

## MINUTES

Pentwater Township Board

Regular Meeting of February 13, 2013

Members Present: Smith, Flynn, Ruggles, Siska, Holub

Members Absent: None

Others Present: Rich Johnson, Zoning Administrator, Damon Crumb, Jim & Lois Ege, Terry Cluchey, Gordon Veldman

**Call to Order:** Supervisor Smith called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

**Review & Action: Meeting Agenda** – The agenda was unanimously approved.

**Review & Action: Minutes of Regular Meeting of January 9, 2013** – The Minutes of the Meeting of January 9, 2013 were unanimously approved as submitted.

**Review & Action: Minutes of Special Meeting of February 6, 2013** – The Minutes of the Meeting of February 6, 2013 were unanimously approved as submitted.

### **Supervisor's Report**

Supervisor Smith reported that the Township's grant application from the Michigan Natural Resources Trust Fund for the fishing deck had been approved and that it was awaiting final funding authorization by the legislature and Governor.

Supervisor Smith reported that there would be a Budget Meeting on Wednesday, February 20, 2013 at 1:30 p.m. He also stated that the Board of Review would conduct its organizational meeting on March 5<sup>th</sup> and begin its meetings on March 11<sup>th</sup>. He read a letter from the Pentwater Sportfishing Association regarding the special meeting on February 6<sup>th</sup>. Lastly, he said that Pentwater Township would be hosting the Oceana County chapter of the MTA meeting on February 28, 2013.

**Review & Action: Bylaws for Cemetery Advisory Committee** – a motion was made by Smith and seconded by Siska to approve bylaws for the Cemetery Advisory Committee. The motion was unanimously approved by roll call vote.

**Clerk's Report** - Clerk Holub reported that he had attended a Pentwater Lake Improvement Board meeting last month. He also stated that he had been doing some investigation on a new/revised website for the Township.

**Treasurer's Report** - Treasurer's report was received and filed. Treasurer Siska stated that the next day was the last day for paying taxes without penalty.

**Zoning Administrator's Report** – Zoning Administrator Johnson reported one zoning permit was issued for the period.

**Assessor's Report** – The Assessor's report was received and filed.

### **Committee/Department Reports**

- a. Planning Commission – The Planning Commission met the evening before and discussed the issue of outdoor furnaces.
- b. Cemetery Advisory Committee – No report
- c. Fire Department – Chief Cluchey referred members to the minutes of the Fire Board's recent meeting. He said that the Board would be finalizing its budget in the near future.
- d. Library – Library report was received and filed.
- e. Pentwater Lake Improvement Board – Mr. Holub reported that the Lake I Improvement Board had met and elected officers, while he was elected Treasurer. He said that it would be meeting again in April to determine its work plan for the coming year.
- f. Road Committee – Member Flynn stated that the Township Road Committee would be meeting the following evening at 7:00 p.m.

### **Review & Action: Invoices**

- a. **Township** - A motion was made by Siska and seconded by Smith that the Township bills in the amount of \$4,053.10 be approved as submitted. The motion was unanimously approved by roll call vote.
- b. **Cemetery** – A motion was made by Flynn and seconded by Ruggles that the Cemetery bills in the amount of \$142.20 be approved as submitted. The motion was unanimously approved by roll call vote.
- c. **Fire Department** – A motion was made by Ruggles and seconded by Smith that Fire Department bills in the amount of \$8,329.38 be approved as submitted. The motion was unanimously approved by roll call vote.

## **Old Business**

### **a. Purchasing and Bid Acceptance Policy**

Mr. Smith referred members to the draft Purchasing and Bid Acceptance Policy drafted by Mr. Ruggles. It was agreed that members should send comments on the draft to Mr. Ruggles so that a second iteration of the Policy could be drafted and resubmitted to the Board.

## **New Business**

**a. Review & Action: Renewal of Contract with Oceana County Sheriff's Department for Law Enforcement Services** – a motion was made by Holub and seconded by Ruggles that the Supervisor and Clerk be authorized to execute a contract by and between the Township and the Oceana County Sheriff's Department for Law Enforcement Services. The motion was unanimously approved by roll call vote.

**b. Review & Action: Rezoning of Certain Parcels of Land in the Northwest Quarter of Section 24 from "RR" Residential to "R-2" Residential** – A motion was made by Smith and seconded by Flynn to rezone the following parcels of land in the northwest quarter of Section 24 from the "RR" Residential District to the "R-2" Residential District:

**PARCEL NOS. : 64-001-390-005-60, 64-001-390-001-60, 64-001-390-001-00, 64-001-390-001-30, 64-001-390-005-50, 64-001-390-010-00, 64-001-390-010-20, 64-001-390-011-00, 64-001-390-011-50, and Lots 1 through 8 of Sunset View Subdivision**

The motion was unanimously approved by roll call vote.

## **Public Comments**

Mrs. Lois Ege, 5969 Wayne Road, addressed the Board and encouraged consideration of maintaining the transfer site year 'round. She also questioned the proposed construction of the fishing deck and the low water levels on Pentwater Lake.

Mr. Jim Ege, 5969 Wayne Road, expressed concern ethically that Mr. Ruggles was voting on payment of Fire Department invoices in light of his position on the Fire Department Board.

Mr. Gordon Veldman, 5225 W. Lake View Drive, stated that he too wished the transfer site was open all year long.

**Other Items from Board Members** - None

**Adjournment** – A motion was made by Siska and seconded by Flynn to adjourn the meeting at 7:50 p.m. The motion was unanimously approved by voice vote.

**Next Meeting** – The next regular meeting of the Pentwater Township Board of Trustees will be on Wednesday, March 13, 2013 at 7:00 p.m.

Respectfully submitted,

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Dean Holub, Clerk  
Pentwater Township

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Date