

PENTWATER TOWNSHIP PLANNING COMMISSION
327 S. HANCOCK STREET
PENTWATER, MICHIGAN 49449

June 14, 2016

Vice Chair Paula DeGregorio called the meeting to order at 7:00 Pm. The Pledge of Allegiance was recited. Paula DeGregorio asked for Roll Call attendance.

ROLL CALL

Dave Spitler	Present
George Kazemier	Present
Myrna Carlin	Present
Jim Gwillim	Present
Janice Siska	Present
Terry Cluchey	Present
Paula DeGregorio	Present

Keith Edwards the Zoning Administrator was present at the meeting

APPROVAL OF AGENDA, MINUTES AND CHAIRPERSON'S REMARKS

Vice Chairperson Paula DeGregorio asked for approval of the Agenda. Janice Siska made a motion to approve and Jim Gwillim seconded. All ayes and the Agenda was approved.

Paula DeGregorio asked for approval of the Minutes from the April 12, 2016 meeting. Jim Gwillim made a motion to approve the minutes and Janice Siska seconded. All ayes and the minutes were approved as written.

Paula DeGregorio had no comments, but would speak later on in the meeting.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA.

Carol McVicker a concerned resident who lives at 5822 N. Bryant Road in the Pentwater Woods subdivision stated she had concerns with property with no housing on it having Trailers, Campers and tents parked on the property. Per Keith Edwards past

practice in the Township has been to issue a camping permit on any residential lot for a 14 day stay per calendar year. However, the Zoning Ordinance only allows the use of a recreational vehicle when there is a main building (house) on the property. See Zoning Ordinance, Section 3.19 for the regulations. No mention is made in the ordinance for the use of recreational vehicles or other forms of camping on vacant residential property. Keith Edwards mentioned the Ordinance needs to be updated to reflect the community's desire. Carol McVicker would like something done before 4th of July weekend. Per Keith Edwards they have a Committee formed for review and updating the Zoning Ordinances but it will have to go thru the Pentwater Planning Commission and then on to the Pentwater Township Board for review and approval.

PUBLIC HEARING

None

OLD BUSINESS

Adoption of the Pentwater Township 2016 Master Plan Update. Paula DeGregorio asked for a motion to approve. Terry Cluchey made a motion to approve the 2016 Master Plan Update and Jim Gwillim seconded. All ayes and motion was approved.

NEW BUSINESS

A. Recognition

Paula DeGregorio recognized Duane Hamburger for his service on the Planning Commission from 2009 thru 2012 and as past Chairman.

B. New Member

Paula DeGregorio welcomed Dave Spidler as a new member of the Planning Commission.

C. Request for Special Land Use Approval Extension at the Wishing Well, 5280 US 31 Business Rt., Pentwater, Michigan

Paula DeGregorio stated we have a request for a Special Land Use Extension for the Wishing Well for the farmer's market (open air business) area on the west side of the Wishing Well. Paula DeGregorio asked the Planning Commissions if they had any questions. George Kazemier questioned the parking. Ron Hammack, the owner stated

they have been working on additional parking. Jim Gwillim made a motion to extend the Special Land Use for a Maximum of 6 months, until December 23, 2016 . Terry Cluchey seconded. Paula DeGregorio asked for a Roll Call Vote:

George Kazemier	Yes
Dave Spitler	Yes
Myrna Carlin	Yes
Jim Gwillim	Yes
Janice Siska	Yes
Terry Cluchey	Yes
Paula DeGregorio	Yes

The motion passed. The Special Land Use was approved for an extension until December 23, 2016.

D. Planning Commission By-Laws

Paula DeGregorio asked the Board if there were any questions regarding the Revised Planning Commission By-Laws. Dave Spitler had a couple of suggested edits: In Article II, Section 2, paragraph F - to be reworded to state that the Planning Commission will assist the Township Board in preparation of the Capital Improvement Program; and, Article V, Section 6, paragraph C, sub-paragraph 7 to be removed.

Dave Spitler made a motion to accept the Revision of the Planning Commission By-Laws with the corrections listed above. Myrna Carlin seconded. All Ayes and motion passed.

E. Election of Officers

Paula DeGregorio stated we need to elect new officers. Paula DeGregorio started with Chairman. Terry Cluchey made a motion to elect Paula DeGregorio and Paula DeGregorio declined. Paula DeGregorio nominated Dave Spitler to serve as Chairman. Dave Spitler accepted the Nomination. Janice Siska made a motion for Dave Spitler to be Chairman and Jim Gwillim seconded. All ayes and the motion carried. Dave Spitler will be Chairman.

Janice Siska nominated Paula DeGregorio for Vice Chairperson. Jim Gwillim seconded. All ayes and Paula DeGregorio will be Vice Chairperson.

Janice Siska nominated Myrna Carlin to be Secretary and Terry Cluchey seconded. All ayes and Myrna Carlin will be Secretary.

The Officers are as follows:

Dave Spitler	Chairman
Paula DeGregorio	Vice Chairman
Myrna Carlin	Secretary

F. 2016-2017 Meeting Schedule

Terry Cluchey made a motion to accept the meeting schedule for 2016-2017. Jim Gwillim seconded. All ayes and the Meeting dates were approved.

Dates: 2016-2017

TUESDAY, AUGUST 9, 2016

TUESDAY, OCTOBER 11, 2016

TUESDAY, DECEMBER 13, 2016

TUESDAY, FEBRUARY 14, 2017

TUESDAY, APRIL 17, 2017

TUESDAY, JUNE 13, 2017 – ELECTION OF OFFICERS.

DEPARTMENT COMMITTEE REPORTS

Keith Edwards issued eight Zoning Permits.

Keith stated he is working with the Zoning Committee to revise issues with Accessory Buildings on Property.

Keith Edwards stated two variance requests were presented to the Zoning Board of Appeals in May. One was granted for The Russell's who withdrew three requests. The second request for an accessory building was postponed to see if it could be moved to a different location.

OTHER ITEMS FROM THE PLANNING COMMISSION

None

ADJOURNMENT

George Kazemier made a motion to adjourn and Jim Gwillim seconded. All ayes and the meeting adjourned at 7:55 Pm.

Respectfully submitted by,

Janet K. Schomberg, Recording Secretary

Date: June 20, 2016

Approved by the Planning Commission on:

Date: _____

Paula DeGregorio, Secretary