616) 774-8400 FAX: (616) 774-0808	
PLANNING REGION 9. ALCONA, ALPENA, CHEBOYGAN, CRAWFORD, MONTMORENCY, OSCODA, OTSEGO, & PRESQUE ISLE COUNTIES		NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS 80 LIVINGSTON BLVD., SUITE U-108 GAYLORD, MI 49734 PHONE: (989) 705-3730 FAX: (989) 732-5578	
PLANNING REGION 10. ANTRIM, BENZIE, CHARLEVOIX, EMMET, GRAND TRAVERSE, KALKASKA, LEELANAU, MANISTEE, MISSAUKEE, & WEXFORD COUNTIES		NORTHWEST MICHIGAN COUNCIL OF GOVERNMENTS PO BOX 506 TRAVERSE CITY, MI 49685-0506 PHONE: (231) 929-5000 FAX: (231) 929-5012	
PLANNING REGION 11. CHIPEWA, LUCE, & MACKINAC COUNTIES		EASTERN UPPER PENINSULA REGIONAL PLANNING AND DEVELOPMENT COMMISSION 1118 E. EASTERDAY AVE. SAULT STE. MARIE, MI 49783 PHONE: (906) 635-1581 FAX: (996) 635-9582	
PLANNING REGION 12. ALGER, DELTA, DICKINSON, MARQUETTE, MENOMINEE, & SCHOOLCRAFT COUNTIES		CENTRAL UPPER PENINSULA PLANNING AND DEVELOPMENT REGIONAL COMMISSION 2950 COLLEGE AVE. ESCANABA, MI 49829 PHONE: (906) 786-9234 FAX: (906) 786-4442	
PLANNING REGION 13. BARAGA, GOGBIC, HOUGHTON, IRON, KEWEENAW, & ONTONAGON COUNTIES		WESTERN UPPER PENINSULA REGIONAL PLANNING AND DEVELOPMENT COMMISSION 400 QUINCY ST., 8th FLOOR HANCOCK, MI 49930 PHONE: (906) 482-7205 FAX: (906) 482-9032	
PLANNING REGION 14. LAKE, MASON, MUSKEGON, NEWAYGO, & OCEANA COUNTIES		WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION PO BOX 387 / 316 MORRIS AVE., SUITE 340 MUSKEGON, MI 49443-0387 PHONE: (231) 722-7878 FAX: (231) 722-9362	



Michigan Department of Natural Resources – Grants Management

NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

This information is requested by authority of Part 703, Act 451 of 1994, as amended, to be considered for a LWCF grant.

Name of Project Pentwater Community Beachfront Recreational Access Improvements (Part 2)		Date 01/10/2026	County Oceana
Identity of the applicant agency, organization, or individual: Pentwater Township, Oceana County, Michigan			
Indicate below the representative of the applicant to contact for additional information regarding this Notice:			
Name Lynne Cavazos		Telephone Number (including area code) 231-869-6231, Ext. 222	E-mail Address supervisor@pentwatertownshipmi.gov
Address (Street/PO Box), City, State, ZIP Code P.O. Box 512, Pentwater, MI 49449			
Agency from which will be sought: <input checked="" type="checkbox"/> Michigan Department of Natural Resources		Name of Program <input type="checkbox"/> Land and Water Conservation Fund <input checked="" type="checkbox"/> Natural Resources Trust Fund	
Estimated Federal Cost \$ 53,461.50	Estimated State Cost \$ 399,000.00	Estimated Other Cost \$ 85,538.46	Total Cost \$ 538,000.00
Estimated date by which time the applicant expects to formally file an application April 1, 2026			
Geographic location of the project to be assisted (indicate specific location as well as city or county. Attach map if necessary) Charles Mears State Park (MI DNR) near 43.78291106207447, -86.44115650775096			
DRAFT			
Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project: The Pentwater community is experiencing significant impacts and costs related to sand migration, which causes excessive deposition and access challenges for critical shoreline infrastructure, including the harbor and channel, roads, piers, parking areas, and hiking/biking paths. Sand deposition along roadways, parking areas, and recreational infrastructure at Charles Mears State Park has created health and safety challenges. This project will address sand movement by stabilizing the beach and reconfiguring Park infrastructure using nature-based solutions. Final design engineering is currently underway and will be completed prior to the start of this grant period.			
Type of project Construction/Implementation	General size of scale project		
Purpose of project The Township and its partners are seeking funding to support the next phase of the project which will kick-off the construction of recreational amenities to improve public access. This portion of the project (Part 2) will include the installation of a new ADA Playground and three (3) Overhead Shade Structures.			
Beneficiaries (persons or institutions benefited) Significant partnerships have been working collaboratively to address the beachfront challenges. Pentwater residents and visitors have demonstrated great commitment to this initiative. The project will not only improve access for all visitors but will offer the opportunity for individuals with more significant mobility limitations to access the beach. Having a nearby natural area that offers outdoor recreation is an essential outcome for community members.			
Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary): Developing accessible recreational infrastructure and incorporating nature-based design plans to address coastal erosion aligns with the MDNR/EGLE/MCMP's goals for mitigating coastal hazards and improving shoreline ecosystems.			

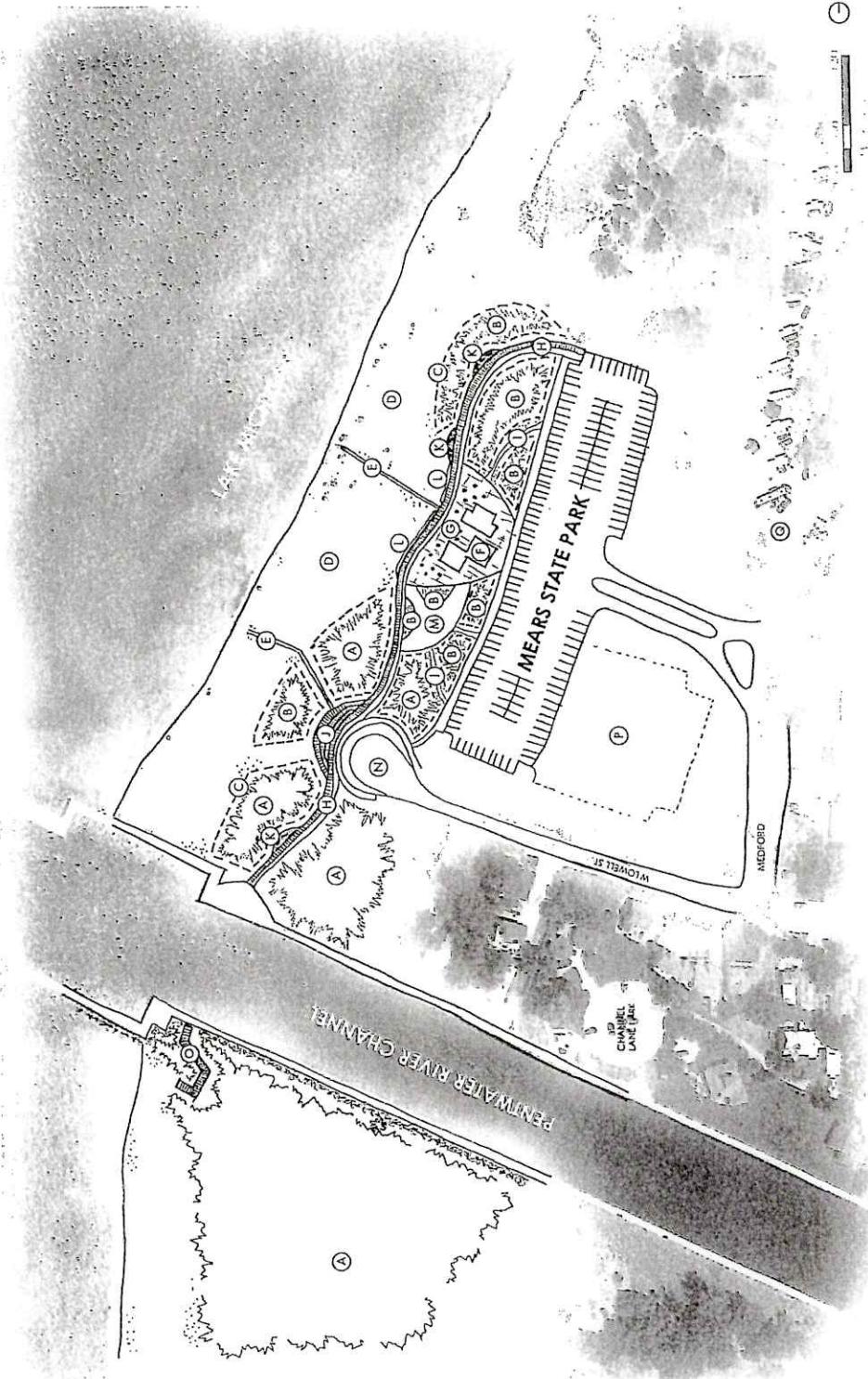
AREA WIDE RECREATION AND PLANNING CLEARINGHOUSES



PLANNING REGION 1. LIVINGSTON, MACOMB, MONROE, OAKLAND, ST. CLAIR, WASHTENAW, & WAYNE COUNTIES NOTE: Paper submissions will be denied. Submit by email: infocenter@semcoog.org (include email receipt with application)		SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS (SEMCOG) 1001 WOODWARD AVE., SUITE 1400 DETROIT, MI 48226-1904 REGION 2 PLANNING COMMISSION JACKSON COUNTY TOWER BLDG., 9 TH FLOOR 120 W MICHIGAN AVE. JACKSON, MI 49201 PHONE: (517) 788-4426 FAX: (517) 788-4635	
PLANNING REGION 2. HILLSDALE, JACKSON, & LENAWEE COUNTIES		SOUTH CENTRAL MICHIGAN PLANNING COUNCIL 300 S WESTNEDGE AVE KALAMAZOO, MI 49007 SOUTHWEST MICHIGAN PLANNING COMMISSION 376 WEST MAIN STREET, SUITE 130 BENTON HARBOR, MI 49022-3651 PHONE (269) 925-1137 GLS REGION V PLANNING AND DEVELOPMENT COMMISSION 110 TH BEACH ST., ROOM 223 FLINT, MI 48502-1470 PHONE: (810) 257-3010 TRI-COUNTY REGIONAL PLANNING COMMISSION 3135 PINE TREE ROAD, SUITE 2C LANSING, MI 48911-4234 PHONE: (517) 393-0342 EAST MICHIGAN COUNCIL OF GOVERNMENTS 3144 DAVENPORT AVE., SUITE 200 SAGINAW, MI 48602-3494 WEST MICHIGAN REGIONAL PLANNING COMMISSION 1345 MONROE AVENUE, NW, SUITE 255 GRAND RAPIDS, MI 49505-4670 PHONE: (616) 774-8400	
PLANNING REGION 3. BARRY, BRANCH, CALHOUN, KALAMAZOO, & ST. JOSEPH COUNTIES		NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS 80 LIVINGSTON BLVD., SUITE U-108 GAYLORD, MI 49734 NORTHWEST MICHIGAN COUNCIL OF GOVERNMENTS PO BOX 506 TRAVERSE CITY, MI 49685-0506 PHONE (231) 929-5000 EASTERN UPPER PENINSULA REGIONAL PLANNING AND DEVELOPMENT COMMISSION 1118 E. EASTERDAY AVE. SAULT STE. MARIE, MI 49783 PHONE: (906) 635-1581 CENTRAL UPPER PENINSULA PLANNING AND DEVELOPMENT REGIONAL COMMISSION 2950 COLLEGE AVE. ESCANABA, MI 49829 PHONE: (906) 786-9234 WESTERN UPPER PENINSULA REGIONAL PLANNING AND DEVELOPMENT COMMISSION 400 QUINCY ST., 8th FLOOR HANCOCK, MI 49930 PHONE: (906) 482-7205 WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION PO BOX 387 / 316 MORRIS AVE., SUITE 340 MUSKEGON, MI 49443-0387 PHONE: (231) 722-7878 FAX: (231) 722-9362	
PLANNING REGION 4. BERRIEN, CASS, & VAN BUREN COUNTIES		PLANNING REGION 5. GENESEE, LAPEER, & SHIAWASSEE COUNTIES	
PLANNING REGION 6. EATON, INGHAM, & CLINTON COUNTIES		PLANNING REGION 7. ARENAC, BAY, CLARE, GLADWIN, GRATIOT, HURON, IOSCO, ISABELLA, MIDLAND, OGEMAW, ROSCOMMON, SAGINAW, SANILAC & TUSCOLA COUNTIES	
PLANNING REGION 8. ALLEGAN, IONIA, KENT, MECOSTA, MONTCALM, OSCEOLA, & OTTAWA COUNTIES		PLANNING REGION 9. ALCONA, ALPENA, CHEBOYGAN, CRAWFORD, MONTMORENCY, OSCODA, OTSEGO, & PRESQUE ISLE COUNTIES	
PLANNING REGION 10. ANTRIM, BENZIE, CHARLEVOIX, EMMET, GRAND TRAVERSE, KALKASKA, LEELANAU, MANISTEE, MISSAUKEE, & WEXFORD COUNTIES		PLANNING REGION 11. CHIPPEWA, LUCE, & MACKINAC COUNTIES	
PLANNING REGION 12. ALGER, DELTA, DICKINSON, MARQUETTE, MENOMINEE, & SCHOOLCRAFT COUNTIES		PLANNING REGION 13. BARAGA, GOEBIC, HOUGHTON, IRON, KEWEENAW, & ONTONAGON COUNTIES	
PLANNING REGION 14. LAKE, MASON, MUSKEGON, NEWAYGO, & OCEANA COUNTIES			

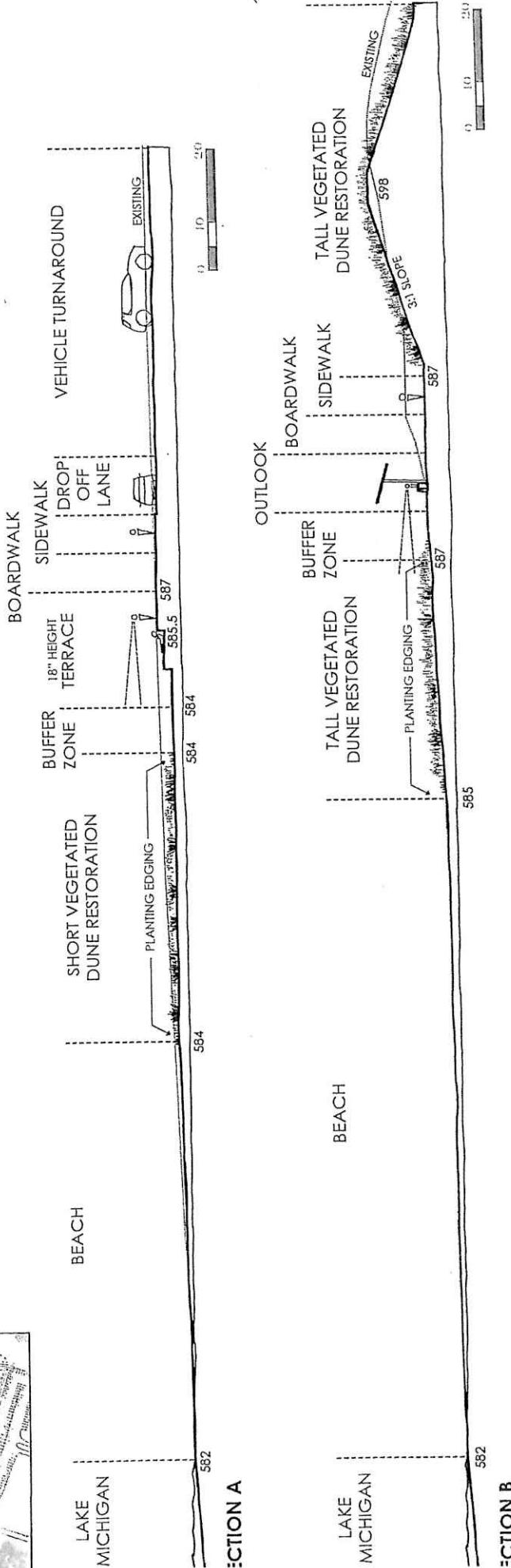
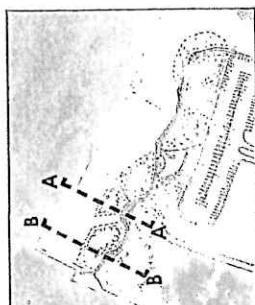
SITE FEATURES

- Ⓐ TALL VEGETATED DUNE RESTORATION
- Ⓑ SHORT VEGETATED DUNE RESTORATION (VEGETATION PRESERVED - GRASS ONLY)
- Ⓒ VISUAL BARRIER ALONG PLANTING AREA EDGES
- Ⓓ SWIM BEACH
- Ⓔ PARK BUILDINGS
- Ⓕ MEMORIAL BRICK PLAZA
- Ⓖ PEDESTRIAN WALK WITH BOARDWALK AND SIDEWALK LANES
- Ⓗ DEFINED NATURAL PATHS
- Ⓘ TERRACED SEATING SPACE
- Ⓛ SHADED SEATING OUTLOOKS
- Ⓜ SEATING WALL
- Ⓝ PLAYGROUND
- Ⓞ PAVED TURNAROUND WITH DEDICATED DROPOFF/PICKUP LANE AND SIDEWALK
- Ⓟ BOARDWALK BEACH ACCESS
- Ⓡ FUTURE PARKING EXPANSION OR ENHANCED PICNIC AREA
- Ⓢ EXISTING CAMPING AREA



Final Concept Sketch
Petoskey, Michigan





actions
entwater, Michigan





PROPOSAL

1/9/2026

Maureen Murphy
 PENTWATER TRANSFER STATION
 N 68Th Ave
 Hart, MI 49420
 Quote: A912994431

PENTWATER TRANSFER STATION:

Below is our proposal of recommended services, customized for your business needs identified during our discussions. If you ever need additional services, or just need an extra pickup, please give us a call at 877-698-7274. It's that easy.

Service Details

SMALL CONTAINERS

Service Change

Equipment Qty/Type/Size:	2 - 8.0 yard Containers	\$340.00 per month
Frequency:	1/Week	
Material Type:	Solid Waste	

Closed Container

Equipment Qty/Type/Size:	1 - 8.0 yard Container	Base Rate:
Frequency:	On-Call	
Material Type:	Recycling	
Lifts/Month:	1	

Closed Container

Equipment Qty/Type/Size:	1 - 8.0 yard Container	Base Rate:
Frequency:	1/week	
Material Type:	Recycling	

LARGE CONTAINERS

Service Change

Equipment Qty/Type/Size:	1 - Open Top - 30.00Yd(s)	Haul Rate:	\$544.00 per haul
Frequency:	On-Call	Tons Included in Haul Rate:	3.0
Material Type:	All in One - Single stream	Additional Tons:	\$40.00 per ton
Hauls/ month:	0.8		

Service Change

Equipment Qty/Type/Size:	1 - Open Top - 40.00Yd(s)	Haul Rate:	\$480.00 per haul
Frequency:	On-Call	Tons Included in Haul Rate:	2.0
Material Type:	Solid Waste	Additional Tons:	\$40.00 per ton
Hauls/ month:	1.8		

Estimated Monthly Amount *

Small Container Base Rates	\$340.00
Large Container Haul Charge	\$1,299.20
Total Estimated Amount	\$1,639.20

Joshua Maue
Republic Services

jmaue@republicservices.com
www.republicservices.com

** The Total Estimated Amount is merely an estimate of your typical monthly invoice amount without one-time start-up charges (e.g., delivery). It does not include any applicable taxes or local fees, which would be additional charges on your invoice.*

***FRF, RPC, ERF and ADMIN: The Fuel Recovery Fee (FRF) and the Recycling Processing Charge (RPC) are variable charges that change monthly. For more information on the FRF, RPC, Environmental Recovery Fee (ERF) and Administrative Fee, please visit www.republicservices.com/customer-support/fee-disclosures. The proposed rates above are valid for 30 days. This proposal is not a contract or agreement or an offer to enter into a contract or agreement. The purpose of this proposal is to set forth the proposed framework of service offerings and rates and fees for those offerings. Any transaction based upon this proposal is subject to and conditioned upon the execution by both parties of Republic Services' Customer Service Agreement.*

INVOICE TO

CUSTOMER PENTWATER TRANSFER STATION
NAME Maureen Murphy
ATTN PO BOX 512
ADDRESS

SITE PENTWATER TRANSFER STATION
NAME N 68Th Ave
ADDRESS Hart, MI

CITY PENTWATER, MI
STATE
ZIP CODE 49449-0512
TEL. NO. (231) 869-6231
CONTACT Maureen Murphy

SITE
NAME
ADDRESS
CITY
STATE
SUITE
ZIP CODE
TEL. NO.
AUTHORIZED BY
CONTACT

PENTWATER TRANSFER STATION
N 68Th Ave
Hart, MI
49420
(231)869-6231
Maureen Murphy
TITLE CLERK
FAX NO.
EMAIL : clerk@pentwatertransfertownshipmi.gov

Customer Service Agreement



ACCOUNT NUMBER	2400378750
EMAIL :	clerk@pentwatertransfertownshipmi.gov

N/NO	CONT. GRP	TYPE	SIZE	C	QTY	ACCT. TYPE	C/O	SERV. FREQUENCY	EST. LIFTS	S	P.O. REQ.	RECPT. CODE	L/F DATE	OPEN/ CLOSE DATE	LIFT CHARGE	MONTHLY SERVICE	EXTRA LIFT	DISP RATE	ADDITIONAL CHARGES	SUPPLEMENTAL CHARGES		TC/RC CMP				
N	6	FL	8.0 Yd(s)	N	2	P	N	2/m		N	OT02	4/1/2026				\$340.00	\$0.00									
O	6	FL	8.0 Yd(s)	N	2	P	N	O/C	1	N	OT02	3/31/2026	\$77.06	\$0.00												
C	7	FR	8.0 Yd(s)	N	1	P	N	O/C	1	N	CF07	1/1/2026		\$0.00	\$0.00											
O	7	FR	8.0 Yd(s)	N	1	P	N	O/C	1	N	CF07	12/31/2025	\$0.00	\$0.00												
C	8	FR	8.0 Yd(s)	N	1	S	N	1/1W		N	CF07	4/1/2026		\$0.00												
O	8	FR	8.0 Yd(s)	N	1	S	N	1/1W		N	CF07	3/31/2026		\$155.69												
N	9	IR	30.00 Yd(s)	N	1	P	N	O/C	0.8	R	N	CF07	4/1/2026	\$544.00	\$0.00	\$0.00	\$40.00 over 3.0 tons									

O	9	IR	30.00 Yd(s)	N	1	P	N	O/C	0.8	N	CF07	3/31/2026	\$669.12	\$0.00	\$41.20 over 3.0 tons				
N	12	RO	40.00 Yd(s)	N	1	P	N	O/C	1.8	N	N	OT02	4/1/2026	\$480.00	\$0.00	\$40.00 over 2.0 tons	Dry Run Relocate Removal Washout	\$280.54 \$206.02 \$264.13 \$180.42	/
O	12	RO	40.00 Yd(s)	N	1	P	N	O/C	1.8	N	OT02	3/31/2026	\$480.00	\$0.00	\$0.00 over 2.0 tons				

Allied Waste Systems, Inc. DBA Allied Waste Services of Muskegon, Republic Services of Muskegon
HEREAFTER REFERRED TO AS THE "COMPANY"

The undersigned individual signing this Agreement on behalf of the Customer acknowledges that he or she has read and understands the terms and conditions of this Agreement and that he or she has the authority to sign the Agreement on behalf of the Customer.

BY: _____

(AUTHORIZED SIGNATURE)

BY: _____

(AUTHORIZED SIGNATURE)

TITLE: _____

TITLE: _____

CUSTOMER NAME (PLEASE PRINT)

DATE OF AGREEMENT

COMMENTS:

Additional Items:

30.00Yd(s) - Minimum Lift Fee: \$200 for 1 minimum lift(s) per month effective on 2/01/2026;
40.00Yd(s) - Minimum Lift Fee: \$200 for 1 minimum lift(s) per month effective on 2/01/2026;

Delivery Notes:

Safety: No Safety Concerns

See reverse for Terms and Conditions

Fuel Recovery Fee - No, Environmental Recovery Fee - No, Administrative Fee - No
Exempt from: Fuel Recovery Fee, Environmental Recovery Fee, Administrative Fee

Pre-approved Agreed Adjustments:
Rate Firm Until 01/2027
Increase 3% 01/2027
Increase 3% 01/2028
Increase 4% 01/2029
Increase 4% 01/2030

INVOICE TO		SITE LOCATION	
CUSTOMER	PENTWATER TRANSFER STATION	SITE NAME	Free Day Temps
ATTN	Maureen Murphy	ADDRESS	327 N Hancock St Pentwater, MI
ADDRESS		CITY	
CITY	PENTWATER, MI	STATE	
STATE		SUITE	
ZIP CODE	49449-0512	ZIP CODE	49449
TEL. NO.	(231) 869-6231	TEL. NO.	(231) 869-6231
TEL. NO.	(231) 869-6231 FAX NO.	AUTHORIZED BY	Maureen Murphy
		CONTACT	Maureen Murphy
		TITLE	TITLE CLERK

Temporary Service Agreement	
AGREEMENT NUMBER	A913057072
ACCOUNT NUMBER	2400378750
EMAIL :	clerk@pentwatertownshipmi.gov



N/0	CONT.	TYPE	SIZE	C	QTY	ACCT. TYPE	C/O	SERV. FREQUENCY	EST. LIFTS	S	P.O. REQ.	RECPT. REQ.	UF CODE	OPEN/ CLOSE DATE	LIFT CHARGE	MONTHLY SERVICE	EXTRA LIFT	DISP RATE	ADDITIONAL CHARGES	SUPPLEMENTAL CHARGES	TC/RC CMP
N	RO	30.00yd(s)	N	1	T	N	O/C	1.0	N	N	0702	1/23/2026	\$500.00			\$35.00 over 5.0 tons			All others at prevailing rates	01/01	

Allied Waste Systems, Inc. DBA Allied Waste Services of Muskegon, Republic Services of Muskegon
HEREINAFTER REFERRED TO AS THE "COMPANY"

The undersigned individual signing this Agreement on behalf of the Customer acknowledges that he or she has read and understands the terms and conditions of this Agreement and that he or she has the authority to sign the Agreement on behalf of the Customer.

BY:

(AUTHORIZED SIGNATURE)

TITLE:

(AUTHORIZED SIGNATURE)

CUSTOMER NAME (PLEASE PRINT)

DATE OF AGREEMENT

See reverse for Terms and Conditions

COMMENTS:

Fuel Recovery Fee - No, Environmental Recovery Fee - No, Administrative Fee - No

Valued Customer Discount - Delivery for 1 container RO 30.00 yard - \$274.85

Delivery Notes:

Safety: No Safety Concerns

WASTE CONTAINER 30 CU YD - Delivery at later date

COMPARISON OF TRANSFER STATION COSTS BETWEEN AMERICAN CLASSIC & REPUBLIC

2026 -2030

<u>YEAR</u>	<u>CONTAINER TYPE & SIZE</u>	<u>REPUBLIC</u>	<u>AMERICAN CLASSIC*</u>
2026	40 yd.	\$480(\$40/2) <i>over 2 tons</i>	\$680 (\$50/3.5) <i>over 3.5 tons</i>
	30 yd.		\$680(\$50/3)
	30 yd. (Free Day)	\$500(\$35/5)	\$650(\$50/3)
	20 yd.		\$660(\$50/3) <i>convenience</i>
	40 yd. Recycling		\$650
	30 yd. Recycling	\$544(\$40/3)	
	(2) 8 yd. Trash <i>convenience</i>	\$340/mo	
2027	40 yd.	\$495(\$40/2)	\$680 (\$50/3.5)
	30 yd.		\$680(\$50/3)
	30 yd. (Free Day)	\$515(\$35/5)	\$650 (\$50/3)
	20 yd.		\$660(\$50/3)
	40 yd. Recycling		\$650
	30 yd. Recycling	\$560(\$40/3)	
	(2) 8 yd. Trash	\$350/mo.	
2028	40 yd.	\$510(\$40/2)	\$708(\$50/3.5)
	30 yd.		\$708(\$50/3)
	30 yd. (Free Day)	\$531(\$35/5)	\$677 (\$50/3)
	20 yd.		\$686(\$50/3)
	40 yd. Recycling		\$676
	30 yd. Recycling	\$577(\$40/3)	
	(2) 8 yd. Trash	\$360/mo.	

2029	40 yd.	\$530(\$40/2)	\$708(\$50/3.5)
	30 yd.		\$708(\$50/3)
	30 yd. (Free Day)	\$553(\$35/5)	\$677 (\$50/3)
	20 yd.		\$686(\$50/3)
	40 yd. Recycling		\$676
	30 yd. Recycling	\$600(\$40/3)	
	(2) 8 yd. Trash	\$375/mo.	
2030	40 yd.	\$552(\$40/2)	\$723 (\$50/3.5)
	30 yd.		\$723(\$50/3)
	30 yd. (Free Day)	\$575(\$35/5)	\$691 (\$50/3)
	20 yd.		\$690(\$50/3)
	40 yd. Recycling		\$690
	30 yd. Recycling	\$625(\$40/3)	
	(2) 8 yd. Trash	\$390/mo.	

*** Extra Charges/Cost Increases:**

- Mattress/Box Springs - \$15.00
- Upon landfill rate increase, rates will be adjusted to respective hauling rate

Access Agreement for Pentwater Township Transfer Station & Recycling Center

THIS ACCESS AGREEMENT for the Pentwater Township Transfer Station & Recycling Center (the "Agreement") by and between the TOWNSHIP OF PENTWATER, a Michigan general law township located in Oceana County, Michigan, whose offices are located at 500 North Hancock St., Pentwater, Michigan 49449 (hereinafter, "Pentwater"), and the TOWNSHIP OF WEARE, a Michigan general law township located in Oceana County, Michigan, whose offices are located at 6506 North Oceana Drive, Hart, Michigan, 49420 (hereinafter, "Weare").

RECITALS

WHEREAS, Pentwater owns and operates a Transfer Station and Recycling Center located at 6184 North 68th Street (the "Transfer Station"); and

WHEREAS, Pentwater operates and maintains the Transfer Station for its residents; and

WHEREAS, Pentwater and Weare desire to provide access to the Transfer Station to Weare residents; and

WHEREAS, Pentwater and Weare desire to enter into this Agreement as authorized under the provisions of Act 35 of the Public Acts of Michigan of 1951, as amended, and Act 7 of the Public Acts of 1967, as amended, to provide access to the Transfer Station.

NOW THEREFORE, in consideration of the foregoing, the parties agree as follows:

1. Conditions.

- A. Weare agrees that on or before July 15, 2026, it will pay \$5,000 to Pentwater Township to permit its residents to have access to the Transfer Station.

- B. The rate shall be recalculated annually based upon usage by Weare residents.
- C. Use of the Transfer Station by Weare residents shall be on the same basis as use by Pentwater residents and shall be subject to all applicable Pentwater rules and regulations.
- D. Weare shall issue access permits to its residents prior to access.
- E. Weare residents are exempted from the Pentwater "free days."

2. Ownership. The Transfer Station is owned by Pentwater in fee simple absolute. Weare will not, by means of this Agreement, obtain, or claim any ownership or permanent possessory interest whatsoever of and/or in the Transfer Station and/or the property it occupies.

3. Term of Agreement. This Agreement shall extend from April 1, 2026 through and including March 31, 2027, unless one party provides not less than 60 day prior written notice to the other party that it desires to terminate this Agreement. This Agreement may be renewed by mutual agreement of the respective Boards of the two parties.

4. Liability. Pentwater, as the owner of the Transfer Station, shall be entirely responsible for any liability associated with the Transfer Station, the maintenance of insurance, upkeep and operation of the site, and all other potential matters subject to liability or claim. Weare does not assume and shall not be liable for any such claims for personal or property damage, or any other liabilities whatsoever, other than the payment described in paragraph 1 of this Agreement.

5. Authority to Execute. The parties have authorized their respective Supervisors and Clerks to execute this Agreement in accordance with Act 35 and Act 7.

6. Miscellaneous. This Agreement contains the entire agreement between the parties with respect to Weare's use of the Pentwater Township Transfer Station and Recycling Center and it supersedes any prior oral or written understanding or agreements. This Agreement shall not be assigned by either party except by written consent of both parties. Venue and jurisdiction regarding any action regarding this Agreement or the subject matter thereof shall lie in Oceana County, Michigan, and the Agreement shall be construed in accordance with the laws of the State of Michigan. This Agreement shall not be construed to restrict or limit the authority of either party in performing any official power or duty as authorized by law. By signing this Agreement,

neither party waives its governmental immunity nor any defenses available to it or its elected or appointed officials, officers, employees, agents, or volunteers under Michigan law. This Agreement shall not confer any rights or remedies upon any third party other than the parties in this Agreement and their respective successors and assigns. If any provision of this Agreement is declared invalid or unenforceable, it shall be ineffective only to the extent of such invalidity without invalidating the remainder of such provisions or the remaining provisions of this Agreement, and the other provisions hereof shall be liberally construed to effectuate the purpose and intent of this Agreement. All of the covenants and provisions of this Agreement and any amendments thereto shall extend and be binding upon the respective successors, legal representatives, officers, officials, employees, independent contractors, agents, and volunteers of the parties. No provisions of this Agreement shall be amended except by written amendment signed by the authorized representatives of both parties.

IN WITNESS WHEREOF, the parties have each caused this Agreement to be executed by their respective, duly authorized individuals.

PENTWATER TOWNSHIP

Date: _____ By: _____
Lynne Cavazos, Supervisor

By: _____
Maureen Murphy, Clerk

WEARE TOWNSHIP

Date: _____ By: _____
Larry Doran, Supervisor

By: _____
Melanie Sayles, Clerk

MEMORANDUM

TO: Pentwater Township Board of Trustees

FROM: Dean Holub, Trustee

DATE: January 1, 2026

SUBJECT: Renewal of Access Agreement with Weare Township for Use of Township Transfer Station & Recycling Center for 2026

If you recall, the Township Board approved an Agreement between Pentwater Township and Weare Township to provide access to the Transfer Station and Recycling Center for Weare Township residents. The subject Agreement provides an annual evaluation of the use by Weare Township residents and payment for such access.

In contrast to the previous year, the 2025 contract was in effect for a full year of the Transfer Station being open to Weare Township residents. For information, to date, the Pentwater Township office has issued 111 Transfer Station permits to Weare Township residents.

The following provides a summary of the Weare Township resident usage of the site by category in 2025.

<u>Month</u>	<u>Trash</u>	<u>Recycling</u>	<u>Both</u>	<u>Yard Waste</u>
April	16	8	1	3
May	22	7	1	1
June	16	11	1	2
July	29	12	4	3
August	17	6	2	4
September	27	10	0	1
October	26	18	1	4
November (recycling only)		2		
December (recycling only)		0		
TOTALS	153	74	10	18

I am attaching a new/renewed Access Agreement for 2026 between the Townships for its review and consideration at our January meeting. I am recommending that the rate/payment of \$5,000 remain the same for the coming year. I will be attending the Weare Township Board meeting on January 12th to present the subject Agreement for its review and consideration as well.

CC: Larry Doran w/Attach.

Lynne Cavazos

From: dean holub <cayman123@yahoo.com>
Sent: Tuesday, December 30, 2025 1:24 PM
To: Lynne Cavazos; Lynnette Cavazos; Larry Doran
Subject: 2026 Agreement with Weare Township for Use of the Transfer Station
Attachments: Memo to Board RE Renewal of Weare Township Agreement - 2026.docx; Access Agreement with Weare Township - 2026-27.docx

Lynne/Larry,

Attached is a memo and the proposed 2026 Agreement between Pentwater and Weare Townships for use of the Pentwater Township Transfer Station and Recycling Center. Please place the subject item on your Board agendas for action at your respective January meetings. I plan to attend the Weare Township meeting on Monday, January 12th.

Let me know if you have any questions in the interim.

Thanks

Dean

IRS sets 2026 business standard mileage rate at 72.5 cents per mile, up 2.5 cents

IR-2025-128, Dec. 29, 2025

WASHINGTON — The Internal Revenue Service today announced that the optional standard mileage rate for business use of automobiles will increase by 2.5 cents in 2026, while the mileage rate for vehicles used for medical purposes will decrease by half a cent, reflecting updated cost data and annual inflation adjustments.

Optional standard mileage rates are used to calculate the deductible costs of operating vehicles for business, charitable, and medical purposes. Additionally, the optional standard mileage rate may be used to calculate the deductible costs of operating vehicles for moving purposes for certain active-duty members of the Armed Forces, and now, under the One, Big, Beautiful Bill, certain members of the intelligence community.

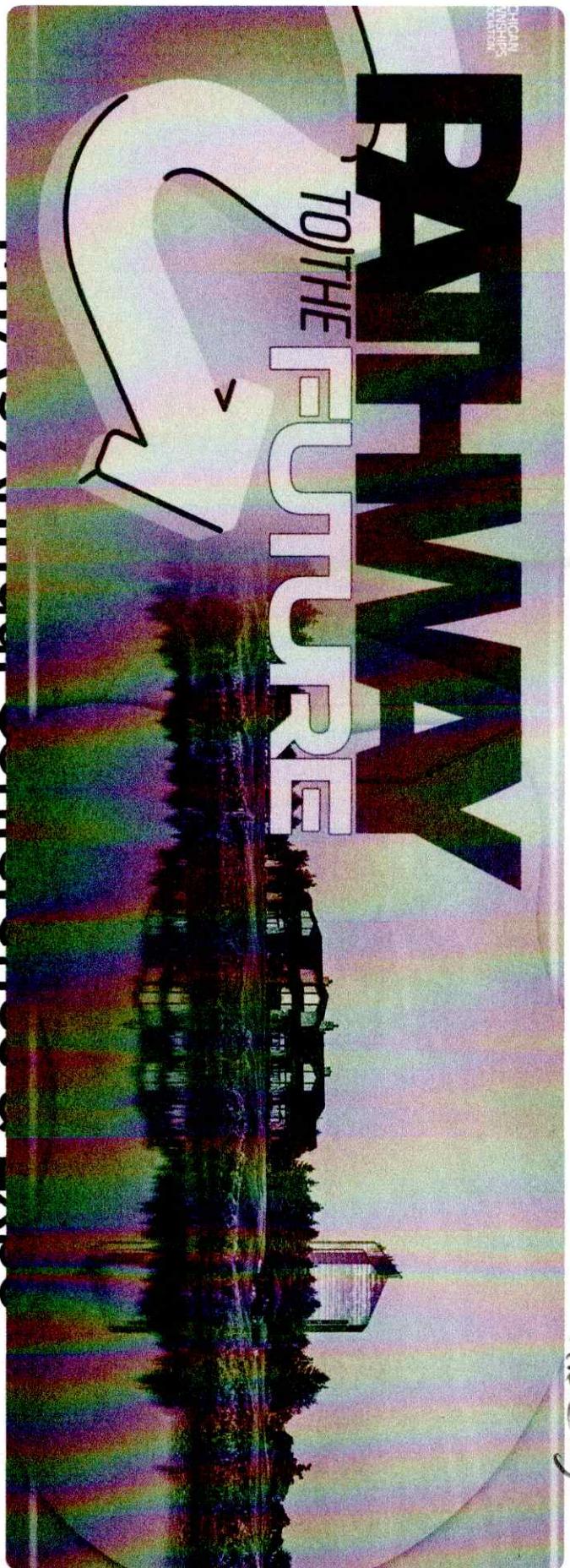
Beginning Jan. 1, 2026, the standard mileage rates for the use of a car, van, pickup or panel truck will be:

- 72.5 cents per mile driven for business use, up 2.5 cents from 2025.
- 20.5 cents per mile driven for medical purposes, down a half cent from 2025.
- 20.5 cents per mile driven for moving purposes for certain active-duty members of the Armed Forces (and now certain members of the intelligence community), reduced by a half cent from last year.
- 14 cents per mile driven in service of charitable organizations, equal to the rate in 2025.

The rates apply to fully-electric and hybrid automobiles, as well as gasoline and diesel-powered vehicles.

While the mileage rate for charitable use is set by statute, the mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes, meanwhile, is based on only the variable costs from the annual study.

Under the law, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses, except for certain educator expenses. However, deductions for expenses that are deductible in determining adjusted gross income remain allowable, such as for certain members of a reserve component of the Armed Forces, certain state and local government officials, certain performing artists, and eligible educators. Alternatively, eligible educators may claim an itemized deduction for certain unreimbursed employee travel expenses. In addition, only taxpayers who are members of the military on active duty or certain members of the intelligence community may claim a deduction for moving expenses incurred while relocating under orders to a permanent change of station.

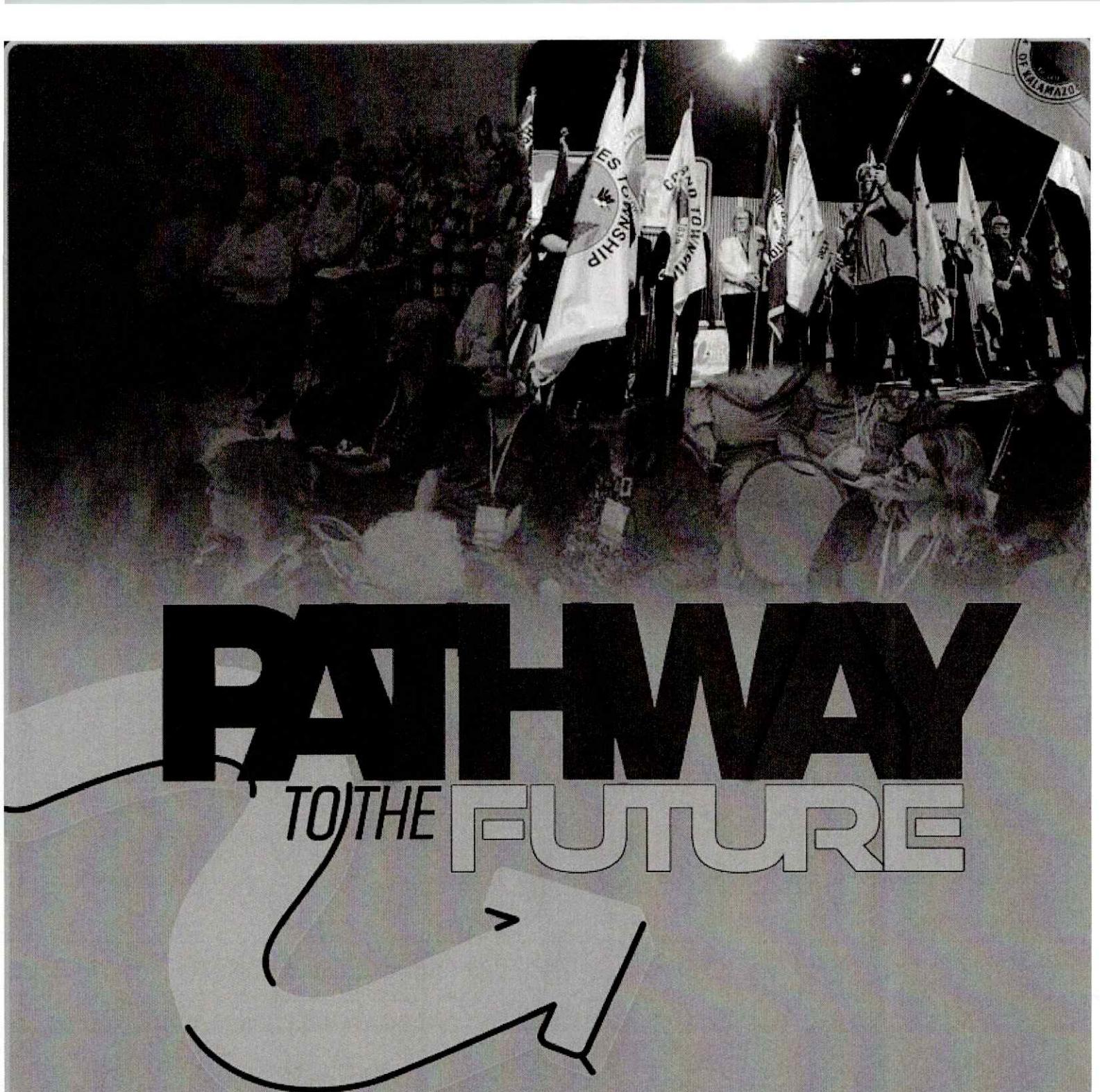


April 20-23, 2026 | Grand Traverse Resort in Acme Township

Mark your calendars! **Housing becomes available on January 27.** Remember, you'll need to register for the conference before you can book your housing—so secure your spot early!

MTA's signature event returns to the Grand Traverse Resort near Traverse City April 20-23. Our **2026 Conference & Expo** connects **YOU** with municipal experts, inspiring speakers & more than 1,000 of your fellow township officials. Premier education includes **50+ timely township topics** targeting the changes, requirements & expectations of today's local leaders. The expo features **more than 100 municipal vendors** offering services that can help you improve your community.

Our **2026 Conference & Expo** will reunite & reignite today's local leaders—whether you've been serving for decades or are new to office. It's the hottest thing happening this spring.



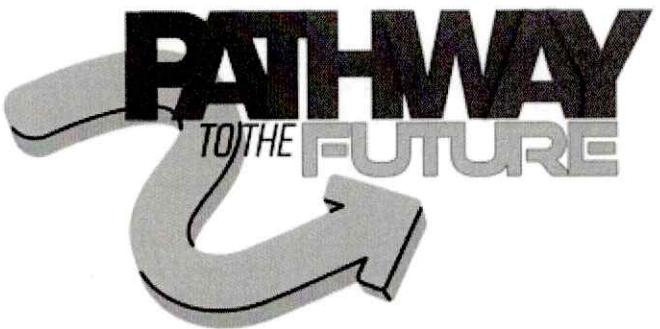
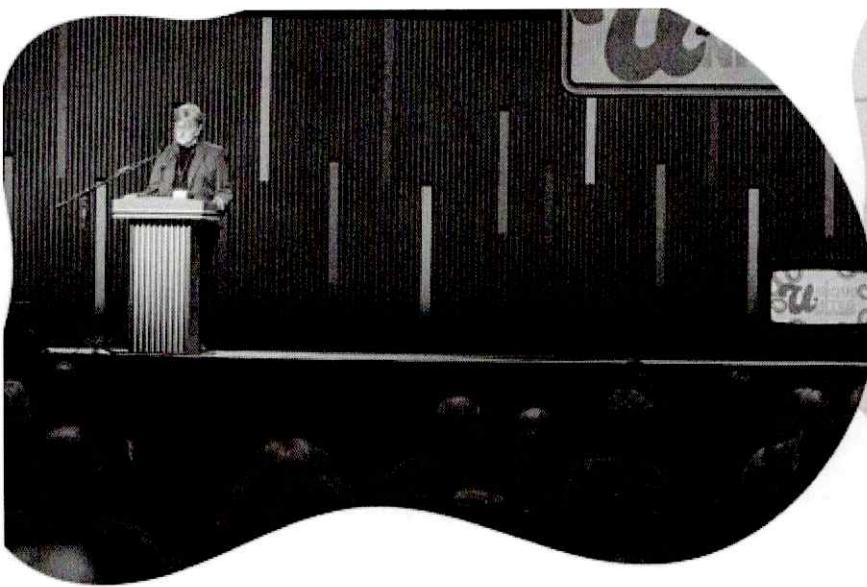
ROADMAP TO THE FUTURE

2026 MTA Annual Educational Conference & Expo

April 20-23 | Grand Traverse Resort

Registration opens Jan. 5





Join MTA this April as we embark on the 'Pathway to the Future'

Michigan's 1,240 townships are forging ahead with purpose—strengthening communities through collaboration, innovation and action. By working together, communities are better equipped to **address challenges, seize opportunities** and **drive lasting progress**. Through a shared commitment to growth and improvement, we can **build a strong, connected future**.

Gather with fellow township officials on this **pathway to education, networking and connection** at MTA's 2026 Conference & Expo, held April 20-23 at the Grand Traverse Resort in Acme Township (Grand Traverse Co.). Nowhere else will you find an event of this magnitude and value for all who serve Michigan's townships. We welcome you to **join us for three extraordinary days** that include a lineup of **more than 50 educational sessions** on topics selected to inspire you and improve your public service and your community, plus **Michigan's largest municipal expo** with 100-plus local government vendors and invaluable time to **network with your township peers**.

We look forward to seeing you there!
Registration begins **Jan. 5**; housing opens **Jan. 27**.

schedule at a glance

Day 1

Monday, April 20

8:30 a.m.-12:30 p.m.	Assessors Renewal: Leadership by Design*
8:30 a.m.-4:30 p.m.	Defining Your Township's Land Use Future* (F-102) 
8:30 a.m.-5 p.m.	Understanding Assessing Basics*
9 a.m.-4 p.m.	Mapping the Money: Strengthening and Streamlining Financial Oversight* 
9:30 a.m.-4:15 p.m.	Legal Institute for Township Attorneys*
11:30 a.m.-6 p.m.	MTA Registration Center, Ticket Xchange & Friends of MTA (PAC) Booth Open <i>Registration items sponsored by BS&A Software, Inc., Fahey Schultz Burzych Rhodes PLC, Foster, Swift, Collins & Smith, PC, Hartleb Agency and Rosati, Schultz, Joppich & Amtsuechler, PC; Ticket Xchange sponsored by webuildfun; novelty ribbons sponsored by Hubbell, Roth & Clark, Inc.</i>
5-6 p.m.	Volunteer Reception <i>(by invitation only; RSVP required) Sponsored by Miller Canfield</i>
8-11:30 p.m.	"3-D" Welcome Reception at McGee's 72 <i>Sponsored by Bendzinski & Co., Municipal Finance Advisors</i>

Day 2

Tuesday, April 21

7:30 a.m.-4 p.m.	MTA Registration Center & Ticket Xchange Open <i>Registration items sponsored by BS&A Software, Inc., Fahey Schultz Burzych Rhodes PLC, Foster, Swift, Collins & Smith, PC, Hartleb Agency and Rosati, Schultz, Joppich & Amtsuechler, PC; Ticket Xchange sponsored by webuildfun; novelty ribbons sponsored by Hubbell, Roth & Clark, Inc.</i>
8-9 a.m.	Complimentary breakfast for all attendees & guests <i>Sponsored by Polimorphic</i>
9-10:15 a.m.	Opening Session <i>Sponsored by DTE; coffee service sponsored by Michigan CLASS</i>
10:15 a.m.-2:45 p.m.	MTA Expo, Bookstore & Friends of MTA (PAC) Booth Open
11:30 a.m.-12:30 p.m.	Township Business Solution Sessions 
11:45 a.m.-12:45 p.m.	TGA Graduate "Class of 2026" Luncheon  <i>(by invitation only; RSVP required)</i>
1-2:15 p.m.	Concurrent Educational Sessions
2:45-4 p.m.	Concurrent Educational Sessions
4-5:30 p.m.	Evening in the Expo Reception
7-10 p.m.	Par-Plan Fun Night at the Kentucky Derby <i>Sponsored by Michigan Township Participating Plan</i>

Day 3

Wednesday, April 22

7:30 a.m.-1:30 p.m.	MTA Registration Center and Ticket Xchange Open <i>Registration items sponsored by BS&A Software, Inc., Fahey Schultz Burzych Rhodes PLC, Foster, Swift, Collins & Smith, PC, Hartleb Agency and Rosati, Schultz, Joppich & Amtsuechler, PC; Ticket Xchange sponsored by webuildfun; novelty ribbons sponsored by Hubbell, Roth & Clark, Inc.</i>
7:30-8:30 a.m.	Complimentary breakfast for all attendees & guests, <i>sponsored by Consumers Energy</i>
8:30-9:45 a.m.	General Session, featuring keynote address by Greg Bennick <i>Sponsored in part by Consumers Energy; coffee service sponsored by Michigan CLASS</i>
9:45 a.m.-1:30 p.m.	MTA Expo, Bookstore & Friends of MTA (PAC) Booth Open
10:30-11:45 a.m.	Concurrent Educational Sessions
11:45 a.m.-1:15 p.m.	Complimentary grab-and-go lunch in the Expo <i>(free for ALL attendees & guests!) Sponsored in part by Bauckham, Thall, Seeber, Kaufman & Koches, PC and Great Lakes Recreation; lunch beverage sponsored by Carlisle/Wortman Associates, Inc.</i>
1:15-2:30 p.m.	Concurrent Educational Sessions
3-4:15 p.m.	Concurrent Educational Sessions
6:30-9 p.m.	MTA Banquet <i>Entertainment sponsored in part by Acrisure; caricatures sponsored by Rehmann</i>
9-11 p.m.	Afterglow Reception <i>Sponsored by Acrisure</i>

9-10:30 a.m.

MTA Annual Meeting

Day 4

Thursday, April 23

conference highlights

Opening Session | Tuesday, April 21

We'll start the Conference on an inspiring and reflective note with our Opening Session. Join us as the MTA family gathers together to remember and honor our late 2025 MTA President **Harold Koviak**, whose wisdom and guidance inspired the **Pathway to the Future** theme for this week.

After honoring Harold's lifetime of service to townships and unwavering dedication to MTA and its members, we'll continue this motivational morning with the always-moving presentation of colors and Township Parade of Flags, and recognize the Township Governance Academy graduating class of 2026 and inaugural Red Book Ready program recipients.

Attendees will also hear from MTA leadership, including **Kevin Beeson**, who has assumed the 2025 Association presidency, and Executive Director **Tom Hickson** on how township leaders can work together with vision and determination to help set their community, region and our state on the **Pathway to the Future**.

Sponsored by



*Coffee service
sponsored by*



Our Opening Session will honor MTA's late president, and friend, Harold Koviak.



Beeson



Hickson

MTA Expo | Tuesday, April 21 & Wednesday, April 22

Michigan's largest municipal exposition offers a one-stop shop of township vendors and suppliers that can help you realize opportunities to provide even better programs, systems and services for your community. No where else will you find such a wide assortment of companies serving townships—from attorneys to engineering firms, software companies to environmental services—all there to help you discover ways to run your township more efficiently.

Don't miss the MTA Bookstore, where you'll find nearly two dozen publications geared exclusively to township government *and* save 15% off *all* MTA books! Stop by the Friends of MTA Booth, and learn more about how your contributions can help MTA support legislators who value township government.

On Tuesday from 4 to 5:30 p.m., enjoy an **Evening in the Expo Reception**—a casual networking opportunity with additional time to connect with exhibitors, who will have complimentary drink tickets to give to attendees. (*Cash bars will also be available.*)

*Directional floor graphics
sponsored by*



Evening events include:

"3-D" Welcome Reception | Monday, April 20

Enjoy Desserts, Drinks & Dancing at McGee's 72.

Sponsored by **Bendzinski & Co.**
MUNICIPAL FINANCE ADVISORS

Par-Plan Fun Night at the Kentucky Derby | Tuesday, April 21

We're off to the races! Don your finest derby wear (don't forget your hat!) and be transported to Churchill Downs, for an evening of horse racing-themed games—and a little friendly competition (plus beverages and hors d'oeuvres). Will you find yourself in the winner's circle?

Sponsored by **MI Par Plan**

Afterglow Reception | Wednesday, April 22

Keep the night going with music, drinks and dancing following the MTA Banquet.

Sponsored by **ACRISURE**

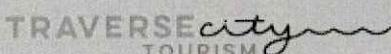
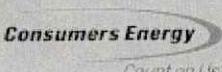
There IS such a thing as a free lunch

On Wednesday, from 11:45 a.m. to 1:15 p.m., **ALL** attendees and guests can head to the MTA Expo to pick up a complimentary boxed lunch, including sandwich, chips and beverage. (That means every meal on Wednesday is included with full-Conference and guest registrations! Lunch is also included for Wednesday-only registrants.) Enjoy your free lunch at seating in the Expo and take time to visit with exhibitors. *Thank you to lunch sponsors Baucham, Thall, Seeber, Kaufman & Koches, PC and Great Lakes Recreation, and lunch beverage sponsor Carlisle/Wortman Associates, Inc.*

Sponsors

(as of Dec. 18, 2025)

Platinum



Bendzinski & Co.
MUNICIPAL FINANCE ADVISORS



Gold

polimorphic



FOSTER SWIFT

FOSTER SWIFT COLLINS & SMITH PC | ATTORNEYS

STG

DTE

Michigan CLASS



General Session | Wednesday, April 22

Leading a township is a lot like a juggling act—multiple priorities flying, new challenges popping up and the day-to-day responsibilities that never stop coming. Drawing on the conference theme, **Pathway to the Future**, this year's keynote speaker **Greg Bennick** explores how consistency, cohesion and a shared commitment to your township can help your board stay balanced without dropping the ball. Bennick demonstrates how steady, intentional teamwork transforms challenges into opportunities and small, consistent actions turn emerging trends into real progress. Discover practical, forward-thinking strategies that make the path ahead feel exciting and achievable. Expect an energizing mix of insight, humor and hands-on inspiration designed to help local leaders move their service, and their township, forward confidently—together—on the **Pathway to the Future**.



Sponsored in part by 
Count on Us

Coffee service 
sponsored by

MTA Banquet | Wednesday, April 22

Gather together for an evening of camaraderie and entertainment at MTA's Annual Banquet, featuring a delicious dinner—and the company of more than 1,000 dedicated local officials and guests. We'll honor important individuals who have made significant contributions to the Association and townships, including the year's recipient of the "Spirit of MTA" award. Then, get ready to laugh, gasp and cheer as **Ivan Pecev** takes the stage, blending laugh-out-loud comedy with jaw-dropping juggling to create one unforgettable evening of entertainment.

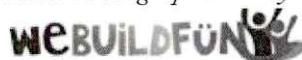
NOTE: The MTA Banquet is included with full-Conference and guest registrations only. Additional tickets may be purchased using the registration form on page 10. Pre-select your seat on-site at the Ticket Xchange. Those with special dietary needs should contact Kristin at (517) 321-6467, ext. 230 or kristin@michigantownships.org at least two weeks before Conference.

Banquet entertainment
sponsored in part by



Caricatures sponsored by 

Ticket Xchange sponsored by



MTA Annual Meeting | Thursday, April 23

Take part in the final, but critically important, event of the Conference—our Annual Meeting. The business meeting for the Association, this morning event is your opportunity to help guide MTA's future direction, as delegates cast their vote on proposed policies to be included in MTA's 2026 Policy Platform (*only elected officials from member townships may vote*). In addition, attendees will participate in the installation of the 2026 MTA president and officers, and honor those officials who helped lead and shape the Association.

Silver

**MILLER
CANFIELD**



HARTLEB
AGENCY FOR A BETTER AMERICA

**NELSON
GRANITE**

Rehmann

Start your mornings off right—and keep up your energy throughout the day!

Before heading in to the Opening Session on Tuesday and General Session on Wednesday, all attendees and guests can enjoy complimentary light breakfast and coffee (*sponsored by Polymorphic and Consumers Energy*). We'll also have coffee during the Opening and General Sessions (*sponsored by Michigan CLASS*), and you can enjoy an extra pick-me-up with complimentary coffee available into the afternoon both days (*courtesy of The Mannik & Smith Group*).

More bang for your buck

This year's Conference offers even more value for attendees, with **complimentary breakfast on both Tuesday and Wednesday AND lunch on Wednesday!** You'll also be able to enjoy food and beverages at numerous events throughout the week, including:

- Drinks and desserts at the "3-D Welcoming Reception" on April 20, *sponsored by Bendzinski & Co., Municipal Finance Advisors*
- Select Business Solution Sessions, held over the lunch hour on April 21, include refreshments or lunch, courtesy of MTA Allied Service Providers
- Complimentary coffee during the Opening and General Sessions on April 21 and April 22, *sponsored by Michigan CLASS*, and throughout the morning and into the afternoon both days, *courtesy of The Mannik & Smith Group*
- Complimentary drink tickets available from vendors at the Evening in the Expo Reception on April 21
- Heavy hors d'oeuvres and drinks at Par Plan Fun Night on April 21, *sponsored by Michigan Township Participating Plan*
- Breakfast for all attendees and guests before the Opening Session on April 21, *sponsored by Polymorphic*, and before the General Session on April 22, *sponsored by Consumers Energy*
- **NEW!** This year, we are thrilled to offer lunch for **EVERY** attendee and guest on Wednesday in the Expo, *sponsored in part by Bauckham, Thall, Seeber, Kaufman & Koches, PC and Great Lakes Recreation, and lunch beverage sponsored by Carlisle/Wortman Associates, Inc.*
- A three-course meal at the banquet on April 22 (*One banquet ticket is included with full Conference and guest registrations. Purchase additional tickets on the registration form or on-site.*)
- Complimentary beverages at the Afterglow Reception following the banquet, *sponsored by Acrisure*

Bronze

CARLISLE WORTMAN



ROSATI SCHULTZ
JOFFICH AMBS BUECHLER

HRC
HUBBELL, ROTH & CLARK, INC.
CONSULTING ENGINEERS SINCE 1915

WE BUILD FUN

general information

Attire—Business casual dress is appropriate for all events. Due to fluctuations in room temperature, MTA encourages you to bring a sweater or jacket for your comfort.

Cancellations & Substitutions—A Conference registration may be transferred to another individual from the same township or converted to Conference On-Demand access (if made by April 6, switch to on-demand access will receive refund of registration fee difference). Refund of the registration fee, less a \$25 administrative fee, will be made if written notice of cancellation is received by March 23. Written cancellation requests received from March 24 through April 6 will be subject to an administrative fee equal to one-half of the registration fee. Conference “no shows” or those who cancel after April 6 will be converted to Conference On-Demand access. No refunds will be given without extenuating circumstances. Hotel cancellation policies vary; see your reservation confirmation for details.

Confirmation & Credentials—A confirmation will be emailed upon registration (check your spam or junk mail folder if it does not arrive in your inbox). If you do not receive a confirmation within 48 hours of registering, email education@michigantownships.org. To add or update your email address, email database@michigantownships.org. The registration confirmation includes a personalized housing code that allows you to reserve a hotel room in MTA Conference room blocks at discounted rates. The housing website opens for attendees at 9 a.m. on **Jan. 27**. See pages 6-8 for details on reserving your hotel room. All attendees will receive an important “Know Before You Go” email approximately one week before the Conference with helpful event details and information.

Optional Activities—Pre-Conference educational events held on April 20 may be added to your Conference registration or purchased separately. Admission to the MTA Banquet on April 22 is included with main-Conference and guest registrations ONLY. Additional banquet tickets may be purchased while registering (see page 10) and on-site.

Parking & Shuttle Service—Parking is available free of charge at the Grand Traverse Resort and all hotels with MTA room blocks. Complimentary shuttle service (*sponsored in part by Traverse City Tourism*) will be provided to/from the resort and hotels with MTA room blocks during peak times Monday evening through Wednesday evening. Note that shuttle service will *not* run on Thursday. Details will be available on michigantownships.org/conference and in “Know Before You Go” information emailed to attendees prior to the event.

Photography Release—By registering for this event, attendees grant permission to MTA to utilize their image or likeness to promote MTA and our events. Attendees waive any right to inspect or approve the finished product(s), copy or other matter that may be used in connection therewith or the use to which it may be applied.

Registration—Conference registration opens **Jan. 5**. Attendees MUST register prior to booking your hotel room. Your confirmation will contain your personalized housing code, which is required to book your hotel room in MTA room blocks. Housing reservations open at 9 a.m. on Jan. 27. See pages 6-8 for additional information.

All attendees must check in at MTA Registration in the Tower Lobby (Lower Level) on Monday from 11:30 a.m. to 6 p.m., Tuesday from 7:30 a.m. to 4 p.m., and Wednesday from 7:30 a.m. to 1:30 p.m. There, you can pick up your registration materials (including credentials, bag and on-site program), purchase banquet tickets and get details on MTA Conference events.

Registration Rates—Registration rates for Conference delegates and their guests appear on page 10. Registrations must be faxed, postmarked or made online by March 23, 2026, to receive early-bird rates. For registrations received after March 23 but before April 6, regular rates apply. Registrations received after April 7 are subject to late registration rates.

Conference On-Demand: Can't make it in person? Purchase our “Conference On-Demand” package, which includes access to recordings of the Opening Session, General Session and Annual Meeting, and 10 select educational sessions, plus digital handouts, exhibitor information and discounted rates on MTA book orders. Recordings will be available following the event, and those who purchase will have one year to watch (and learn!). Note that sessions will *not* be live-streamed, and access is to recordings only. In-person Conference attendees can get even more education by adding on the “Conference On-Demand” package for just \$50! See page 11 for details.

Main Conference: Includes Tuesday and Wednesday educational sessions, Bendzinski’s “3-D” Welcome Reception, Opening Session, General Session, Expo, Par Plan Fun Night, MTA Banquet and Acrisure’s Afterglow Reception.

Pre-Conference classes: Includes that session’s handouts and meal(s). Additional fees are required; see page 12 for session descriptions. Rates appear on the registration form on page 10.

Single-day only: Includes that day’s educational sessions, meals, Opening or General Session, and Expo.

Guest: Includes admission to Bendzinski’s “3-D” Welcome Reception, Opening Session, General Session, Expo, Par Plan Fun Night, MTA Banquet and Acrisure’s Afterglow Reception. Registered guests may also use MTA shuttle service. *Note: Guests cannot attend any educational sessions or pre-Conference classes unless registered as an attendee.*

Special Needs—Attendees with special dietary or accessibility needs should notify Kristin at (517) 321-6467, ext 230 or email kristin@michigantownships.org at least two weeks prior to Conference.

Ticket Xchange—Select your seat for the MTA Banquet at the Ticket Xchange (*sponsored by webuildfun*), located near MTA Registration on Monday, or in the Governors’ Hall lobby Tuesday and Wednesday.

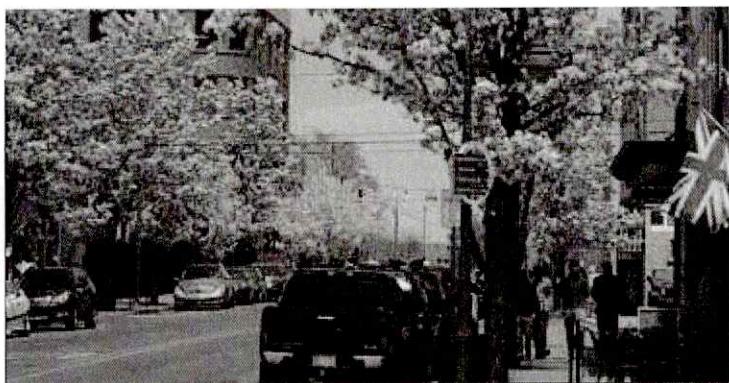
Getting to the Grand Traverse Resort

From Detroit area: Take I-75 north until you reach M-72 at Grayling (exit 254). Travel west on M-72 approximately 40 miles through Kalkaska into Acme Township. Turn right (north) onto U.S. 31 and drive a half-mile. The resort will be on the east (right) side of the road.

From Lansing area: Take U.S. 127 north, merging onto I-75. Take exit 254 at Grayling for M-72 west. Travel west on M-72 approximately 40 miles through Kalkaska into Acme Township. Turn right (north) onto U.S. 31 and drive a half-mile. The resort will be on the east (right) side of the road.

From southwest Michigan: Take I-94 to U.S. 131. Travel north to M-72 in Kalkaska. Go west on M-72 approximately 15 miles. Go north on U.S. 31 about a half-mile. The resort will be on the east (right) side of the road.

From northern Michigan/the Upper Peninsula: Take I-75 south to the U.S. 31 exit (toward Petoskey/Charlevoix). Continue to follow U.S. 31 south. The resort will be on the east (left) side of the road.



Come for the Conference, stay for the weekend

More than just the host for MTA's 2026 Annual Conference, the Traverse City region has so much to enjoy and experience in the springtime. Why not extend your stay, and take advantage of all that this northern Michigan playground has to offer? Come for the MTA Conference and stay a little while to see why *USA Today* called Traverse City one of the "10 Best Small Towns in America."

Hotels with MTA room blocks may extend discounted rates for Conference attendees who wish to spend a little more time in the Grand Traverse area. You must contact your hotel directly to add additional nights to your stay; extended reservations cannot be made via the MTA Housing Bureau.

Housing Reservations Procedures

Hotel reservations open at 9 a.m. on Tuesday, Jan. 27.

More than 800 rooms have been reserved for attendees at the Grand Traverse Resort and other area hotels. Each hotel offers unique amenities, free parking and discounted rates, and many offer additional perks like free breakfast and free WiFi! To reserve your hotel room in MTA's Conference room block, you must first register as a Conference attendee. This allows registrants priority access to rooms, and prevents filling the most desired hotels with "just in case" bookings for individuals who later opt not to attend. Your Conference registration confirmation contains your personalized housing code allowing one room per code. **IMPORTANT: All registration and housing confirmations will come from MTA or our housing bureau, Grand Connection; any third-party emails are fraudulent.**

For the fastest service and most up-to-date hotel availability, make your reservation online at grandconnection.com/mta2026.

Here's how it works:

- 1) Register for the Conference, beginning Jan. 5, online at michigantownships.org or send in your Conference registration form with payment via fax or mail.
- 2) Look for your confirmation email, which contains your personalized housing code. (Allow two to three business days after receipt for processing of faxed or mailed forms.)
- 3) Beginning Jan. 27 at 9 a.m., visit grandconnection.com/mta2026, select "Conference Attendee," then enter your last name and personalized housing code to reserve your room online. You may also fax or mail completed forms to the MTA Housing Bureau (online reservations via the housing bureau are recommended for best availability). **NOTE:** Forms received without a housing code will **NOT** be processed. Housing forms received before 9 a.m. on Jan. 27 will not be processed until after 10 a.m. that day. (See housing reservation form on page 8 for additional instructions.)

Housing Confirmation

The MTA Housing Bureau will provide a confirmation of your hotel reservation. Those booking via MTA's secure housing website, grandconnection.com/mta2026, will receive an instant email confirmation; allow up to two weeks for faxed or mailed reservation forms. A complete mailing address, phone number and credit card to guarantee the room are required to process housing requests. Most hotels allow pre-payment by check; instructions will be provided on your hotel confirmation. *Do NOT send checks to MTA or the housing bureau; checks must be sent directly to your confirmed hotel.*

Housing Changes & Cancellations

All hotel cancellations and changes on or before April 15, 2026, must be made in writing by mail, fax or email to the MTA Housing Bureau, or visit grandconnection.com/mta2026 and select the "Change Hotel" option. Confirmation of your revision(s) will be sent to you within one week. If you do not receive confirmation, call the MTA Housing Bureau at (616) 785-6027, ext. 34. After April 15, cancellations or changes should be made directly with your hotel. Cancellation policies vary; see your reservation confirmation for details. Late cancellations or early departures may result in penalties.

IMPORTANT: If you do not show up for the first night of your reservation, your entire reservation will be cancelled and you will be charged a cancellation fee in accordance with your assigned hotel's policy. Please see your hotel confirmation for details.

REMEMBER: Make your reservations by March 26, 2026, to ensure availability and discounted rates.

NOTE: *A three-night minimum stay is required at the Grand Traverse Resort & Spa.*

where to stay

Host hotel: Grand Traverse Resort

100 Grand Traverse Village Blvd., Acme Township

The Grand Traverse Resort offers spectacular service, diverse accommodations and a warm "up north" atmosphere that will make you feel right at home. Amenities include: in-room coffee, five restaurants and lounges, free WiFi, room service, gallery of shops, business center, indoor pool/hot tub and water playground, spa and fitness center.

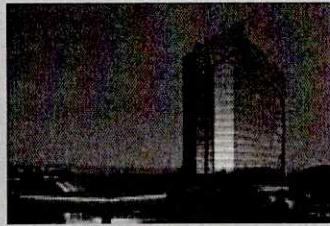
THREE-NIGHT MINIMUM STAY REQUIRED

Cancel by March 27 to avoid a \$25 fee; cancellations made less than 72 hours prior to arrival may incur additional fees.

Check-in: 4 p.m.

Check-out: 11 a.m.

Parking: Complimentary self-parking; valet parking available (currently \$15/night)



Available room types & rates

(Rates are per night, plus taxes and resort fee)

Hotel or Tower: \$171*

Studio condo: \$155

One-bedroom condo: \$191

Two-bedroom condo: \$225

Three-bedroom condo: \$265

Four-bedroom condo: \$415

Five-bedroom condo: \$615

Resort fee is \$18.95 per room per night. Current taxes are 5% local assessment and 6% state sales tax.

**Additional charge for triple/quad occupancy.*

Additional Options

Sleep Inn & Suites, 5520 U.S. 31 North., Traverse City

1.5 miles to Grand Traverse Resort, free shuttle provided

Rate: \$112 (king or 2 queens) or \$122 (king suite)

Check-in: 4 p.m. **Check-out:** 11 a.m.

Amenities include: free on-site parking, WiFi and hot breakfast buffet; in-room coffee; fitness room; indoor pool/whirlpool; and microwave/fridge in select rooms.

Cancel by April 17 to avoid penalty.

Cherry Tree Inn & Suites, 2345 U.S. 31 North, Traverse City

3.2 miles to Grand Traverse Resort; free shuttle provided

Rates: \$122-\$152* + \$15/night resort fee (king or 2 queens)

Check-in: 4 p.m. **Check-out:** 11 a.m.

Amenities Include: free parking, WiFi and hot breakfast; in-room coffee; kitchenettes in most rooms; heated indoor pool/whirlpool; fitness room; 24-hour front desk; and Sweet Shoppe.

**Additional charge for triple/quad occupancy.*

Cancel at least 72 hours prior to arrival date to avoid penalty.

Pointes North, 2211 U.S. 31 North, Traverse City

3.4 miles to Grand Traverse Resort; free shuttle provided

Rate: \$139 + 5% service fee (king or 2 queens)

Check-in: 4 p.m. **Check-out:** 11 a.m.

Amenities include: free parking, WiFi and continental breakfast; mini-fridge/microwave; and in-room coffee.

Cancel by April 17 to avoid penalty.

Avid Hotel, 1942 U.S. 31 North, Traverse City

3.8 miles to Grand Traverse Resort; free shuttle provided

Rate: \$117 (king or 2 queens)

Check-in: 3 p.m. **Check-out:** 11 a.m.

Amenities include: Just opened in 2024, offers simple, modern rooms; free on-site parking, WiFi and hot breakfast; 24-hour free coffee in lobby; 24-hour market; fitness room; heated indoor pool; and business center.

Cancel at least 24 hours prior to arrival date to avoid penalty.

For up-to-date hotel availability, visit grandconnection.com/mta2026.

Make your reservations by March 26, 2026, to ensure availability and discounted rates.

ParkShore Resort, 1401 U.S. 31 North, Traverse City

4.3 miles to Grand Traverse Resort, free shuttle provided

Rate: \$92.99-\$112.99* + 4% resort fee (king or 2 queens)

Check-in: 4 p.m. **Check-out:** 11 a.m.

Amenities include: free on-site parking, WiFi and continental breakfast; in-room coffee; mini-fridge; heated indoor pool/whirlpool; room service available; and on-site restaurant/lounge.

Cancel at least 48 hours prior to arrival date to avoid penalty.

**Additional 3.5% fee if using a credit card for payment.*

Baywatch Resort, 1529 U.S. 31 North, Traverse City

4.5 miles to Grand Traverse Resort, free shuttle provided

Rate: \$98 + 7% resort fee (king or 2 kings)

Check-in: 4 p.m. **Check-out:** 11 a.m.

Amenities include: free parking, WiFi and breakfast; in-room coffee; mini-fridge/microwave; fitness center; and business center. Pet-free and smoke-free, including outdoor areas.

Cancel at least 72 hours prior to arrival date to avoid penalty. Early departure fees may also apply.

Hampton Inn, 1000 U.S. 31, Traverse City

4.6 miles to Grand Traverse Resort; free shuttle provided

Rate: \$132

Check-in: 3 p.m. **Check-out:** 11 a.m.

Amenities include: free parking, WiFi and hot breakfast; in-room coffee; indoor pool and fitness center; and business center.

Cancel at least 48 hours prior to arrival to avoid a penalty.

Note: All rates are for single/double occupancy; additional guests in the room may incur an extra fee (varies by hotel).

Rates shown are per night, and do not include local/state taxes or resort fees where applicable. Current taxes include 5% local assessment and 6% state sales tax, applicable at all hotels. For additional details on room types available, visit michigantownships.org/conference (click on "Housing" under "General Information").

housing reservation form

Guest Information (Please use one form per room.)

ARRIVAL DATE	DEPARTURE DATE
NAME	
TOWNSHIP	COUNTY
MAILING ADDRESS	
CITY/STATE/ZIP	
DAYTIME PHONE	
EMAIL	<input type="checkbox"/> CHECK HERE IF TAX EXEMPT

Housing Code

To register for housing, you must first register for the Conference and receive a personalized housing code (enter below). Forms sent without a housing code will NOT be processed. See page 6 for details.

Housing code: _____

Accommodations

Please indicate hotel name and type of room requested (see page 7 for hotel details):

1st choice hotel: _____

2nd choice hotel: _____

3rd choice hotel: _____

Name(s) of additional guests in room: _____

Special requests (barrier-free, etc.): _____

Every effort will be made to accommodate special requests. You will be notified in advance if your request cannot be accommodated. For suite reservations, contact kristin@michigantownships.org or call (517) 321-6467, ext. 230.

State Sales Tax Exemption

All guests must pay 5% local taxes. To be eligible for state sales tax exemption, you must:

- (1) Check the "tax exempt" box in the Guest Information section above.
- (2) Complete the Michigan Sales & Use Tax Certificate on page 9, and provide upon check-in. (If sending payment to the hotel prior to the Conference, include a completed certificate with payment.)
- (3) Pay your hotel expenses by township check or township credit card.

Room Guarantee Method

A credit card is required to guarantee your reservation. No charges will be posted to the card until check-in. See individual hotel policies if you plan to pre-pay by township check or credit card. Note: A charge may be applied for reservations cancelled without proper notice or for early departures.

MasterCard VISA Discover American Express Check here if this is a township credit card.

Card Number

Expiration Date

CSV (3-digit code)

Print Cardholder's Name

Signature

**Housing opens at 9 a.m.
on Jan. 27**

**Save time, register online at:
grandconnection.com/mta2026**

**Or, fax your completed form to:
(616) 600-4499**

(NOTE: Submitting a form more than once or using more than one method could result in a double booking.)

Housing Questions:

Grand Connection

(616) 785-6027, ext. 34
(8:30 a.m. to 5 p.m. weekdays)

Note: No reservations will be taken by phone.

**REMEMBER: Make your
reservations by March 26, 2026,
to ensure availability and
discounted rates.**

Payment Details

Guests will be asked to provide a credit card at check-in for incidentals at most hotels; some may accept a cash deposit. Contact your assigned hotel directly for details.

For those pre-paying by township check, checks must be received at most hotels least three days prior to your arrival date, but not before April 2, 2026. Some hotels require checks 7-14 days prior to arrival; please see your hotel confirmation for details.

Note: All guest name(s) should be provided on the stub to ensure payment is applied to the correct reservation(s), and your tax exemption form should be included with the check, if paying with township funds.

Cancellation policies vary by hotel; check your confirmation details to avoid a penalty. Early departures may also incur a fee.

If you do not show up for the first night of your reservation, your entire reservation will be cancelled and you will be charged a cancellation fee, which varies by hotel. Please double check your confirmation to ensure your arrival and departure dates are correct.

NOTE: Housing forms received prior to Jan. 27 at 9 a.m. will NOT be processed until after 10 a.m. that day.

ALL forms must include a housing code.

Michigan Sales and Use Tax Certificate of Exemption

This exemption claim should be completed by the purchaser, provided to the seller, and is not valid unless the information in all four sections is complete. Do not send a copy to Treasury unless one is requested.

SECTION 1: TYPE OF PURCHASE

Check one of the following:

A. One-Time Purchase
Order or Invoice Number: _____

C. Blanket Certificate
Expiration Date (maximum of four years): _____

B. Blanket Certificate. Recurring Business Relationship

The purchaser completing this form hereby claims exemption from tax on the purchase of tangible personal property or services purchased from the seller named below. This claim is based upon: the purchaser's proposed use of the property or services; OR the purchaser's exempt status.

Seller's Name and Address

SECTION 2: ITEMS COVERED BY THIS CERTIFICATE

Check one of the following:

1. All items purchased.
2. Limited to the following items: _____

SECTION 3: BASIS FOR EXEMPTION CLAIM

Check one of the following:

1. For Lease. Purchaser will lease the property and elects to pay tax based on rental receipts. Enter sales tax license or use tax registration number: _____
2. For Resale at Retail. Enter Sales Tax License Number: _____
3. Direct Pay - Authorized to pay use tax on qualified transactions directly to Michigan Treasury under account number: _____

The following exemptions DO NOT require the purchaser to provide a number:

4. Agricultural Production. Enter percentage: _____ %
5. Government Entity (U.S. or its instrumentalities, State of Michigan or its political subdivisions), Nonprofit School, Nonprofit Hospital, Church or House of Religious Worship (circle type of organization)
6. Contractor (provide *Michigan Sales and Use Tax Contractor Eligibility Statement* (Form 3520)).
7. For Resale at Wholesale.
8. Industrial Processing. Enter percentage: _____ %
9. Nonprofit Internal Revenue Code Section 501(c)(3), 501(c)(4), or 501(c)(19) Exempt Organization.
10. Nonprofit Organization with an authorized letter issued by Michigan Department of Treasury prior to July 17, 1998 (sales tax) or June 13, 1994 (use tax).
11. Rolling Stock purchased by an Interstate Motor Carrier.
12. Other (explain): _____

SECTION 4: CERTIFICATION

I declare, under penalty of perjury, that the information on this certificate is true, that I have consulted the statutes, administrative rules and other sources of law applicable to my exemption, and that I have exercised reasonable care in assuring that my claim of exemption is valid under Michigan law. In the event this claim is disallowed, I accept full responsibility for the payment of tax, penalty and any accrued interest, including, if necessary, reimbursement to the vendor for tax and accrued interest.

Business Name	Type of Business (see codes on page 2)	
Business Address	City, State, ZIP Code	
Business Telephone Number (include area code)	Name (Print or Type)	
Signature	Title	Date Signed

conference registration form

REGISTER EARLY
AND SAVE \$\$\$

Save time! Register online at
michigantownships.org

Registrant Information *(Please photocopy this form to register additional attendees.)*

NAME	NICKNAME FOR BADGE		
TITLE	TOWNSHIP	COUNTY	
EMAIL	DAYTIME PHONE		
SPECIAL NEEDS (DIETARY, ACCESSIBILITY, OTHER)			

Registration Options	Early-bird rate (by March 23)	Regular rate (March 24-April 6)	Late rate (after April 6)	Subtotal
Main Conference—Attendee (Tuesday, April 21—Thursday, April 23) <i>Registrants can add Conference On-Demand for just \$50! See "Additional Options" below.</i>	\$400	\$425	\$475	
Conference On-Demand only <i>Access to recordings of 10 educational sessions and three main-stage events.</i>	\$150	\$150	\$150	
Pre-Conference sessions (Monday, April 20) Select session:				
<input type="checkbox"/> Assessor's Renewal (8:30 a.m. to 12:30 p.m.)	\$100	\$125	\$150	
<input type="checkbox"/> Defining Your Township's Land Use Future (8:30 a.m. to 4:30 p.m.)	\$125	\$150	\$175	
<input type="checkbox"/> Understanding Assessing Basics (8:30 a.m. to 5 p.m.)	\$125	\$150	\$175	
<input type="checkbox"/> Mapping the Money (9 a.m. to 4 p.m.)	\$125	\$150	\$175	
Single-day only				
<input type="checkbox"/> Tuesday, April 21 only <input type="checkbox"/> Wednesday, April 22 only <i>(Does NOT include banquet ticket)</i>	\$215	\$240	\$290	
Legal Institute for Township Attorneys (Monday, April 20, 9:30 a.m. to 4:15 p.m.)	\$246	\$271	\$321	
Guest registration (April 20-23; includes banquet ticket) Guest name: _____	\$92	\$92	\$112	
Additional Options				
Extra banquet ticket <i>(ticket included with main Conference & registered guests ONLY)</i>	\$76	\$76	\$96	
Conference On-Demand add-on (for registered Conference attendees only) <i>Access to 13 recorded sessions! See page 11 for more details.</i>	\$50	\$50	\$50	
Rates shown are for member registrations made online, or postmarked, faxed or emailed, by deadline. Non-members, contact MTA for rates. PLEASE NOTE: Guests may NOT attend any educational sessions unless registered as an attendee. See page 5 for registration rate descriptions.				
<i>Note: It is the position of MTA Legal Counsel that only elected and appointed township officials and personnel registration and fees can be paid for with township funds. Township checks/credit cards CANNOT be used to pay guest fees.</i>				TOTAL: _____

Payment Information

Check enclosed; check # _____ OR Credit card (MasterCard or VISA) Invoice township (MTA members **ONLY**)
(Make checks payable to MTA.)

Card Number

Expiration Date

CSV (3-digit code)

Print Card Holder's Name

Signature

Send completed forms to MTA, P.O. Box 80078, Lansing, MI 48908, email rebecca@michigantownships.org, or fax to (517) 321-8908.

Register online (starting Jan. 5) at michigantownships.org. Need registration assistance? Contact (517) 321-6467, ext. 226.

conference on-demand

Can't spare the time or make the date? Prefer the convenience of online learning from your home or office? You can still get the inspiration and key education with our Conference On-Demand package! We're recording the most popular portions of our Conference, which will be available following the event, so you can watch and learn at your convenience. This includes recorded access to **10 educational sessions** (plus digital handouts!) and the **three main-stage events** to watch on-demand for one year after purchase (recordings will be available in May). Please note that sessions will *not* be live-streamed. Turn to page 10 to register today and we'll email you all the details on availability and how to access the recordings.

This valuable package also allows in-person attendees to get even more education! If you're planning to attend but already know you can't possibly catch every session that interests you, you can purchase the Conference On-Demand add-on for just \$50.

From the Main Stage (see pages 3-4 for descriptions; look for the

Opening Session, General Session and Annual Meeting

Key Breakout Sessions (see pages 13-18 for descriptions; look for the

We're recording 10 sessions covering timely township topics, so you'll get the important education and information that you need, when it fits your schedule.

Sessions* include:

- Building a Better Community Now
- AI: Helpful or Headache?
- FOIA in the Digital Age
- It's Not IF You'll be Hacked, It's When
- Mind the Gaps: Where Audits End and Board Oversight Begins
- Principles of Plain-Language Documents
- The Power of Partnership: Driving Local Growth
- Situational Awareness: Recognizing Dangerous Behavior
- The Missing Pieces: Completing Your State Reporting Requirements
- Zoning Strategies for Affordable Housing

**Subject to change.*

Session recording assistance
provided by



The Conference On-Demand package also includes:

Discounts on MTA publications—Browse the nearly two dozen publications geared exclusively to township government in the online MTA Store, and save up 15% on MTA books when you order before July 31!

MTA Expo info—Receive a listing (including contact information) of MTA Expo vendors who can offer tools and services to streamline programs, systems and services within your community. From attorneys to engineering firms, software companies to environmental services, these vendors are available to help you discover ways to run your township more efficiently.

Stay connected during the Conference, with complimentary WiFi, sponsored by



Volunteers needed!

Would you like to get more involved in the 2026 MTA Annual Educational Conference, while also providing a service to your colleagues? MTA is seeking township officials to serve as sergeant-at-arms (SAA), ambassadors and other roles during the Conference.

For more information or to volunteer, visit michigantownships.org/conference and click on the "Volunteer" link. Details will be sent to interested individuals in February.

Questions about Conference?

Call MTA at (517) 321-6467 and use the extensions listed below or email:

Registration information/changes

Rebecca Popoff Ext. 226 or rebecca@michigantownships.org

Housing, special needs & volunteers

Kristin Kratky Ext. 230 or kristin@michigantownships.org
For questions related to hotel reservations, call (616) 785-6027, ext. 34.

Educational sessions

Shelley Cardenas Ext. 251 or shelley@michigantownships.org

Expo & sponsorship

Ashley Maher Ext. 254 or ashley@michigantownships.org

Parade of Flags

Jenn Fiedler Ext. 229 or jenn@michigantownships.org

Conference On-Demand & Conference app (app sponsored by WM)

Dawson Bishop Ext. 241 or dawson@michigantownships.org

pre-conference classes

Separate registration fees apply. Register for pre-Conference sessions using the registration form on page 10. Room locations and event details will be provided in a "Know Before You Go" email sent prior to the event.

Monday, April 20

Excellence in Governance

MTA's Township Governance Academy (TGA) goes beyond board meetings and budgets, enhancing your leadership skills and motivating you to take on the challenges and opportunities unique to those serving as township public servants. Regardless of your position with the township or amount of experience, the Academy will move you to a higher level of performance and make your service to your community more effective—and more rewarding. You don't have to be enrolled in TGA to attend the pre-Conference class (*described below*). If you decide to enroll within six months after this class, credit will be applied retroactively.



8:30 a.m. to 4:30 p.m.

Defining Your Township's Land Use Future

F-102—6 credits; includes continental breakfast and lunch

What do you value in your community? What threatens those qualities you value and how can you protect it? In this session, attendees will learn about issues that must be confronted if your township's planning efforts are to be successful. Review the role that the township board and your community play, and discover strategies for making effective land use decisions that will benefit your community well into the future. You'll discover how to balance property rights with public interest, and get a better understanding of when, why and how your master plan should be reevaluated. Examine the purpose, process and legal requirements of your township's master plan, and walk away with insights into a broad range of day-to-day and emerging land use issues.

Speakers: Catherine Kaufman, Seth Koches and Michael Bila, MTA Legal Counsel, Bauckham, Thall, Seeber, Kaufman & Koches, PC

8:30 a.m. to 12:30 p.m.

Assessors Renewal: Leadership by Design

Includes continental breakfast

Approved by the State Tax Commission (STC) for four hours of assessors elective credit

Just as the Mackinac Bridge rose from vision, planning and precise engineering, effective assessment administration is built on strong leadership and intentional design. Using the Mighty Mac as a guiding metaphor, this course ties timeless leadership principles with real-world responsibilities to help you span challenges, connect communities and create a solid structure that will endure. Explore how to rely on your "support cables"—advisors, peers and partners—to steady your office through changing times while staying within legal and ethical boundaries. And like the bridge's rigorous maintenance program, you'll learn preventative practices to keep your assessment operations strong and resilient.

Speaker: Shila Kiander, Michigan Advanced Assessing Officer, Director, Mecosta County Equalization

8:30 a.m. to 5 p.m.

Understanding Assessing Basics

Includes continental breakfast and lunch

Satisfies STC training requirement for all uncertified assessing support staff

This class ensures your assessing team meets the biennial training requirement for all noncertified staff (those who engage in assessment roll development, field work or provide assessment roll information to the public) and prepares your township to pass the state's assessment roll audit. Get an in-depth review of assessing fundamentals and enhance your understanding of the functions of the assessing office to ensure your township's assessing process runs smoothly. Explore valuation concepts, taxable and assessed value, board of review, equalization and more.

Speakers: Will Gast, Education Coordinator, Property Services Division, Michigan Department of Treasury; and Jocelyn Isenberg, STC Executive Director

9 a.m. to 4 p.m.

Mapping the Money: Strengthening and Streamlining Financial Oversight



Includes continental breakfast and lunch

Learn practical strategies for strengthening internal controls, spotting inefficiencies and uncovering opportunities for improvement.

We'll start with the fundamentals of process mapping—a structured, visual technique that helps you clearly see how your financial operations actually flow. This allows you to identify every step and decision point, and quickly recognize potential risks, control gaps and areas ripe for streamlining. It's an eye-opening tool every township should have in its toolbox. We'll walk through real-world scenarios and practical examples showing how townships are using this process to improve accuracy, accountability and efficiency. In the afternoon, apply what you've learned to your own township processes. You'll leave with practical tools, clear next steps and a customized process map—ready to share with staff and board members alike.

Speakers: Heather Farmer, CGFM, Senior Manager; Rod Taylor, Senior Governmental Consultant; and Bethany Verble, CPA, CFE, CBPA, Senior Manager, Maner Costerisan, PC

9:30 a.m. to 4:15 p.m.

Legal Institute for Township Attorneys

Includes continental breakfast and lunch

Connect with fellow municipal attorneys from across the state to discuss changes, updates and other trends affecting township government. MTA's annual Legal Institute is the premier educational event for attorneys who serve Michigan's townships. Your attendance keeps you informed on legal news and changes that impact your local government clients. Register on page 10; detailed registration materials will be mailed in January and available at michigantownships.org.

Moderator: Rob Thall, MTA Legal Counsel, Bauckham, Thall, Seeber, Kaufman & Koches, PC

educational sessions

Our educational sessions are designed for township elected and appointed officials and your entire township team, from communities of all sizes, to enhance your knowledge, skills and effectiveness as a leader, regardless of your level of experience. Topics address statutory duties, and a variety of concepts, trends and current issues in township government. Sessions that are part of the Conference On-Demand package are denoted with a  (session recording assistance provided by Shumaker Technology Group). Sessions with a  fulfill requirements in MTA's Red Book Ready program.

Schedule is subject to change. Consult your program on-site for the final schedule.

Tuesday, April 21

Business Solution Sessions

11:30 a.m. to 12:30 p.m.



These sessions, presented by MTA Allied Service Providers, provide information about various aspects of products and services available to assist townships.

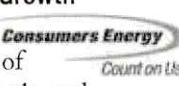
Total Client Solutions

From all forms of insurance to cybersecurity, payroll, mortgages and more, Acrisure has the expertise, experience and advanced technology to help you find the right solutions to conquer what's next. Learn available solutions for all your township's business needs.

Speakers: Megan West, Client Advisor, Public Entity Practice Group, and Jack Schmitz, Client Advisor, Employee Benefits & TPA Sales, Acrisure



Powering Michigan's Future: Approaching Data Center Growth

Learn about Michigan's  energy future, the impact of data centers and load growth, and the investments shaping a more resilient grid. Gain insights on how Consumers Energy is preparing to power continued growth, the emerging landscape of data centers and AI—and what it means for energy demand, strategic investments to modernize the grid and enhance reliability, and practical ways your township and its residents can reduce costs and meet energy-savings goals.

Speaker: Lauren Snyder, Senior Vice President and Chief Customer & Growth Officer, Consumers Energy

What Would Your Board Do?

Interactive Township Case Studies

In this session, you'll step into the role of a township board and run a fictional township through a year's worth of real-world decisions.



Municipal attorneys will guide you through commonly faced case studies—controversial rezoning requests, heated public comment, sensitive employee issues and broad Freedom of Information Act requests. You'll vote on what your board would do, see how your choices stack up against other officials, and then find out how those decisions line up with Michigan law and best practices. Leave with concrete ideas and strategies you can bring back to your next meeting.

Speakers: Municipal attorneys from Fahey Schultz Burzynski Rhodes PLC

Does the Township Need to Act? Hot Legal Topics Facing Townships in 2026

Gain a practical perspective on some of the hottest topics facing townships, including wind and solar energy, the latest on zoning, land use and other issues that may arise. *While anyone may attend this session, snacks are provided to the first 100 who RSVP to jlevoy@fosterswift.com.*

Speaker: Michael Homier, Shareholder, Foster, Swift, Collins & Smith, PC

Communicating Your Holistic Retirement Package

Explore how employers can design and promote comprehensive retirement benefits to attract, retain and support employees throughout their careers. Learn how to benchmark township offerings, communicate value effectively, and leverage tools like total compensation statements and pre-boarding practices.

Speakers: Representatives from Municipal Employees' Retirement System of Michigan

Inspect Your Playground Like a Pro!

Everything you need to know to keep your playground safe. Gain instruction on performing proper playground maintenance and inspections, specific do's and don'ts on how inspections should be conducted,



what to look for and how not to make bad maintenance decisions.

Speaker: Lori Burton, Senior Risk Control Field Representative, Michigan Township Participating Plan

Data In or Data Out?

Data centers are the new  novel land use popping up throughout the Midwest, including in Michigan. Is your community ready for them? And what are the considerations involved with evaluating this land use? Learn about the regulations your township should consider adopting to address this new wave of development.

Speaker: Attorney from Mika Meyers

Concurrent Educational Sessions

1 to 2:15 p.m.

Beyond Minutes and the Money

This session is designed to help township clerks and treasurers navigate today's trends and empower you with practical tools and insights to lead effectively in today's changing township environment. We'll review key governance and compliance issues, share best practices and explore leadership trends that go beyond daily tasks to focus on the bigger picture of township success.

Speakers: Judy Bigney, Liaison, and Shelly Schneider, Associate, MTA Member Information Services Department

Crystal Ball Conversations:

Aligning Dollars with Dreams

Peer into the future of your township! Are your spending decisions shaping the community you—and your residents—truly want? Get a crystal ball view of your township's priorities and rethink where your resources are going so you can spend smarter. You'll walk away with fresh insights, a clearer vision and a more intentional approach to building a community people are proud to call home.

Speaker: Cindy Dodge, Owner, LOR Consulting

Hot Issues for Township Fire Departments

Providing emergency and fire protection services for your community may be one of the more complicated (and critical) services your township provides. This session brings clarity to the challenges that come with protecting your township and your firefighters. Gain insights into the latest training requirements and certifications, and explore strategies for prioritizing physical and mental health. You'll also learn methods for building and maintaining a strong team of dedicated firefighters.

Speaker: State Fire Marshal Thomas Hughes, Bureau of Fire Services, Michigan Department of Licensing and Regulatory Affairs

Insights from Inside the Capitol

Join MTA's Government Relations team for a timely and engaging update on what's ahead in 2026—from the governor's agenda and legislative leadership to MTA's top priorities—as well as an inside view of the political landscape. Explore the latest conversations at the Capitol on critical issues affecting your township, including property tax reform, revenue sharing, economic development, election and more. Gain insight into emerging challenges, how the 2026 election year will shape legislative outcomes, and what these developments mean for your community and residents. You'll also learn how your voice and experiences can help influence policy decisions impacting townships across the state.

Speakers: MTA Government Relations Staff

It's Not IF You'll be Hacked, It's When

Cybersecurity isn't just an IT issue, it's a leadership challenge. In today's world, bad actors don't need hacking expertise, they can wreak havoc with basic tools, bad intent and a willingness to commit a crime. Your township needs more than firewalls—you need a plan. Learn how a little planning goes a long way and walk away with insights to guide your community through the chaos with composure and confidence.

Speaker: Josh Cook, Partner, Data Privacy and Security Practice Group, Prince Lobel

Mind the Gaps: Where Audits End and Board Oversight Begins

Fraud prevention starts at the top, and your township board plays a pivotal role in setting the tone. While audits are important, they don't catch every risk. We'll break down the board's responsibilities,

where audits help (and don't), and key policy best practices to strengthen internal controls. Leave with actionable steps to enhance oversight, recognize red flags and foster a culture of accountability.

Speakers: Tyler Baker, CPA, Senior Manager, and Bethany Verble, CPA, CFE, CBPA, Senior Manager, Maner Costerisan, PC

Powering Forward: A Guide to Renewable Energy Projects

Explore the latest developments in renewable energy, including how Public Act 233 of 2023 continues to reshape the siting of large projects. MTA Legal Counsel will break down MTA's sample workable ordinances, providing real-world examples and practical advice for what works and what to watch for as you regulate in your community.

Speakers: Rob Thall and Seth Koches, MTA Legal Counsel, Bauckham, Thall, Seeber, Kaufman & Koches, PC

Structural Integrity: Best Practices in Assessment Administration

A well-run assessing department is the backbone of fair, efficient local government. Learn how to streamline processes that ensure accuracy and transparency in your township's property assessments. From policies and procedures to communications and deadlines, we'll review practical concepts for strengthening your township's assessing team.

Speaker: Shila Kiander, MAAO, Director, Mecosta County Equalization

The Perfectly Imperfect Leader

Leadership is messy, challenging and often feels like you're making it up as you go. The pressure to have all the answers and appear flawless is exhausting—and impossible. Perfection doesn't inspire people, authenticity does. Learn how to embrace your imperfections and expand your influence and confidence. Together, we'll explore how authenticity beats perfection and help you turn curiosity into courage to expand your impact.

Speaker: Shaina Lane, PCC, CEC, CPCC, Speaker, Author, Coach

The Policy Blueprint for Reducing Township Risk

Clear policies and procedures are the backbone of safe operations and regulatory compliance. They strengthen decision-making, reduce risk and support effective emergency response. We'll use practical, real-world examples from the places where risk likes to hide—

special events, emergency services and general operations—to help you develop guidelines that work. Walk away with tools to protect your township from financial loss, reputational harm and potential legal headaches.

Speaker: Patrick Nelson, Risk Control Operations Lead, Michigan Township Participating Plan

Concurrent educational sessions

2:45 to 4 p.m.

BS&A Payroll Efficiencies

Managing payroll in a municipal setting can be complex, but BS&A's payroll module makes the process more accurate and efficient. Discover key efficiencies including automated time sheet imports, direct general ledger posting, built-in tax filing and streamlined benefit tracking. You'll learn how to reduce duplicate entries, minimize manual calculations and improve compliance while still maintaining detailed audit trails and reporting for your township needs.

Speakers: Angie Ginebaugh, Associate, Maner Costerisan, PC; and a representative from Human Resource Management Services

Building Your Bench:

Bringing New People into the Game

Struggling to bring new people—or any young faces or voices—into your township programs? You're in good company. Many townships wrestle with getting fresh energy onto their township team. Join us for a few practical ideas that could spark involvement and open the door to the next generation. You'll even hear from a fresh face about what pulled her in—and what your township can do to make getting involved irresistible.

Speakers: Michael Selden, MTA Director of Member Information Services; and Rachel Crowther, Trustee, Courtland Township (Kent Co.)

Is Your Township #NSFW? Employment

Law Issues in the Social Media Age

Facebook and TikTok and OnlyFans—oh my! Online platforms like these are increasingly being used by employees to share content, express opinions and even earn extra income, both on and off duty. Get up-to-speed on the latest issues facing municipal employers and what you can do to keep your policies current and your township protected.

Speaker: Heather Sumner, Attorney, Rosati, Schultz, Joppich & Amtsuechler, PC

Power Plays: PA 233 Lessons from the Field

Public Act 233 of 2023 has reshaped how townships plan and permit utility-scale renewable energy projects. Don't miss this discussion weighing the pros and cons of different pathways. From permitting options to project proposals and technologies, we'll review what works and what doesn't. You'll learn practical lessons to help your township choose the best path for its renewable energy future.

Panelists: Tom Hammond, Trustee and Planning Commission Liaison, Saline Township (Washtenaw Co.); Catherine Kaufman, MTA Legal Counsel, Bauckham, Thall, Seeber, Kaufman & Koches, PC; Madeleine Krol, Clean Energy Land Use Specialist, University of Michigan Center for Empowering Communities; and John Lazet, Supervisor, Vevay Township (Ingham Co.)

Protecting Inland Lakes and Natural Shorelines

Dive into the tools that keep Michigan's inland lakes healthy and wade through key regulations, protection strategies and best practices for local officials. This session highlights essential approaches for watershed management, planning, zoning and financing to ensure clean, vibrant lakes—now and for generations to come.

Speakers: Jo Latimore, PhD, Director, MSU Extension Center for Lakes and Streams, Senior Academic Specialist, Aquatic Ecology and Outreach, Department of Fisheries and Wildlife, Michigan State University; and Mary Reilly, AICP, Government and Community Vitality Educator, MSU Extension

QuickBooks Hacks & High-Fives

Ready to level up your QuickBooks game? Don't miss this lively panel of seasoned super-users as they spill their favorite shortcuts, time-savers and "why didn't I know that?!" tricks. This upbeat, collaborative session invites QuickBooks users of all levels to swap tips, share laughs and discover smarter ways to handle township finances. Come for the hacks—stay for the helpful (and fun) conversation!

Moderator: Cindy Dodge, Owner, LOR Consulting

Situational Awareness:

Recognizing Dangerous Behavior

In an era of evolving threats, staying alert isn't optional, it's essential. This practical, eye-opening session will sharpen your ability to read your surroundings and

recognize concerning behaviors before they escalate. Explore environmental risks in township fieldwork—such as walking on or through private property—as well as at community events like farmers markets and festivals. We'll also offer insights into potential threats in and around your township hall.

Speaker: Mike Wierenga, Co-founder, Two The Rescue, LLC

The Leadership Ripple: Small Stones, Big Waves

In municipal leadership, it's often the quiet, consistent actions—not just the major decisions—that create the greatest impact. Explore how everyday behaviors of local leaders shape culture, trust and community well-being. Through real-world examples and practical takeaways, The Leadership Ripple invites municipal leaders to recognize their unique power to influence lasting change—one small, intentional act at a time.

Speaker: Marilynn Semonick, Chief Exploration Officer, The Success Studio

The Power of Partnership:

Driving Local Growth

Learn how township officials can use collaborative tools to create vibrant economic corridors. This session will explore practical tools like downtown development authorities and tax increment financing, tackle common cooperation hurdles, and provide you with strategies to foster growth while maintaining your local identity.

Speakers: Seth Koches and Rob Thall, MTA Legal Counsel, Bauckham, Thall, Seeber, Kaufman & Koches, PC

Wait, Where Does It Say That?

Laws, Rules and Online Resources

AI can only get you so far, but Michigan townships are truly unique, and the information you need on what your township may and must do is based in Michigan and federal laws and rules. In a real-life "pathway to the future," the old wall of law books has been replaced by online resources to help townships understand the laws and state agency rules that provide and govern township authority, and to help you better understand your specific township's finances and operations. This informative session will tour a variety of state, federal and other helpful websites and online tools.

Speaker: Catherine Mullhaupt, MTA Staff Attorney

Wednesday, April 22

Concurrent educational sessions

10:30 to 11:45 a.m.

Budget Like a Pro: Practical Tips and Tools

Budgeting isn't just about balancing numbers—it's about aligning resources, priorities and transparency to serve your community. This session will walk through township budgeting requirements and best practices, then introduce some budgeting software that will simplify the process, improve accuracy and enhance decision-making. Attendees will leave with both a roadmap for effective budgeting and a hands-on look at technology that makes it easier.

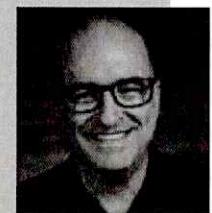
Speakers: Rod Taylor, Senior Governmental Consultant, Maner Costerisan, PC; and Nick Cousino, Accounting Technician, Delhi Charter Township (Ingham Co.)

Building a Better Community Now

What you envision for your township's future won't happen by accident, it's built step by step and decision by decision. Building on the concepts outlined in his Conference keynote,

Greg Bennick explores how leading with consistency brings authenticity to your work and momentum to your goals. He'll show you how to keep your eye on mission critical and resist the allure of distraction. Come ready to be inspired, laugh a little and leave with a few new tricks to keep juggling all your township's priorities in the air and your future goals firmly within reach.

Speaker: 2026 MTA Conference Keynoter Greg Bennick



Effective & Efficient Code Enforcement

Townships can enforce ordinances through violation letters, notices and citations. Regardless of the method, code enforcement can become costly and time consuming. Looking for tips on making code enforcement less demanding on your time and budget? Don't miss this review on how to initiate enforcement cases, the evidence needed to prosecute the violation and the role an ordinance enforcement officer can play in the process.

Speakers: Jacob Witte and David Szymanski, Attorneys, Fahey Schultz Burzych Rhodes PLC; and Doug Kuhlman, Zoning Administrator & Code Compliance Officer

Fields of Opportunity:

Agritourism & the Right to Farm Act

As agritourism grows, townships are seeing increased demand for local flavors and unique on-farm experiences. This session will provide an in-depth look at the Right to Farm Act and how it governs farm events, farmers markets, wedding barns and more. We will also break down important new legal developments affecting townships.

Speakers: Catherine Kaufman and Michael Bila, MTA Legal Counsel, Bauckham, Thall, Seeber, Kaufman & Koches, PC

Firehouse Rules: Employment Law for Paid On-Call Firefighters

Many townships utilize paid on-call firefighters to manage fire suppression in a cost-effective manner while opening opportunity for valuable service to the community. Paid on-call firefighters create a unique set of challenges in employment law, including questions about whether they are volunteers or employees, how and when to pay them, and the application of the Earned Sick Time Act. Join us as we discuss the ins and outs of working with paid on-call firefighters.

Speakers: Chad Karsten and Thomas Forgione, Attorneys, Fahey Schultz Burzych Rhodes PLC

FOIA in the Digital Age

The Freedom of Information Act (FOIA) has gone high-tech—and so have the questions that come with it. This refresher breaks down how the FOIA has been amended and how court decisions provide guidance to navigate today's digital FOIA landscape. Explore electronic records from the impact of electronic requests to secure ways to share digital records, including what retention and fee calculations look like in a world of inboxes and cloud folders. Plus, pick up practical tips for handling those repeated or supersized FOIA requests.

Speaker: Kathryn Zoller Stegink, Attorney, Mika Meyers

Legal Lessons Learned the Hard Way

Every township makes mistakes—but some are more costly than others, leading to stressed officials, angry residents and tense meetings. Review common municipal missteps and misunderstood rules, and get practical tips for staying

vigilant and turning down the heat when tensions run high during meetings. Walk away better prepared to prevent small issues from becoming big problems.

Speaker: Seth Koches, MTA Legal Counsel, Bauckham, Thall, Seeber, Kaufman & Koches, PC

Retrofitting Strategies to Build Your Tax Base

No matter where your community is on the spectrum of age of development, there is more opportunity than you might think to encourage investment that can increase your community's quality of life, housing opportunity and tax base. Townships throughout Michigan are creating strategies to retrofit areas where development has already occurred to preserve the rural spaces that residents value and optimize investments in infrastructure. We'll examine the efforts of Plainfield Charter and Ada Townships (Kent Co.) and Oshtemo Charter Township (Kalamazoo Co.) to strategically guide growth in a way that builds value and supports township services, reduces sprawl and provides for the lifecycle needs of residents.

Speaker: Suzanne Schulz, FAICP, Practice Leader, Progressive Companies

Sharing the Pipes: A Neighborly Look at Regional Infrastructure

Think of regional infrastructure as a big neighborhood project—everyone wants clean water, reliable sewer service and room to grow, but the real magic happens when communities decide how to share. Learn how communities in northwest lower Michigan are teaming up across boundaries. We'll explore the range of Michigan Act 425 Agreements for infrastructure expansion, analyze patterns within opportunity zones and discuss the impact for economic development.

Speakers: Robert Carson, AICP, Regional Director of Community Development, and Zach Vega, AICP, Community Planner, Networks Northwest

Concurrent educational sessions

1:15 to 2:30 p.m.

Access Granted: What You Need to Know about New ADA Website Requirements

The deadline is approaching to implement new rules on making your website compliant with the Americans with Disabilities Act (ADA). A

professional website developer and MTA Legal Counsel break down what it means to make a website "accessible" and just how costly it can be to ignore the new rules. Learn best practices and simple, actionable steps to ensure compliance by the 2026-2027 deadlines.

Speakers: Michael Bila, Attorney, Bauckham, Thall, Seeber, Kaufman & Koches, PC; and Kyle Shumaker, President, Shumaker Technology Group

Behind Closed Doors: What Your Board Needs to Know About the Evolving OMA

Closed sessions can be one of the most confusing—and scrutinized—parts of the Open Meetings Act (OMA). Don't miss this practical overview of the act, with a focus on when—and how—a public body may properly enter closed session. We'll walk through the most common closed-session scenarios, frequent compliance pitfalls and real-world examples that can trigger public criticism or legal challenge. Walk away with concrete guidance to conduct meetings confidently, protect attorney-client communications and maintain public trust.

Speaker: Alexandra Page, Attorney, Rosati, Schultz, Joppich & Amtsuechler, PC

Elections Update

Step into the latest election landscape with a clear, concise briefing from the state Bureau of Elections. This annual session cuts through the noise to deliver what's new, what's changing and what you need to know right now. Get expert guidance, practical insights and answers to your most pressing questions. Walk away informed, confident and ready for the year ahead.

Speaker: Kristi Dougan, Training and Elections Assistance Section Manager, Michigan Bureau of Elections, Michigan Department of State

Holding the Tension When We Disagree

Disagreements are inevitable, it's how we handle them that make the difference. Explore practical strategies for keeping discussion on track when opinions clash. Learn techniques for staying calm and communicating clearly when tensions run high. Walk away with tools to turn conflict into collaboration.

Speaker: Susan Radwan, Owner, Leading Edge Mentoring

Millages: Understanding How Property Taxes Fund Your Township

Townships are primarily funded by property taxes, including general law voted or allocated operating millage or charter township millage, as well as extra-voted millages for lawful township purposes. Whether you are in a large or small general law or charter township, you need to understand how your property taxes work—from how to use property taxes along with other lawful options for funding township programs and services. *All* township board members are involved in making strategic choices for funding the township's budget; join us for a discussion of the factors you need to consider.

Speaker: Catherine Mullhaupt, MTA Staff Attorney

The Missing Pieces: Completing Your State Reporting Requirements

Get a comprehensive overview of the additional state reporting requirements that must be completed alongside your township's annual financial statements, including the essential F-65 report. You'll learn about each required state report, their purposes, deadlines, and how to properly prepare and submit them to ensure compliance with the state.

Speakers: Heather Farmer, CGFM, Senior Manager, and Adam Frost, Manager, Maner Costerisan, PC

Updating and Maintaining Your Township's Water and Sewer Infrastructure

This informative session combines the financial expertise of both municipal advisors and bond counsel. We'll begin by demonstrating how utility rate studies can offer insights into your township's water and wastewater improvement costs and provide tips for rate management and capital spending, including the impact of Michigan's Lead and Copper Rule. A discussion on options for financing lead service line replacement and infrastructure improvements, including USDA Rural Development and the State Revolving Fund, rounds out the session.

Speakers: Steven Mann, Attorney, Miller Canfield; and Andy Campbell, CPA, Municipal Financial Advisor, Bendzinski & Co.

Wage and Hour Basics: Getting Pay Right, Every Time

Although most townships process payroll "the way it's always been done," it may not be right! Learn when you must pay employees (including paid on-call staff!), what the basic requirements of minimum wage and overtime calculations are, when compensatory or flex time can be utilized (safely!) and much more from employment law experts.

Speakers: Helen "Lizzie" Mills and Kayla Seger, Attorneys, Fahey Schultz Burzych Rhodes PLC

What Changes Are Proposed for the MTA Policy Platform

With input from fellow township members across the state, learn about the proposed 2026 Policy Platform from a panel of MTA directors who serve on the MTA Legislative Policy Platform Committee. Committee chairs will discuss the proposed changes and receive feedback from members attending. This session will allow you to learn the rationale behind the proposed changes as well as get questions addressed prior to the Annual Meeting, where the proposed policy platform will be formally adopted.

Speakers: Members of the MTA Board of Directors and MTA Government Relations Staff

Zoning Strategies for Affordable Housing

Discover strategies for expanding your township's housing options without sacrificing local character. We'll review practical zoning approaches that align with your township's size and infrastructure, and offer insights into crafting ordinances that encourage housing diversity and support affordability while thoughtfully addressing common concerns. We'll explore proven approaches—such as accessory dwelling units, lot-size flexibility and mixed-use districts—along with solutions like brownfield housing amendments, community land trusts and land banks.

Speaker: Wayne Beyea, JD, AICP, and Trent Cunningham, Attorneys, Fahey Schultz Burzych Rhodes PLC

Concurrent educational sessions

3 to 4:15 p.m.

AI: Helpful or Headache?

Artificial intelligence (AI) is the talk of the town, but how do you know when AI is helpful and when it might land you in hot water? Join MTA Legal Counsel as we explore the good, the bad and the downright tricky sides of using AI. We'll review pros, cons, common pitfalls and practical strategies for managing AI-generated submissions from residents and using AI to improve your township. You'll walk away practical do's and don'ts, guardrails to protect your township and a clearer view of whether AI fits your situation.

Speaker: Michael Bila, Attorney, Bauckham, Thall, Seeber, Kaufman & Koches, PC

A Sign of the Times: How Does Your Sign Ordinance Stack Up?

As businesses look for new ways to stand out and residents get more creative with expressing their views, communities are seeing bigger, brighter and more creative signs than ever before. How do you decide what's allowed within your township's borders? We'll help you navigate the new court cases that make trying to formulate a constitutional sign ordinance and enforcement program a moving target. Don't miss this review of the latest legal guidelines when it comes to commercial and residential signs.

Speaker: Matthew Zalewski, Attorney, Rosati, Schultz, Joppich & Amtsuechler, PC

Community Approach to Crisis Intervention

Crisis Intervention Team (CIT) programs are community-based efforts that bring together law enforcement, mental health professionals and advocates along with other partners to improve community response to mental health crises. How can your township help strengthen these partnerships and improve crisis response in your community? Join us and find out! Learn about the development of foundational elements necessary for true crisis response reform and how it can help your community.

Speakers: Kevin Fischer, Executive Director, and April Switala, Director of Programs, Crisis Intervention Team International, Michigan

Funding Township Roads

Learn what options are available to your township to fund and finance road improvements. Explore funding through road millages, special assessments and voter-approved bonds. The options, and benefits, of partnering with your road commission will also be discussed.

Speaker: Steven Mann, Attorney, Miller Canfield

Future-ready Board

Is your board prepared for today's challenges and tomorrow's risks and opportunities? Learn strategies for assessing risk, fostering teamwork and developing governance practices that promote resilience, innovation and long-term success. Walk away with practical tools to ensure your board is not just prepared for the future—it's shaping it.

Speaker: Susan Radwan, Owner, Leading Edge Mentoring

Is it Fun Accounting or Fund Accounting? Why Can't it Be Both!

Review the fundamentals of fund accounting, which is used to ensure

transparency, accountability and legal compliance. Join us as we break down the different types of funds and the five categories of fund balance to explain how revenues and expenditures are recognized. You'll gain a deeper understanding of government accounting, including how to read your township's financial reports, ask the right questions and make informed fiscal decisions.

Speakers: Angie Ginebaugh, Associate, and Heather Farmer, CGFM, Senior Manager, Maner Costerisan, PC

Managing Civil Rights Complaints

Both the public and your township employees have the right to file complaints against your township for perceived violations of civil rights. These can range wildly from a complaint from a resident about law enforcement interactions to a township employees' concerns about how they've been treated at the township. Learn basic complaint management to best position the township to avoid and, if necessary, respond to these investigations and

survive the administrative agency processes.

Speakers: Helen "Lizzie" Mills and Chad Karsten, Attorneys, Fahey Schultz Burzych Rhodes PLC

Principles of Plain-Language Documents

Cut through the clutter! This session will help you sharpen your plain-language skills so your contracts, policies and ordinances say what you mean. We'll share practical techniques for saying more with less, and making documents concise, enforceable and easy to understand. You'll walk away ready to simplify complex clauses, avoid common pitfalls and reduce misinterpretation before it begins.

Speaker: Laura Genovich, Attorney, Foster, Swift, Collins & Smith, PC

Join the Parade!



The Township Parade of Flags will kick off MTA's 2026 Annual Conference's Opening Session on Tuesday, April 21.

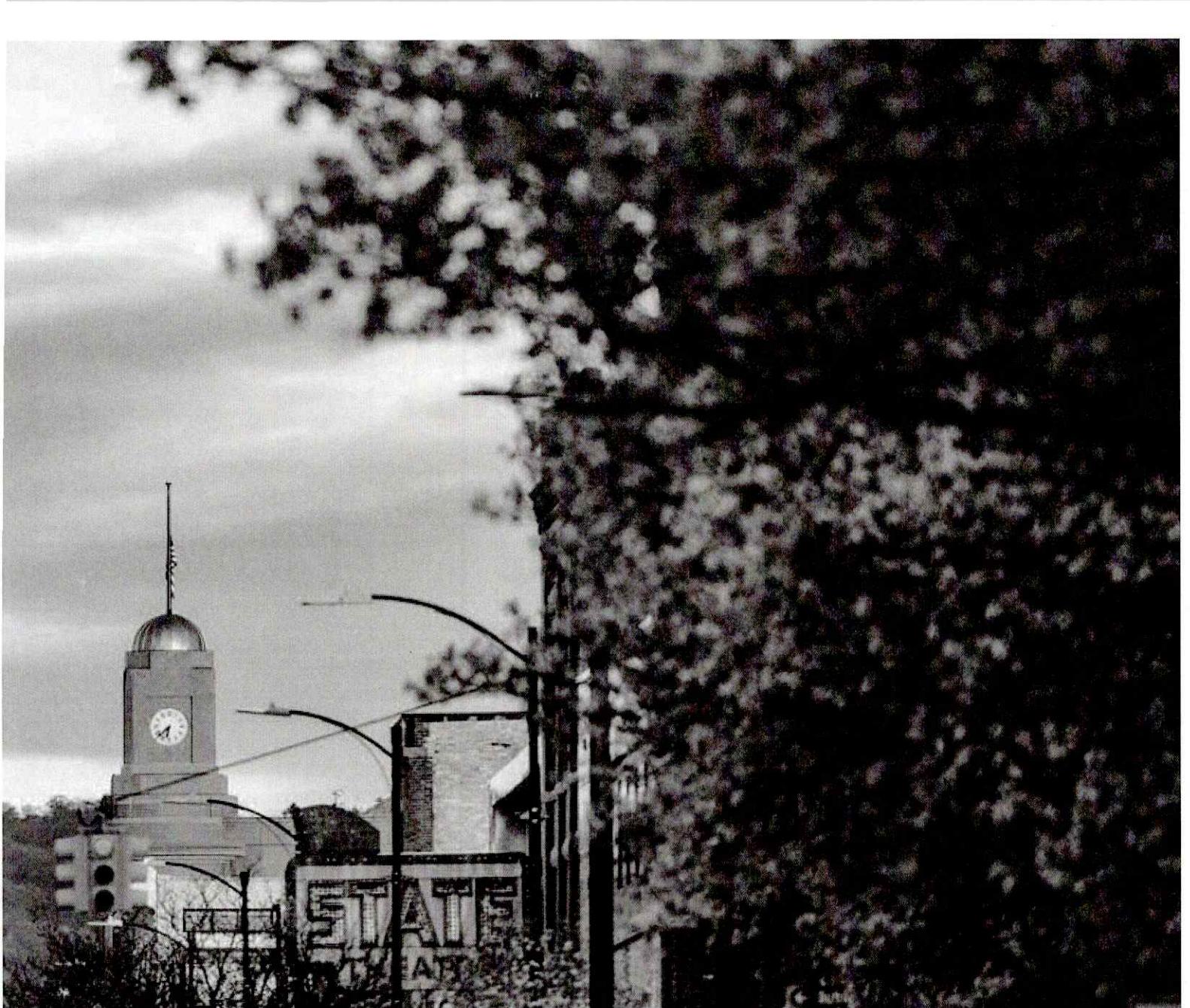
Register today to take part in the Parade—what some attendees call “the most inspirational part of the Conference!” To register, email your interest to jenn@michigantownships.org or fax this form to (517) 321-8908 by April 6, 2026. Information and instructions will be emailed to all Parade participants prior to Conference.

Township/County _____

Contact Person _____

Email Address _____

Questions? Contact Jenn Fiedler at jenn@michigantownships.org or (517) 321-6467, ext. 229.



Have a grand experience in Grand Traverse

The Grand Traverse area—host to MTA's 2026 Annual Conference & Expo—stands apart from the crowd with its farm-to-table culinary experiences, breathtaking hilltop wineries, charming downtown shops, collaborative communities and the stunning natural beauty of a freshwater paradise.

In addition to the region's natural beauty and charm, you'll also find an amazing conference venue, the Grand Traverse Resort, in Acme Township. Join MTA at our Annual Conference & Expo to see all that the Grand Traverse region has to offer. Representatives from Traverse City Tourism will be on-site to answer questions, provide directions and make dining recommendations.