

<p style="text-align: center;">PENTWATER TOWNSHIP BOARD PENTWATER COMMUNITY HALL 327 S. HANCOCK STREET, PENTWATER, MI 49449</p> <p style="text-align: center;">Regular Meeting of Wednesday, April 8, 2020</p>	<p style="text-align: center;">DRAFT MINUTES</p>
<p>Supervisor Spitler called the meeting to order at 6:02 PM</p> <p>Members Present via Zoom: Johnson, Siska, Flynn, Holub, Spitler.</p> <p>Members Absent: None.</p> <p>Staff Present via Zoom: McKinney, Deputy Supervisor and Eaton, Assessor.</p> <p>Others Present Via Zoom: Village President Jeff Hodges; Jean Russel, ZBA Chair; Dean Gustafson, County Commissioner; several residents; and, Siok, Recording Secretary.</p>	<p>CALL TO ORDER</p> <p>ROLL CALL</p>
<p>Moved by Siska seconded by Holub to accept the consent agenda as follows:</p> <ul style="list-style-type: none"> a. Meeting Minutes of March 11, 2020 b. Correspondence <ul style="list-style-type: none"> I. Village of Shelby Proposed ORV Ordinance II. David Spencer, Spotless Cleaning Service c. YTD Budget Reports for General Fund, Cemetery and Fire Dept. d. Payment of Bills for the period March 12 – April 8, 2020 as follows: <ul style="list-style-type: none"> o Township - \$21,490.03 o Cemetery - \$1,504.87 o Fire - \$28,117.59 <p>Roll call vote: Siska, yes; Holub, yes; Johnson, yes; Flynn, yes; and Spitler, yes. Motion carried.</p>	<p>CONSENT AGENDA</p> <p>Review & Action</p>
<p>Moved by Flynn and seconded by Holub to approve the Meeting Agenda as presented. Voice Vote. Motion carried.</p>	<p>MEETING AGENDA</p> <p>Review & Action</p>
<p><u>Chris Conroy</u>, 560 S. Hancock St. Unit 21, asked about feedback regarding firetruck aerial ladder displays and if would be satisfactory for a condo building such as hers. She also asked about hours for Transfer Station. Ms. Johnson replied that the Fire Chief will reschedule the aerial ladder and platform ladder displays later due to COVID. Also, the Transfer Station’s hours of operation were approved at the last meeting. It will be open Thursday and Saturday from 9:00 a.m. – 5:00 p.m. beginning May 2nd.</p>	<p>PUBLIC COMMENT ON AGENDA ITEMS</p>

<p>Spitler reported on the following:</p> <ul style="list-style-type: none"> • New Building Drawings are in the office. He requested that employees and the public suggest comments/changes. • Township Transfer Station leaves/brush was cleaned up by Adams Excavating. He encouraged Village & Township residents to utilize the site. <p>Refunds will be made to commercial vendors that have prepaid for a permit but no longer allowed to utilize the site. Summit Township will not accept any more recycling from Pentwater residents. Bids are due April 14 for containers for trash and recycling. Bid opening is 10:00 a.m. on April 15 via Zoom. Transfer Site will open May 2, 2020. Johnson said at a previous meeting, reimbursements/refunds to commercial users had been discussed.</p>	<p>SUPERVISOR’S REPORT</p> <p>SUPERVISOR’S REPORT continued</p>
<p>A written Clerk’s Report was not received.</p>	<p>CLERK’S REPORT</p>
<p>The Treasurer’s report was received and placed on file.</p>	<p>TREASURER’S REPORT</p>
<p>None.</p>	<p>LIBRARY BOARD PACKET</p>
<p>Fire Department Agenda/Minutes was received and placed on file.</p>	<p>FIRE DEPARTMENT AGENDA</p>
<p>The Zoning Administrator’s Report was received and placed on file. The Assessor’s Report was received and placed on file. No Cemetery or Transfer Station reports.</p>	<p>STAFF REPORTS – Zoning, Assessor, Cemetery Sexton, and Transfer Station</p>
<p>Moved by Johnson and seconded by Siska to amend the General Fund Budget from \$454,027 to \$791,659 as follows:</p> <p>Increase REVENUES from \$454,027 to \$779,659 as follows: Increase 000-401.000 Previous Year End Balance from -0- to \$337,632.</p> <p>Increase EXPENDITURES from \$454,027 to \$779,659 as follows: Increase 265-801.000 Attorney from \$7,150 to \$10,150. Increase 265-920.000 Utilities from \$3,200 to \$3,850. Increase 265-803.000 Info Tech from \$3,000 to \$3,500 Increase 265-970.020 Building Purchase from \$-0- to \$316,617. Increase 410-100.801 Attorney from \$-0- to \$12,000. Increase 447-875.000 Drain Assessment from \$-0- to \$360. Increase 447-702.000 Road Committee from \$-0- to \$1,150. Increase 526-940.000 Rentals-Republic from \$41,000 to \$42,200.</p>	<p>UNFINISHED BUSINESS Review & Action Post-Approval of Year-End Budget Amendments</p>

<p>Increase 691-801.000 Other Contractual-Docks from \$0 to \$300. Increase 806-000.000 Other Services from \$0 to \$500.</p> <p>Roll call vote: Johnson, yes; Siska, yes; Flynn, yes; Holub, yes; Spitler, yes. Motion carried.</p>	
<p>Moved by Flynn and seconded by Holub to approve the following Intradepartmental Transfers in the General Fund Budget of \$791,659:</p> <p>Transfer \$11,000 from 265-972.000 Capital Outlay to 265-975.000 Buildings. Transfer \$18,000 from 691-100.970 Land to 447-970.000 Capital Outlay-Twp. Roads</p> <p>Roll call vote: Flynn, yes; Holub, yes; Johnson, yes; Siska, yes and Spitler, yes. Motion carried.</p>	<p>UNFINISHED BUSINESS Review & Action Intradepartmental Transfer – General Fund</p>
<p>Moved by Johnson and seconded by Siska to amend the 2019/2020 Cemetery Budget of \$107,577 as shown on the line item transfers as proposed in the packet.</p> <p>Roll call vote: Johnson, yes; Siska, yes; Flynn, yes; Holub, yes; Spitler, yes. Motion carried.</p>	<p>UNFINISHED BUSINESS Review & Action Budget Amendment- Cemetery</p>
<p>Moved by Holub and seconded by Siska that, pursuant to the recommendation of the Pentwater Township Road Committee at its meeting of December 13, 2019 and the Oceana County Road Commission’s January 24, 2020 estimate of costs as follows:</p> <ul style="list-style-type: none"> • Ridge Road \$496,827.65 (Township share \$407,286.00) • Lake Breeze \$79,966.97 (Township share \$71,931.75) • Wayne Road \$10,272.00 (Township share \$9,600.00) • Lansing Road \$15,819.37 (Township share \$7,562.50) <p>The Pentwater Township Board authorizes the Road Commission to put the following Pentwater Township road project(s) on its 2020 calendar: Lansing Road, Wayne Road, Lake Breeze.</p> <p>Holub explained the projects recommended by the Road Committee and to be submitted to the Road Commission. Discussion followed. Spitler will sign papers and scan them to the Road Commission.</p> <p>Roll call vote: Holub, yes; Siska, yes; Johnson, yes; Flynn, yes and Spitler, yes. Motion carried.</p>	<p>UNFINISHED BUSINESS Review & Action Township Road Projects for FY 2020/2021</p>
<p>Moved by Flynn and seconded by Johnson to authorize Supervisor Spitler and Trustee Holub to review the Transfer Station proposals to be received</p>	<p>UNFINISHED BUSINESS Transfer Station RFP</p>

<p>on April 15, 2020 and accept either the lowest quote or the one that most adequately meets the needs of Pentwater Township.</p> <p>Roll call vote: Flynn, yes; Johnson, yes; Siska, yes; Holub, yes; Spitler, yes. Motion carried.</p>	<p>Responses</p>
<p>Moved by Johnson and seconded by Flynn to approve the ballot proposal for Resolution No. 2020-10 (a, b & c) regarding the renewal of the cemetery millage.</p> <p>Roll call vote: Johnson, yes; Flynn, yes; Siska, yes; Holub, yes and Spitler, yes. Motion carried.</p>	<p>NEW BUSINESS Review & Action Resolution 2020-10 Cemetery Millage</p>
<p>Moved by Holub and seconded by Siska to reappoint Mr. John Graettinger, Jr. and Ms. Paula DeGregorio to the Pentwater Township Planning Commission effective April 1, 2020 for a three-year term ending March 31, 2023. Voice vote. Motion carried.</p>	<p>NEW BUSINESS Review & Action Reappointments to Planning Commission</p>
<p>Moved by Johnson and seconded by Holub to reappoint Ms. Jean Russell to the Pentwater Township Zoning Board of Appeals effective April 1, 2020 for a three-year term ending March 31, 2023. Voice vote. Motion carried.</p>	<p>NEW BUSINESS Review & Action Reappointment to Zoning Board of Appeals</p>
<p><u>Everett Horton</u> commented on the water problem by the doctor's office.</p> <p><u>Jean Russell</u> thanked the Clerk for setting up the meeting through Zoom. She asked if the proposed building plans were available for public inspection. Ms. Johnson responded that if an electronic copy is available, she will post on the township website. Otherwise, she could tape the plans to the office windows for the public to review.</p> <p><u>Chris Conroy</u> thanked the Clerk and asked about the ability to chat for future Zoom meetings. Ms. Johnson responded that she had been advised not to enable the "chat" feature; however, she would do so for the next meeting.</p>	<p>PUBLIC COMMENTS</p>
<p><u>Dean Holub</u> said, "Thumbs up, Sue, for doing this."</p> <p><u>Mike Flynn</u> said, "Nice job, Sue, I never thought that I would go this far in technology in my life."</p>	<p>OTHER ITEMS from BOARD MEMBERS</p>
<p>Moved by Johnson and seconded by Siska adjourn meeting at 6:57 PM. Motion carried by unanimous consent.</p>	<p>ADJOURNMENT</p>
<p>_____</p> <p>Sue Ann Johnson, Township Clerk</p>	<p>_____</p> <p>Date</p> <p>Minutes Transcribed by Barbara Siok, Recording Secretary</p>